



CITIZEN COMPLAINT FORM

City of Snyder Police Department

A Message from the Chief

The Snyder Police Department is a unique and dedicated law enforcement agency. The core values of Honor and Integrity define our character and guide our interactions. Every citizen we deal with deserves to be treated equally and fairly. Therefore, we welcome both criticism and praise and take it seriously. Our officers work hard each day on behalf of the citizens in our community by enforcing our state and local laws. Our goal is to effectively provide a safe community for people to live, work, and visit with the highest level of professionalism and ethical standards.

The Texas Government Code (see Section 614.022 below) requires our agency to accept signed statements (originals) only. All signed complaints are reviewed at the executive level. If you wish to be contacted and/or notified of the status of your complaint, you may call 325-573-0261.

We value your input. Thank you for taking the time to help us serve you better.

Mike Counts
Chief of Police

GOVERNMENT CODE

Chapter 614. PEACE OFFICERS AND FIRE FIGHTERS

Subchapter B. COMPLAINT AGAINST LAW ENFORCEMENT OFFICER OR FIRE FIGHTER

Sec. 614.021. APPLICABILITY OF SUBCHAPTER. (a) Except as provided by Subsection (b), this subchapter applies only to a complaint against: (1) a law enforcement officer of the State of Texas, including an officer of the Department of Public Safety or of the Texas Alcoholic Beverage Commission; (3) a peace officer under Article 2.12, Code of Criminal Procedure, or other law enforcement officer who is appointed or employed by a political subdivision of this state; ...

Sec. 614.022. COMPLAINT TO BE IN WRITING AND SIGNED BY COMPLAINANT. To be considered by the head of a state agency or by the head of a fire department or local law enforcement agency, the complaint must be: (1) in writing; and (2) signed by the person making the complaint.

Office Use Only:

Date/ Time Received: _____ **Initials:** _____



Complainant Information

To file a complaint against a peace officer of the Snyder Police Department, please provide all the information requested on this form. Briefly describe the incident involving you and the officer. The Chief of Police or his designee will review the completed form. To ensure a fair and thorough investigation, additional information may be required. Also, it may be necessary to speak with you directly about this matter. **NOTE: By Department policy, this form must be notarized.**

Your Name _____ Date _____

Address _____ City _____ State _____ Zip _____

Date of Birth _____ Sex _____ Driver's License No. & State _____

Phone: Home _____ Work _____ Cell _____

Follow-up Request: YES NO
(Circle One) Email Address _____

Provide as much information as you can about the circumstances of your complaint.

Incident and Officer Information

Date of Incident _____ Time of Incident _____ Location _____

Officer(s) Name _____ Officer(s) Badge No. & Rank _____

Witness Information

Name _____ Address _____ City, State, Zip _____

Phone: Home _____ Work _____ Cell _____

Name _____ Address _____ City, State, Zip _____

Phone: Home _____ Work _____ Cell _____

IMPORTANT – Please read the following statement:

Texas Penal Code Title 8, Sec. 37.02. PERJURY.

(a) A person commits an offense if, with intent to deceive and with knowledge of the statement's meaning:

(1) he (she) makes a false statement under oath or swears to the truth of a false statement previously made and the statement is required or authorized by law to be made under oath;

(b) An offense under this section is a Class A misdemeanor.

Describe the incident and the nature of your complaint below.

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Affiant

Subscribed and sworn before me by _____

On this _____ day of, _____ 20_____ .

Notary Public for the State of Texas

Mail this form (or Deliver) to:

Snyder Police Department

Attn: Lt. Steve Cartner

400 37th Street

Snyder, TX 79549

SEAL