

## **CITY OF SNYDER**

### **FISCAL YEAR 2020-2021**

#### **ANNUAL BUDGET COVER PAGE**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$127,520, which is a 5.41% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$25,668.

The members of the governing body voted on the proposal to consider the budget as follows:

**FOR:** Councilmembers Sarah Jamison, Steve Rich, Vernon Clay, Steve Highfield, Tom Strayhorn and Terry Martin.

**AGAINST:** None.

**PRESENT and not voting:** None.

**ABSENT:** None.

#### **Property Tax Rate Comparison**

	<b>2020-2021</b>	<b>2019-2020</b>
Property Tax Rate	\$0.4700/100	\$0.4800/100
No-new Revenue Tax Rate	\$0.4502/100	\$0.4518/100
Effective Maintenance & Operations Tax Rate	\$0.00	\$0.00
Voter-Approval Tax Rate	\$0.4707/100	\$0.4832/100
Debt Rate	\$0.00	\$0.00

Total debt obligation for the City of Snyder secured by property taxes is \$0.00.

ANNUAL BUDGET  
OF THE  
CITY OF SNYDER, TEXAS  
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020

CITY COUNCIL

Tony Wofford, Mayor  
Steve Highfield, Mayor Pro-Tem  
Sarah Jamison, Councilmember  
Vernon Clay, Councilmember  
Steve Rich, Councilmember  
Terry Martin, Councilmember  
Thomas Strayhorn, Councilmember

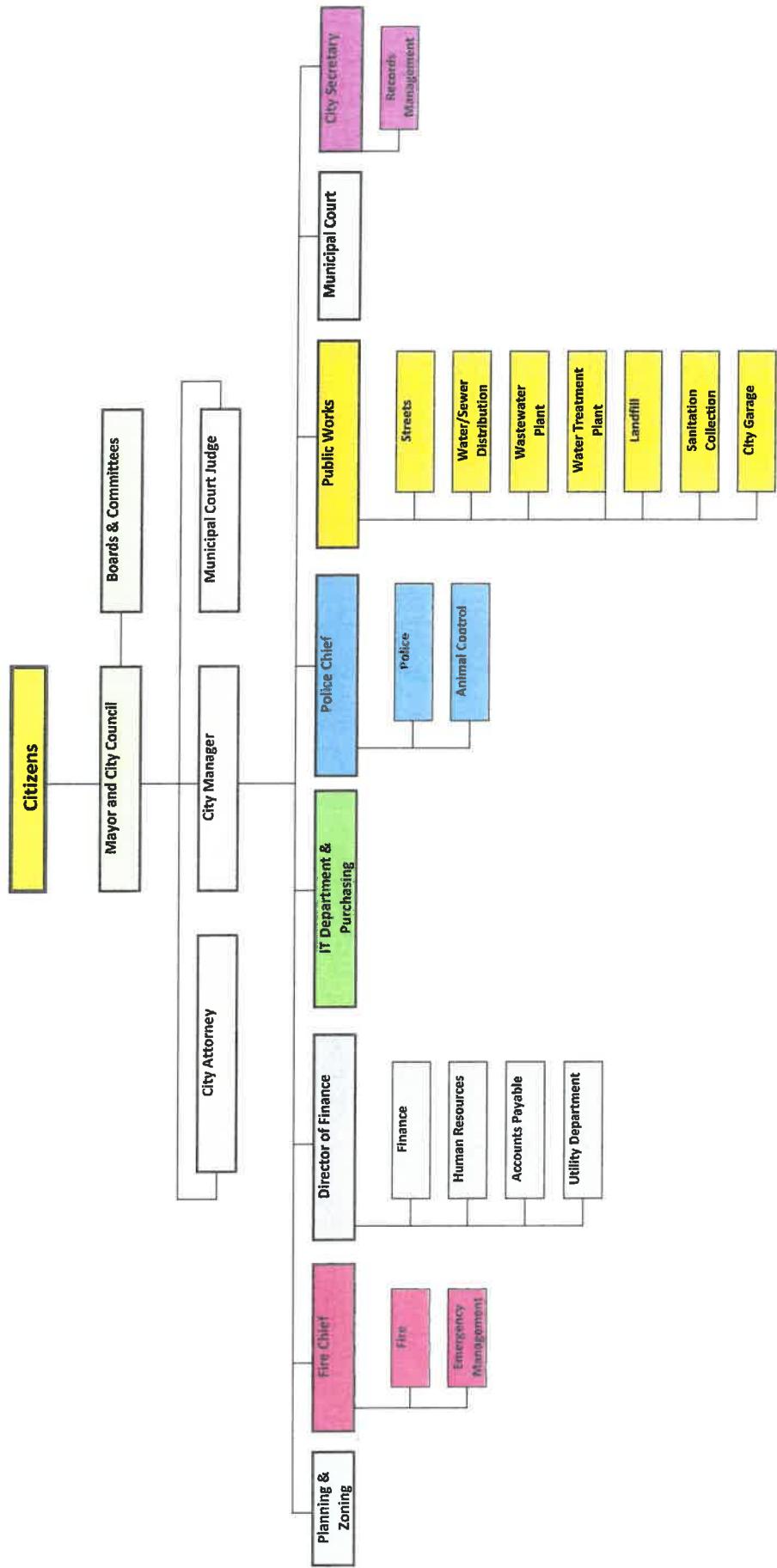
ADMINISTRATIVE STAFF

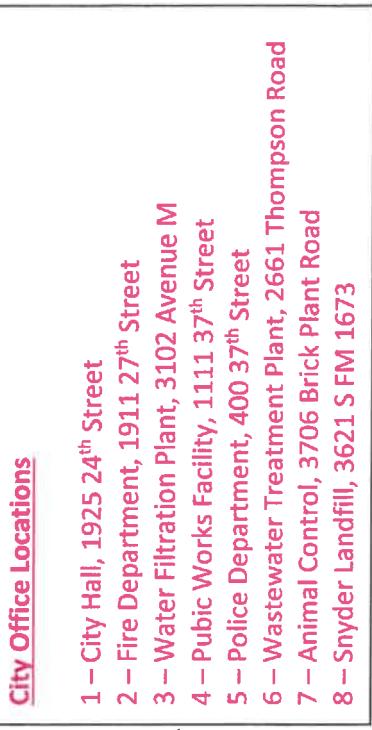
Merle Taylor.....City Manager  
Patricia Warren.....Treasurer/Director of Finance  
Underwood Law Firm.....Attorney for the City

City of Snyder

## Organization Chart

Fiscal Year 2021





CITY OF SNYDER, TEXAS

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# THE CITY OF SNYDER, TEXAS

P.O. Box 1341 • 1925 24th Street • 79550-1341  
325/573-4957 • 325/573-7505 Fax

September 30, 2020

Honorable Mayor and City Council  
City of Snyder  
Snyder, Texas 79549

Honorable Mayor, Members of City Council and Citizens of Snyder,

I am pleased to submit to you the City of Snyder's Fiscal Year 2020-2021 (FY 2021) Annual Operating Budget. The annual budget is perhaps the single most important document of the City because it is the financial plan and program of work for the City for the upcoming fiscal year.

This budget is the plan the City of Snyder will operate under for the next twelve months. This plan was developed by the staff, and reviewed and approved by you, the City Council.

The expenditure levels will be a control on the overall expenditures for City programs, services and projects. The City staff is responsible for the use of these funds subject to the city's policies and controlled by your reviews.

The adopted fiscal year 2021 budget is a balance between the City's strategic objectives and available resources. It reflects the diligent efforts of City staff to produce an operating budget plan that is driven by the policies, goals and objectives of City Council. The budget is streamlined to control costs, while maximizing customer-service and service delivery. It is also flexible and adaptable, while maintaining a focus on our core services and fiscal readiness.

We seek to maintain the City's present level of municipal services with the adopted ad valorem tax rate of .4700 per \$100. There are no increases to utility fees for this year.

We have, after evaluating and prioritizing, compiled an Annual Operating Budget for FY 2020-21 which totals \$19,350,020 a decrease of \$398,170 or 2.02% under appropriations for FY 2019-20. The decrease in a result of reduction in revenues, mainly sales tax.

## Total Appropriations (Budget Basis)

<u>Fund</u>	<u>FY 2021</u>	<u>FY 2020</u>	<u>% Change</u>
General	\$ 8,077,120	\$ 8,224,435	-1.79%
Water & Sewer	7,509,620	7,383,045	1.71%
Sanitation	2,736,915	3,114,805	-12.13%
Intergovernmental	452,920	.453,160	0.05%
Motel	500,000	500,000	0.00%
TIF	73,445	72,745	0.96%
Total Appropriation	\$ <u>19,350,020</u>	\$ <u>19,748,190</u>	<u>-2.02%</u>

The budget is presented by fund and department within each fund starting with the Governmental Funds, then the Proprietary Funds, and the Fiduciary Fund, as illustrated below:

I. Governmental Fund Types:

1. General Fund

General Government

- Department 1- Administration
- Department 2 - Finance/Accounting
- Department 3 - Planning & Zoning
- Department 4 - Municipal Court
- Department 5 - Community Service
- Department 6 - City Secretary/Records Management
- Department 7 - Data Processing

Public Safety

- Department 16 - Police
- Department 17 - Animal Control
- Department 18 – Fire
- Department 19 – Fire Marshall

Public Works

- Department 25 – Streets

2. Special Revenue Funds

- Motel
- Tax Increment Finance (TIF)

II. Proprietary Fund Types:

1. Enterprise Fund

Sanitation

- Department 30 - Sanitation Collection
- Department 31 - Sanitation Landfill

Water & Sewer

- Department 35 - Sanitary Sewer
- Department 36 - Sewage Treatment
- Department 74 - Water Production
- Department 75 - Water Distribution
- Department 76 - Utility

2. Internal Service Funds

- Department 80 - Central Garage

III. Fiduciary Fund Types:

- D.C.O.S. (not available for current year)

Each fund summary is presented in a past, current and budget year financial position. Each fund is profiled, in detail, by revenue and expenditure. This operating budget has been prepared in accordance with generally accepted accounting principles and practices.

## **BUDGET DEVELOPMENT**

In preparation of this year's operating budget, the Finance Department provided each department with budget packets. The budget packets included a budget calendar, general instructions, personnel evaluations, prior year's actual expenditures, and five-year capital improvement programs.

General instructions provided to department heads were:

Complete line items as necessary for 2020-2021 budget.

Submit and review dates according to Budget Calendar provided.

Departments were requested to maintain status quo on operational expenses as in the previous FY 19-2020.

Departments with capital improvement projects were asked to prioritize those projects and give justification on all requests.

The City has maintained a pay-as-you-go approach to major capital improvements, as opposed to bonded indebtedness. In 2010 the City issued Certificates of Obligation in the amount of \$3,495,000 for an energy analysis and service agreement. The bulk of this amount is for an automatic meter reading system for the City. The Certificates of Obligation will mature in 2023. An equipment lease/purchase agreement for the amount of \$2,985,314 to finance the automation equipment at the Water Plant and Wastewater Plant, along with the pump and lift stations will mature in 2028. In 2013, the City issued Certificate of Obligation in the amount of \$9,000,000 for the replacement of water lines, improvements to sewer lines, and overhead storage tanks for future development. The Certificate of Obligation will mature in 2027. In November of 2019 The City issued Certifications of Obligation in the amount of \$3,975,000 for improvements to Water & Sewer infrastructure. The Certificate of Obligation will mature in 2040.

Normal scale for new employees should be budgeted.

Staff members have reviewed and revised, as necessary, the operational levels of the various departments. The City's five-year Capital Improvement Plan has been restructured. Several proposed items in this year's budget have been moved to the following year and utility fees (Water, Sewer & Sanitation) have been reviewed for enterprise deposition. A representative of the City, County and College has reviewed budget requests from the Senior Citizen's Center, an external non-profit agency.

### **PERSONNEL**

There was no C.O.L.A included in the 2020-2021 budget. The city currently has 86 full time employees budgeted for the fiscal year 2020-2021.

### **REVENUE AND EXPENDITURES**

The City's General Fund reflects the economical condition of the local economy. Sales Tax revenue increased from FY 2019 to FY 2020 by 1.55%, budgeted amount is estimated to decrease from FY 2020 to FY 2021 by \$300,000, or 11.54%. This is a result of the local economy. The property tax rate for FY 2020 was .4800. Property valuations have increased by 7.19% (\$41,750,725) causing the effective tax rate for FY 20-21 to be .4502. The City has elected to adopt the tax rate of .4700.

The population estimate of the City of Snyder has decreased from the 2010 census of 11,320 to 11,023 in 2019. This is a decrease of 2.62%. Various statistics can be found in the Statistical section of the budget.

General Fund expenditures are down by \$147,315 (1.79%) compared to FY 2019-20 budget. The decrease is a result of the decrease in capital purchases and an anticipated decrease in sales tax as a result of the local economy.

Water sales revenue are projected to remain the same. There is no increase in utility fees for fiscal year 2020-2021. The maintenance of revenues is necessary to cover operating costs of the water treatment plant, wastewater treatment plant and the Subtitle D Landfill. Our Capital Improvements budget decreased from \$2,892,950 to \$2,560,950 or (1.48%) from last year. Primary projects include a new fire truck (\$260,000) 2 sanitation trucks (\$400,000) dozer for landfill (\$445,000) sewer cleaning machine (\$440,000).

Motel/hotel revenue is projected to remain the same at \$500,000. The amount of the property tax that is obligated to the TIF Fund has increased this is a result of the increase in the valuations within that district.

### **BUDGET AND FISCAL POLICIES**

Budget policies, as provided in the Charter of the City of Snyder and applicable to State Statutes were followed:

1. The City Manager, at least sixty (60) days prior to the beginning of each budget year (October 1), shall submit to the City Council a proposed budget and explanatory budget message.
2. The City Council provides at least one public hearing for the public in which all public comments are heard.
3. The operating budget is legally enacted by the City Council through the passage of an ordinance not later than September 1<sup>st</sup> of each respective year.
4. Upon written recommendation of the City Manager, the Council may at any time transfer any unencumbered appropriation balance or any portion thereof within a department to another department.
5. Budgeting control is maintained at the departmental level with the assistance of monthly expense reports. The reports list the budgetary items by line, fund, department, etc. The accounting department maintains an encumbrance system incorporated with its purchase order procedure and this allows us to monitor strict cash flow.

### **FINANCIAL POLICY**

The City of Snyder's informal long-range financial policy to improve the City's financial position is as follows:

1. Continually update the City's 5-year Capital Improvements Plan and adjust when needed.
2. Seek the Award of Distinguished Budget Presentation in compliance with financial standards established by the Government Finance Officers Association.
3. Seek the Award of Certificate of Achievement for Excellence in Financial Reporting Program.
4. Continually provide working capital levels in all funds enough to meet current operating needs.
5. Maintain equipment and vehicle replacement programs.
6. Maintain an unreserved fund balance equal to 3 months operational expenses.
7. Continue to improve the financial position of the City to obtain the best possible bond rating for the City.
8. Continue to finance capital improvement projects in a yearly cash flow pay-as-you-go basis.
9. Compile a comprehensive financial report that seeks to comply with the Certificate of Conformance standards as established by the Government Finance Officers Association.
10. Continue to seek government grants to offset capital budget expenditures.
11. Try to maintain a 20-year average for Capital purchases.
12. Launch the new safety program with regular monthly training through departmental meetings, along with video, to reduce the cost of worker's compensation expense.
13. The City of Snyder is presently meeting its long-range policies regarding financial management.

14. To secure the investments of the City of Snyder with these three objectives in this order; safety, liquidity and yield.

## **GOALS AND OBJECTIVES**

In summarizing this year's service levels to the community, the following should be noted by the City Council:

1. Continue to support extension of FM 1611 as a truck route around the central business district.
2. Continue regularly scheduled meetings with the heads of the Chamber of Commerce, School Boards, College Board, County Commissioner's Court, Hospital Board, and Appraisal District.
3. Continue the development of a long-range capital improvements program and completion of the Comprehensive Plan.
4. Continue seal coating of 200,000 square yards of city streets per year.
5. Continue financial support of the Senior Citizens Center with funding of approximately \$42,215.
6. Continue to support the Development Corporation of Snyder and Chamber of Commerce in marketing Snyder development.
7. Continue consolidation of municipal and county services to eliminate duplication of costs. (i.e. PD/Sheriff's office communication consolidation of 911).
8. Upgrade infrastructure for additional economic development.
9. Continue updates on mapping all water, sewer mains, valves, and streets for computer assisted graphics adaptation. (GIS)
10. Continue safety training and CPR certification for all employees.
11. Continue support of Federal designation for a four-lane divided highway between I-27 and I-20.
12. Continue utilization of Price Daniel inmates.
13. Continue financial support the STAR program.
14. Continue School Resource Officer Program with funding of approximately \$112,105.
15. Continue providing Civic Ready service for citizens.
16. Apply for Community Improvement Grants.
17. Completion of Phase IV on Water Treatment Plant.
18. Lake J.B. Thomas nearing 18.1% capacity into CRMWD system.
19. Continue to offer incentives through sales tax and property tax abatements to property owners in Snyder.
20. Continue to promote Snyder for future growth and development
21. To begin implementation of the short term and long-term goals of the City of Snyder's comprehensive plan.

22. Continue to keep the public informed of ongoing events and information related to the daily operations of the City of Snyder through social media.
23. Continue contributing to the TIF Fund with ad valorem taxes collected in that district and pro-development in that area.
24. Continue with the spring time clean up within the City of Snyder, assist in making Snyder and the downtown area a place that we can all be proud of. Seek grants that can be used to renovate and maintain the downtown area through Texas Downtown Association.
25. Participate in a study with the U.S. Army Corp of Engineers in restoration of Deep Creek.
26. Entered into an agreement with Texas Department of Transportation to replace the bridge located at 26<sup>th</sup> St and Deep Creek.
27. Continue development of a security system for the City Hall Building
28. Future participation with the high school program in a grant to update the Browning Park if grant is awarded.
29. Issued \$3.9 million in Certificates of Obligation for Capital Improvements to the water and wastewater systems.
30. Begin capital improvement projects for water and sewer.
31. Online service will be available for utility customers to go online and check their accounts for possible leaks or excessive usage on their water account.
32. Continue to encourage paperless billing in the utility department to save on both postage and supplies.
33. To comply with all guidelines for the COVID 19 virus for the safety of the citizens of Snyder and the employees of the City of Snyder.

#### **OBSERVATION**

The overall financial position of the City of Snyder remains healthy. We have an eye to the future and are proactively preparing for known capital expenditures. We continue to support the pay-as-you-go philosophy for major capital projects and equipment replacement. We have sought to maintain a timely program of capital equipment rotation. The City has taken measured steps to ensure adequate reserve levels in all funds. My sincere appreciation to the Department Heads and their employees in assembling the information and data required for this year's 2020-2021 City Budget.

Respectively submitted,



Merle Taylor  
City Manager

**ORDINANCE NO. 2085**

**AN ORDINANCE MAKING  
APPROPRIATION FOR THE SUPPORT TO  
THE CITY GOVERNMENT FOR THE FISCAL  
YEAR BEGINNING OCTOBER 1, 2020 AND  
ENDING SEPTEMBER 30, 2021.**

**WHEREAS**, The City Manager has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all city departments for the fiscal year beginning October 1, 2020 and ending September 30, 2021, which has been approved.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER,  
TEXAS:**

**SECTION 1:** THAT the sum of \$8,077,120 is hereby appropriated out of the General Fund for the payment of expenses of the city government hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
General Fund	\$ 8,077,120

**SECTION 2:** THAT the sum of \$573,445 is hereby appropriated out of the Special Revenue Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Motel Tax Fund	\$ 500,000
TIF	73,445
	<hr/> \$ 573,445

**SECTION 3:** THAT the sum of \$10,246,535 is hereby appropriated out of the Enterprise Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Water and Sewer	\$ 7,509,620
Sanitation	2,736,915
Total Enterprise Fund	<hr/> \$ 10,246,535

**SECTION 4:** THAT the sum of \$452,920 is hereby appropriated out of the Internal Service Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Central Garage Fund	\$ 452,920
Total Internal Service Fund	\$ 452,920
<u><b>TOTAL BUDGET (Memo Only)</b></u>	<u><b>\$ 19,350,020</b></u>

**PASSED AND APPROVED** by the City Council on first reading this 24<sup>th</sup> day of August 2020.

Mayor

ATTEST:

Shai Green

City Secretary

**PASSED AND ADOPTED** by the City Council on second reading this 31<sup>st</sup> day of August 2020.

Mayor

ATTEST:

Shai Green

City Secretary

ORDINANCE NO. 2084

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF SNYDER, TEXAS, FOR THE YEAR 2020, APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; AND ASSESSING PENALTY AND INTEREST FOR THE NON-PAYMENT OF SUCH TAXES WITHIN THE TIME SET.

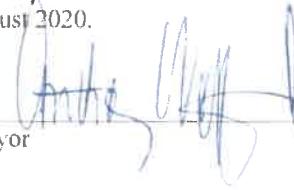
THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:

**SECTION 1.** THAT there shall be levied and assessed upon property subject to taxation within the City of Snyder, Texas, for the year 2020 the sum of \$.4700 per One Hundred Dollars (\$100.00) valuation thereof, and the same shall be applied to the General Fund.

**SECTION 2.** THAT all ad valorem taxes shall be paid before the 1<sup>st</sup> day of February, 2021, and taxes not paid by that date shall be delinquent, and all persons or property owners failing to pay any taxes owing on or before its delinquent date shall be charged interest at the rate of one-half of one percent (1/2 of 1%) for each month or fraction thereof, and, in addition, shall be charged a penalty of one percent (1%) of the principal amount due for the first month or part of month, or such delinquency, and thereafter, in addition to interest a penalty of one percent (1%) of the principal amount due for each additional month or fraction thereof, provided that the aggregate penalties to be charged shall never exceed ten percent (10%) on the original principal amount and such penalties shall not bear interest.

This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 4.44 percent over the no-new revenue tax rate and will decrease taxes for maintenance and operations on a \$100,000 home by approximately \$10.00.

PASSED AND APPROVED on first reading this 24<sup>th</sup> day of August 2020.

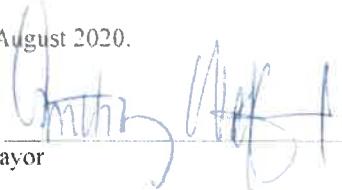
  
Mayor

ATTEST:

  
Shai Green

City Secretary

PASSED AND ADOPTED on second reading this 31<sup>st</sup> day of August 2020.

  
Mayor

ATTEST:

  
Shai Green

City Secretary

**CITY OF SNYDER**

**BUDGET SUMMARY**  
Fiscal Year 2020-2021

FUND	DESCRIPTION	BUDGETED 09/30/2021	BUDGET 9/30/2020	ACTUAL 09/30/2019	ACTUAL 9/30/2018	ACTUAL 9/30/2017
<b>GENERAL</b>						
REVENUES:						
Taxes		\$ 2,592,030	\$ 2,464,315	\$ 2,532,197	\$ 2,360,736	\$ 2,335,126
Property		2,300,000	2,600,000	2,560,295	2,375,541	2,031,217
Sales		27,000	30,000	26,402	24,981	12,191
Liquor		743,000	765,000	742,434	763,170	745,504
Franchise		107,555	87,765	124,415	75,328	74,102
Licenses & Permits		107,040	160,485	106,617	108,519	131,150
Intergovernmental						
Charges for Services						
Administrative Fee		1,351,960	1,414,355	1,370,974	1,406,776	1,141,398
Municipal Court Fee		62,380	66,260	72,076	90,060	66,787
Billings for Emergency Services		14,000	14,000	14,269	-	-
Credit Card Fees		7,200	7,200	4,562	-	6,998
Fines & Forfeitures		168,530	175,000	149,934	189,896	154,908
Miscellaneous						
Interest		100,000	140,000	140,557	118,708	61,524
Proceeds from Insurance		10,000	5,000	376,891	9,700	61,451
Gain/Loss on Sale of Equipment		3,000	3,000	154,885	-	-
Misc. Revenue & Other Sources		99,050	99,050	159,993	319,640	115,497
Transfer from Reserve		384,375	193,005	-	-	-
Total		\$ 8,077,120	\$ 8,224,435	\$ 8,536,501	\$ 7,843,055	\$ 6,937,853
EXPENDITURES:						
Administration		\$ 285,575	\$ 344,540	\$ 278,370	\$ 276,249	\$ 293,075
Finance		344,675	363,515	359,852	399,648	393,517
Planning & Zoning		280,030	262,580	278,087	487,933	567,700
Municipal Court		325,095	361,150	324,445	358,591	446,418
Community Service		382,760	427,610	356,469	384,819	364,621
City Secretary/Records		184,670	193,290	198,435	176,773	177,879
IT/Purchasing		157,750	149,140	164,755	142,789	130,181
Police		2,710,395	2,595,165	2,322,064	2,370,538	2,406,757
Animal Control		180,560	210,330	163,951	179,218	198,340
Fire		1,455,385	1,311,915	1,479,499	1,081,510	1,223,858
Fire Marshall		128,115	126,130	126,133	126,724	-
Street		1,642,110	1,879,070	1,620,595	1,011,977	1,969,597
Total		\$ 8,077,120	\$ 8,224,435	\$ 7,672,655	\$ 6,996,769	\$ 8,171,943
Excess (Deficiency) of Revenues over Expenditures		\$ -	\$ -	\$ 863,846	\$ 846,286	\$ (1,234,090)
<b>WATER &amp; SEWER</b>						
REVENUES:						
Water Sales		\$ 5,413,880	\$ 5,413,880	\$ 5,129,486	\$ 5,104,238	\$ 5,109,466
Sewer Charges		1,590,000	1,620,000	1,589,931	1,536,830	1,592,854
Billings & Collections for Sanitation		336,325	441,610	383,958	424,667	351,560
Water Taps		6,000	8,000	5,000	6,750	24,921
Sewer Taps		4,500	8,000	2,440	6,050	13,900
Plumbing Permits & Inspections		9,000	9,700	8,985	9,691	8,260
Miscellaneous		51,950	58,450	59,329	59,171	49,460
Interest Income		35,000	23,000	43,265	21,186	20,236
Gain (loss) on Sale of Equipment		-	-	11	-	1,200
Proceeds from Insurance		3,000	3,000	10,170	241	78,343
Capital Grant		-	-	-	-	5,000
Total		\$ 7,449,655	\$ 7,585,640	\$ 7,232,575	\$ 7,168,824	\$ 7,255,200
EXPENSES:						
Sanitary Sewer		\$ 427,050	\$ 432,115	\$ 410,373	\$ 463,361	\$ 373,361
Wastewater Treatment Plant		1,018,795	990,445	1,012,001	927,648	980,902
Water Treatment Plant		3,330,520	3,309,550	3,438,075	3,352,220	3,464,223
Water Distribution		1,371,265	1,102,105	1,285,910	1,140,210	824,692
Utility and Collections		871,160	1,145,425	1,015,694	1,100,554	1,042,837
Debt Service		490,830	403,405	423,883	465,003	568,778
Total		\$ 7,509,620	\$ 7,383,045	\$ 7,585,936	\$ 7,448,996	\$ 7,254,793
Change in Net Position		(59,965)	202,595	(353,361)	(280,172)	407

FUND	DESCRIPTION	BUDGETED 09/30/2021	BUDGET 9/30/2020	ACTUAL 09/30/2019	ACTUAL 09/30/2018	ACTUAL 09/30/2017
SANITATION	REVENUES:					
	Sanitation Charges	\$ 2,000,000	\$ 2,145,000	\$ 1,966,399	\$ 1,885,355	\$ 1,885,312
	Landfill Gate Fees	570,000	530,000	573,842	516,813	790,965
	Roll Off Containers	100,000	110,000	88,623	90,184	44,309
	COG Grant		-	-	-	18,393
	Miscellaneous	11,450	11,500	25,753	11,145	2,168
	Interest	40,000	45,000	39,905	48,165	17,887
	Gain/(loss) on Sale of Asset	140,000	280,000	3,000	347,500	55,500
	Proceeds from Insurance	-	-	-	-	2,819
	Total	<u>2,861,450</u>	<u>\$ 3,121,500</u>	<u>\$ 2,697,522</u>	<u>\$ 2,899,162</u>	<u>\$ 2,817,353</u>
	EXPENSES:					
	Collection	\$ 1,039,550	\$ 1,078,495	\$ 999,699	\$ 977,852	\$ 1,025,006
	Landfill	\$ 1,697,365	2,036,310	1,744,017	1,844,390	1,888,810
	Total	<u>2,736,915</u>	<u>\$ 3,114,805</u>	<u>\$ 2,743,716</u>	<u>\$ 2,822,242</u>	<u>\$ 2,913,816</u>
	Change in Net Position	124,535	6,695	(46,194)	76,920	(96,463)
INTERGOVERNMENTAL	REVENUES:					
	Billings to Departments	\$ 452,920	\$ 453,160	\$ 456,808	\$ 401,065	\$ 384,258
	Miscellaneous	119,560	119,560	2,954	5,885	2,080
	Gain/(loss) on Sale of Asset	-	-	-	-	-
	Total	<u>\$ 572,480</u>	<u>\$ 572,720</u>	<u>\$ 459,762</u>	<u>\$ 406,950</u>	<u>\$ 386,338</u>
	EXPENSES:					
	Personnel Services	\$ 73,550	\$ 73,400	\$ 68,204	\$ 42,397	\$ 74,985
	Supplies	254,250	250,050	254,888	253,698	224,236
	Maintenance	16,350	10,305	13,658	10,414	8,310
	Services	29,650	29,645	27,881	31,233	27,400
	Sundry Charges	2,000	2,000	1,410	1,498	3,167
	Non capitalized equipment	-	-	1,972	1,972	-
	Depreciation	77,120	87,760	80,490	65,983	48,240
	Total	<u>\$ 452,920</u>	<u>\$ 453,160</u>	<u>\$ 448,503</u>	<u>\$ 407,195</u>	<u>\$ 386,338</u>
	Change in Net Position	\$ 119,560	\$ 119,560	\$ 11,259	(245)	-
SPECIAL REVENUE TIF MOTEL	REVENUES:					
	Property Taxes	\$ 73,445	\$ 72,745	\$ 88,197	\$ 77,120	\$ 63,180
	Occupancy	500,000	500,000	504,265	495,243	409,911
	Total	<u>\$ 573,445</u>	<u>\$ 572,745</u>	<u>\$ 592,462</u>	<u>\$ 572,363</u>	<u>\$ 473,091</u>
	EXPENDITURES:					
	Property Taxes	\$ 73,445	\$ 72,745	\$ -	\$ 118	\$ -
	Occupancy	500,000	500,000	504,265	495,243	409,911
	Total	<u>\$ 573,445</u>	<u>\$ 572,745</u>	<u>\$ 504,265</u>	<u>\$ 495,361</u>	<u>\$ 409,911</u>
	Excess (Deficiency) of Revenues over Expenditures	-	-	88,197	77,002	63,180
	ALL FUNDS REVENUES	19,534,150	19,793,740	19,518,822	17,882,731	17,869,835
	ALL FUNDS EXPENSES	19,350,020	19,874,765	18,955,075	19,331,004	19,136,801
	NET ALL FUNDS	<u>\$ 184,130</u>	<u>\$ (81,025)</u>	<u>\$ 563,747</u>	<u>\$ (1,448,273)</u>	<u>\$ (1,266,966)</u>

CITY OF SNYDER, TEXAS  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUNDS TYPES

2020-2021 BUDGET

	Governmental Fund Types		Totals
	General	Special Revenue	Proposed 2020-2021 Budget
<b>Revenues:</b>			
Taxes	5,662,030	572,745	6,234,775
Licenses and Permits	107,555	-	107,555
Intergovernmental	107,040	-	107,040
Charges for Services	1,435,540	-	1,435,540
Fines and Forfeitures	168,530	-	168,530
Interest	100,000	-	100,000
Miscellaneous	99,050	-	99,050
<b>Total Revenues</b>	<b>7,679,745</b>	<b>572,745</b>	<b>8,252,490</b>
<b>Expenditures:</b>			
General Government	1,960,555	-	1,960,555
Public Safety	4,474,455	-	4,474,455
Public Works	1,642,110	-	1,642,110
Culture and Recreation	-	500,000	500,000
Tax Increment Financing	-	72,745	72,745
<b>Total Expenditures</b>	<b>8,077,120</b>	<b>572,745</b>	<b>8,649,865</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>(397,375)</b>	<b>-</b>	<b>(397,375)</b>
<b>Other Financing Sources (Uses):</b>			
Sale of Fixed Assets	3,000	-	3,000
Proceeds from Insurance	5,000	-	5,000
Proceeds from Cert. of Oblig.	-	-	-
Transfers from Reserve	389,375	-	389,375
<b>Excess (Deficiency) of Rev. &amp; Other Sources over Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance B-O-Y</b>	<b>8,476,405</b>	<b>275,911</b>	<b>8,752,316</b>
Plus depreciation	-	-	-
Changes in inventory	-	-	-
Changes in accounting prin.	-	-	-
<b>Fund Balance E-O-Y</b>	<b>8,476,405</b>	<b>275,911</b>	<b>8,752,316</b>

**CITY OF SNYDER, TEXAS**  
**COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN**  
**FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUNDS TYPES**

**PRIOR YEAR TOTALS**

	Budgeted 2019-2020	Actual 2018-2019	Actual 2017-2018	Actual 2016-2017
<b>Revenues:</b>				
Taxes	6,432,060	6,453,790	6,096,791	5,597,130
Licenses and Permits	87,765	124,415	75,328	74,102
Intergovernmental	160,485	106,617	108,519	131,150
Charges for Services	1,501,815	1,461,883	1,496,836	1,220,123
Fines and Forfeitures	175,000	149,934	189,896	149,967
Interest	140,000	140,557	118,708	61,524
Contributions & Donations	-	-	-	-
Miscellaneous	99,050	159,993	329,340	80,497
<b>Total Revenues</b>	<b>8,596,175</b>	<b>8,597,189</b>	<b>8,415,418</b>	<b>7,314,493</b>
<b>Expenditures:</b>				
General Government	2,101,825	1,960,413	2,226,919	2,373,391
Public Safety	4,243,540	4,091,647	3,757,990	3,828,955
Public Works	1,879,070	1,620,594	1,011,977	1,969,597
Culture and Recreation	500,000	504,265	495,243	409,911
Tax Increment Financing	72,745	-	-	-
<b>Total Expenditures</b>	<b>8,797,180</b>	<b>8,176,919</b>	<b>7,492,129</b>	<b>8,581,854</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>(201,005)</b>	<b>420,270</b>	<b>923,289</b>	<b>(1,267,361)</b>
<b>Other Financing Sources (Uses):</b>				
Sale of Fixed Assets	5,000	154,885	9,700	35,000
Proceeds from Insurance	3,000	376,891	1,328	61,451
Transfer from Reserve	193,005	-	-	-
<b>Excess (Deficiency) of Rev. &amp; Other Sources over Expenditures</b>	<b>-</b>	<b>952,046</b>	<b>934,317</b>	<b>(1,170,910)</b>
<b>Fund Balance B-O-Y</b>	<b>8,752,316</b>	<b>7,800,270</b>	<b>7,111,944</b>	<b>8,282,854</b>
Prior year adjustment	-		(245,991)	-
Plus depreciation	-		-	-
Changes in inventory	-		-	-
Changes in accounting prin.	-		-	-
<b>Fund Balance E-O-Y</b>	<b>8,752,316</b>	<b>8,752,316</b>	<b>7,800,270</b>	<b>7,111,944</b>

CITY OF SNYDER, TX  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

2020-2021 BUDGET

	Proprietary Fund Types		Totals
	Enterprise	Internal Service	Proposed 2020-2021 Budget
<b>Operating Revenues:</b>			
Billings to Departments	-	452,920	452,920
Water Sales	5,413,880	-	5,413,880
Sewer Charges	1,590,000	-	1,590,000
Sanitation Charges	2,000,000	-	2,000,000
Landfill Gate Fees	570,000	-	570,000
Billings & Collections for Sanitation	336,325	-	336,325
Water & Sewer Taps	10,500	-	10,500
Plumbing Permits & Inspc.	9,000	-	9,000
Miscellaneous	66,400	119,560	185,960
Roll-off Containers	110,000	-	25,000
<b>Total Oper. Revenues</b>	<b>10,106,105</b>	<b>572,480</b>	<b>10,593,585</b>
<b>Operating Expenses:</b>			
Personnel Services	2,130,095	73,550	2,203,645
Supplies	614,160	254,250	868,410
Maintenance	702,585	16,350	718,935
Services	3,640,860	29,650	3,670,510
Sundry Charges	126,995	2,000	128,995
Depreciation	2,540,810	77,120	2,617,930
<b>Total Oper. Expenses</b>	<b>9,755,505</b>	<b>452,920</b>	<b>10,208,425</b>
<b>Operating Income or (Loss)</b>	<b>350,600</b>	<b>119,560</b>	<b>470,160</b>
<b>Non-Oper. Revenues/(Expenses):</b>			
Interest Income	75,000	-	75,000
Gain (Loss) on Sale of Asset	280,000	-	280,000
Amortized Issuance Cost	-	-	-
Debt Service	(403,405)	-	(403,405)
<b>Total Non-Oper.</b>	<b>(48,405)</b>	<b>-</b>	<b>(48,405)</b>
<b>Net Income (Loss)</b>	<b>302,195</b>	<b>119,560</b>	<b>421,755</b>
Add Depre. trans. to contr. cap.	-	-	-
Working Capital B-O-Y	1,041,687	-	2,299,342
Adjustments	-	-	-
Working Capital E-O-Y	842,469	-	2,299,342

CITY OF SNYDER, TEXAS  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

PRIOR YEAR'S TOTALS

Proprietary Fund Types				
	Budgeted 2019-2020	Actual 2018-2019	Actual 2017-2018	Actual 2015-2016
<b>Operating Revenues:</b>				
Billings to Departments	453,160	456,808	401,065	369,732
Water Sales	5,413,880	5,129,486	5,104,238	4,942,602
Sewer Charges	1,620,000	1,589,931	1,536,830	1,503,102
Sanitation Charges	2,145,000	1,966,399	1,885,355	1,930,374
Landfill Gate Fees	530,000	573,842	516,813	801,751
Billings & Collections for Sanita	441,610	383,958	424,667	374,948
Water & Sewer Taps	16,000	7,440	12,800	11,425
Plumbing Permits & Inspc.	9,700	8,985	9,691	17,427
Miscellaneous	192,510	88,036	166,385	100,743
Rolloff containers	110,000	88,623	-	-
<b>Total Oper. Revenues</b>	<b>10,931,860</b>	<b>10,293,508</b>	<b>10,057,844</b>	<b>10,052,104</b>
<b>Operating Expenses:</b>				
Personnel Services	2,275,735	2,117,553	1,985,775	2,193,967
Supplies	862,060	840,696	785,038	988,119
Maintenance	610,380	753,506	461,323	793,868
Services	3,891,665	3,962,127	3,851,005	3,841,612
Sundry Charges	150,820	93,889	106,787	117,864
Depreciation	2,756,745	2,579,254	2,684,926	2,422,465
Non Capitalized Equipment	-	7,247	4,462	5,469
<b>Total Oper. Expenses</b>	<b>10,547,405</b>	<b>10,354,272</b>	<b>9,879,316</b>	<b>10,363,364</b>
<b>Operating Income or (Loss)</b>	<b>384,455</b>	<b>(60,764)</b>	<b>178,528</b>	<b>(311,260)</b>
<b>Non-Oper. Revenues/(Expenses):</b>				
Interest Income	68,000	83,173	69,351	47,092
Gain (Loss) on Sale of Asset	280,000	3,011	347,500	147,300
Proceeds from Insurance	-	10,170	241	44,442
Amortized Issuance Cost	-	-	-	-
Debt Service	(403,405)	(423,883)	(445,076)	(484,479)
<b>Total Non-Oper.</b>	<b>(55,405)</b>	<b>(327,529)</b>	<b>(27,984)</b>	<b>(245,645)</b>
<b>Capital Grant Contributions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>516,708</b>
<b>Net Income (Loss)</b>	<b>329,050</b>	<b>(388,293)</b>	<b>150,544</b>	<b>(40,197)</b>
<b>Total Net Position - beginning</b>	<b>12,525,202</b>	<b>12,913,495</b>	<b>12,762,951</b>	<b>13,167,336</b>
<b>Prior Period Adjustment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Net Position - ending</b>	<b>12,854,252</b>	<b>12,525,202</b>	<b>12,913,495</b>	<b>13,127,139</b>

**GENERAL FUND  
NARRATIVE  
FISCAL YEAR 2020-2021**

Sales tax revenues are projected to decrease by 11.54% for FY 2020-21 and current Ad Valorem tax collections are anticipated to be \$127,520 more than last year due to an increase in the tax levy with the adopted property rate of .4700 per \$100.00. Franchise taxes will decrease by 22,000 or 2.88%. The decrease in budgeted revenue for the FY 2020-21 is due primarily to the decrease in sales tax received. This is a result of the local economy.

The City had an increase in property valuations creating a no-new revenue tax rate of .4502. The ad valorem rate of .4700 was adopted to fund the expenditures budgeted for 2020-21 (see graph on page 9 for history of tax rates).

Anticipated revenues for the General Fund total \$8,077,120 a decrease of \$45,690 or .57% less than the preceding year's budget (see graph on page 17). The amount of revenues from various sources and the change from last year are shown in the following tabulation:

Revenue Source	Amount	Percent of Total	Increase (Decrease) from FY 2020
Taxes	\$ 5,662,030	70.10%	\$ (197,285)
Licenses & Permits	107,555	1.33%	19,790
Intergovernmental	107,040	1.33%	(53,445)
Charges for Services	1,435,540	17.77%	(66,275)
Fines & Forfeitures	168,530	2.09%	(6,470)
Interest	100,000	1.24%	(40,000)
Miscellaneous	112,050	1.39%	5,000
Transfer from Reserve	384,375	4.76%	384,375
 Total	 \$ <u>8,077,120</u>	 <u>100.00%</u>	 \$ <u>45,690</u>

Ad valorem taxes, both current and delinquent, are expected to produce 32.09% of the General Fund revenues for FY 2020 as compared to 30.68% of the budgeted revenues for FY 2019, (refer to graph page 10). Sales tax revenues which amounted to 28.48% of the total for FY 2021 have decreased by 11.54% (see graph on page 12) for FY 2020. Franchise and Liquor taxes make up the remaining 13.60% of taxes.

The city's property tax is levied each October 1, on 100 percent of assessed value listed for all real and personal property (business property) located in the City. Assessed values are established by the Scurry County Appraisal District and certified by the Board of Review. Total appraised value for the \$622,040,485 an increase of \$41,750,725 (7.19%) from FY 2020.

The City is permitted by Article II, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general governmental services including the payment of principal and interest on general obligation long-term debt. Taxes are due by January 31, following the October 1 tax levy date.

Beginning in 1982, the Appraisal District is required under the Property Tax Code to assess all property within the Appraisal District based on 100 percent of its appraised market value and is prohibited for applying any assessment ratios. The value of property within the Appraisal District must be reviewed every four years; however, the City may at its own expense, require annual reviews of appraised values. The City may challenge appraised values established by the Appraisal District through various appeals and if necessary, legal action. Under this legislation, the City continues to set tax rates on City property. However, if the tax rate, excluding tax rates on bonds and other contractual

obligations, adjusted for new improvements, exceeds the voter-approval tax rate, an election is required. The voter approval tax rate calculated by the County Tax Assessor/Collector is .4707 per \$100 of assessed valuation.

Expenditures for the General Fund total \$8,077,120 for FY 2021, a decrease of 1.79% from FY 2020, (see graph page 14). Changes in levels of expenditures for major functions of the City over the preceding year are shown in the following tabulation:

Function	Current	Percent of Total	Increase/(Decrease)	
			From FY 2020	
General Government	\$ 1,960,555	24.27%	\$ (141,270)	
Public Safety	4,474,455	55.40%	230,915	
Public Works	1,642,110	20.33%	(236,960)	
Total	\$ 8,077,120	100.00%	\$ (147,315)	

The major functions and their percentage of the total General Fund expenditures are shown in the pie-chart, page 13.

General Government budgeted expenditures have decreased by 6.72% from last year. Personnel decreased 4.81%, capital outlay by 65.70%, services by 4.11%, and sundry charges increased by 9.11%, supplies by 7.45%, maintenance by 7.29%.

Public Safety budgeted expenditures increased by 5.44%. Personnel increased by .46%, supplies by 8.44%, services by 8.14%, Sundry charges by 19.22%, capital outlay by 46.48%.

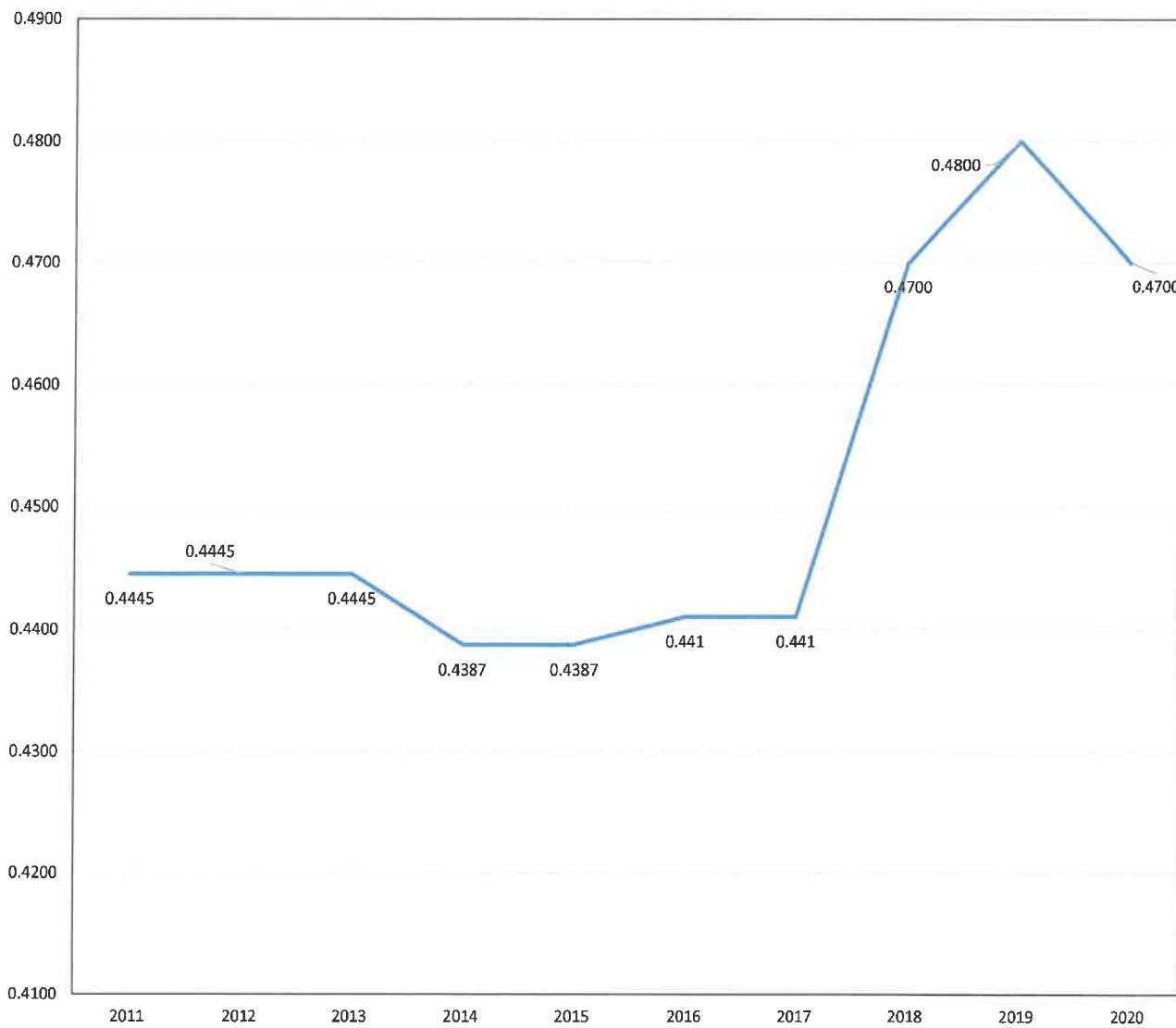
Public Works (street department) budgeted expenditures decreased by 12.61%. Personnel decreased by .83%, supplies increased by 39.58%, maintenance decreased by 21.47% and capital outlay by 30.34%. The largest decrease was due to a decrease in the capital outlay.

The budgeted Undesignated Fund Balance at the end of FY 2021 is expected to reflect no change from the FY 2020 balance. The relationship between annual actual expenditures and undesignated fund balance for the ten-year period FY 2012 – FY 2019 can be viewed on the graph on page 15. It is apparent from the graph that the relationship between expenditures and designated fund balances has held relatively stable in the past three years.

The Capital Improvement Plan (CIP), pages 163, sets out the schedule of capital expenses for the five-year period which includes FY 2021. Capital expenditures for 2021 are \$770,650 as compared to \$799,600 for the previous fiscal year. The expenditures for capital improvements are found in all departmental budgets.

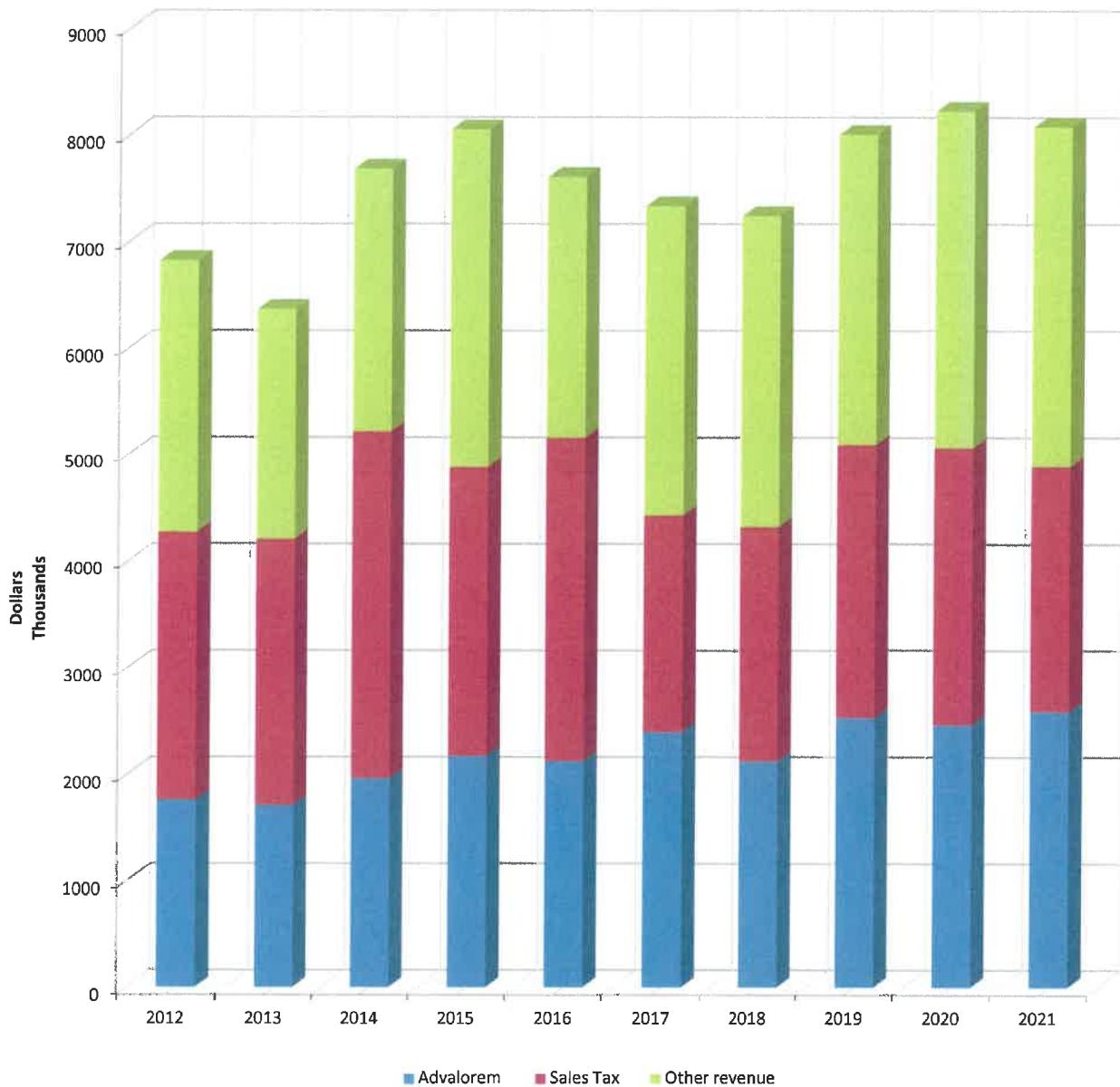
The City Council established a Tax Increment Financing Zone in November 2013 – promoting the development of a certain contiguous area within its jurisdiction and ETJ by the creation of a reinvestment zone. Sixty-five percent (65%) of the property taxes from this district go in to the TIF Fund.

## Advalorem Tax Rate 10 year history



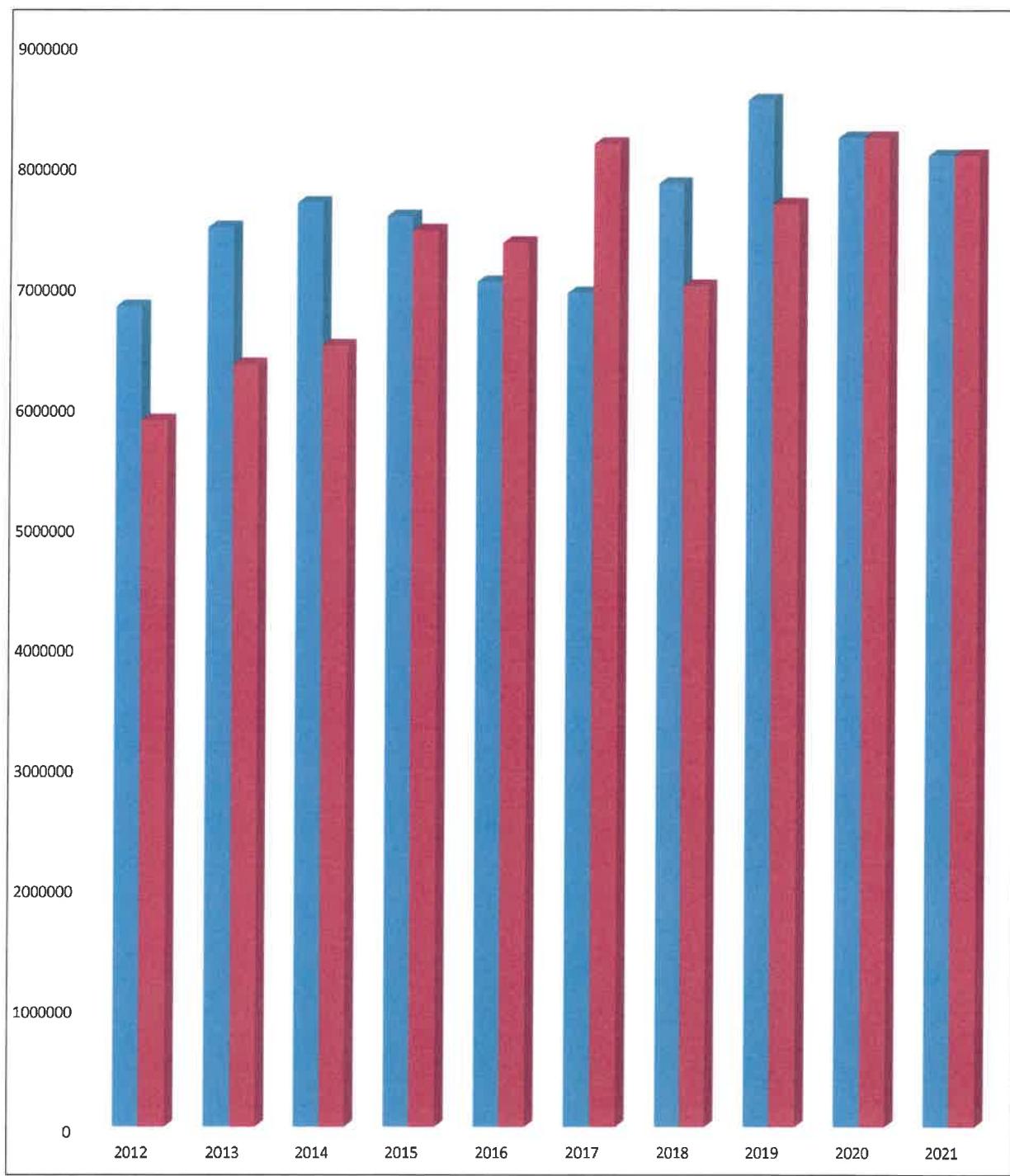
This chart displays the tax rate for the past ten years for the City of Snyder from .4445 per \$100 of assessed value in 2011 to .4700 per \$100 of assessed value in 2020. This is a .0255 increase which would equal to an increase of \$25.50 on a home valued at \$100,000 over a period of ten years.

**General Fund**  
**Ad Valorem, Sales Tax, Other Revenue**  
**Fiscal Year 2020-2021**



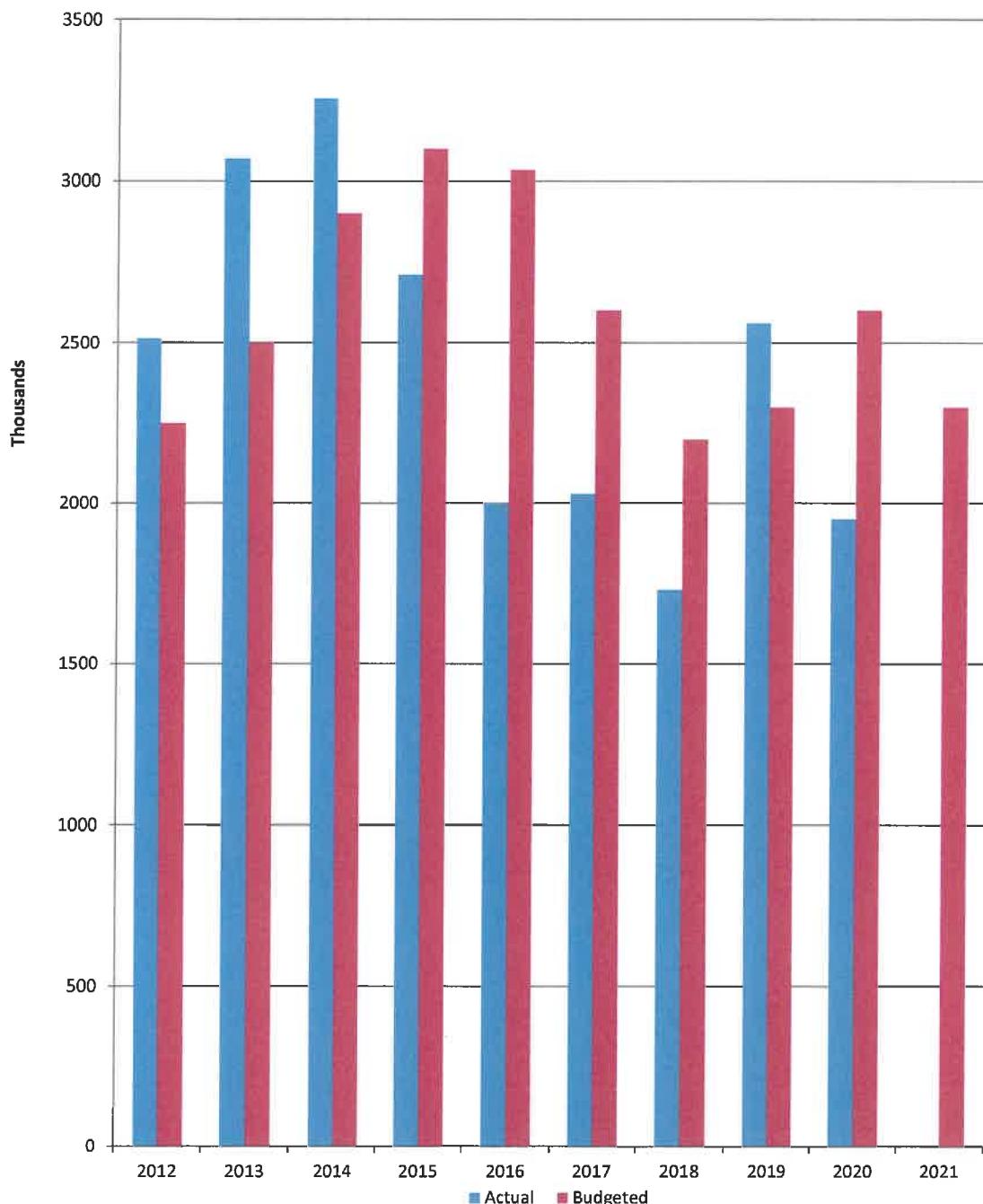
**Description:** This graph shows the relationship between actual Ad Valorem Taxes and Sales Tax to Total Revenue in the General Fund for the period Fiscal Year 2012 to Fiscal Year 2019, and the budgeted amount for Fiscal Years 2020 & 2021.

**General Fund**  
**Revenues & Expenditures**  
**Fiscal Year 2020-2021**



**Description:** This graph shows the actual General Fund Revenues and Expenditures for Fiscal Year 2012 to Fiscal 2019 and budgeted revenue and expenditures for Fiscal Years 2020 and 2021.

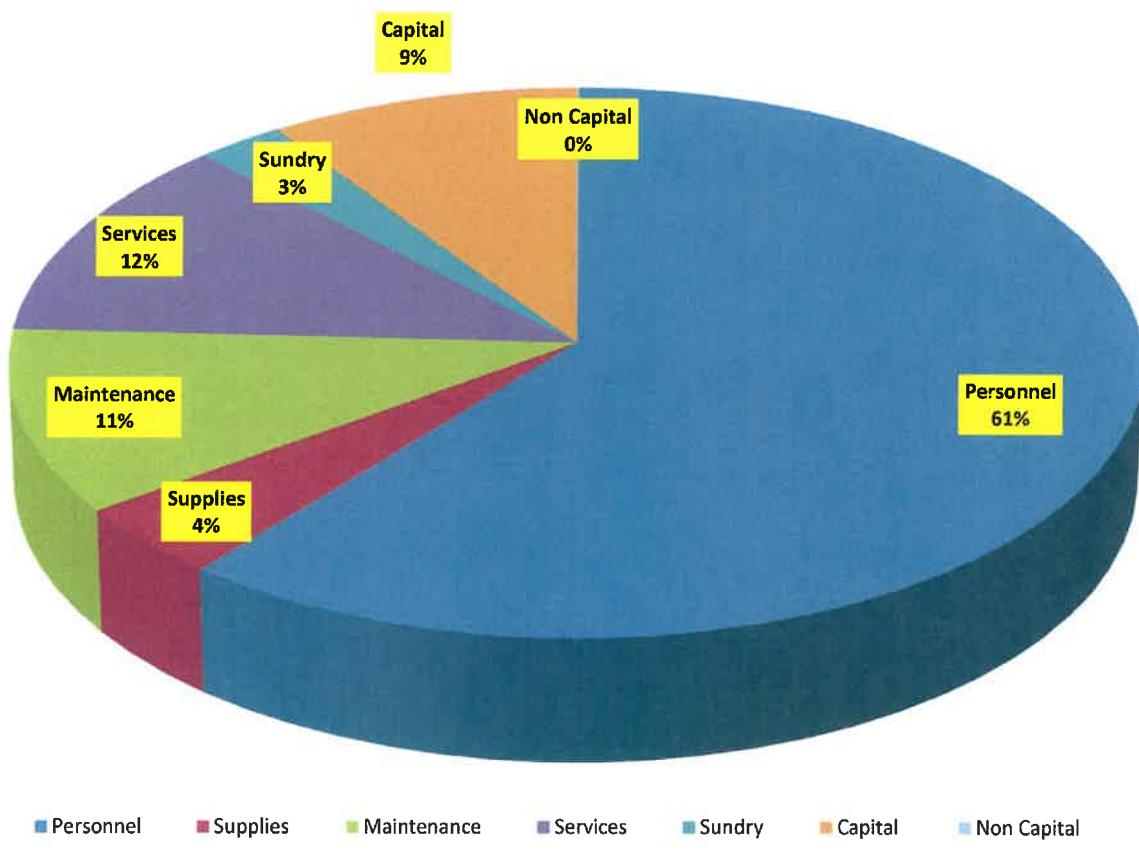
## Sales Tax Revenue 10 year history



Description: This graph shows the Actual Sales Tax Received compared to the Budgeted Sales Tax for Fiscal Years 2012 through 2019 and Budgeted Sales Tax for Fiscal Years 2020 and 2021. Sales tax recorded in 2020 is through September. A substantial increase from 2011 through 2014. Budgeted amount for 2021 anticipates a decrease, due to changes in our local economy.

## General Fund Expenditures

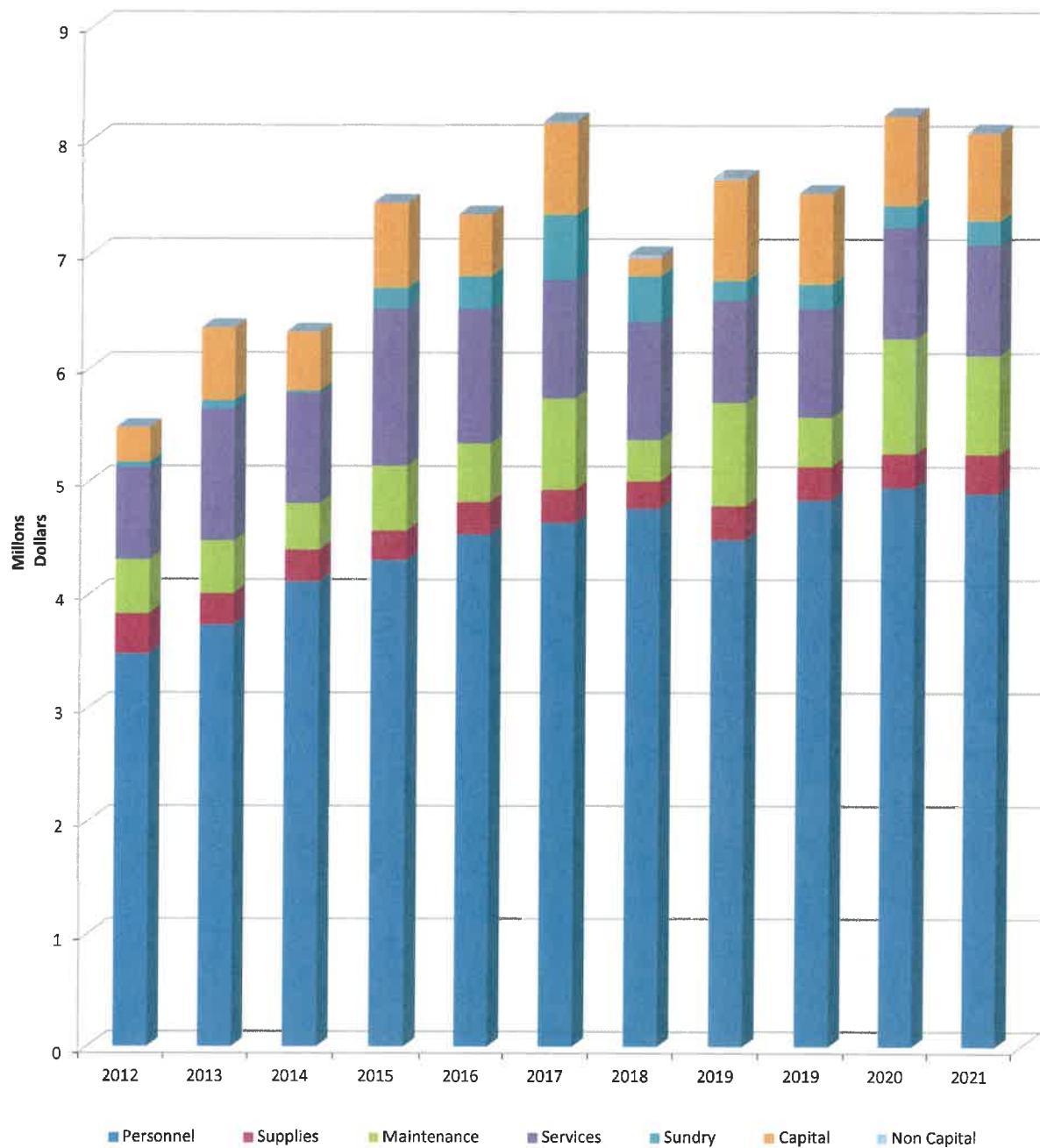
### Fiscal Year 2020 - 2021



Description: This pie chart visually shows the percentage of General Fund Expenditures allocated to the various major categories for the budget for Fiscal Year 2021

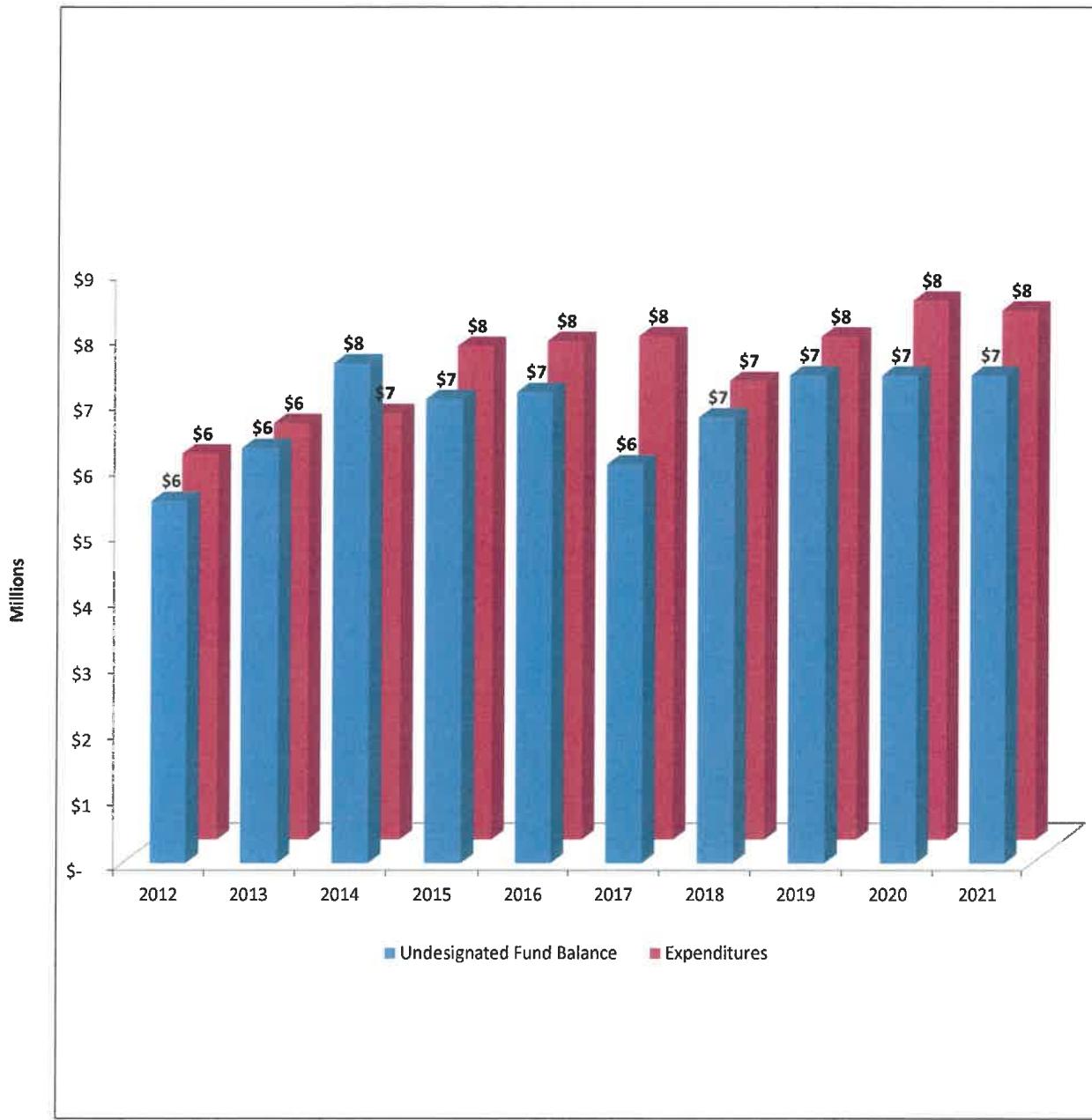
## General Fund Expenditures

### Fiscal Years 2020-2021



Description: This graph shows a visual comparison of actual expenditure allocations for Fiscal Years 2012 through 2019 and budgeted allocations for Fiscal Years 2020 and 2021.

**General Fund**  
**Undesignated Fund Balance/Expenditures**  
**Fiscal Years 2012 - 2021**



**Description:** This graph shows the relationship between actual General Fund Expenditures and Undesignated Fund Balance at year's end for the Fiscal Years 2012 to Fiscal Year 2019, and the budgeted for Fiscal Years 2020 and 2021.

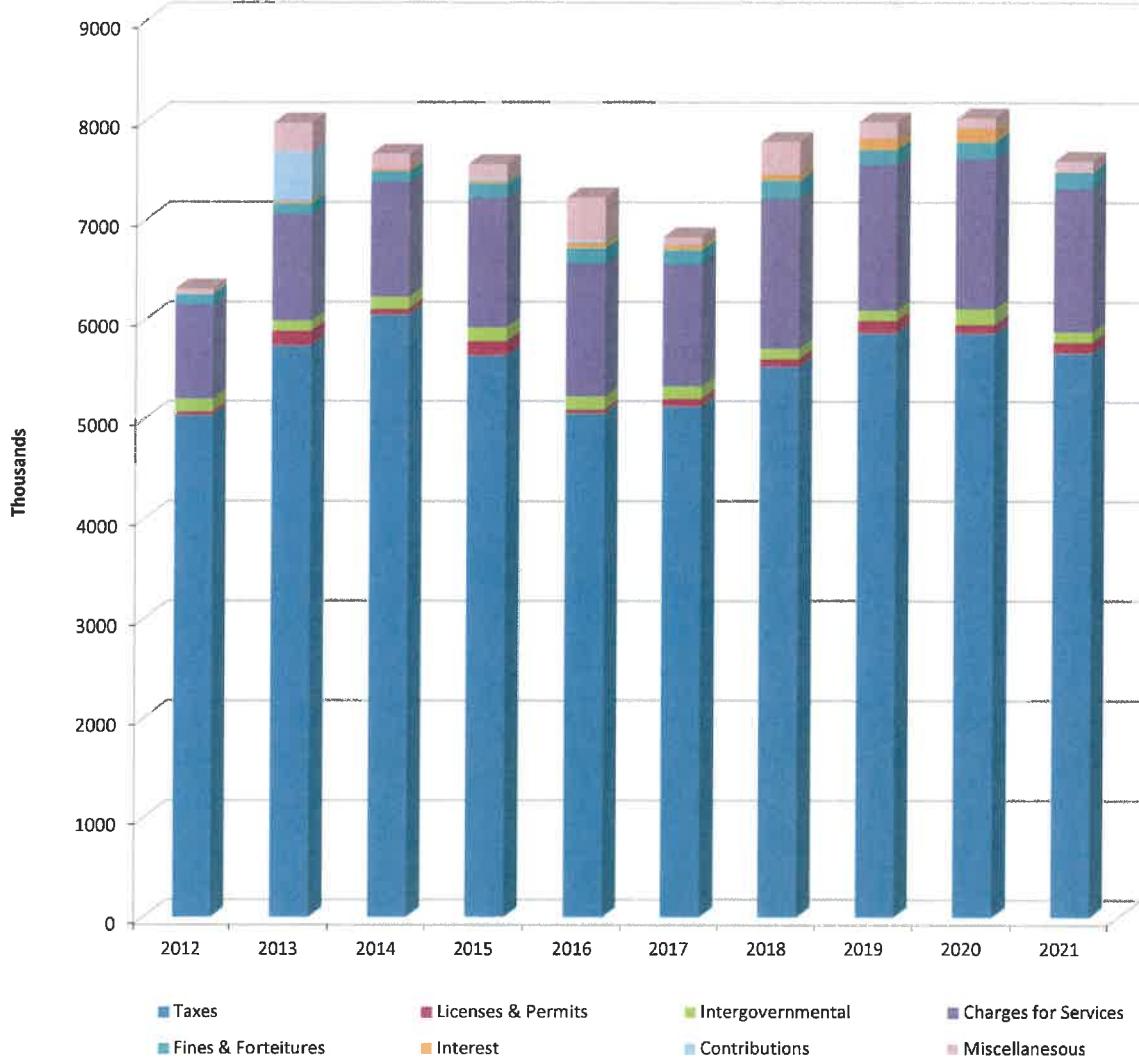
CITY OF SNYDER, TEXAS  
GENERAL FUND

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE/WORKING CAPITAL

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>Revenues:</b>				
Taxes	5,524,428	5,861,328	5,859,315	5,662,030
Licenses and Permits	75,328	124,415	87,765	107,555
Intergovernmental	108,519	106,617	160,485	107,040
Charges for Services	1,496,836	1,461,883	1,501,815	1,435,540
Fines and Forfeitures	189,896	149,934	175,000	168,530
Interest	118,708	140,557	140,000	100,000
Miscellaneous	329,340	159,993	99,050	99,050
<b>Total Revenues</b>	<b>7,843,055</b>	<b>8,004,727</b>	<b>8,023,430</b>	<b>7,679,745</b>
<b>Expenditures:</b>				
Personnel	4,764,484	4,486,810	4,950,430	4,900,385
Supplies	240,344	300,196	298,535	344,230
Maintenance	363,939	912,130	1,014,065	873,035
Services	1,034,619	893,573	974,745	968,850
Sundry Charges	404,422	176,607	193,760	215,620
Capital Outlay	160,693	855,041	791,500	770,650
Non Capitalized Equipment	28,270	48,288	1,400	4,350
<b>Total Expenditures</b>	<b>6,996,768</b>	<b>7,672,645</b>	<b>8,224,435</b>	<b>8,077,120</b>
<b>Excess (Deficiency) of Rev. over Exp.</b>	<b>846,287</b>	<b>332,082</b>	<b>(201,005)</b>	<b>(397,375)</b>
<b>Other Financing Sources (Uses):</b>				
Sale of Asset	1,328	154,885	3,000	3,000
Proceeds from Insurance	9,700	376,891	5,000	10,000
Transfer from Reserves	-	-	193,005	384,375
<b>Excess (Deficiency) of Rev. &amp; Other Sources over Expenditures</b>	<b>857,315</b>	<b>863,858</b>	<b>-</b>	<b>-</b>
<b>Fund Balance at B-O-Y</b>	<b>6,755,241</b>	<b>7,612,556</b>	<b>8,476,405</b>	<b>8,476,405</b>
Prior year adjustment	-	-	-	-
Reserve for economic development	-	-	-	-
<b>Fund Balance at E-O-Y</b>	<b>7,612,556</b>	<b>8,476,405</b>	<b>8,476,405</b>	<b>8,476,405</b>

**General Fund  
Revenues  
Fiscal Years 2012 - 2021**



**Description:** This graph displays actual revenue received for Taxes, Licenses and Permits, Intergovernmental, Charges for Services, Fines & Forfeitures, and Miscellaneous Revenues for the Period Fiscal Year 2012 to Fiscal Year 2019, and budgeted amounts for FY 2020 & 2021.

CITY OF SNYDER, TEXAS  
GENERAL FUND

STATEMENT OF REVENUES

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>Taxes:</b>				
Sales Taxes	2,375,541	2,560,295	2,600,000	2,300,000
Ad valorem Taxes	2,360,736	2,532,196	2,464,315	2,592,030
Franchise Taxes	763,170	742,433	765,000	743,000
Liquor Taxes	<u>24,981</u>	<u>26,402</u>	<u>30,000</u>	<u>27,000</u>
<b>Total Taxes</b>	<b>5,524,428</b>	<b>5,861,326</b>	<b>5,859,315</b>	<b>5,662,030</b>
<b>Licenses and Permits</b>	<b>75,328</b>	<b>124,414</b>	<b>87,765</b>	<b>107,555</b>
<b>Intergovernmental:</b>				
Emergency Mgm. Program Grant	-	28,675	33,000	29,000
LEOSE - Fire	678	682	680	680
Snyder Public Schools Resource Officers	85,593	63,059	112,105	63,060
Grant Proceeds - TCF	7,823	-	-	-
LEOSE- Police	1,901	1,306	2,000	1,400
Juvenile Case Manager Fee	8,710	8,921	8,800	9,000
Texas Seat Belt	<u>3,814</u>	<u>3,975</u>	<u>3,900</u>	<u>3,900</u>
<b>Total Intergovernmental</b>	<b>108,519</b>	<b>106,618</b>	<b>160,485</b>	<b>107,040</b>
<b>Charges for Services:</b>				
Administrative Fees	1,406,776	1,370,974	1,414,355	1,351,960
Municipal Court Fees	65,518	72,077	66,260	62,380
Billings for Emergency Services	17,328	14,269	14,000	14,000
Credit Card Fees	<u>7,214</u>	<u>4,562</u>	<u>7,200</u>	<u>7,200</u>
<b>Total Charges for Services</b>	<b>1,496,836</b>	<b>1,461,882</b>	<b>1,501,815</b>	<b>1,435,540</b>
<b>Fines &amp; Forfeitures</b>	<b>189,896</b>	<b>149,934</b>	<b>175,000</b>	<b>168,530</b>
<b>Miscellaneous:</b>				
Interest	118,708	140,557	140,000	100,000
Miscellaneous	329,340	274,529	99,050	99,050
Proceeds from Insurance	9,700	376,891	5,000	10,000
Gain/Loss on Sale of Asset	<u>1,328</u>	<u>40,345</u>	<u>3,000</u>	<u>3,000</u>
<b>Total Miscellaneous</b>	<b>459,076</b>	<b>832,322</b>	<b>247,050</b>	<b>212,050</b>
<b>Other Financing Sources (Uses):</b>				
Transfer from reserve	-	-	-	384,375
<b>Total Revenues</b>	<b><u>7,854,083</u></b>	<b><u>8,536,496</u></b>	<b><u>8,031,430</u></b>	<b><u>8,077,120</u></b>

CITY OF SNYDER, TEXAS  
GENERAL FUND

DESCRIPTION OF REVENUES

2020-2021 BUDGET

TAXES

Sales Tax	\$2,300,000
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The sales tax revenue received by the city is the result of both retail and certain industrial purchases. Major exemptions from sales tax include food, drugs, services, and equipment or materials used in manufacturing or agricultural procedures. Sales tax revenues are collected by the State Comptroller of Public Accounts and remitted to each city levying the tax on a monthly basis. At the close of each month, the state distributes all available funds specifically deposited to the credit of each city. The Comptroller deducts 2 percent for administration from the collections deposited.

Ad Valorem Taxes

Current Taxes	\$2,482,835
---------------	-------------

Current taxes refer to ad valorem, or property taxes which are due during the current fiscal year, as opposed to the taxes due last year. Property taxes are assessed upon property or real estate, buildings, and for business on their equipment and inventory. The City, however, exempts some of the value on residential property.

Property valuations are established by the Scurry County Appraisal District and given to the City Council from which the tax rate is set. Taxes due on October 1<sup>st</sup> of each year become delinquent or past due on February 1<sup>st</sup>. Generally, the City can expect to collect about 94% of the taxes due.

Delinquent Taxes	\$ 51,000
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Delinquent taxes are those property or ad valorem taxes which were due in prior years. The City, through the Scurry County Tax Collector's Office attempts to collect delinquent taxes.

Penalty & Interest	\$ 44,000
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Property taxes which are paid after they become delinquent are assessed penalties and interest. Generally speaking, the penalty is 1% of principal due for the first month, plus 1% for each additional month delinquent, to a maximum of 10%.

Interest is assessed at  $\frac{1}{2}$  of 1% for each month or portion of month the tax remains delinquent.

Tax Certificate	\$ 200
-----------------	--------

Business and Personal Property	\$ 3,995
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Overages/Variances	\$ 10,000
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Franchise Tax	\$ 743,000
Franchise tax payments are made to the City by Oncor Electric Delivery, Atmos Energy, Cable, Southwestern Bell, Suddenlink and other telecommunication companies based upon a percentage of gross receipts and paid in return for using city streets, alleys or easements for service limits.	
Liquor Tax	\$ 27,000
50% of the face value of all facets of the Texas Alcohol and Beverage Commission issued permits.	
	TOTAL TAXES \$ 5,662,030

#### LICENSES & PERMITS

Building Permits	\$ 6,000
Buildings which undergo structural alterations or new construction require a building permit. Permit fees are: \$40.00 minimum up to 500 square feet, \$.10 per square foot thereafter to a maximum of \$50,000.00	
Electrical Permits	\$ 6,000
Electrical permits are required for alterations, remodeling, repairs, additions, or new construction. Fees vary and are based upon building type and wiring complications.	
Dog License	\$ 150
The City charges \$2.00 per license.	
Pound Fee	\$ 5,000
Pound fee is \$5.00 for reclaimed animals.	
Peddler's Fee	\$ 5,300
The City's fee for each peddler's license is \$75.00.	
Miscellaneous Fees	\$ 430
Zone changes, variance cases, special use permits, dump truck fees.	
Demolition Fees	\$ 1,000
The City's fee for demolition.	
Beer & Wine Permit & License	\$ 450
The City's permit fee for the sale of beer and wine.	
Package Store Permit	\$ 700
The City's permit fee for the sale of alcoholic beverages.	
Carnival Permit	\$ 200

The City's permit fee for the operation of a carnival.

Fire Inspection Service Fee	\$ 1,250
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The City's permit fee for annual inspections of specified commercial and residential facilities.

Mixed Beverage Permit	\$ 3,000
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The City's permit for the sale of mixed beverages.

Game Room Permit and Fees	\$ 68,000
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The City's permit for operation of a game room.

Mowing and Cleaning Lots	\$ 10,000
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Residential Tax Abatement Fee	\$ 75
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TOTAL LICENSES AND PERMITS	\$ 107,555
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#### INTERGOVERNMENTAL

Emergency Management Grant	\$ 29,000
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Texas Seatbelt Grant	\$ 3,900
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SISD Special Resource Officer	\$ 63,060
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Juvenile Case Manager Fee	\$ 9,000
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LEOSE – Police	\$ 1,400
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LEOSE – Fire Department	\$ 680
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TOTAL INTERGOVERNMENTAL	\$ 107,040
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#### CHARGES FOR SERVICES

##### Administrative Fees

The Enterprise Fund is charged a fee for administrative and accounting services provided by the General Fund.	\$ 1,351,960
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The Municipal Court is allowed to charge an administrative fee for teen court, safe driving courses, and deferrals.	\$ 41,080
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Billings for Emergency Services	\$ 14,000
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The Fire Department is allowed to charge insurance companies for vehicle fires, wash-down at a wreck, extrication, commercial structure fire, mobile home fire, hazardous material, special rescue, and 1 <sup>st</sup> responder.	
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Municipal Court Tech. Fee	\$ 10,000
Fees are established by the State and the City retains 10% of the fees prior to remittance to the state.	
Credit Card Fees	\$ 7,200
Municipal Court Special Expense	\$ 10,000
Time Payment -Crt Efficiency	\$ 1,300
	<hr/>
TOTAL CHARGES FOR SERVICES	\$ 1,435,540

#### FINES & FORFEITURES

Municipal Court	\$ 150,000
Collections through the assessment of fines for traffic violations and city ordinance violations.	
City Portion of Court Cost	\$ 13,530
Building Security Fee	\$ 5,000
	<hr/>
TOTAL FINES & FORFEITURES	\$ 168,530

#### MISCELLANEOUS

Interest Income	\$ 100,000
Includes interest earnings on city deposits.	
Other	\$ 99,050
	<hr/>
TOTAL MISCELLANEOUS	\$ 199,050

#### CHARGES FOR SERVICES

Includes gain/loss on sale of equipment	\$ 10,000
Proceeds from insurance	\$ 3,000
TOTAL CHARGES FOR SERVICES	\$ 13,000

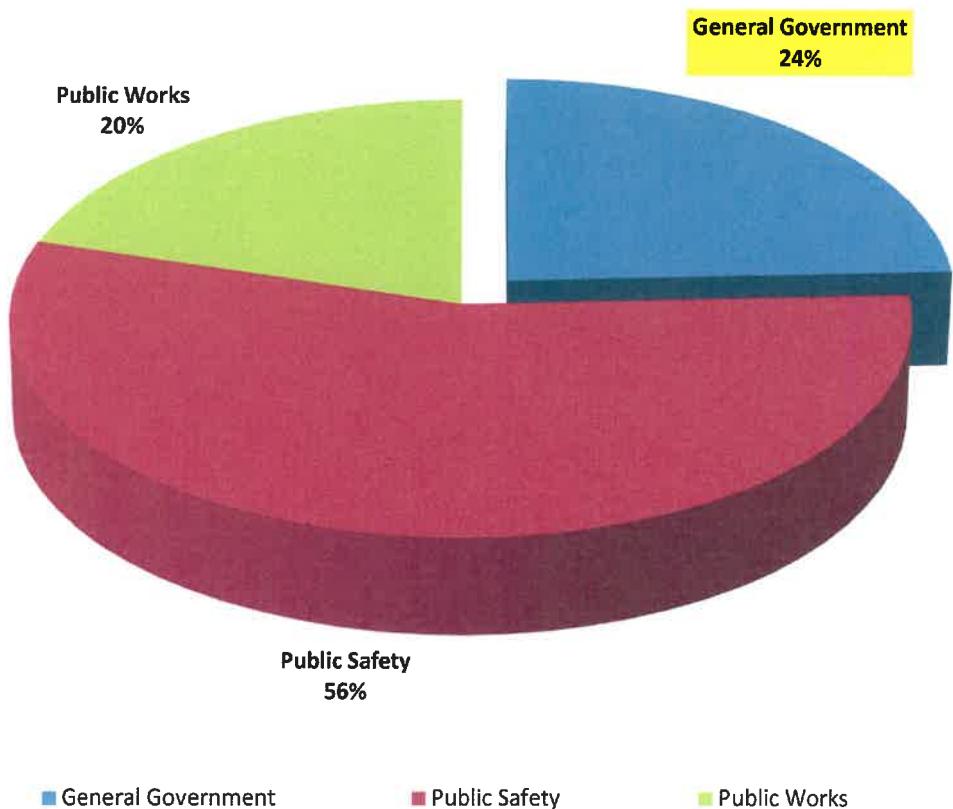
#### TRANSFERS

Transfer from Reserves	TOTAL TRANSFERS	<u>\$ 384,375</u>
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**TOTAL GENERAL FUND REVENUE \$ 8,077,120**

## General Fund Function Expense

Fiscal Year 2021



**Description:** This pie chart highlights the "General Government" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

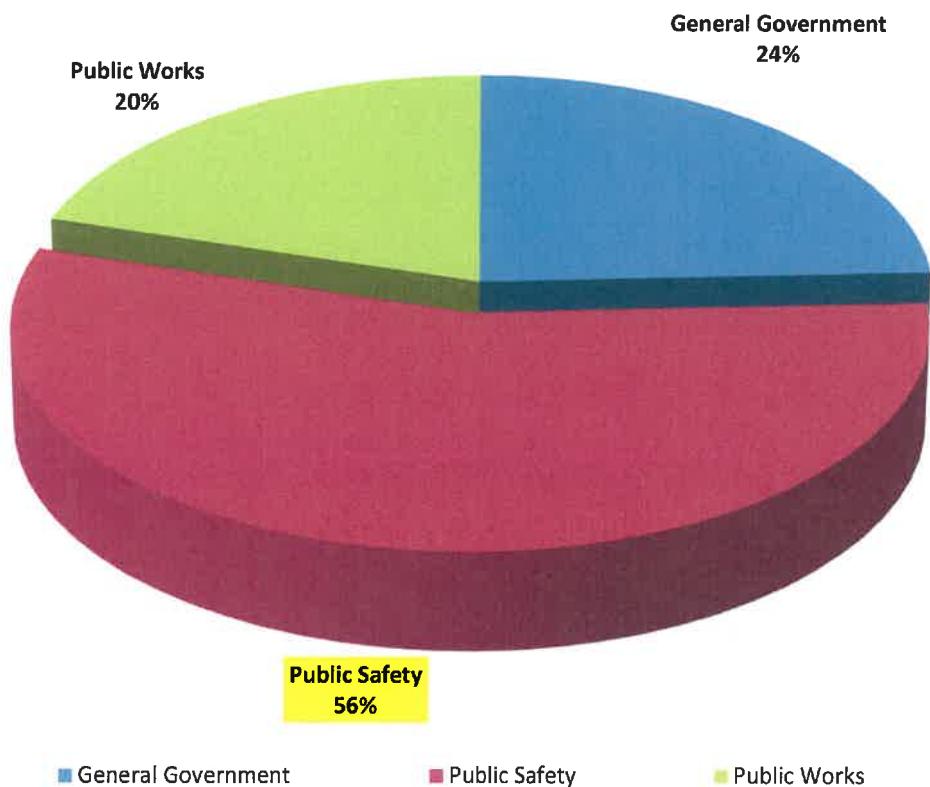
CITY OF SNYDER, TEXAS  
GENERAL FUND  
STATEMENT OF EXPENDITURES

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>GENERAL GOVERNMENT:</b>				
Administration:				
Personnel Services	246,332	247,619	256,790	256,005
Supplies	3,934	3,770	3,800	3,600
Maintenance	2,425	4,066	3,405	3,685
Services	18,059	21,023	36,920	20,450
Sundry Charges	2,817	1,545	3,225	1,835
Capital Outlay	-	347	40,000	-
Non Capitalized Equipment	2,682	-	400	-
	276,249	278,370	344,540	285,575
Finance:				
Personnel Services	328,894	284,226	288,245	256,375
Supplies	3,939	3,837	3,985	3,900
Maintenance	20,782	23,361	23,170	29,260
Services	42,553	43,894	43,965	47,240
Sundry Charges	2,910	3,834	3,650	3,700
Capital Outlay	569	-	-	4,200
Non Capitalized Equipment	-	700	500	-
<b>Totals</b>	<b>399,647</b>	<b>359,852</b>	<b>363,515</b>	<b>344,675</b>
<b>Planning &amp; Zoning:</b>				
Personnel Services	278,306	219,015	194,375	191,445
Supplies	4,959	4,797	5,690	8,280
Maintenance	12,618	11,571	11,770	25,545
Services	16,540	12,429	16,670	19,945
Sundry Charges	172,828	30,275	7,075	20,715
Capital Outlay	2,682	-	27,000	10,850
Non Capitalized Equipment	-	-	-	3,250
<b>Totals</b>	<b>487,933</b>	<b>278,087</b>	<b>262,580</b>	<b>280,030</b>
<b>Municipal Court:</b>				
Personnel Services	252,276	263,233	268,590	242,445
Supplies	2,947	3,021	3,800	3,800
Maintenance	13,859	19,007	21,440	18,995
Services	29,084	29,285	28,760	30,580
Sundry Charges	55,864	4,068	34,560	26,475
Capital Outlay	4,221	1,267	4,000	2,800
Non Capitalized Equipment	340	4,564	-	-
<b>Totals</b>	<b>358,591</b>	<b>324,445</b>	<b>361,150</b>	<b>325,095</b>

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>Community Services:</b>				
Personnel Services				
Supplies	1,524	6,944	16,750	16,550
Maintenance	3,913	26,156	30,385	26,000
Services	374,554	314,871	342,760	332,595
Sundry Charges	4,828	8,498	6,615	7,615
Capital Outlay	-	-	31,100	-
Non Capitalized Equipment	-	-	-	-
<b>Totals</b>	<b>384,819</b>	<b>356,469</b>	<b>427,610</b>	<b>382,760</b>
<b>City Secretary/Records:</b>				
Personnel Services	160,774	163,979	167,775	168,115
Supplies	1,500	1,265	1,550	1,550
Maintenance	6,673	7,631	5,825	2,150
Services	7,098	8,796	15,940	12,000
Sundry Charges	728	692	800	855
Capital Outlay	-	-	1,400	-
Non Capitalized Equipment	-	16,072	-	-
<b>Totals</b>	<b>176,773</b>	<b>198,435</b>	<b>193,290</b>	<b>184,670</b>
<b>IT / Purchasing</b>				
Personnel Services	95,317	96,732	97,920	98,105
Supplies	1,129	1,261	2,750	3,500
Maintenance	28,015	32,777	37,700	37,880
Services	4,627	9,150	6,865	8,860
Sundry Charges	847	6,098	1,905	1,905
Capital Outlay	246	612	1,500	7,500
Non Capitalized Equipment	12,608	18,125	500	-
<b>Totals</b>	<b>142,789</b>	<b>164,755</b>	<b>149,140</b>	<b>157,750</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,226,801</b>	<b>1,960,413</b>	<b>2,101,825</b>	<b>1,960,555</b>

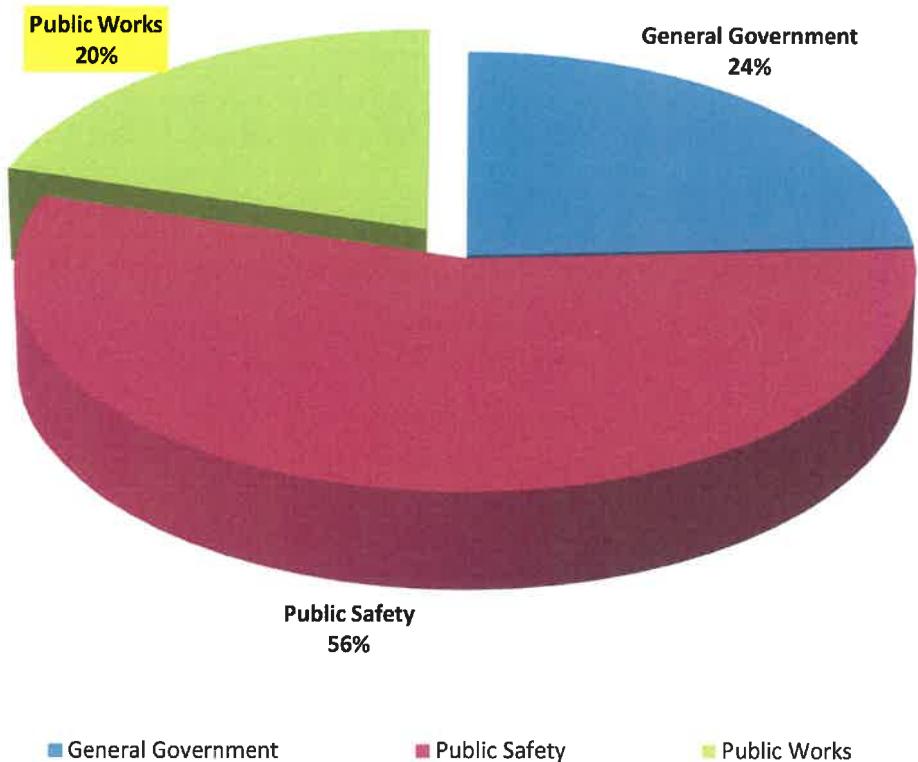
## General Fund Function Expense Fiscal Year 2021



**Description:** This pie chart highlights the "Public Safety" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

	2017-2018	2018-2019	2019-2020	2020-2021 Proposed
	Actual	Actual	Budget	Budget
	_____	_____	_____	_____
<b>PUBLIC SAFETY:</b>				
Police:				
Personnel Services	1,908,007	1,764,278	2,096,485	2,105,675
Supplies	86,115	86,188	86,800	99,900
Maintenance	65,747	110,416	100,260	102,470
Services	95,849	65,084	71,160	92,450
Sundry Charges	97,284	70,474	73,160	96,200
Capital Outlay	107,066	223,843	167,300	213,700
Non Capitalized Equipment	10,470	1,775	-	-
<b>Totals</b>	<b>2,370,538</b>	<b>2,322,058</b>	<b>2,595,165</b>	<b>2,710,395</b>
Animal Control:				
Personnel Services	143,159	126,939	128,330	128,620
Supplies	12,871	14,055	18,550	18,050
Maintenance	4,078	4,451	7,255	7,745
Services	12,055	12,071	13,225	16,575
Sundry Charges	5,655	5,142	6,570	5,470
Capital Outlay	1,400	-	36,400	3,000
Non Capitalized Equipment	-	1,293	-	1,100
<b>Totals</b>	<b>179,218</b>	<b>163,951</b>	<b>210,330</b>	<b>180,560</b>
Fire:				
Personnel Services	805,435	816,308	888,315	893,605
Supplies	45,095	75,722	80,320	84,020
Maintenance	63,442	53,886	68,960	64,690
Services	98,465	80,407	104,120	94,620
Sundry Charges	25,122	18,551	26,200	25,850
Capital Outlay	43,414	431,885	144,000	292,600
Non Capitalized Equipment	537	2,739	-	-
<b>Totals</b>	<b>1,081,510</b>	<b>1,479,498</b>	<b>1,311,915</b>	<b>1,455,385</b>
Fire Marshall:				
Personnel Services	113,657	110,282	107,880	108,070
Supplies	5,965	6,719	7,480	7,480
Maintenance	2,577	1,088	1,970	3,365
Services	1,354	2,448	2,400	2,800
Sundry Charges	3,171	4,477	6,400	6,400
Non Capitalized Equipment	-	1,119	-	-
<b>Totals</b>	<b>126,724</b>	<b>126,133</b>	<b>126,130</b>	<b>128,115</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>3,757,990</b>	<b>4,091,640</b>	<b>4,243,540</b>	<b>4,474,455</b>

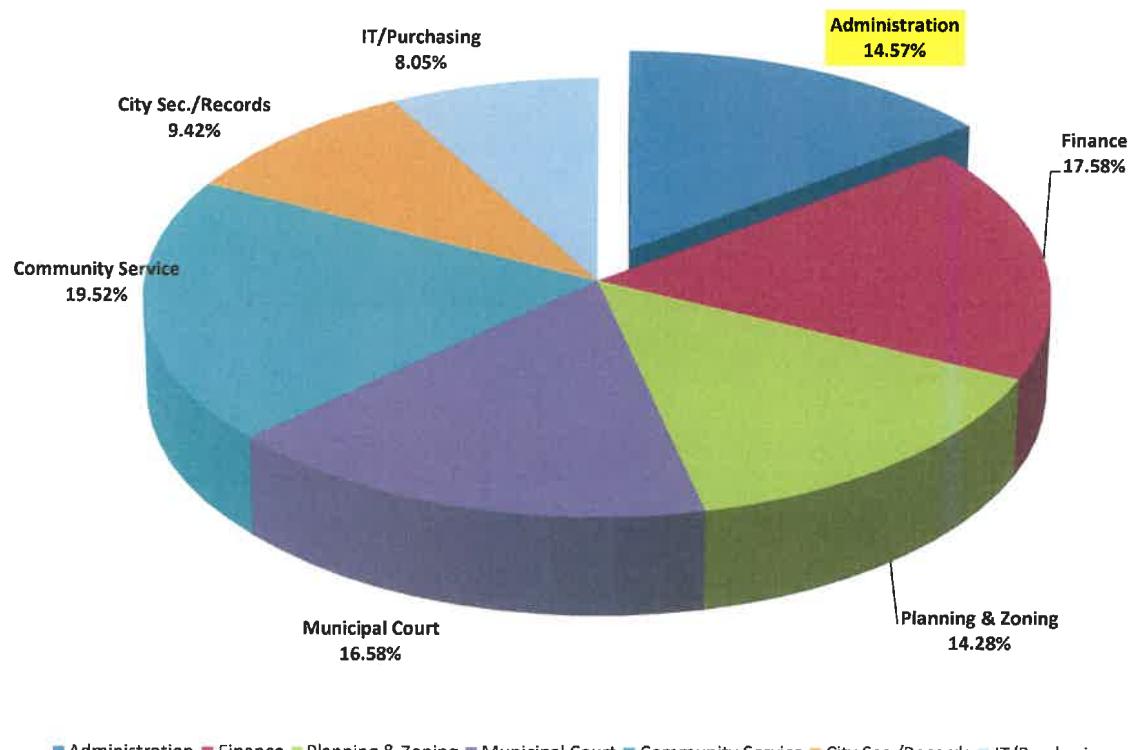
## General Fund Function Expense Fiscal Year 2021



**Description:** This pie chart highlights the "Public Works" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>PUBLIC WORKS;</b>				
Street Maintenance:				
Personnel Services	432,327	394,199	455,725	451,925
Supplies	70,367	92,617	67,060	93,600
Maintenance Services	139,808	617,720	701,925	551,250
Sundry Charges	334,380	294,115	291,960	290,735
Capital Outlay	32,367	22,953	23,600	18,600
Non Capitalized Equipment	1,341	197,087	338,800	236,000
	1,387	1,901	-	-
Totals	1,011,977	1,620,592	1,879,070	1,642,110
<b>TOTAL PUBLIC WORKS</b>	<b>1,011,977</b>	<b>1,620,592</b>	<b>1,879,070</b>	<b>1,642,110</b>
<b>TOTAL EXPENSES</b>	<b>6,996,768</b>	<b>7,672,645</b>	<b>8,224,435</b>	<b>8,077,120</b>

## General Government Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "Administration" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Administration			Department Number 1
		Actual 2018-19	Budgeted 2019-20	Proposed 2020-21	
<b>General</b>					
Expend. Class					
Personnel Services		\$ 249,280	\$ 256,790	\$ 256,005	
Supplies		4,150	3,800	3,600	
Maintenance		3,060	3,405	3,685	
Services		26,830	36,920	20,450	
Sundry Charges		3,500	3,225	1,835	
Capital Outlay		-	40,000	-	
Non-Capital Equipment		-	400	-	
<b>TOTAL ALL ACCOUNTS</b>		<b>\$ 286,820</b>	<b>\$ 344,540</b>	<b>\$ 285,575</b>	

### Mission Statement

The implementation of policies established by the City Council as fairly, effectively and efficiently as possible.

### Description

City Administration consists of the City Manager and receptionist/secretary.

The City Manager is the chief administrative officer of the city referencing the City Charter to administer the policies of the City Council and the overall coordination of the city's activities for the efficient operation of the City of Snyder.

### Goal

Provide administrative oversight that the City operations are responsive and sensitive to citizen desires.

### Objectives

1. Consolidation of City/County services and eliminate duplication of costs.
2. Secure discretionary federal funding for Homeland Security and American COVID-19 Recovery.
3. Meet with TDCJ/County/School/Chamber/Hospital/WTC officials monthly.
4. Meet with West Central Texas Council of Governments on a regular basis.
5. Support local economic development efforts in conjunction with the Development Corporation of Snyder, SISD, Scurry County, Snyder Chamber of Commerce, Cogdell Hospital, West Texas Council of Governments, Western Texas College and TxDot.
6. Support city wide recycling programs when feasible.
7. Develop and implement city wide beautification projects.
8. Development of Deep Creek Beautification Project.
9. Seek CDBG Grant Funding for City projects.
10. Continue demolition of sub-standard structures/junk vehicles.

11. Meet with U.S. Air Force officials and support the Scoring Facility located at Winston Field.
12. Utilize Price Daniel Unit personnel on City and Community projects.
13. Review Adopted Master Plan for the City.
14. Long-term City street reconstruction.

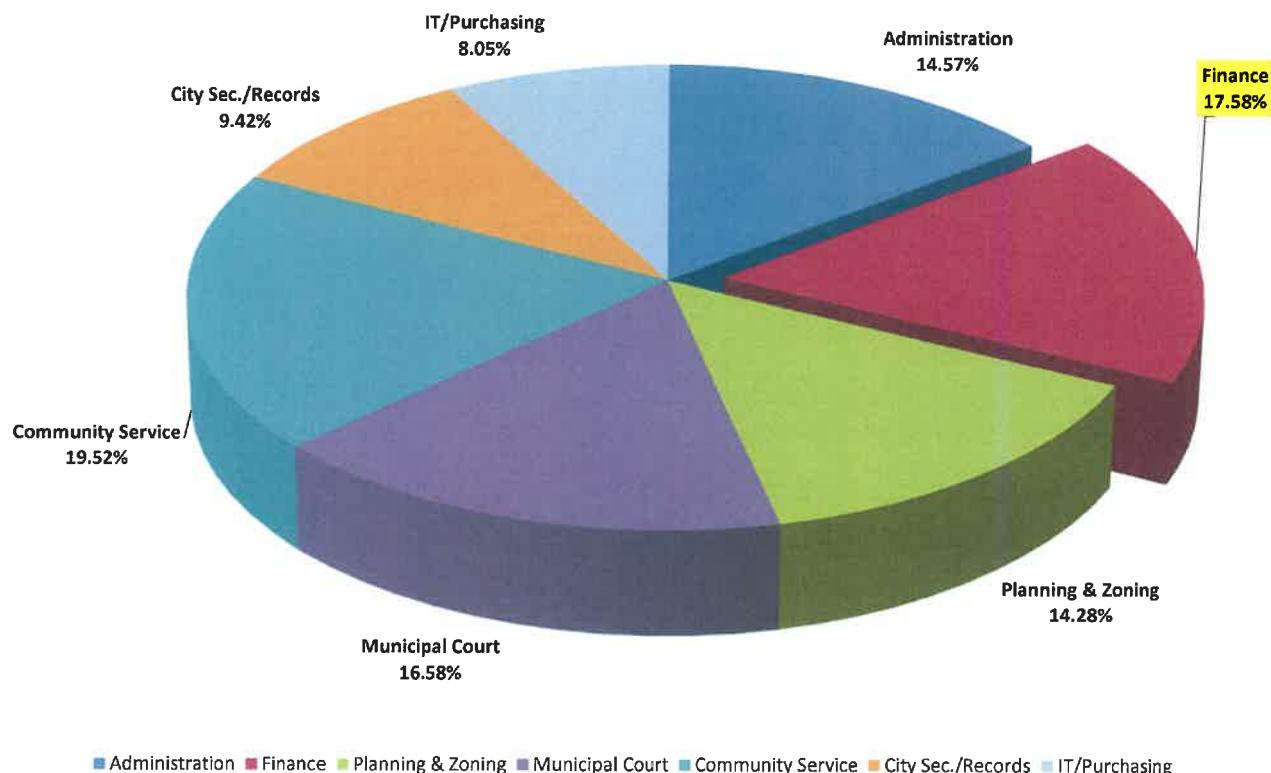
## ADMINISTRATION - DEPARTMENT NO. 1

## EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
601-101 SUPERVISION	145,991	149,555	149,555
601-102 CLERICAL	40,019	42,770	42,770
601-105 LONGEVITY	1,368	1,645	860
601-106 OVERTIME	30	200	100
601-108 FICA EXPENSE	10,946	12,040	11,985
601-109 TMRS EXPENSE	26,960	26,950	27,080
601-110 INSURANCE EXPENSE	19,611	20,815	20,850
601-111 MEDICARE EXPENSE	2,694	2,815	2,805
<b>Sub Total</b>	<b>247,619</b>	<b>256,790</b>	<b>256,005</b>
<b>SUPPLIES &amp; MATERIALS</b>			
601-201 OFFICE SUPPLIES	1,137	1,100	1,150
601-206 MOTOR VEHICLE SUPPLIES	98	100	100
601-208 JANITORIAL SUPPLIES	1,620	1,400	1,400
601-212 GAS	785	1,000	800
601-215 OTHER SUPPLIES	129	200	150
<b>Sub Total</b>	<b>3,769</b>	<b>3,800</b>	<b>3,600</b>
<b>MAINTENANCE OF BUILDINGS</b>			
601-301 BUILDINGS & GROUNDS	1,499	1,700	1,500
<b>Sub Total</b>	<b>1,499</b>	<b>1,700</b>	<b>1,500</b>
<b>MAINTENANCE OF EQUIPMENT</b>			
601-403 MAINTENANCE OF EQUIPMENT	212	250	-
601-404 AUTOMOTIVE EQUIPMENT	365	150	300
601-407 SOFTWARE MAINTENANCE	1,990	1,305	1,885
<b>Sub Total</b>	<b>2,567</b>	<b>1,705</b>	<b>2,185</b>
<b>MISCELLANEOUS SERVICES</b>			
601-501-01 TELEPHONE	4,658	4,850	4,850
601-501-02 CELLULAR	595	700	650
601-501-03 INTERNET	1,725	1,800	1,500
601-502 RENTAL OF EQUIPMENT	1,138	1,065	1,100
601-503 INSURANCE	408	650	850

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
601-504 SPECIAL SERVICES	304	500	500
601-505 ADVERTISING	998	200	200
601-506 BUSINESS & TRANSPORTATION	5,779	5,000	5,000
601-508 FEE BASIS SERVICE	-	400	-
601-510 CONTRACTUAL SERVICES	510	16,055	600
601-511-01 ELECTRICITY	4,448	5,200	4,700
601-511-02 GAS	460	500	500
Sub Total	21,023	36,920	20,450
SUNDRY CHARGES			
601-602 MEMBERSHIP & SUBSCR.	1,150	2,700	1,300
601-604 WORKER'S COMP.	384	425	425
601-606 FREIGHT EXPENSE	10	-	10
601-607 PRINTING EXPENSE	-	100	100
601-608 BAD DEBT EXPENSE	-	-	-
Sub Total	1,544	3,225	1,835
CAPITAL OUTLAY			
601-901 OFFICE EQUIPMENT	-	-	-
601-902 AUTOMOTIVE EQUIPMENT	-	40,000	-
601-905 NON CAPITALIZED EQUIPMENT	348	400	-
Sub Total	348	40,400	-
TOTAL BUDGET	278,369	344,540	285,575

## General Government Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "Finance" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund General	Function Accounting Personnel/Payables	Finance	Department Number 2	
Expend. Class		Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
Personnel Services		\$ 293,680	\$ 288,245	\$ 256,375
Supplies		4,050	3,985	3,900
Maintenance		23,300	23,170	29,260
Services		44,150	43,965	47,240
Sundry Charges		3,750	3,650	3,700
Capital Outlay		-	-	4,200
Non-Capital Equipment		700	500	-
<b>TOTAL ALL ACCOUNTS</b>		<b>\$ 369,630</b>	<b>\$ 363,515</b>	<b>\$ 344,675</b>

### Mission Statement

To provide for the efficient financial operation of the City and safeguarding the City's assets. To ensure that the City adheres to state and federal laws as they apply to personnel and payroll.

To invest funds which will provide the highest investment return with the maximum security and conforming to all statutes governing the investment of the City's funds.

### Description

The Finance Department is responsible for the administration and overall planning for the City's financial activities. Also, included in this department are the personnel functions, along with a safety program.

### Goal

Provide effective protection of the city's financial assets through accurate financial reporting and sound investment policies. Provide nondiscriminatory personnel policies.

### Objectives

1. Continue to maintain the 100% ratio of invested funds to total funds available at the highest possible rate of return.
2. Process financial data as received.
3. Continue to produce accurate financial statements on a real-time basis.
4. To continue to produce a Comprehensive Annual Financial Report that meets the Certificate of Conformance Standards of the Government Finance Officers Association (GFOA).
5. Implement changes in financial reports when published by the Governmental Accounting Standards Board (GASB).
6. To produce a budget that meets the Distinguished Budget Presentation standards of the GFOA.

7. Pay bills on a timely basis to avoid late fees.
8. Fill all personnel requisitions with the most qualified applicants as soon as possible.
9. Provide a safety program to protect all employees from on job accidents.

Indicators

	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
Number of payable checks issued	3,150	2,718	2,948
Number of positions filled	18	9	12
Applications reviewed	251	68	125

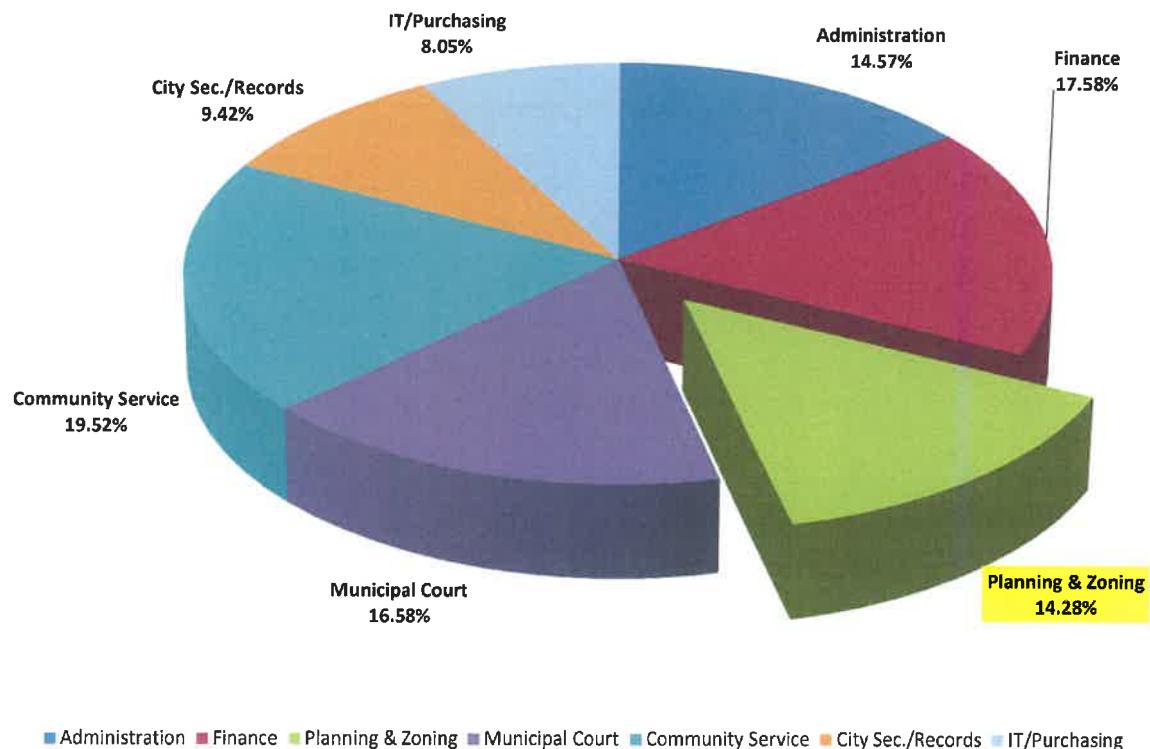
FINANCE - DEPARTMENT NO. 2

EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
602-101 SUPERVISION	91,985	94,235	71,005
602-102 CLERICAL	110,099	112,980	112,980
602-104 MAINTENANCE	2,679	-	-
602-105 LONGEVITY	3,766	3,775	3,315
602-106 OVERTIME	7	500	300
602-107 PART TIME	-	-	-
602-108 FICA EXPENSE	12,580	13,110	11,630
602-109 TMRS EXPENSE	29,921	29,355	26,280
602-110 INSURANCE EXPENSE	30,247	31,225	28,145
602-111 MEDICARE EXPENSE	2,942	3,065	2,720
<b>Sub Total</b>	<b>284,226</b>	<b>288,245</b>	<b>256,375</b>
<b>SUPPLIES &amp; MATERIALS</b>			
602-201 OFFICE SUPPLIES	2,992	2,900	2,900
602-202 FORMS	682	850	800
602-204 UNIFORMS	13	-	-
602-208 JANITORIAL SUPPLIES	150	200	200
602-215 OTHER SUPPLIES	-	35	-
<b>Sub Total</b>	<b>3,837</b>	<b>3,985</b>	<b>3,900</b>
<b>MAINTENANCE OF EQUIPMENT</b>			
602-401 OFFICE EQUIPMENT	484	145	830
602-403 MAINTENANCE OF EQUIPMENT	229	215	-
602-407 SOFTWARE MAINTENANCE	22,647	22,810	28,430
<b>Sub Total</b>	<b>23,360</b>	<b>23,170</b>	<b>29,260</b>
<b>MISCELLANEOUS SERVICES</b>			
602-501-01 TELEPHONE	1,197	1,200	1,200
602-501-03 INTERNET	1,425	1,425	1,425
602-502 RENTAL OF EQUIPMENT	930	860	750
602-503 INSURANCE	70	70	70
602-504 SPECIAL SERVICES	1,415	1,200	1,450
602-505 ADVERTISING	1,787	400	1,800
602-506 BUSINESS & TRANSPORTATION	3,478	3,700	3,500
602-508 FEE BASIS SERVICE	33,500	35,000	36,935
602-510 CONTRACTUAL SERVICES	94	110	110
<b>Sub Total</b>	<b>43,896</b>	<b>43,965</b>	<b>47,240</b>

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>SUNDRY CHARGES</b>			
602-602 MEMBERSHIP & SUBSCR.	1,138	590	1,200
602-604 WORKER'S COMP.	1,836	2,135	1,600
602-606 FREIGHT EXPENSE	77	125	100
602-607 PRINTING EXPENSE	782	800	800
Sub Total	3,833	3,650	3,700
<b>CAPITAL OUTLAY</b>			
602-901 OFFICE EQUIPMENT	-	-	4,200
Sub Total	-	-	4,200
<b>NON CAPITALIZED EQUIPMENT</b>			
602-905 NON CAPITALIZED EQUIPMENT	700	500	-
Sub Total	700	500	-
<b>TOTAL BUDGET</b>	<b>359,852</b>	<b>363,515</b>	<b>344,675</b>

## General Government Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "Planning & Zoning" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number 3		
		Planning and Zoning		
		Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
General	Expend. Class			
	Personnel Services	\$ 211,575	\$ 194,375	\$ 191,445
	Supplies	5,820	5,690	8,280
	Maintenance	10,495	11,770	25,545
	Services	17,220	16,670	19,945
	Sundry Charges	7,525	7,075	20,715
	Capital Outlay	1,350	27,000	10,850
	Non-Capital Equipment	-	-	3,250
	<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 253,985</b>	<b>\$ 262,580</b>	<b>\$ 280,030</b>

### Mission Statement

The Planning & Zoning Division has a mission to promote orderly and quality development in the community by ensuring that all land use and development proposals in the community conform to the City's Comprehensive Plan and Code of Ordinances.

The Building Division's mission is to safeguard the health, safety, welfare, and overall quality of life for the City residents and the business community through timely, efficient, and thorough building permitting and inspections.

Environmental Code Service Division has the mission to enforce the codes of the City with the intent to provide a fair process of the City's zoning and technical codes, all while correcting violations in a manner within the procedure requirements and remedies provided for in the City's Code of Ordinances.

### Description

Department 3's roles and responsibilities are divided out among three divisions, Planning and Zoning, Building, and Environmental Code Services. It is comprised of 2 full-time positions, a Department Head and a Combination Inspector/Code Enforcement Officer.

### Planning and Zoning

The Planning and Zoning Division works with the citizens and community leaders to build a consensus on how the City should grow, both in short and long term. This is accomplished through the coordination of a variety of land planning functions and reviewing all new development proposals to ensure they reflect this vision. Planning and Zoning is comprised of five (5) sections: Administrative, Community Development, Comprehensive Planning, Current Planning and Planning Management Support.

The Administrative Section advises the City Manager, Planning Commission and City Council on all planning related activities. It also develops the Department's policies, operating procedures and the budget.

The Community Development Section coordinates community development initiatives and affordable housing programs.

The Comprehensive Planning Section provides vision and guidance for the long-range development of the City.

The **Current Planning Section** coordinates the City's land planning development review activities. This division reviews all re-zonings, conditional use permits, and preliminary subdivisions.

The **Planning Management Support Section** assists the Comprehensive and Current Planning Divisions with any data or maps needed; as well as, assignment of street names and building addresses, GIS mapping, development tracking, website content, public communication or information, zone map updates, records management, and any special data requests from the City Manager's Office or the Boards and Commissions staff.

### **Building**

The Building Division provides professional and courteous customer services to new and existing developments. It is responsible for the issuance and inspection of development related permits and the certificate of occupancy of structures throughout the City of Snyder. The department is compromised of two (2) sections: Permitting and Inspections.

The **Permitting Section** reviews all required permit applications and performs any plan reviews prior to the issuance of all development related permits. This division is also responsible for the issuance of all Certificate of Occupancies.

The **Inspections Section** is responsible for verifying compliance throughout the construction process. These inspections include but are not limited to; Building, Mobile Home Set-Up, Electrical, Mechanical, and Plumbing.

### **Environmental Code Services**

The Environmental Code Services Division performs a variety of routine and complex work in the interpretation and enforcement of adopted codes, ordinances and state laws. This division is responsible for enforcing all the city codes not primarily enforced by the Police Department, and in particular, those codes pertaining to property use, maintenance, junked vehicles, and public nuisances. The Environmental Code Services Division ensures the compliance of zoning related ordinances, public nuisance abatements, building codes, property maintenance, junked vehicles, and other issues relating to the health, safety, and general welfare of the community for public, and private residential, commercial and industrial property.

### **Goals and Objectives**

The Planning and Zoning, Building, and Environmental Code Services Division goals are to provide timely, accurate, objective, and professional services to our City and customers in person, through digital or written correspondence, professional recommendations, and decisions.

All three (3) share some of the same objectives such as: increasing the community participation rate at planned public meetings, being a proactive department, and increasing the effectiveness of the office and field staff through education and training. Some key performance objectives of each of the divisions include:

#### **Planning and Zoning**

Ensure that 100% of development plan reviews are delivered according to published schedule.

Ensure that 100% of the initial development plans receive site visits.

Ensure that the GIS database is maintained at a minimum of 95% accuracy level.

#### **Building**

Review and update fee structures.

Enforce current regulations.

Monitor the trends of economic growth.

#### **Environmental Code Services**

Promote a cleaner Snyder.

Ensure well maintained properties.

Encourage commercial property owners to maintain their aesthetic appeal.

Educate the public on Ordinances and ways to comply with common violations through education.

## Indicators

### **Building Division**

	<b>Permits</b>		
	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
Building (Residential)	30	69	60
Building (Commercial)	48	10	15
Electrical	97	104	87
Plumbing	119	175	273
Heating and Air Conditioning	16	23	N/A
Mechanical	N/A	N/A	36
Demolition	8	14	5
Sign Permits	9	8	7

#### Inspections

Building (Residential)	<b>130</b>	<b>240</b>	<b>111</b>
Building (Commercial)	35	65	23
Electrical	198	210	123
Plumbing	176	187	434
Mechanical	N/A	N/A	36

### Planning & Zoning Division

	<b>Permits</b>		
	<b>Board Meeting Category</b>		
Planning & Zoning	N/A	N/A	3
Board Meeting Category	2	1	3
Planning & Zoning Commission	0	0	0
Zoning Jboard of Adjustment	0	0	0
Builder's Board of Appeal	0	0	0
Substandard Building Committee	6	7	0

### Environmental Code Services Division

	<b>Permits</b>		
	<b>Inspections</b>		
Mowing	N/A	N/A	29
Junked Vehicles	N/A	N/A	N/A
Zoning	9	3	1
Health & Sanitation	78	95	83+
Public Nuisance	83	67	83+
Junked Vehicles	N/A	N/A	N/A

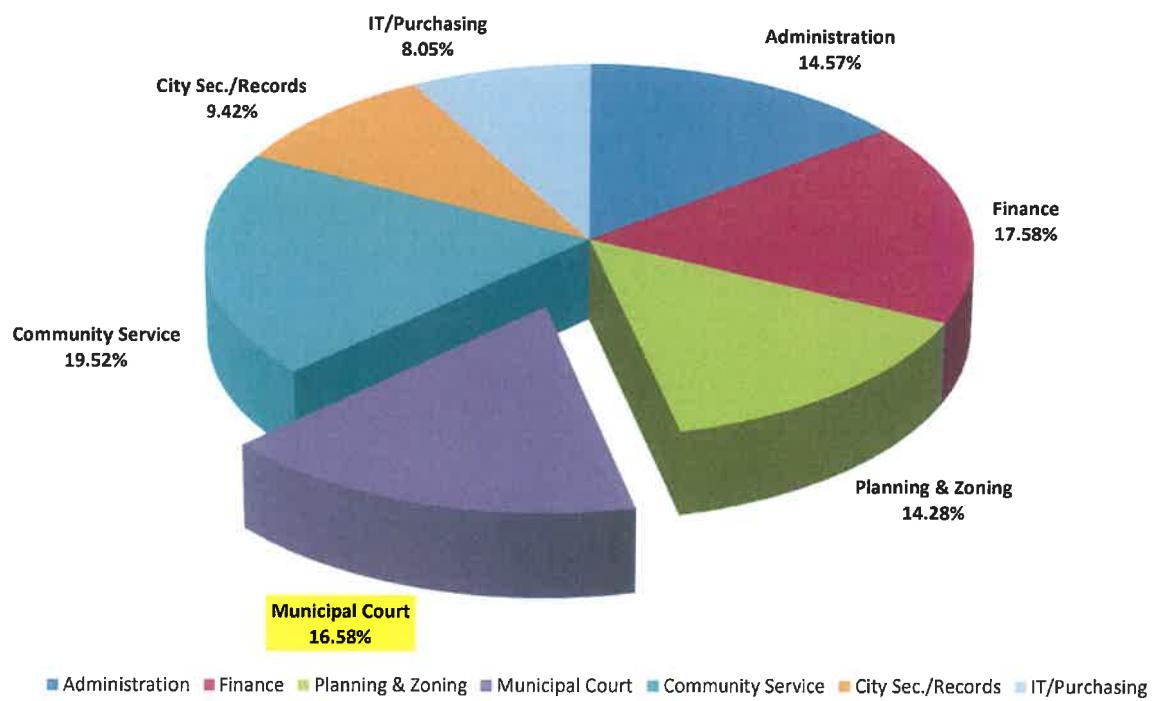
PLANNING & ZONING - DEPARTMENT NO. 3

EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
603-101 SUPERVISION	70,128	71,390	69,290
603-103 OPERATIONS	86,271	67,390	62,760
603-105 LONGEVITY	2,847	2,735	800
603-106 OVERTIME	2,029	1,300	7,370
603-108 FICA EXPENSE	9,879	8,855	8,695
603-109 TMRS EXPENSE	23,544	19,820	19,645
603-110 INSURANCE EXPENSE	22,007	20,815	20,850
603-111 MEDICARE EXPENSE	2,310	2,070	2,035
 Sub Total	 219,015	 194,375	 191,445
<b>SUPPLIES &amp; MATERIALS</b>			
603-201 OFFICE SUPPLIES	1,544	1,800	1,350
603-202 FORMS PROCEDURAL	-	-	250
603-205 TIRES	641	-	650
604-206 MOTOR VEHICLE SUPPLIES	6	150	780
603-207 MINOR TOOLS & APPARATUS	-	500	685
603-208 JANITORIAL SUPPLIES	111	140	240
603-212 GAS	2,442	3,000	4,125
603-215 OTHER SUPPLIES	53	100	100
 Sub Total	 4,797	 5,690	 8,280
<b>MAINTENANCE OF EQUIPMENT</b>			
603-403 EQUIPMENT	212	150	150
603-404 AUTOMOTIVE EQUIPMENT	344	600	600
603-406 MINOR TOOLS & EQUIPMENT	60	100	100
603-407 SOFTWARE MAINTENANCE	10,955	10,920	24,695
 Sub Total	 11,571	 11,770	 25,545
<b>MISCELLANEOUS SERVICES</b>			
603-501-01 TELEPHONE	1,569	1,300	1,500
603-501-02 CELLULAR	1,954	1,575	1,955
603-501-03 INTERNET	2,830	2,835	2,835
603-502 RENTAL OF EQUIPMENT	930	860	2,820
603-503 INSURANCE	1,972	1,800	1,975
603-504 SPECIAL SERVICES	1,573	4,000	3,000

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
603-505 ADVERTISING	426	2,000	750
603-506 BUSINESS & TRANSPORTATION	1,082	2,000	4,960
603-510 CONTRACTUAL SERVICES	94	300	150
Sub Total	12,430	16,670	19,945
SUNDRY CHARGES			
603-601 TRAINING & EDUCATION	-	-	5,390
603-602 MEMBERSHIP & SUBSCR.	348	400	400
603-604 WORKER'S COMP.	1,244	1,555	1,555
603-606 FREIGHT EXPENSE	-	120	120
603-607 PRINTING EXPENSE	-	-	250
603-608 BAD DEBT EXPENSE	28,683	5,000	13,000
Sub Total	30,275	7,075	20,715
CAPITAL OUTLAY			
603-902 AUTOMOTIVE EQUIPMENT	-	27,000	3,235
603-903 MACHINERY & OTHER EQUIPMENT	-	-	7,615
Sub Total	-	27,000	10,850
NON CAPITALIZED EQUIPMENT			
603-905 NON CAPITALIZED EQUIPMENT	-	-	3,250
Sub Total	-	-	3,250
TOTAL BUDGET	278,088	262,580	280,030

## General Government Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "Municipal Court" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Municipal Court		Department Number 4
<b>General</b>				
	Expend. Class	Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
	Personnel Services	\$ 260,155	\$ 268,590	\$ 242,445
	Supplies	4,800	3,800	3,800
	Maintenance	17,905	21,440	18,995
	Services	29,060	28,760	30,580
	Sundry Charges	13,720	33,060	26,475
	Capital Outlay	2,600	4,000	2,800
	<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 328,240</b>	<b>\$ 359,650</b>	<b>\$ 325,095</b>

### Mission Statement

The City of Snyder Municipal Court strives to serve the public with knowledge and competence in order to facilitate effective and impartial administration of justice by providing exceptional customer service.

### Description

The Municipal Court activity includes daily and monthly reports on traffic and parking tickets and criminal cases filed in Municipal Court, computerized citation and payment entries, processing Defensive Driving Course (DDC) applicants, processing extension on tickets, dismissals upon completion of DDC, Deferred Dispositions, processing failure to appear letters on tickets past 20 days, issuing warrants for which enforcement is provided by police officers serving them, providing for additional trials, preparing complaint forms for trial, notifying witnesses and attorneys, subpoena officers, sending out jury notices. Legal matters are handled by retainer.

### Goals

To prepare for: (1) Fair and impartial legal proceedings; (2) The efficient handling of office procedures and citizen inquiries, to cooperate with other agencies; (3) The enforcement of municipal ordinances; and, (4) The promotion of public safety and order.

### Objectives

1. To provide a fair and competent Judge to conduct legal proceedings.
2. To provide adequate notice (10 days) of trials to defendants and witnesses.
3. To refer appropriate offenders to Defensive Driving courses.
4. To reduce the number of outstanding warrants.
5. Reduce the number of trials on docket.

### Indicators

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
1. Total dispositions prior to court appearance or trial.	1,359	1,621	1,217
2. Total dispositions at court appearance or trial.	564	524	807
3. Number of cases dismissed through Defensive Driving.	153	151	119
4. Number of cases dismissed through Deferred Disposition.	74	71	52
5. Number of warrants issued	334	1,921	937
6. Number of cases dismissed for presenting proof of insurance.	15	22	3
7. Number of cases dismissed through compliance by remedied defect or nuisance.	121	98	71
8. Warrants for Fire, Health and Code Inspection	10	10	2
9. Show Cause Hearings Held	831	986	773

Activity Summary (Cases Filed)

Reported to State Office of Court Administration. Reporting year September through August.

Traffic

	<u>2017-18</u>	<u>2018-19</u>
1. Non-Parking	1,531	1,530
2. Parking	3	0
3. City Ordinance	2	3

Non-Traffic

	<u>2017-18</u>	<u>2018-19</u>
1. Penal Code	262	212
2. Other State Law	85	153
3. City Ordinance	70	55
Total Cases	1,953	1,953
Total Fees/Fines Revenue	\$ 265,914	\$ 225,491

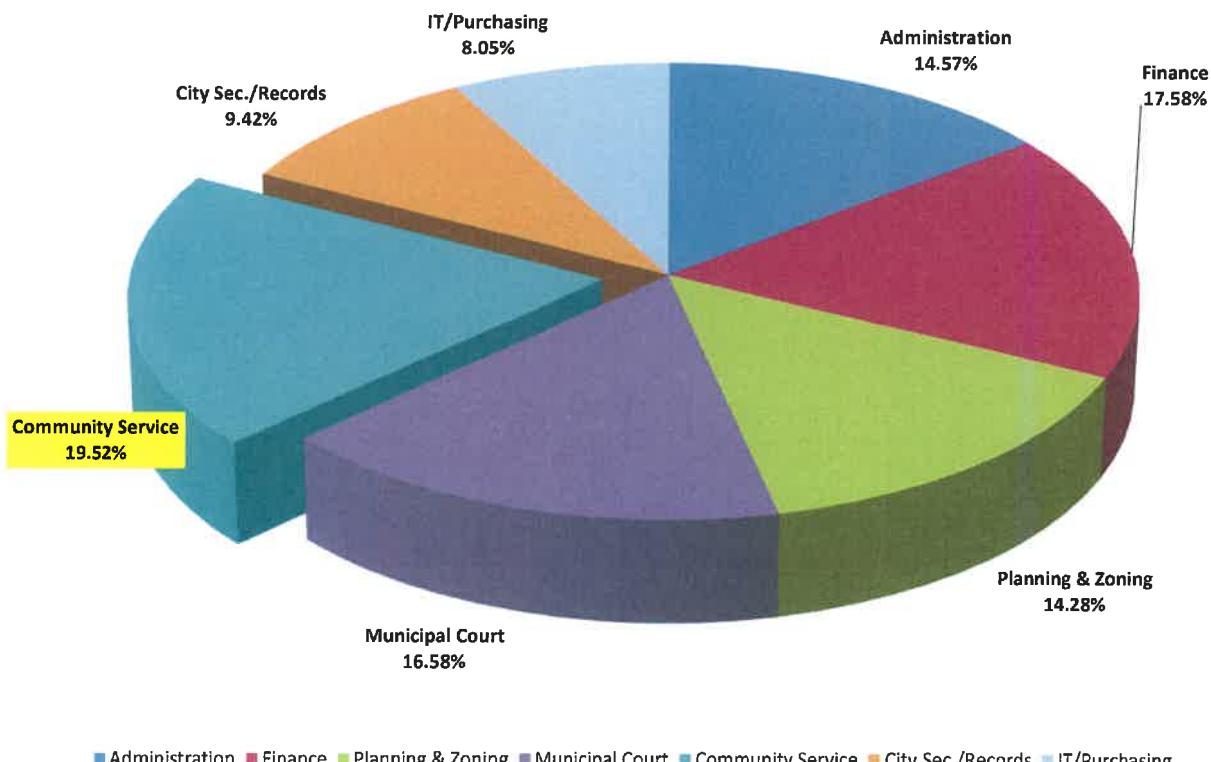
MUNICIPAL COURT - DEPARTMENT NO. 4

EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
604-101 SUPERVISION	65,313	66,910	66,910
604-102 CLERICAL	103,275	107,375	85,175
604-105 LONGEVITY	2,640	2,815	640
604-106 OVERTIME	1,535	500	500
604-107 PART-TIME	21,707	20,000	23,000
604-108 FICA EXPENSE	11,845	12,250	10,925
604-109 TMRS EXPENSE	24,747	24,650	21,465
604-110 INSURANCE EXPENSE	29,399	31,225	31,275
604-111 MEDICARE EXPENSE	2,770	2,865	2,555
Sub Total	263,231	268,590	242,445
<b>SUPPLIES &amp; MATERIALS</b>			
604-201 OFFICE SUPPLIES	2,896	3,500	3,500
604-208 JANITORIAL SUPPLIES	125	300	300
Sub Total	3,021	3,800	3,800
<b>MAINTENANCE OF BUILDINGS</b>			
604-301 BUILDINGS & GROUNDS	-	-	-
Sub Total	-	-	-
<b>MAINTENANCE OF EQUIPMENT</b>			
604-403 MAINTENANCE OF EQUIPMENT	212	215	215
604-407 SOFTWARE MAINTENANCE	18,795	21,225	18,780
Sub Total	19,007	21,440	18,995
<b>MISCELLANEOUS SERVICES</b>			
604-501-01 TELEPHONE	2,826	2,300	2,900
604-501-03 INTERNET	1,425	1,500	1,425
604-502 RENTAL OF EQUIPMENT	930	830	755
604-504 SPECIAL SERVICES	2,695	2,500	3,900
604-505 ADVERTISING	50	130	100
604-506 BUSINESS & TRANSPORTATION	3,266	3,400	3,400
604-508 FEE BASIS SERVICES	18,000	18,000	18,000

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
604-510 CONTRACTUAL SERVICES	94	100	100
604-517 JURY PAYMENTS	-	-	-
Sub Total	29,286	28,760	30,580
SUNDRY CHARGES			
604-601 TRAINING & EDUCATION	1,324	3,500	1,500
604-602 MEMBERSHIP & SUBSCR.	195	285	200
604-604 WORKER'S COMP.	577	575	575
604-607 PRINTING EXPENSE	-	200	360
604-608 BAD DEBT/CHARGE OFFS	1,972	30,000	23,840
Sub Total	4,068	34,560	26,475
CAPITAL OUTLAY			
604-901 OFFICE EQUIPMENT	4,564	4,000	2,800
Sub Total	4,564	4,000	2,800
NON CAPITALIZED EQUIPMENT			
604-905 NON CAPITALIZED EQUIPMENT	1,267	-	-
Sub Total	1,267	-	-
TOTAL BUDGET	324,444	361,150	325,095

## General Government Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "Community Service" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Community Services			Department Number
					5
General		Expend. Class	Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
	Personnel Services		\$ -	\$ -	\$ -
	Supplies		16,760	16,750	16,550
	Maintenance		2,285	30,385	26,000
	Services		344,955	361,760	332,595
	Sundry Charges		5,115	6,615	7,615
	Capital Outlay		-	31,100	-
	TOTAL ALL ACCOUNTS		<u>\$ 369,115</u>	<u>\$ 446,610</u>	<u>\$ 382,760</u>

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### Mission Statement

It is the mission of this department to provide support for Community Service Projects, City Elections, Senior Citizens' Center, Intergovernmental Contracts, and City Council projects as needed.

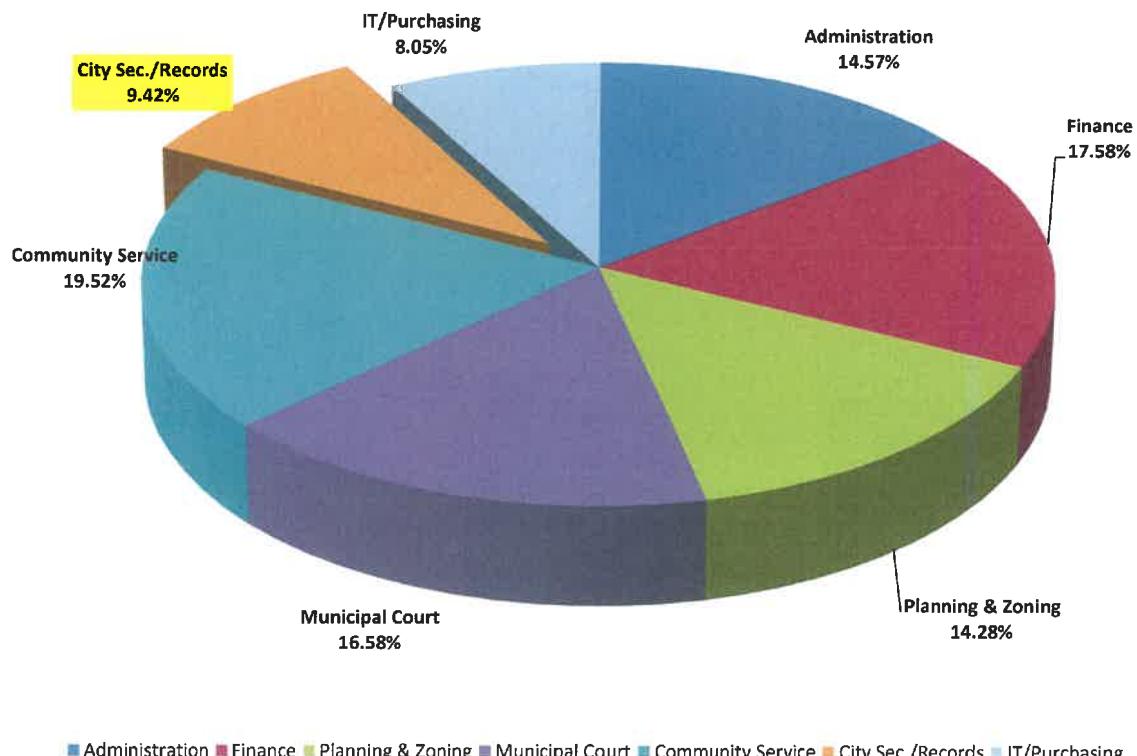
## COMMUNITY SERVICE - DEPARTMENT NO. 5

## EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>SUPPLIES &amp; MATERIALS</b>			
605-201 OFFICE SUPPLIES	201	350	150
605-205 TIRES AND TUBES	-	200	-
605-206 MOTOR VEHICLES SUPPLIES	44	200	-
605-208 JANITORIAL SUPPLIES	-	-	-
605-210 BOTANICAL & AGRICUL.	-	2,400	2,400
605-211 ELECTION SUPPLIES	6,588	13,000	14,000
605-212 GAS	111	600	-
Sub Total	6,944	16,750	16,550
<b>MAINTENANCE OF BUILDINGS</b>			
605-301 BUILDINGS & GROUNDS	26,156	29,500	26,000
Sub Total	26,156	29,500	26,000
<b>MAINTENANCE OF EQUIPMENT</b>			
605-403 MAINTENANCE OF EQUIPMENT	389	-	-
605-404 AUTOMOTIVE EQUIPMENT	-	100	-
605-407 SOFTWARE MAINTENANCE	-	785	-
Sub Total	389	885	-
<b>MISCELLANEOUS SERVICES</b>			
605-501-03 INTERNET	1,425	1,425	1,425
605-502 RENTAL OF EQUIPMENT	244	275	275
605-503 INSURANCE	22,672	23,500	23,500
605-504 SPECIAL SERVICES	18,326	15,275	20,000
605-505 ADVERTISING	18,925	11,500	18,000
605-506 BUSINESS & TRANSPORTATION	1,818	3,500	2,000
605-508 FEE BASIS SERVICES	84,850	98,200	85,000
605-510 CONTRACTUAL SERVICES	137,085	147,085	138,695
605-514 TAX COLLECTION	13,015	12,000	13,700
605-518 DEMOLITION COSTS	16,121	30,000	30,000
Sub Total	314,481	342,760	332,595

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>SUNDRY CHARGES</b>			
605-602 MEMBERSHIP & SUBSCR.	8,385	6,500	7,500
605-604 WORKMAN'S COMPENSATION	10	15	15
605-606 FREIGHT EXPENSE	103	100	100
Sub Total	8,498	6,615	7,615
<b>CAPITAL OUTLAY</b>			
605-901 OFFICE EQUIPMENT	-	1,100	-
605-902 AUTOMOTIVE EQUIPMENT	-	30,000	-
Sub Total	-	31,100	-
<b>TOTAL BUDGET</b>	<b>356,468</b>	<b>427,610</b>	<b>382,760</b>

## General Government Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "City Sec./Records" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
		6		
General		City Secretary/Records Management		
Expend. Class		Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
Personnel Services		\$ 162,785	\$ 167,775	\$ 168,115
Supplies		1,850	1,550	1,550
Maintenance		6,845	5,825	2,150
Services		6,940	15,940	12,000
Sundry Charges		800	800	855
Capital Outlay		11,200	1,400	-
<b>TOTAL ALL ACCOUNTS</b>		<b>\$ 190,420</b>	<b>\$ 193,290</b>	<b>\$ 184,670</b>

### Mission Statement

To be committed to leadership that ensures quality public service based on honesty, dependability, integrity, consistency, respectfulness, and fairness. To promote open and responsive government through proper recording and preservation of the City's history and official documents.

### Description

The Records Management activity includes daily filing and retrieval of city records located in the vault for safekeeping, scanning documents into the Laserfiche program for retrieval, destruction of records that have met the retention date, and ensuring information is made available to the public, and handling all public information requests in compliance with the Texas Public Information Act.

The City Secretary or Deputy City Secretary shall coordinate and attend all meetings of the City Council, Building Standards Commission, and keep accurate minutes of its proceedings; shall maintain and preserve all books, papers, documents, records, files and actions of the City Council; shall have custody of the seal of the City; shall ensure compliance with the Texas Open Meetings Act. The City Secretary shall be in charge of all City election services to voters and candidates so that they may be involved in the decision-making process.

### Goals

1. To provide for an efficient and economic records management program that will afford ease in creation, maintenance, retrieval and disposition of all city records regardless of format.
2. Make information available to the public in a timely manner.
3. Protect information that is confidential by law.
4. To get all city records on Laserfiche.
5. Ensure that all City Council Agendas are posted correctly and put on the City's website.
6. To provide quality services and information to the citizens, City Council, and City Staff in a courteous and equitable manner.

### Objectives

1. Continue improvements in the recording and safe-keeping of city records.
2. Scan all city records on Laserfiche program.
3. Maintain reports archived from Incode.
4. Properly dispose of records when retention is reached.
5. Provide support, assistance, and information to the City Council so that they have the resources they need to make decisions.

### Indicators

	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
Public information requests	132	148	161
Number of records laserfiched	5,483	19,936	6,310
Number of records disposed	6,654	232	1,054
City Council agendas prepared	22	18	21
Planning & Zoning agendas prepared	4	1	3
Building Standards Commission agendas prepared	6	5	0
Municipal election held	2	0	1

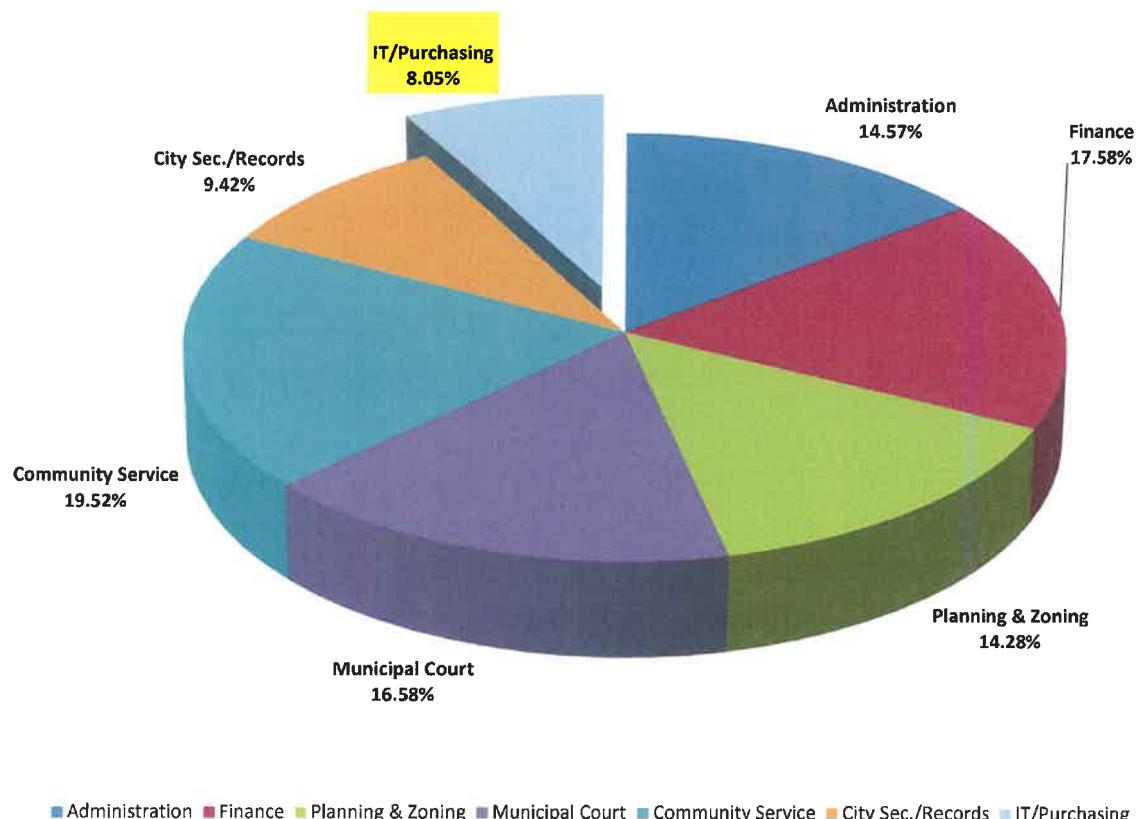
CITY SECRETARY/RECORDS - DEPARTMENT NO. 6

EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
606-101 SUPERVISION	65,288	66,910	66,910
606-102 CLERICAL	52,350	52,610	52,610
606-105 LONGEVITY	783	905	1,025
606-106 OVERTIME	-	500	500
606-108 FICA EXPENSE	7,269	7,495	7,505
606-109 TMRS EXPENSE	16,960	16,785	16,960
606-110 INSURANCE EXPENSE	19,629	20,815	20,850
606-111 MEDICARE EXPENSE	1,700	1,755	1,755
 Sub Total	 163,979	 167,775	 168,115
<b>SUPPLIES &amp; MATERIALS</b>			
606-201 OFFICE SUPPLIES	1,136	1,200	1,200
606-208 JANITORIAL SUPPLIES	109	300	300
606-215 OTHER SUPPLIES	20	50	50
 Sub Total	 1,265	 1,550	 1,550
<b>MAINTENANCE OF EQUIPMENT</b>			
606-401 OFFICE EQUIPMENT	1,843	-	530
606-403 MAINTENANCE OF EQUIPMENT	212	220	220
606-407 SOFTWARE MAINTENANCE	5,576	5,605	1,400
 Sub Total	 7,631	 5,825	 2,150
<b>MISCELLANEOUS SERVICES</b>			
606-501-01 TELEPHONE	1,355	1,400	1,400
606-501-03 INTERNET	2,025	1,425	1,575
606-502 RENTAL OF EQUIPMENT	930	850	760
606-503 INSURANCE	163	165	165
606-504 SPECIAL SERVICES	82	-	-
606-506 BUSINESS & TRANSPORTATION	4,148	12,000	8,000
606-510 CONTRACTUAL SERVICES	93	100	100
 Sub Total	 8,796	 15,940	 12,000

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>SUNDRY CHARGES</b>			
606-602 MEMBERSHIP & SUBSCR.	290	300	355
606-604 WORKER'S COMP.	384	500	500
606-606 FREIGHT EXPENSE	18	-	-
Sub Total	692	800	855
<b>CAPITAL OUTLAY</b>			
606-901 OFFICE EQUIPMENT	16,072	1,400	-
Sub Total	16,072	1,400	-
<b>TOTAL BUDGET</b>	<b>198,435</b>	<b>193,290</b>	<b>184,670</b>

## General Government Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "IT/Purchasing" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Purchasing/Information Technology			Department Number
					7
<b>General</b>					
	Expend. Class	Actual 2018-19	Budgeted 2019-20	Proposed 2020-21	
	Personnel Services	\$ 94,765	\$ 97,920	\$ 98,105	
	Supplies	1,550	2,750	3,500	
	Maintenance	20,200	37,700	37,880	
	Services	6,765	6,865	8,860	
	Sundry Charges	5,925	1,905	1,905	
	Capital Outlay	16,000	1,500	7,500	
	Non-Capital Equipment	300	500	-	
	<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 145,505</b>	<b>\$ 149,140</b>	<b>\$ 157,750</b>	

### Mission Statement

To insure that the City adheres to state and federal laws as they apply to purchasing. The Information Technology Department maintains all computer hardware and networking and is familiar with software applications within all departments of the City of Snyder.

### Description

The Purchasing/Information Technology Department is responsible for purchasing activities and inventory control at the barn and for assisting any user with any problems that they may have with their computer equipment, network and software. This department is also responsible for any software updates or new software that is required to stay current with the technology of today. Information Technology maintains a city wide wireless point-to-point LAN network connecting each of the city facilities. Maintains Leica Survey equipment and system. Updates and supplies information on the GIS mapping system. The department is responsible for updating Website information for the City of Snyder along with social media and PEG channel. Uses the Civic Ready Alert system in conjunction with the city Emergency Management to stay in communication with the citizens of Snyder. Also keeps track of equipment warranties on all computers within the City. Information Technology also checks on any upgrades to run the most current release of all software. Protects the security of the computer system with up to date anti-virus software. Maintaining the vehicle software and keeping track of the fleet inventory within the city and maintains the fueling system for each department.

### Goals

1. To maintain performance and security of the computer system along with network functionality.
2. Provide assistance to all employees within the City for any computer problem.
3. To control inventory at the barn.

### Objectives

1. Provide timely and accurate information to the citizens of Snyder.

2. Update the network infrastructure to keep up with changing technologies.
3. To keep the performance of the computer system at optimum level and to continue to provide any assistance needed by users.
4. To make all purchases as required by the specification for the best price that is most advantageous to the City of Snyder.

Indicators

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Number of PO's issued	225	195	205

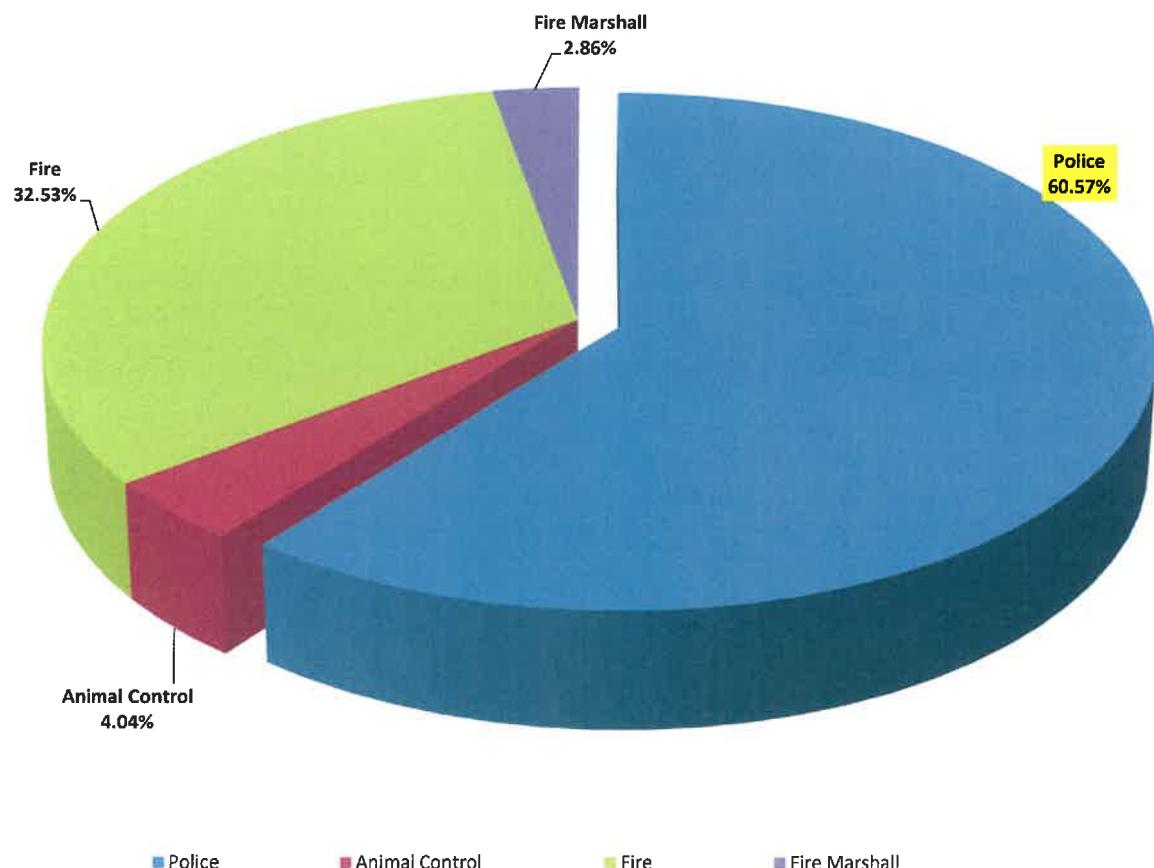
## IT / PURCHASING - DEPARTMENT NO. 7

## EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
607-101 SUPERVISION	65,871	66,910	66,910
607-105 LONGEVITY	1,041	1,100	1,160
607-106 OVERTIME	4,799	4,000	4,000
607-108 FICA EXPENSE	3,961	4,465	4,470
607-109 TMRS EXPENSE	10,319	9,995	10,095
607-110 INSURANCE EXPENSE	9,815	10,410	10,425
607-111 MEDICARE EXPENSE	926	1,040	1,045
Sub Total	96,732	97,920	98,105
<b>SUPPLIES &amp; MATERIALS</b>			
607-201 OFFICE SUPPLIES	781	1,100	1,500
607-205 TIRES	-	-	800
607-206 MOTOR VEHICLE SUPPLIES	133	200	800
607-208 JANITORIAL SUPPLIES	127	250	200
607-212 GAS EXPENSE	220	1,200	200
Sub Total	1,261	2,750	3,500
<b>MAINTENANCE OF EQUIPMENT</b>			
607-403 MAINTENANCE OF EQUIPMENT	212	300	300
607-404 AUTOMOTIVE EQUIPMENT	-	400	400
607-407 SOFTWARE MAINTENANCE	32,565	37,000	37,180
Sub Total	32,777	37,700	37,880
<b>MISCELLANEOUS SERVICES</b>			
607-501-01 TELEPHONE	1,054	1,105	1,705
607-501-03 INTERNET	2,402	1,725	1,725
607-502 RENTAL OF EQUIPMENT	930	860	755
607-504 SPECIAL SERVICES	56	75	75
607-506 BUSINESS & TRANSPORTATION	4,614	3,000	4,500
607-510 CONTRACTUAL SERVICES	94	100	100
607-512 DATA PROCESSING	-	-	-
Sub Total	9,150	6,865	8,860

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>SUNDRY CHARGES</b>			
607-602 MEMBERSHIPS & SUBSCRIPTIONS	5,602	1,300	1,300
607-604 WORKER'S COMP.	465	580	580
607-606 FREIGHT EXPENSE	31	25	25
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Sub Total	6,098	1,905	1,905
<b>CAPITAL OUTLAY</b>			
607-901 OFFICE EQUIPMENT	18,125	1,500	7,500
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Sub Total	-	1,500	7,500
<b>NON CAPITALIZED EQUIPEMENT</b>			
607-905 NON CAPITALIZED EQUIPMENT	612	500	-
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Sub Total	18,737	500	-
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL BUDGET	164,755	149,140	157,750

## Public Safety Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "Police" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund General	Function Public Safety	Police	Department Number 16		
			Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
Expend. Class					
Personnel Services		\$ 2,069,845	\$ 2,096,485	\$ 2,105,675	
Supplies		81,400	86,800	99,900	
Maintenance		69,015	100,260	102,470	
Services		100,970	71,160	92,450	
Sundry Charges		111,160	73,160	96,200	
Capital Outlay		210,900	167,300	213,700	
TOTAL ALL ACCOUNTS		\$ 2,643,290	\$ 2,595,165	\$ 2,710,395	

### Mission Statement

The mission of the Snyder Police Department is to preserve order, protect rights, life, and property of all people. We strive to nurture an environment of well being, and together with the citizens of Snyder, work towards the development, safety, and growth of the community. We will be proactive in our efforts, professional in our demeanor, and adhere to the concept that justice is blind; therefore will apply the law without bias to age, race, religion, gender, sexual orientation, or ethnic origin. Pride, Honor, Integrity, Community and Innovation all reside here.

### Description

The Snyder Police Department currently consists of twenty-three (25) total personnel and is broken down as follows: Chief of Police; one (1) Lieutenant; three (3) Sergeants; four (4) Field Training Officers; thirteen (13) Police Officers; two (2) Senior Clerks; and one (1) Clerk/Evidence Tech.

At the current time, the Department is split into two (2) distinct divisions. These are: Patrol and Support Services.

The Department currently maintains a fleet of twenty-two (22) vehicles and (4) police bicycles. A police vehicle is assigned to each police officer as of March 1, 1997.

Activities of the Police Department include traffic law enforcement, traffic accident investigation, criminal investigation, narcotic and dangerous drug investigation and response to calls for service received on a day to day 24-hour a day basis.

Other activities include maintenance of criminal records and files, as well as arrest records and files. Also included are completion and filing of local/state/federal reports (monthly and annually), grand jury and court appearances, funeral and other escorts. The Special Services Division works closely with all segments of the community to act on prevention and education activities.

### Goals and Objectives

1. Continue to expand Community relations through activities and functions so crime education is provided to the citizens and business of Snyder.
2. Continue to expand on narcotic law enforcement by proactive drug investigation and with the proactive use of the K-9 for drug detection.
3. Continue to respond for calls in a timely manner, and proactively patrol neighborhoods and businesses as well as enforce traffic law of the State of Texas.
4. Increase training levels and raise employment standards for police officers. Promote educational advancement of all officers with an emphasis on college degree programs and specialized instructions. Emphasize and promote leadership skills for all officers in department.
5. Make a positive impact on juvenile crime and take whatever steps are necessary to minimize youth involvement in criminal activities
6. Make the Snyder Police Department a model department for police departments of its size by continued purchase of state of the art equipment and the hiring of professional peace officers. Maintain a competitive salary and other appropriate measures to retain trained and qualified officers.
7. Increase the visibility of Police Officers and police units in all areas of the city in an effort to reduce crime through a complete fleet of police vehicles. Officers are encouraged to be easily accessible to all citizens and interact in a positive manner. Use of concentrated patrol in areas identified as high crime or increased traffic infractions will be utilized.
8. Continue to enforce City Ordinances put in place by the City of Snyder.
9. Continue with the School Resource Officer Program by assigning two Snyder Police Officers to the Snyder Independent School District. One officer is assigned to Snyder High School and the other is assigned to Snyder Jr. High. Both officers work to serve Snyder Elementary.
10. Promote community safety and a feeling of security among Snyder residents and visitors to the city done primarily through preservation of public peace.
11. Protect the rights and liberties afforded to all people through the U.S. and Texas Constitution and provide police services to all persons in a fair, honest, prompt and courteous manner.
12. Continue to expand the functions and services of the Special Services Division in order to provide education to the citizens in all phases of crime prevention, safety measures, alcohol and drug prevention and removing impaired drivers from the roadway of the city.
13. Work diligently toward the overall reduction of crime and criminal activity within the City of Snyder.
14. Promote traffic safety programs in an effort to reduce traffic accidents.

#### Indicators

	2016-17	2017-18	2018-19
1. Traffic citations	2,494	1,636	1,797
2. Traffic warnings	2,933	2,009	3,188
3. Traffic accidents	170	186	195
4. DWI	40	42	64
5. DWLS	40	29	34
6. Burglary	112	62	56
7. Theft	2236	160	44

8.	Criminal mischief	77	34	41
9.	Robbery	1	2	2
10.	Assault	166	57	175
11.	Sexual assault	8	15	2
12.	Homicide	1	0	1
13.	Juvenile arrest	26	42	38
14.	Adult arrest	618	301	634
15.	Burglar alarms	913	500	345
16.	Emergency messages	11	2	7
17.	House watches	93	2,148	1,857
18.	Open doors/windows	87	50	94
19.	Motorist assists	49	35	34
20.	In-service Training	25	35	30
	A. Traffic	6	7	3
	B. Investigations	15	18	20
	C. Firearms	2	2	2
	D. Specialized	25	40	35
21.	Public Education Programs	50	75	70
	A. Youth	40	40	43
	B. Civic Clubs/Groups	12	35	38
	C. Home Inspections	0	0	0
	D. Business Inspections	0	0	0

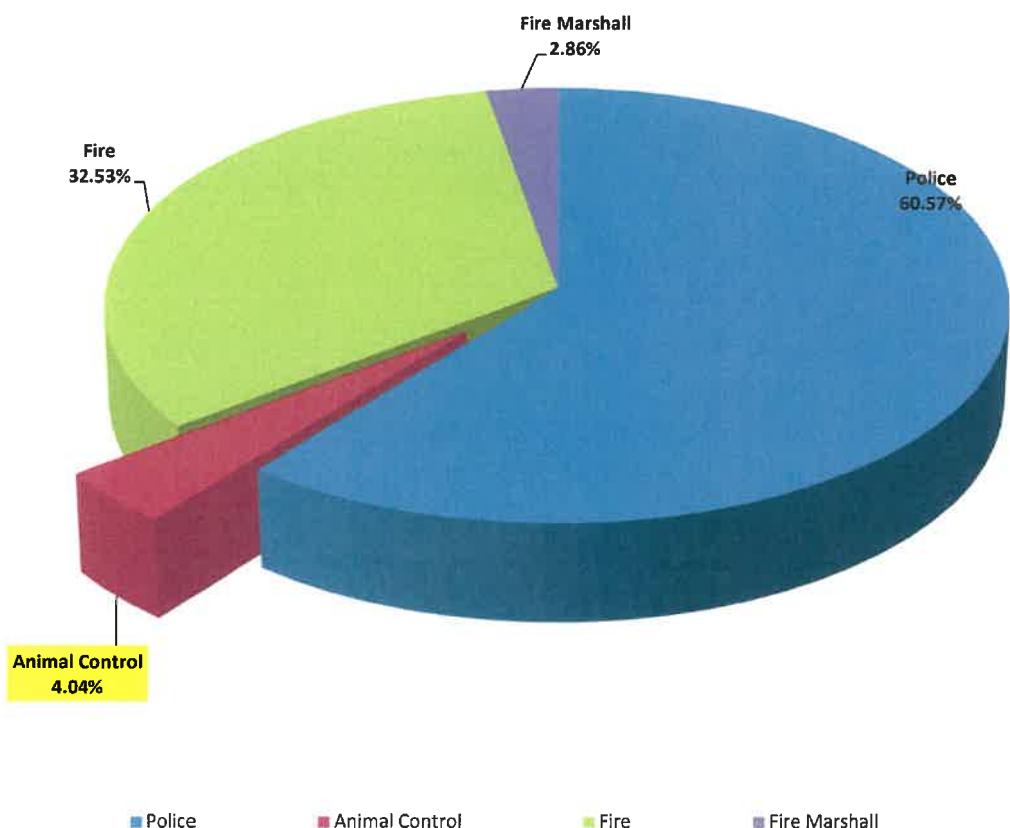
POLICE - DEPARTMENT NO. 16

EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
616-101 SUPERVISION	111,594	92,495	92,495
616-102 CLERICAL	116,107	143,195	148,105
616-103 OPERATIONS	904,742	1,183,645	1,186,150
616-105 LONGEVITY	8,061	9,080	9,825
616-106 OVERTIME	143,196	80,000	80,000
616-107 PART-TIME	12,562	2,885	-
616-108 FICA EXPENSE	78,282	93,700	94,025
616-109 TMRS EXPENSE	184,038	209,370	212,470
616-110 INSURANCE EXPENSE	187,388	260,200	260,615
616-111 MEDICARE EXPENSE	18,308	21,915	21,990
 Sub Total	 1,764,278	 2,096,485	 2,105,675
<b>SUPPLIES &amp; MATERIALS</b>			
616-201 OFFICE SUPPLIES	10,689	10,000	14,000
616-202 FORMS	432	250	250
616-204 UNIFORM & CLOTHING	10,180	10,000	10,000
616-205 TIRES & TUBES	4,986	6,000	6,000
616-206 MOTOR VEHICLE SUPPLIES	584	2,000	2,000
616-207 MINOR TOOLS & APPARATUS	266	300	400
616-208 JANITORIAL SUPPLIES	295	750	750
616-212 GAS	52,052	50,000	54,000
616-215 OTHER SUPPLIES	5,295	5,000	10,000
616-216 CANINE MAINTENANCE SUPPLIES	1,409	2,500	2,500
 Sub Total	 86,188	 86,800	 99,900
<b>MAINTENANCE OF BUILDINGS</b>			
616-301 BUILDINGS & GROUNDS	185	300	300
 Sub Total	 185	 300	 300
<b>MAINTENANCE OF EQUIPMENT</b>			
616-401 OFFICE EQUIPMENT	1,675	-	-
616-403 EQUIPMENT	7,605	10,970	7,800
616-404 AUTOMOTIVE EQUIPMENT	43,764	25,000	30,000
616-406 MINOR TOOLS & EQUIPMENT	15	100	100
616-407 SOFTWARE MAINTENANCE	54,379	57,390	59,270
616-411 RADIO INSTALLATION	2,793	6,500	5,000
 Sub Total	 110,231	 99,960	 102,170

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
616-501-01 TELEPHONE	6,090	6,500	8,500
616-501-02 CELLULAR	12,346	13,000	13,000
616-501-03 INTERNET	13,066	14,000	17,040
616-502 RENTAL OF EQUIPMENT	2,709	3,160	3,160
616-503 INSURANCE	22,405	22,000	23,000
616-504 SPECIAL SERVICES	5,234	4,500	5,300
616-505 ADVERTISING	1,132	2,500	1,700
616-506 BUSINESS & TRANSPORTATION	689	1,000	1,000
616-508 FEE BASIS SERVICES	1,284	2,000	750
616-512 DATA PROCESSING	-	-	18,000
616-514 MISC. EXPENDITURES, OTHER	129	2,500	1,000
Sub Total	65,084	71,160	92,450
<b>SUNDRY CHARGES</b>			
616-601 TRAINING & EDUCATION	19,257	16,000	20,000
616-602 MEMBERSHIP & SUBSCR.	50,486	2,160	1,200
616-604 WORKER'S COMP.	731	54,000	74,000
616-606 FREIGHT EXPENSE	-	1,000	1,000
Sub Total	70,474	73,160	96,200
<b>CAPITAL OUTLAY</b>			
616-901 OFFICE EQUIPMENT	-	5,000	5,000
616-902 AUTOMOTIVE EQUIPMENT	55,769	105,000	105,000
616-903 MACHINERY & EQUIPMENT	168,074	57,300	103,700
Sub Total	223,843	167,300	213,700
<b>NON CAPITALIZED EQUIPMENT</b>			
616-905 NON CAPITALIZED EQUIPMENT	1,775	-	-
Sub Total	1,775	-	-
<b>TOTAL BUDGET</b>	<b>2,322,058</b>	<b>2,595,165</b>	<b>2,710,395</b>

## Public Safety Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "Animal Control" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Animal Control			Department Number
General	Public Safety				17
	Expend. Class	Actual 2018-19	Budgeted 2019-20	Proposed 2020-21	
	Personnel Services	\$ 122,050	\$ 128,330	\$ 128,620	
	Supplies	17,150	18,550	18,050	
	Maintenance	7,100	7,255	7,745	
	Services	13,675	13,225	16,575	
	Sundry Charges	6,570	6,570	5,470	
	Capital Outlay	-	36,400	3,000	
	Non-Capital Equipment	-	-	1,100	
	<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 166,545</b>	<b>\$ 210,330</b>	<b>\$ 180,560</b>	

### Mission Statement

The City of Snyder Animal Control Services' mission is to protect the health and safety of our citizens, to promote responsible pet ownership, prevent the spread of animal borne diseases, reduce the number of nuisance animals roaming throughout the city, to provide a temporary shelter for stray, unwanted or injured animals, to increase pet adoptions and reunite lost pets with their owners. All these activities shall be done in compliance with Federal, State and Local ordinances and regulations in a humane and professional manner

### Description

The department is responsible for enforcement of all city codes and ordinances pertaining to animals, and for the apprehension and control of stray animals within the city limits.

The department has two full-time animal control officers who regularly patrol the city and respond to calls for service regarding animal complaints from citizens, apprehend and impound animals running at large, pick up dead and injured animals, provide education to citizens on animal control issues and issue citations to pet owners who are found to be in violation of a city animal code or ordinance.

This department also maintains the animal control facility that is staffed by one full-time shelter employee, who maintains the shelter and cares for the animals that are housed in the facility.

### Goals

1. To promote animal care to the general public through education.
2. Prevent the spread of disease through animals.
3. Minimize the inconvenience to the public from stray animals.
4. Provide timely response to the public concerning animal complaints.
5. Increase code enforcement of the leash law.
6. Increase the number of pets adopted.
7. Decrease the number of animals to be destroyed.

### Objectives

1. Reduce the stray animal and livestock population within the city by increasing the number of animal patrols per year, the number of animals impounded, and the number of citations issued.
2. Decrease the number of dead animals picked up from city streets.
3. Continue to provide a community education program on pet problems and rabies for newspaper, radio and talks to schools and civic groups.
4. To utilize the new website.

### Indicators

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
1. Animals picked up	1,142	753	809
2. Animals reclaimed	136	103	86
3. Animals destroyed	713	431	452
4. Animals died in pound	38	25	37
5. Dead animals picked up	457	320	307
6. Animal bite cases	45	38	35
7. Ordinance enforcements	122	85	97
8. Dog running at large citations	42	27	26
9. Failure to vaccinate for rabies citations	19	10	0
10. Pound fees collected	\$ 6,327	\$ 5,322	\$4,780
11. Dog tags sold	\$ 110	\$ 88	\$ 60
12. Micro chip fees	\$ 285	\$ 435	\$ 465

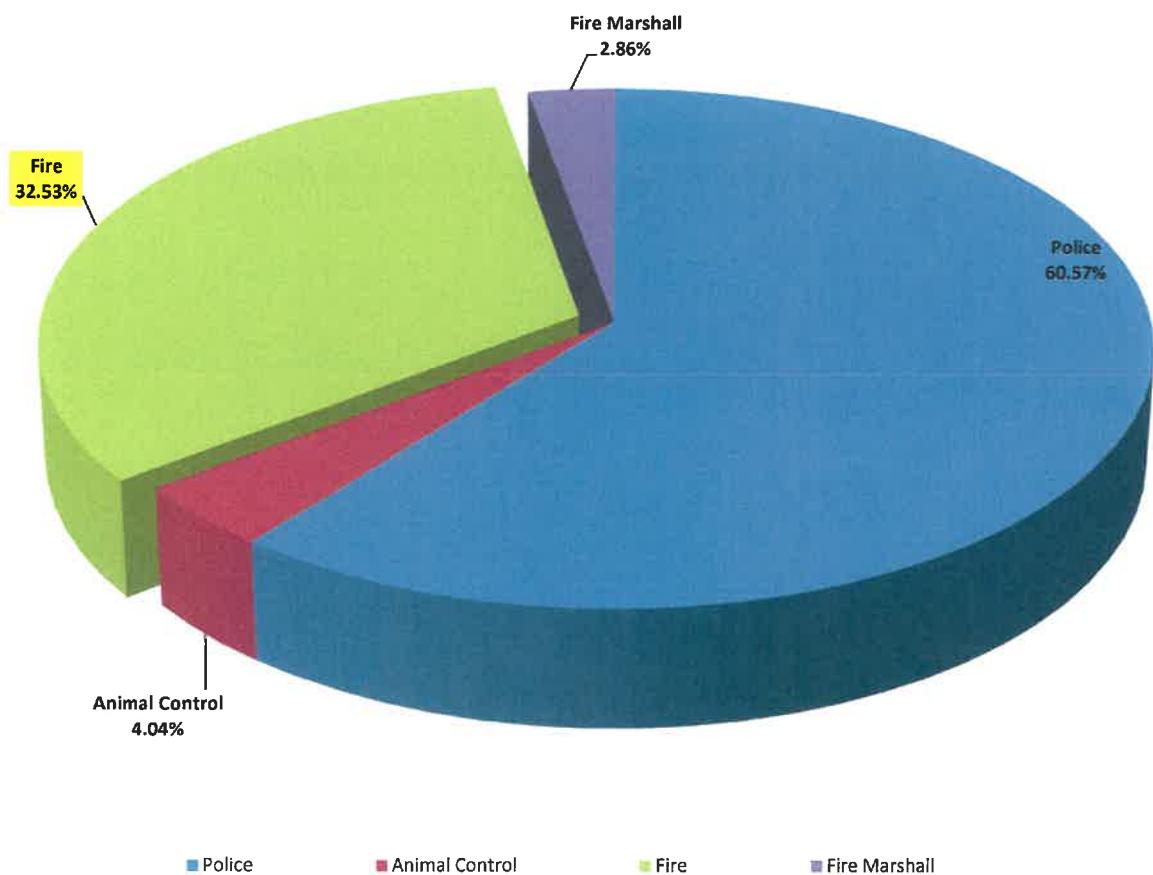
## ANIMAL CONTROL - DEPARTMENT NO. 17

## EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
617-103 OPERATIONS	80,971	80,665	80,665
617-105 LONGEVITY	1,688	1,800	1,920
617-106 OVERTIME	5,470	6,000	6,000
617-108 FICA EXPENSE	5,313	5,485	5,490
617-109 TMRS EXPENSE	12,626	12,280	12,410
617-110 INSURANCE EXPENSE	19,629	20,815	20,850
617-111 MEDICARE EXPENSE	1,242	1,285	1,285
<b>Sub Total</b>	<b>126,939</b>	<b>128,330</b>	<b>128,620</b>
<b>SUPPLIES &amp; MATERIALS</b>			
617-201 OFFICE SUPPLIES	715	1,250	1,250
617-202 FORMS-PROCEDURAL	80	300	300
617-204 UNIFORM & CLOTHING	1,469	2,400	2,400
617-205 TIRES & TUBES	628	600	600
617-206 MOTOR VEHICLE SUPPLIES	-	200	200
617-207 MINOR TOOLS & APPARATUS	-	300	300
617-208 JANITORIAL SUPPLIES	2,682	2,500	2,500
617-209 CHEMICALS	408	600	600
617-212 GAS	2,964	4,700	3,900
617-215 OTHER SUPPLIES	1,074	700	1,000
617-216 CANINE MAINTENANCE SUPPLIES	4,035	5,000	5,000
<b>Sub Total</b>	<b>14,055</b>	<b>18,550</b>	<b>18,050</b>
<b>MAINTENANCE OF BUILDINGS</b>			
617-301 BUILDINGS & GROUNDS	734	3,000	3,000
<b>Sub Total</b>	<b>734</b>	<b>3,000</b>	<b>3,000</b>
<b>MAINTENANCE OF EQUIPMENT</b>			
617-403 EQUIPMENT	-	200	200
617-404 AUTOMOTIVE EQUIPMENT	1,123	1,500	1,500
617-407 SOFTWARE MAINTENANCE	2,310	1,555	2,045
617-411 RADIO INSTALLATION	284	1,000	1,000
<b>Sub Total</b>	<b>3,717</b>	<b>4,255</b>	<b>4,745</b>

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
617-501-01 TELEPHONE	1,923	2,000	2,000
617-501-02 CELLULAR	380	450	450
617-501-03 INTERNET	3,000	3,000	3,000
617-502 RENTAL	664	625	625
617-503 INSURANCE	1,782	1,800	1,800
617-504 SPECIAL SERVICES	163	600	400
617-505 ADVERTISING EXPENSE	-	150	-
617-506 BUSINESS & TRANSPORTATION	-	500	500
617-511-01 ELECTRICITY	4,159	4,100	4,300
617-512 DATA PROCESSING	-	-	3,500
 Sub Total	 12,071	 13,225	 16,575
<b>SUNDRY CHARGES</b>			
617-601 TRAINING & EDUCATION	646	1,000	650
617-602 MEMBERSHIPS & SUBSCRIPTIONS	-	120	120
617-604 WORKER'S COMP.	4,408	5,250	4,600
617-606 FREIGHT EXPENSE	88	100	100
617-608 BAD DEBT EXPENSE/CHARGE OFFS	-	100	-
 Sub Total	 5,142	 6,570	 5,470
<b>CAPITAL OUTLAY</b>			
617-901 OFFICE EQUIPMENT	-	1,400	-
617-902 AUTOMOTIVE EQUIPMENT	-	35,000	-
617-903 MACHINERY & OTHER EQUIP.	-	-	3,000
 Sub Total	 -	 36,400	 3,000
<b>NON CAPITALIZED EQUIPMENT</b>			
617-905 NON CAPITALIZED EQUIPMENT	1,293	-	1,100
 Sub Total	 1,293	 -	 1,100
 TOTAL BUDGET	 163,951	 210,330	 180,560

## Public Safety Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "Fire" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Fire	Department Number	
			18	
General	Public Safety			
	Expend. Class	Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
	Personnel Services	\$ 829,735	\$ 888,315	\$ 893,605
	Supplies	85,820	80,320	84,020
	Maintenance	65,965	68,960	64,690
	Services	101,875	104,120	94,620
	Sundry Charges	23,900	26,200	25,850
	Capital Outlay	361,200	144,000	292,600
	<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 1,468,495</b>	<b>\$ 1,311,915</b>	<b>\$ 1,455,385</b>

### Mission Statement

To serve and protect lives and property in Snyder and Scurry County from loss due to fire, natural and/or man-made disasters, mishaps and terrorism. To provide prompt response and suppression of fires while rendering the scene safe. To provide advanced level rescue capability, both confined space and high angle. To provide “all hazard” emergency management for all situations within the City of Snyder and Scurry County, through training, mitigation, preparation, planning, response and recovery. To meet the intent of the National Incident Management Plan related to Homeland Security, and to enforce state and local laws regarding fire safety and fire prevention while providing fire education at various levels.

### Description

The Snyder Fire Department is comprised of 11 paid fire personnel, working in conjunction with the Snyder Volunteer Fire Department Inc., a volunteer organization. 9 paid suppression personnel and the Chief are assigned to Department-18, and 1 Fire Marshal is assigned to Department-19. The Chief for the Snyder Fire Department is also the Chief for the SVFD. Total personnel include 1 Chief, who also serves as the Snyder/Scurry County Emergency Management Coordinator and Fire Marshal, 1 Deputy Fire Marshal/Arson Investigator, 3 Volunteer Captains, 6 Lieutenants (3 paid, 3 volunteer) 6 paid Firefighters, and approximately 21 additional volunteer fire fighters. Of the total personnel, there are approximately 4 Paramedics, 2 EMT-Intermediate, 12 EMTs and 2 ECA's. All paid personnel are required to maintain ECA (or higher) certification with the State Department of Health Services. Several paid firefighters are certified Fire Department instructors, and certifications range from Basic to Advanced. The Chief, in addition to Advanced TCFP certification, is a certified Paramedic, advanced certified Fire Investigator (CFI), Certified Wildland Fire Investigator (CWLFI), Level-II Fire Instructor, EMS Program Instructor/Examiner (Paramedic Level), TCOLE Instructor and Certified Emergency Manager through EMI/FEMA, advanced certification pending. The Chief/EMC currently maintains all required Emergency Management Documents and is the chief EM Planner for both the City and County. The Deputy Fire Marshal is also certified through EMI, and serves as a deputy EMC, handling the routine practical aspects of Emergency Management operations and planning under the oversight of the Chief. These include local disaster planning and all the hazards EM plan, and the EOC preparedness.

Fire Operations are from one central station, staffed 24/7/365 by at least two certified paid fire fighters, and this facility houses the 6-primary response apparatus to include three Class-A Engines, one Rescue truck,

one Tanker truck, and an 85' Tower Ladder (Class-A Engine). Additionally, a sub-station houses two CAFS (compressed air foam) multi-purpose units, 7 additional Brush Fire apparatus (5 owned by the County), one hazmat unit, 1 mobile command unit, two tactical rescue trailers, and a high-volume pump trailer. One Water Transport (18 wheeler) is also provided by the County, and the City provides an additional tanker truck. The central station also houses the emergency management facility, to include a 2,000 sq. foot below ground Emergency Operations Center (EOC) and redundant communications equipment for both the City and County emergency response agencies. This is the local warning point for Emergency Management. CATV alert and other public warning systems are controlled from this facility. Additionally, SKYWARN (weather watching/warning) is coordinated out of the EOC by approximately 21 spotters trained annually by the National Weather Service. The Chief serves as one of 8 regional coordinators for the Midland NWS (MAF/NE Region).

Training is conducted in-house by a team of certified fire instructors, both Volunteer and paid. The Deputy Fire Marshal is the certified training coordinator for the SFFMA training program. Training is conducted twice monthly for all personnel, while paid firefighters obtain other required continuing education regularly. A Technical Rescue Training Field is maintained by the VFD at no cost to the City, and a city Fire Suppression Training Facility is maintained adjacent to the rescue training facility. All volunteer personnel are required to obtain a minimum certification of SFFMA Introductory Certification within one year of joining the department and Certifications range from Introductory to Master.

FCC Licenses Held		Expiration Date
KKV – 620 (Fire)	154.355/153.950	6-18-2022
WNFX – 525 (Emergency Management)	155.100/153.755	2-20-2021

Department communications are compliant with the Federal Communications Commission, and in line with the Texas State Interoperability Plan, and the WCTCOG Regional Communications Plan. The Department is P25 digital capable, and interoperable. The Snyder VFD is likewise interoperable and P25 capable.

### Goals

1. To serve all citizens through response, control, and recovery efforts by safeguarding from fires, hazardous materials, natural disasters, and terrorism.
2. To safeguard the general economy and welfare of the community through prevention, protection, and planning of essential industry, business, and both public and private property.
3. To protect individual property, and the economic well being of the citizens from destructive fires, explosions, and other hazards. In meeting this goal, all property deserves to have equivalent degrees of protection, regardless of the geographical location, or monetary value of the property, with life safety as the first goal.

### Objectives

1. To provide a performance level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.
2. To provide a life safety level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.
3. To afford a prompt response and adequate stabilization of incidents to an acceptable level of the occupants and/or owners concerned.
4. To suppress fires with the least amount of property damage possible.

5. To provide selected emergency services as related to life safety and property damage, both man made, natural and terrorism related.
6. To meet or exceed performance levels that have been established under a favorable ratio of cost-to-performance effectiveness.
7. To adequately evaluate, mitigate, prepare, plan, respond, and perform all situations under the jurisdiction of Fire.

Indicators

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
1. Volunteer man-hours	2,016	3,328	1,781
2. ISO Rating	3	3	3

Activity Summary

Fire Dept. responses in city	189	232	216
Fire Dept. responses in county	196	266	253
Mutual aid	27	35	21
Drills/Exercises	0	4	1
Total fire calls	412	533	490

Fire Runs by Location FY 18-19

COUNT		COUNT	
Scurry County		City of Snyder	204
Pct-1	42	Mutual Aid	21
Pct-2	55	Borden Co.	10
Pct-3	41	Fisher Co.	3
Pct-4	69	Garza Co.	2
		Kent Co.	2
		Mitchell Co.	3
		Nolan Co.	1
		Howard Co.	0
		Outside Area	1

Fire Runs by Type FY 18-19 COUNT

Fire, other	6
Building Fire	12
Fires in structure other than in a building	2
Cooking fire, confined to container	1
Trash or rubbish fire, contained	13
Fire in mobile home used as fixed residence	5
Passenger vehicle fire	4
Off-road vehicle or heavy equipment fire	2
Natural vegetation fire, other	9
Forest, woods or wildland fire	2
Brush or brush-and-grass mixture fire	21
Grass Fire	33
Outside rubbish fire, other	1
Outside rubbish, trash or waste fire	3
Garbage dump or sanitary landfill fire	1
Dumpster or other outside trash receptacle fire	2
Special outside fire, other	2
Outside storage fire	1
Outside equipment fire	3
Cultivated vegetation, crop fire other	6

Cultivated grain or crop fire	4
Cultivated trees or nursery stock fire	1
Overpressure rupture, explosion, overheat, other	2
Overpressure rupture of air or gas pipe/pipeline	2
Air or gas rupture of pressure or process vessel	1
Rescue, EMS incident, other	5
Medical assist, assist EMS crew	12
Emergency medical service, other	1
EMS call, excluding vehicle accident with injury	2
Motor vehicle accident with injuries	52
Motor vehicle/pedestrian accident (MV Ped)	1
Motor vehicle accident with no injuries	79
Lock-In	1
Extrication, rescue, other	2
Removal of victim(s) from stalled elevator	3
High angle rescue	1
Swift water rescue	1
Rescue or EMS standby	2
Hazardous condition, other	1
Gasoline or other flammable liquid spill	2
Gas leak (natural gas or LPG)	27

Oil or other combustible liquid spill	4
Chemical spill or leak	2
Carbon monoxide incident	2
Heat from short circuit (wiring), defective/worn	1
Power line down	5
Attempt to burn	1
Service call, other	2
Lock-out	1
Animal rescue	1
Public service assistance	3
Assist police or other governmental agency	3
Public service	7
Unauthorized burning	20
Good intent call	18
Dispatched and cancelled en route	23
No incident found on arrival at dispatch address	9
Authorized controlled burning	3
Steam, other gas mistaken for smoke, other	1
Smoke scare, odor of smoke	12
Smoke from barbecue, tar kettle	1
False alarm or false call	12
Malicious, mischievous false call	3
Municipal alarm system, malicious false alarm	2

Telephone, malicious false alarm 1

System malfunction, other 2

Alarm system sounded due to malfunction 2

CO detector activation due to malfunction 2

Sprinkler activation, no fire 1

Smoke detector activation, no fire 1

Detector activation, no fire 3

Alarm system activation, no fire 3

Windstorm tornado / hurricane assessment 1

Special type of incident 5

Citizen complaint 2

TOTAL INCIDENTS: 490

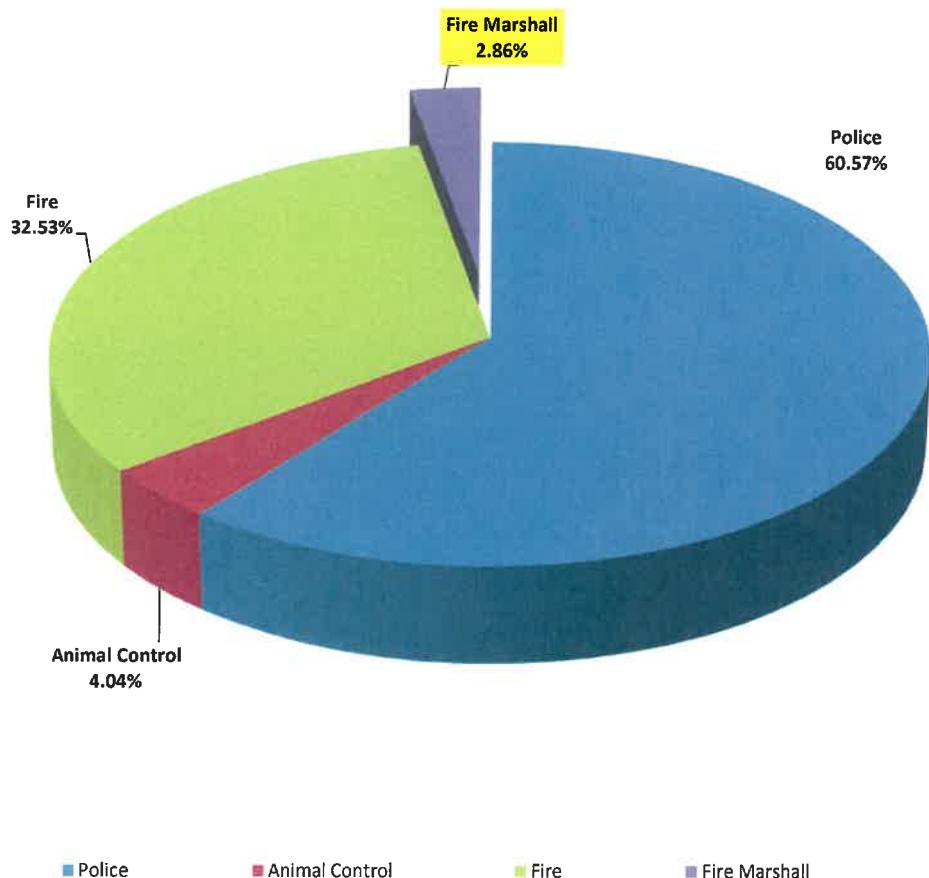
FIRE - DEPARTMENT NO. 18

EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
618-101 SUPERVISION	87,641	88,090	88,090
618-103 OPERATIONS	444,718	496,860	501,010
618-105 LONGEVITY	5,820	6,350	5,725
618-106 OVERTIME	55,876	54,000	54,000
618-108 FICA EXPENSE	35,558	40,010	40,225
618-109 TMRS EXPENSE	85,077	89,570	90,900
618-110 INSURANCE EXPENSE	93,302	104,080	104,245
618-111 MEDICARE EXPENSE	8,316	9,355	9,410
Sub Total	816,308	888,315	893,605
<b>SUPPLIES &amp; MATERIALS</b>			
618-201 OFFICE SUPPLIES	647	700	700
618-204 UNIFORM & CLOTHING	33,845	33,920	33,920
618-205 TIRES & TUBES	10,262	6,500	12,000
618-206 MOTOR VEHICLE SUPPLIES	6,768	8,500	8,500
618-207 MINOR TOOLS & APPARATUS	3,186	4,000	4,000
618-208 JANITORIAL SUPPLIES	962	1,400	1,400
618-209 CHEM. & MECH. SUPPLIES	6,000	6,000	6,000
618-212 GAS	4,880	7,800	6,000
618-213 DIESEL	8,197	10,000	10,000
618-215 OTHER SUPPLIES	975	1,500	1,500
Sub Total	75,722	80,320	84,020
<b>MAINTENANCE OF BUILDINGS</b>			
618-301 BUILDINGS & GROUNDS	4,904	7,300	7,300
Sub Total	4,904	7,300	7,300
<b>MAINTENANCE OF EQUIPMENT</b>			
618-402 MACHINERY	486	300	300
618-403 EQUIPMENT	30,198	30,900	30,900
618-404 AUTOMOTIVE EQUIPMENT	10,867	20,000	17,000
618-406 MINOR TOOLS & EQUIPMENT	-	600	600
618-407 SOFTWARE MAINTENANCE	5,613	6,860	5,590
618-411 RADIO INSTALLATION	1,818	3,000	3,000
Sub Total	48,982	61,660	57,390

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
618-501-01 TELEPHONE COMMUNICATION	10,949	11,200	11,200
618-501-02 CELLULAR	645	1,200	700
618-501-03 INTERNET	3,792	3,800	2,200
618-502 RENTAL OF EQUIPMENT	2,279	2,245	1,845
618-503 INSURANCE	9,929	9,000	9,000
618-504 SPECIAL SERVICES	33,706	52,000	45,000
618-505 ADVERTISING	1,087	1,000	1,000
618-506 BUSINESS & TRANSPORTATION	2,097	6,000	6,000
618-508 FEE BASIS SERVICE	-	500	500
618-510 CONTRACTUAL SERVICE	5,270	6,175	6,175
618-511-01 ELECTRICITY	7,088	7,500	7,500
618-511-02 GAS	3,565	3,500	3,500
Sub Total	80,407	104,120	94,620
<b>SUNDRY CHARGES</b>			
618-601 TRAINING & EDUCATION	4,318	10,000	10,000
618-602 MEMBERSHIP & SUBSCRIPTIONS	148	600	250
618-604 WORKER'S COMP.	13,381	15,000	15,000
618-606 FREIGHT EXPENSE	674	600	600
618-607 PRINTING EXPENSE	30	-	-
Sub Total	18,551	26,200	25,850
<b>CAPITAL OUTLAY</b>			
618-701 BUILDINGS		15,000	15,000
618-901 OFFICE EQUIPMENT	-	-	8,400
618-902 AUTOMOTIVE EQUIPMENT	431,885	129,000	260,000
618-903 OTHER EQUIPMENT	-	-	9,200
Sub Total	431,885	144,000	292,600
<b>NON CAPITALIZED EQUIPMENT</b>			
618-905 NON CAPITALIZED EQUIPMENT	2,739	-	-
Sub Total	2,739	-	-
<b>TOTAL BUDGET</b>	<b>1,479,498</b>	<b>1,311,915</b>	<b>1,455,385</b>

## Public Safety Function Expense Fiscal Year 2021



Description: This pie chart highlights the relationship between the department "Fire Marshall" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	19		
		Fire Marshall	Actual 2018-19	Budgeted 2019-20
	Expend. Class			
	Personnel Services	\$ 102,200	\$ 107,880	\$ 108,070
	Supplies	6,980	7,480	7,480
	Maintenance	1,900	1,970	3,365
	Services	2,650	2,400	2,800
	Sundry Charges	5,550	6,400	6,400
	<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 119,280</b>	<b>\$ 126,130</b>	<b>\$ 128,115</b>

### Mission Statement

To serve and protect lives and property in Snyder and Scurry County from loss due to fire, through proper enforcement of fire & safety codes and local ordinances. To promptly investigate the cause and origin or structure fires and other fires when deemed necessary within the City Limits of Snyder. To assist the Snyder Fire Department in the suppression of fires, and prevention of fires. The lead agency for fire prevention education and public education about fires and other related safety programs. To meet the standards of the State of Texas Fire Marshal's Office, NIMS, and Homeland Security related to all aspects of emergency management. To safeguard the general economy and welfare of the community through prevention, protection, and planning of essential industry, business, and both public and private property.

### Description

The Snyder Fire Department Fire Marshal's Office is comprised of the administrative Fire Marshal (the Chief), whose duties are primarily administrative. The day to day operation of the Fire Marshal's Office (FMO) are handled by a Deputy FM whose duties are primarily FMO related, but who also assist with, and will fill the position of firefighter, and as Deputy Emergency Management Coordinator during such events and situations as necessary. FMO personnel maintain the following credentials:

TCFP Structure Fire Certification (Hines-Advanced, Westmoreland-Advanced)  
 TCFP Fire Investigator (Hines-Intermediate, Westmoreland-Advanced)  
 TCFP Fire Inspector (Hines-Intermediate)  
 TCFP Fire Service Instructor-1 (Westmoreland)  
 TCFP Wildland Firefighter (Hines, Westmoreland)  
 NWCG Wildland Fire Investigator (Westmoreland-Basic)  
 TCFP Arson Investigator (Hines)  
 IFSAC Seals, Plans Examiner  
 IFSAC Seals, Haz-Mat Operations (Hines, Westmoreland)  
 IFSAC Seals, FF-2 (Westmoreland)  
 TCOLE-Peace Officer (Hines)  
 TCOLE-Peace Officer Instructor (Westmoreland)  
 EMI-FEMA (Hines-Basic, Westmoreland-Advanced Pending)  
 HEAD-OF-DEPT (Westmoreland)

The Deputy Fire Marshal maintain normal business hours, 8-5 M-F, and office out of Central Fire Station.

The Deputy Fire Marshal is an active firefighter as well, and responds to all fires in accordance with protocols and staffing requirements.

The Fire Marshal's office will function on the same radio frequency as the Suppression Division:

KKV – 620 (Fire) 154.355/153.950 6-18-2022  
Prior FY activity:

Daily compliance with local fire codes, involving multiple commercial contacts.

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Home/Facility Inspections	57	51	80
Public Education Programs	18	10	10
Number of People Reached	1,679	2,076	1,889+
Violations Noted		59	37
Cases Filed			32

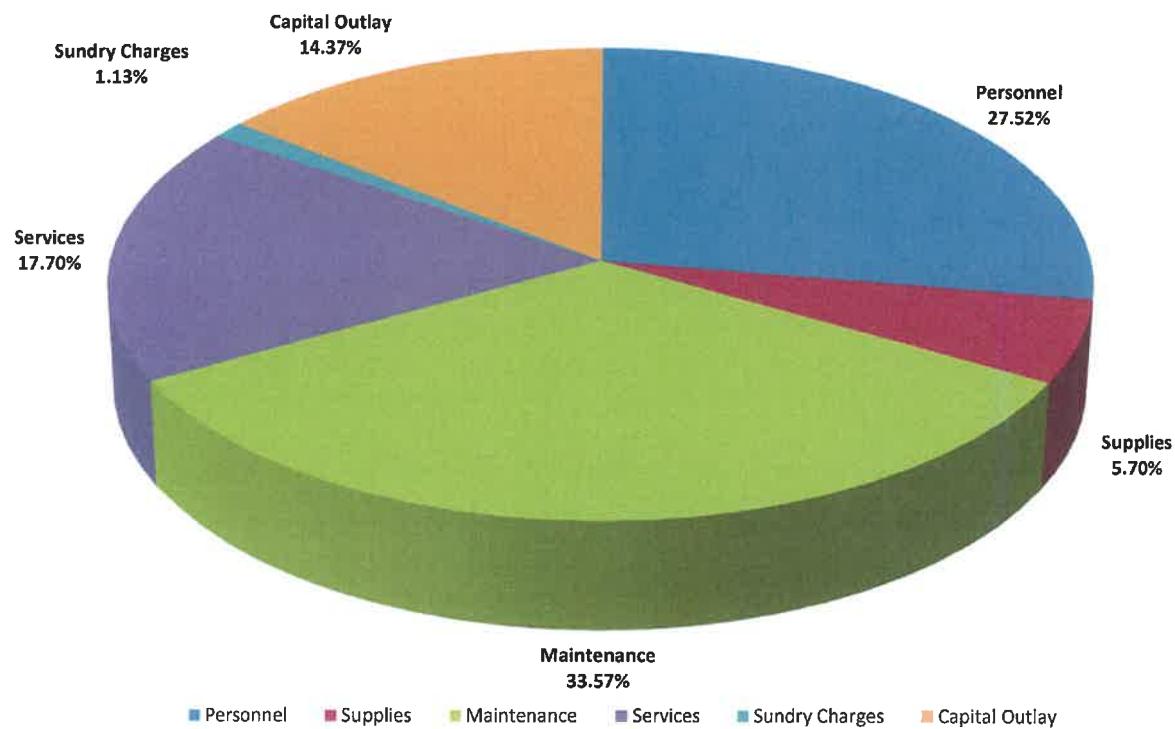
FIRE MARSHALL -DEPARTMENT 19

EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
619-103 OPERATIONS	72,825	69,910	69,910
619-105 LONGEVITY	730	790	850
619-106 OVERTIME	9,096	9,500	9,500
619-108 FICA EXPENSE	4,863	4,975	4,975
619-109 TMRS EXPENSE	11,825	11,130	11,245
619-110 INSURANCE EXPENSE	9,807	10,410	10,425
619-111 MEDICARE EXPENSE	1,137	1,165	1,165
<b>Sub Total</b>	<b>110,283</b>	<b>107,880</b>	<b>108,070</b>
<b>SUPPLIES &amp; MATERIALS</b>			
619-201 OFFICE SUPPLIES	649	800	800
619-204 UNIFORM & CLOTHING	2,815	3,480	3,480
619-205 TIRES & TUBES	-	-	-
619-206 MOTOR VEHICLE SUPPLIES	207	500	500
619-207 MINOR TOOLS & APPARATUS	9	-	-
619-212 GAS	2,853	2,500	2,500
619-215 OTHER SUPPLIES	186	200	200
<b>Sub Total</b>	<b>6,719</b>	<b>7,480</b>	<b>7,480</b>
<b>MAINTENANCE OF EQUIPMENT</b>			
619-403 EQUIPMENT	411	600	1,000
619-404 AUTOMOTIVE EQUIPMENT	284	1,000	1,000
619-406 MINOR TOOLS & EQUIPMENT	393	370	-
619-406 SOFTWARE MAINTENANCE	-	-	1,365
<b>Sub Total</b>	<b>1,088</b>	<b>1,970</b>	<b>3,365</b>
<b>MISCELLANEOUS SERVICES</b>			
619-501-02 CELLULAR	546	400	600
619-504 SPECIAL SERVICES	121	-	200
619-506 BUSINESS & TRANSPORTATION	1,781	2,000	2,000
<b>Sub Total</b>	<b>2,448</b>	<b>2,400</b>	<b>2,800</b>

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>SUNDRY CHARGES</b>			
619-601 TRAINING & EDUCATION	3,126	3,300	3,300
619-602 MEMBERSHIP & SUBSCRIPTIONS	-	850	850
619-604 WORKER'S COMP.	1,336	1,850	1,850
619-606 FREIGHT EXPENSE	15	400	400
Sub Total	4,477	6,400	6,400
<b>NON CAPITALIZED EQUIPMENT</b>			
619-905 NON CAPITALIZED EQUIPMENT	1,119	-	-
Sub Total	1,119	-	-
<b>TOTAL BUDGET</b>	<b>126,134</b>	<b>126,130</b>	<b>128,115</b>

## Public Works Expenditures Fiscal Year 2021



Description: This pie chart visually shows the percentage of Street Department expenditures allocated to the various major categories for the Fiscal Year 2018 - 2019.

## BUDGET SUMMARY

Fund	Function				Department Number
General	Public Works	Street & Alley Maintenance			25
		Expend. Class	Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
	Personnel Services		\$ 441,770	\$ 455,725	\$ 451,925
	Supplies		67,060	67,060	93,600
	Maintenance		206,465	684,425	551,250
	Services		257,290	291,960	290,735
	Sundry Charges		30,600	23,600	18,600
	Capital Outlay		196,500	338,800	236,000
	TOTAL ALL ACCOUNTS		<u>\$ 1,199,685</u>	<u>\$ 1,861,570</u>	<u>\$ 1,642,110</u>

### Mission Statement

To provide efficient economic access to desired destinations, such as employment, shopping and other facilities in a quick, convenient and safe manner for all population groups in the community.

### Description

Activities of the Street Department include the maintenance of: paved streets, unpaved streets, paved alleys, unpaved alleys, drainage ways, street sweeping, mowing of right-of-ways, drainage channels and city owned lots; making and maintenance of street signs.

### Goals

The provision of well maintained streets for the convenience and safety of the public, and for the provision of all-weather alleys for use by the various utility providers.

### Objectives

1. To patch and repair streets as needed.
2. To make longer lasting repairs in the alleys.
3. To seal coat all the paved streets in a seven-year cycle.
4. Water and care for the shrubs and remove trash three times a week.
5. To facilitate and assist contract street sweeping service as necessary.
6. To continue the flood control and drainage way maintenance for proper storm water removal.
7. Maintain an efficient weed abatement program for city streets and sidewalks, to effectively remove weeds and grasses.
8. Increase training of assigned personnel in public works and traffic engineering by providing training videos and by attending public works seminars and traffic engineering schools.
9. Repair and maintain street signs within city limits for safety of citizens.

### Indicators

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
1. Blocks Seal Coated	150	0	10

2. Blocks Treated with Emulsion	0	0	0
3. Street Sweeper Hours of Operation	150	150	765
4. Number of Utility Cuts Repaired	80	60	12
5. Alleys Bladed and Stabilized	65	66	60
6. Number of Seminars & Engineering Schools Attended	3	2	3
7. Number of Training Videos Shown	11	12	10

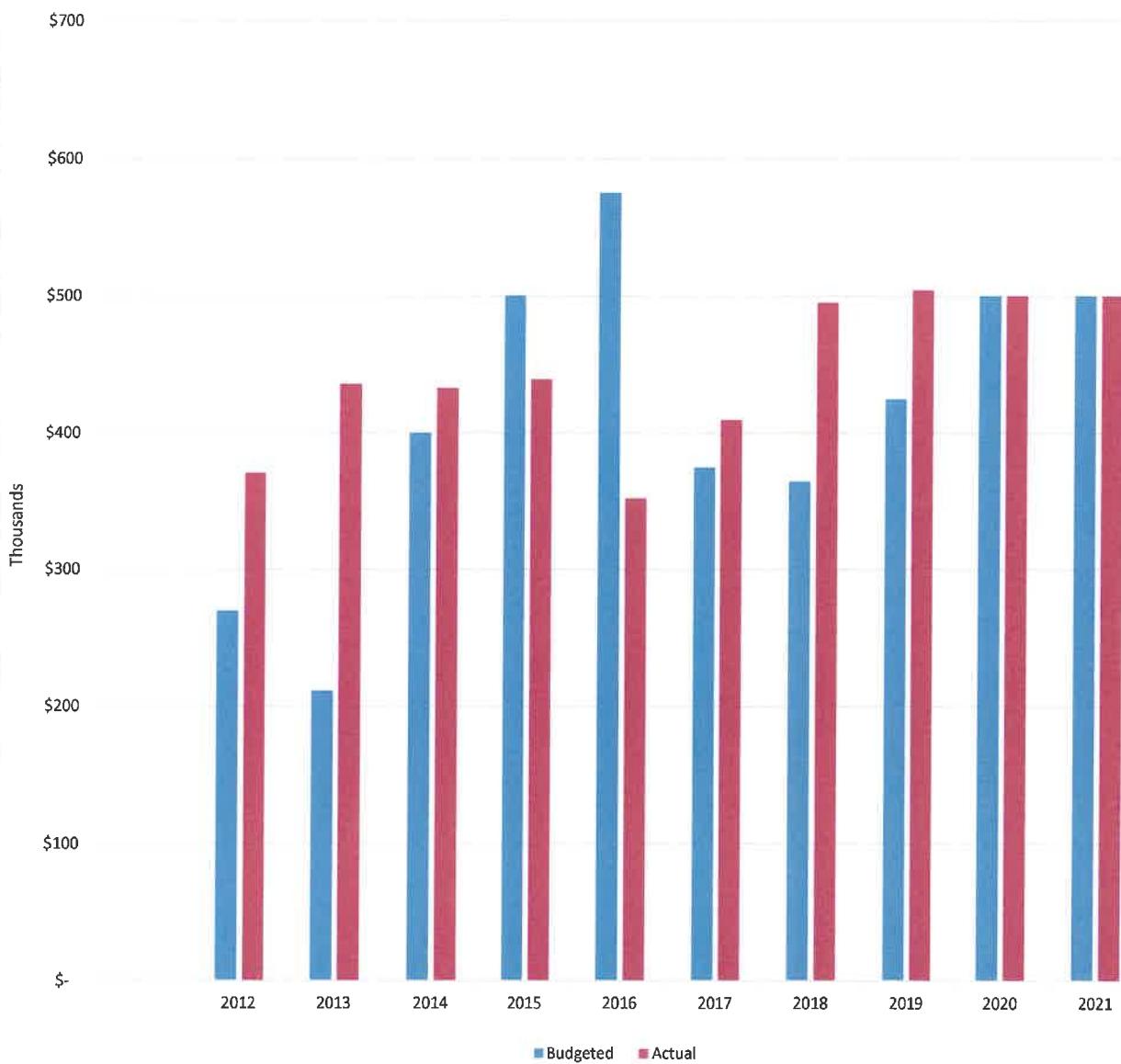
EXPENDITURES - FUND 01

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
625-101 SUPERVISION	10,358	10,330	10,330
625-104 MAINTENANCE	230,506	279,290	269,880
625-105 LONGEVITY	1,150	1,455	1,465
625-106 OVERTIME	31,890	22,000	30,000
625-107 PART-TIME	4,831	8,500	8,500
625-108 FICA EXPENSE	16,745	19,940	19,850
625-109 TMRS EXPENSE	39,999	43,455	43,665
625-110 INSURANCE EXPENSE	54,804	66,090	63,590
625-111 MEDICARE	3,916	4,665	4,645
<b>Sub Total</b>	<b>394,199</b>	<b>455,725</b>	<b>451,925</b>
<b>SUPPLIES &amp; MATERIALS</b>			
625-201 OFFICE SUPPLIES	824	260	600
625-204 UNIFORM & CLOTHING	8,927	8,500	8,500
625-205 TIRES & TUBES	1,794	2,400	2,400
625-206 MOTOR VEHICLE SUPPLIES	34,743	10,000	35,000
625-207 MINOR TOOLS & APPARATUS	9,190	8,000	8,000
625-208 JANITORIAL SUPPLIES	384	300	500
625-209 CHEM. & MECH. SUPPLIES	9,724	8,000	9,000
625-212 GAS	6,414	8,600	8,600
625-213 DIESEL	18,913	20,000	20,000
625-215 OTHER SUPPLIES	1,704	1,000	1,000
<b>Sub Total</b>	<b>92,617</b>	<b>67,060</b>	<b>93,600</b>
<b>MAINTENANCE OF BUILDINGS</b>			
625-301 BUILDINGS & GROUNDS	9,575	6,500	6,500
625-308 STREET & ALLEYS	562,959	652,365	500,000
<b>Sub Total</b>	<b>572,534</b>	<b>658,865</b>	<b>506,500</b>
<b>MAINTENANCE OF EQUIPMENT</b>			
625-402 MACHINERY	2,062	1,500	1,500
625-403 EQUIPMENT	1,865	1,000	1,800
625-404 AUTOMOTIVE EQUIPMENT	26,522	30,000	30,000
625-406 MINOR TOOLS & APPARATUS	254	300	300
625-407 SOFTWARE MAINTENANCE	1,709	960	1,850

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
625-410 SIGNAL & SIGN SYSTEM	12,662	9,000	9,000
625-411 RADIO INSTALLATION	112	300	300
<b>Sub Total</b>	<b>45,186</b>	<b>43,060</b>	<b>44,750</b>
<b>MISCELLANEOUS SERVICES</b>			
625-501-02 CELLULAR	1,786	2,000	2,000
625-501-03 INTERNET	493	495	495
625-502 RENTAL OF EQUIPMENT	39,618	38,315	38,290
625-503 INSURANCE	11,989	14,000	12,500
625-504 SPECIAL SERVICES	1,119	2,500	1,600
625-505 ADVERTISING	340	350	350
625-506 BUSINESS & TRANSPORTATION	1,488	1,300	1,500
625-508 FEE BASIS SERVICES	3,717	-	-
625-511-01 ELECTRICITY	233,565	233,000	234,000
<b>Sub Total</b>	<b>294,115</b>	<b>291,960</b>	<b>290,735</b>
<b>SUNDRY CHARGES</b>			
625-601 TRAINING & EDUCATION	1,139	1,500	1,500
625-602 MEMBERSHIPS & SUBSCRIPTIONS	-	100	100
625-604 WORKER'S COMP.	18,726	21,000	15,000
625-606 FREIGHT EXPENSE	3,088	1,000	2,000
<b>Sub Total</b>	<b>22,953</b>	<b>23,600</b>	<b>18,600</b>
<b>CAPITAL OUTLAY</b>			
625-901 OFFICE EQUIPMENT	-	-	-
625-902 AUTOMOTIVE EQUIPMENT	197,087	280,000	-
625-903 MACHINERY & EQUIPMENT	-	58,800	236,000
<b>Sub Total</b>	<b>197,087</b>	<b>338,800</b>	<b>236,000</b>
625-905 NON CAPITALIZED EQUIPMENT	1,901	-	-
<b>Sub Total</b>	<b>1,901</b>	<b>-</b>	<b>-</b>
<b>TOTAL BUDGET</b>	<b>1,620,592</b>	<b>1,879,070</b>	<b>1,642,110</b>

## Motel Tax Revenue

Fiscal Year 2020-2021



Description: This graph shows the increase in Budgeted Motel Tax Revenue compared to the actual revenue from Fiscal Year 2012 through 2019 and the budgeted amounts for Fiscal Years 2020 & 2021.

CITY OF SNYDER, TEXAS  
SPECIAL REVENUE FUND

COMBINING STATEMENT OF OPERATING REVENUES  
EXPENSES AND CHANGES IN WORKING CAPITAL

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>Revenues:</b>				
Ad Valorem Taxes	77,120	88,197	72,745	73,445
Occupancy Tax	<u>495,243</u>	<u>504,265</u>	<u>500,000</u>	<u>500,000</u>
<b>Total Revenues</b>	<b>572,363</b>	<b>592,462</b>	<b>572,745</b>	<b>573,445</b>
<b>Expenditures:</b>				
Ad Valorem Taxes	118	-	-	-
Occupancy Tax	<u>495,243</u>	<u>504,265</u>	<u>500,000</u>	<u>500,000</u>
<b>Total Expenditures</b>	<b>495,361</b>	<b>504,265</b>	<b>500,000</b>	<b>500,000</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b><u>77,002</u></b>	<b><u>88,197</u></b>	<b><u>72,745</u></b>	<b><u>73,445</u></b>
<b>Fund Balance at B-O-Y</b>	<b>110,712</b>	<b>187,714</b>	<b>275,911</b>	<b>348,656</b>
<b>Fund Balance at E-O-Y</b>	<b>187,714</b>	<b>275,911</b>	<b>348,656</b>	<b>422,101</b>

CITY OF SNYDER, TEXAS  
SPECIAL REVENUE FUND  
MOTEL TAX

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
Revenues:				
Occupancy Tax	495,243	504,265	500,000	500,000
Contributions & Donations	-	-	-	-
Total Revenues	495,243	504,265	500,000	500,000
 Total Expenditures	 495,243	 504,265	 500,000	 500,000
 Excess (Deficiency) of Revenues over Expenditures	 -	 -	 -	 -
 Fund Balance at B-O-Y	 (3,382)	 (3,382)	 (3,382)	 (3,382)
Prior Period Adjustment	-	-	-	-
 Fund Balance at E-O-Y	 (3,382)	 (3,382)	 (3,382)	 (3,382)

CITY OF SNYDER, TEXAS  
SPECIAL REVENUE FUND  
TAX INCREMENT FINANCING

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
Revenues:				
Ad Valorem Taxes	77,120	88,197	72,745	73,445
Total Revenues	77,120	88,197	72,745	73,445
Total Expenditures	118	-	-	-
Excess (Deficiency) of Revenues over Expenditures	<u>77,002</u>	<u>88,197</u>	<u>72,745</u>	<u>73,445</u>
Fund Balance at B-O-Y	114,094	191,096	279,293	352,038
Fund Balance at E-O-Y	191,096	279,293	352,038	425,483

**ENTERPRISE FUNDS  
NARRATIVE  
FISCAL YEAR 2020-2021 BUDGET**

Anticipated revenues for the Enterprise Funds total \$10,311,105, a decrease of \$396,035 or 3.70% below the preceding year's budget. The graph, page 101 showing Enterprise Fund revenues for the period FY 2012 through 2021 reflects recent increases necessary to cover rising expenses due to State and Federal regulations.

Water sales (52.51%), sewer charges (15.42%), and sanitation charges (19.40%) combined, amount to 85.72% of the total revenue for the fund. (see graph, page 101) Sewage treatment charges are dependent on water sales and together are generally indicators of growth in the city. Drought conditions, however, also impact on these totals as water consumption increases during drought conditions. The increase in non-operating revenue indicates an increase in gain on sale of equipment. The amount of revenues from various sources and the increase/(decrease) from last year are shown in the following tabulation:

<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase(Decrease) from FY 2020</u>
Water Sales	\$ 5,413,880	52.51%	\$ -
Sewer Sales	1,590,000	15.42%	(30,000)
Sanitation Charges	2,000,000	19.40%	(145,000)
Landfill Gate Fees	570,000	5.53%	40,000
Billings & Collection	336,325	3.26%	(105,285)
Water & Sewer Taps	10,500	0.10%	(5,550)
Permits & Inspections	9,000	0.09%	(700)
Miscellaneous	66,400	0.64%	(6,550)
Roll-off Containers	100,000	0.97%	(10,000)
Non-Operating	215,000	2.09%	(133,000)
 Total	 \$ <u>10,311,105</u>	 <u>100.00%</u>	 \$ <u>(396,085)</u>

Expenses for the Enterprise Funds total \$10,246,535 for FY 2021, an decrease of 2.39 percent over FY 2020 (see graph, page 105). Changes in levels of expenditures for the individual departments over the preceding year are shown in the following tabulation:

<u>Department</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from FY 2020</u>
Sanitation - Collection	\$ 1,039,550	10.15%	\$ (38,945)
Sanitation - Landfill	1,697,365	16.57%	(338,945)
Sanitary Sewer	427,050	4.17%	(5,065)
Sewage Treatment Plant	1,018,795	9.94%	28,350
Water Production Plant	3,330,520	32.50%	20,970
Water Distribution	1,371,265	13.38%	269,160
Utility Billings & Collection	871,160	8.50%	(274,265)
Debt Service	490,830	4.79%	87,425
 Total	 \$ <u>10,246,535</u>	 <u>100.00%</u>	 \$ <u>(251,315)</u>

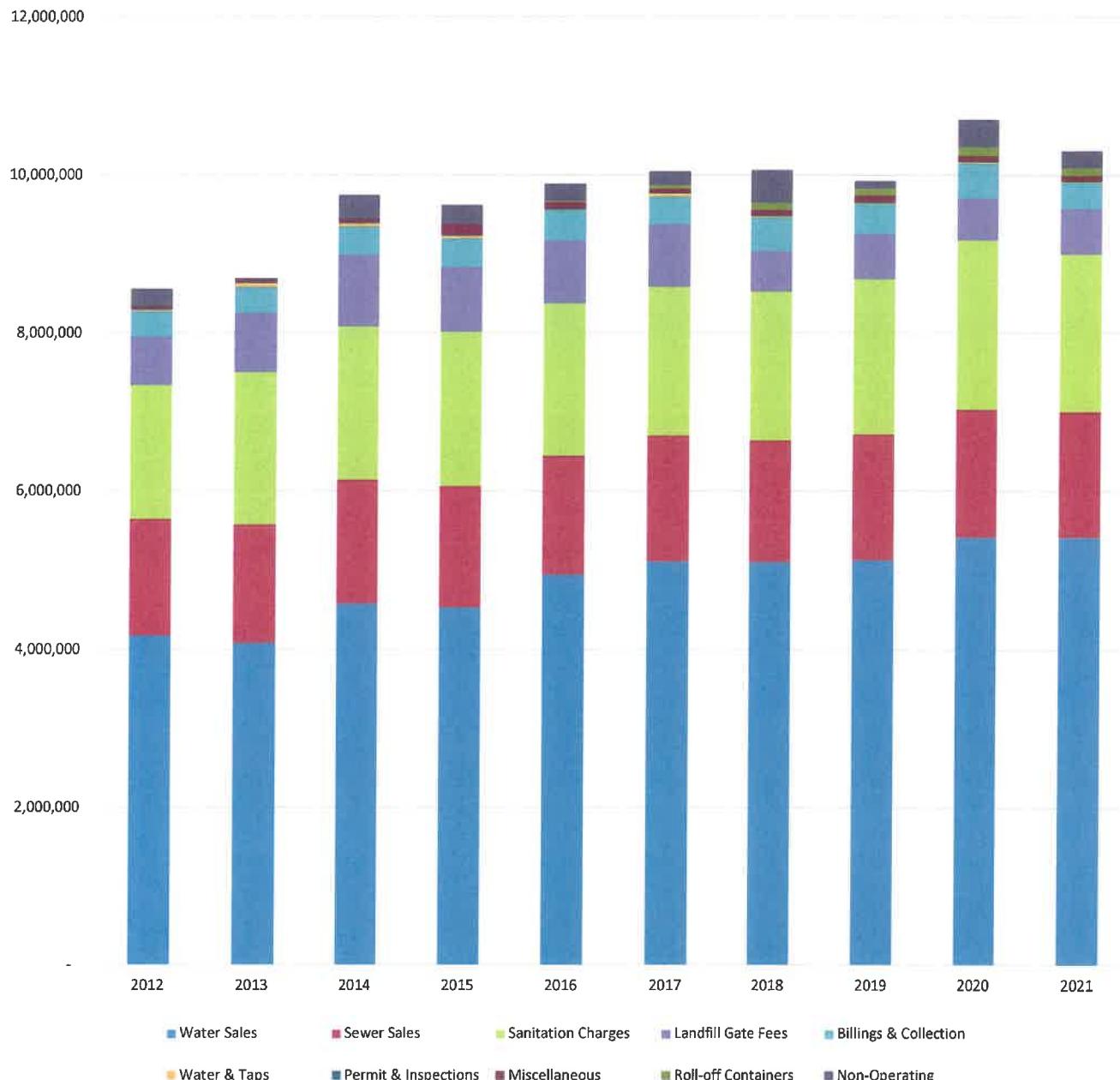
The Debt Service amount of \$490,830 (4.79%) of the total expense budget for 2021 is the anticipated interest payments of \$45,706 for a Certificate of Obligation issued in 2010 for \$3,495,000 for an energy analysis and service agreement for an automatic meter reading system and \$45,721 for a lease agreement issued in 2012 for \$2,985,314 for improvements to the Water Treatment Plant and \$285,470 for a \$9,000,000

Certificate of Obligation issued in 2013 for replacement of water lines, and improvements to water system. \$107,181 for a \$3,975,000 Certificate of Obligation issued in 2019 for capital improvements in Water & Sewer/ This also includes the interest payment of \$6,058 to the General Fund from Water & Sewer.

In 2015 the City Council approved an inter fund loan of \$850,000 from the General Fund to the Water and Sewer Fund to cover part of the cost to restore the old water treatment plant.

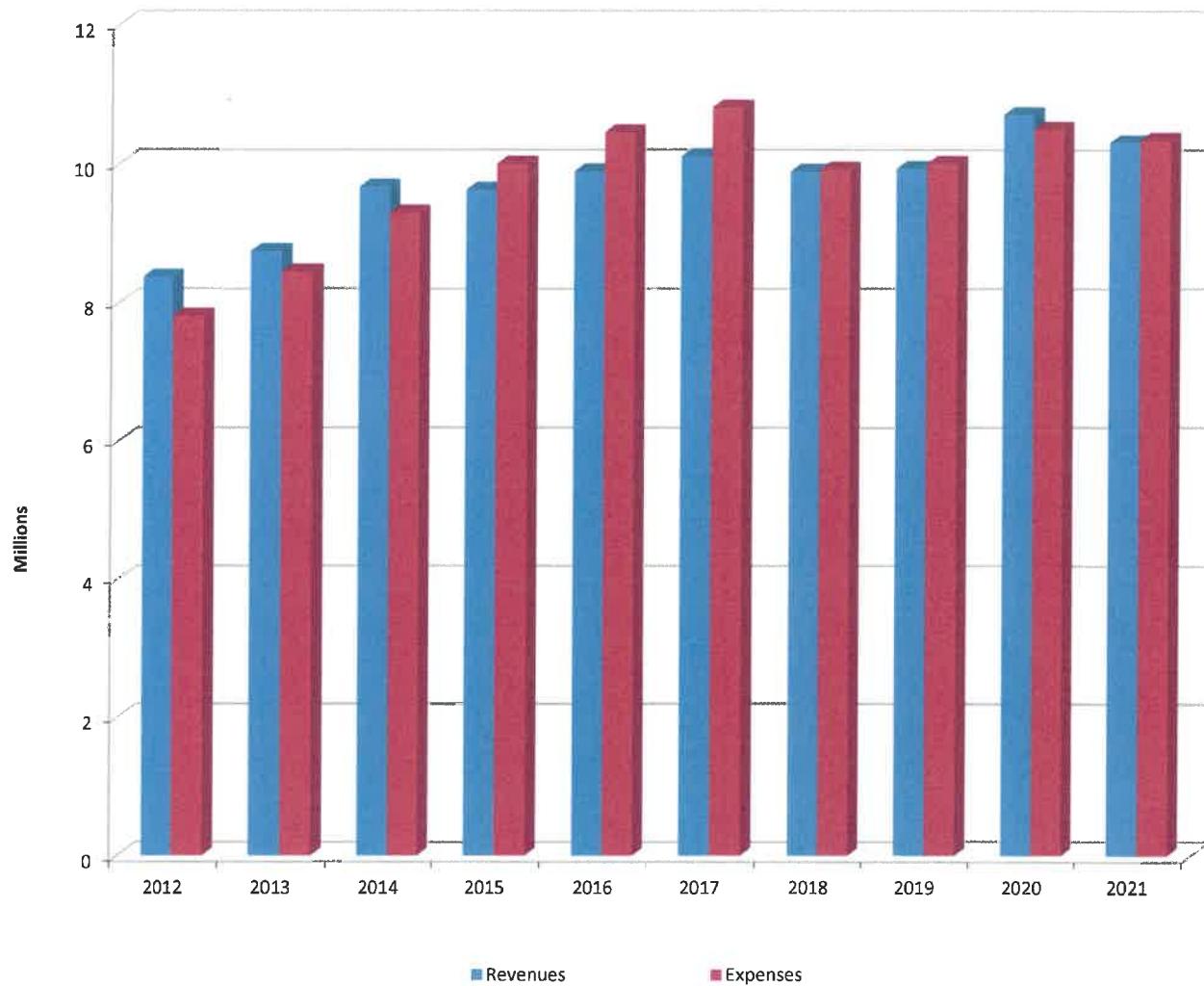
Personnel costs decreased by 3.20%, depreciation by 4.80%, Services by 2.81%, sundry charges by 14.67% Maintenance increased by 13.98% and debt service by 21.67% over the Fiscal Year 2019-2020.

## Enterprises Fund Revenues Fiscal Years 2012 - 2021



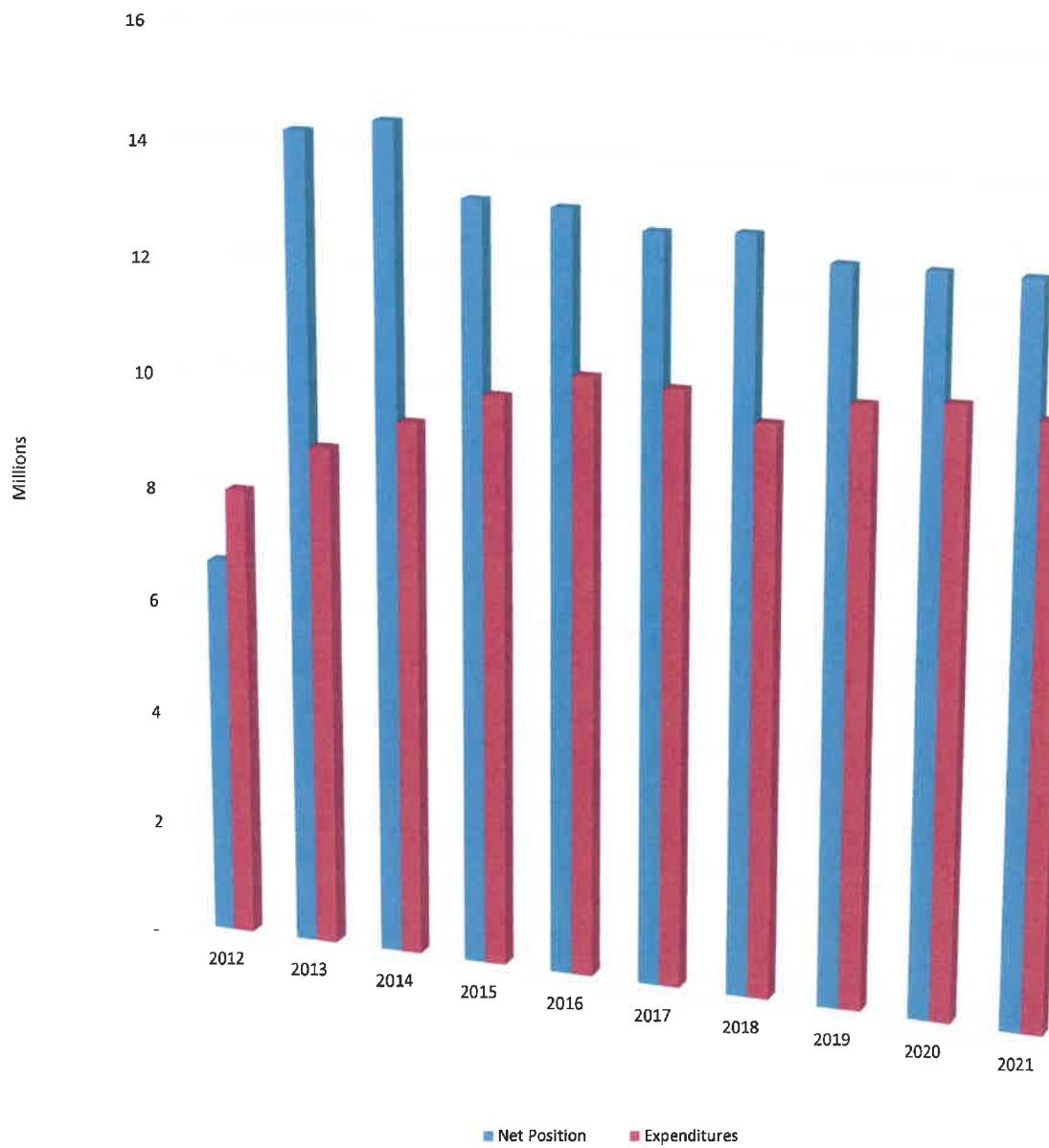
**Description:** This graph shows the actual Enterprise Fund Revenues for the Fiscal Years 2012-2019 and the budgeted amounts for Fiscal Years 2020 & 2021

**Enterprise Fund  
Revenues & Expenses  
Fiscal Year 2020-2021**



**Description:** This graph shows the actual Enterprise Fund Revenues and Expenses for Fiscal Year 2012 through Fiscal Year 2019 and budgeted amounts for Fiscal Year 2020 & 2021.

**Enterprise Fund**  
**Net Position & Expenditures**  
**Fiscal Years 2012-2021**



**Description:** This graph shows the actual relationship between Enterprise Net Position and Expenditures for Fiscal Years 2012- 2019 and Budgeted amounts for Fiscal Year 2020 & 2021

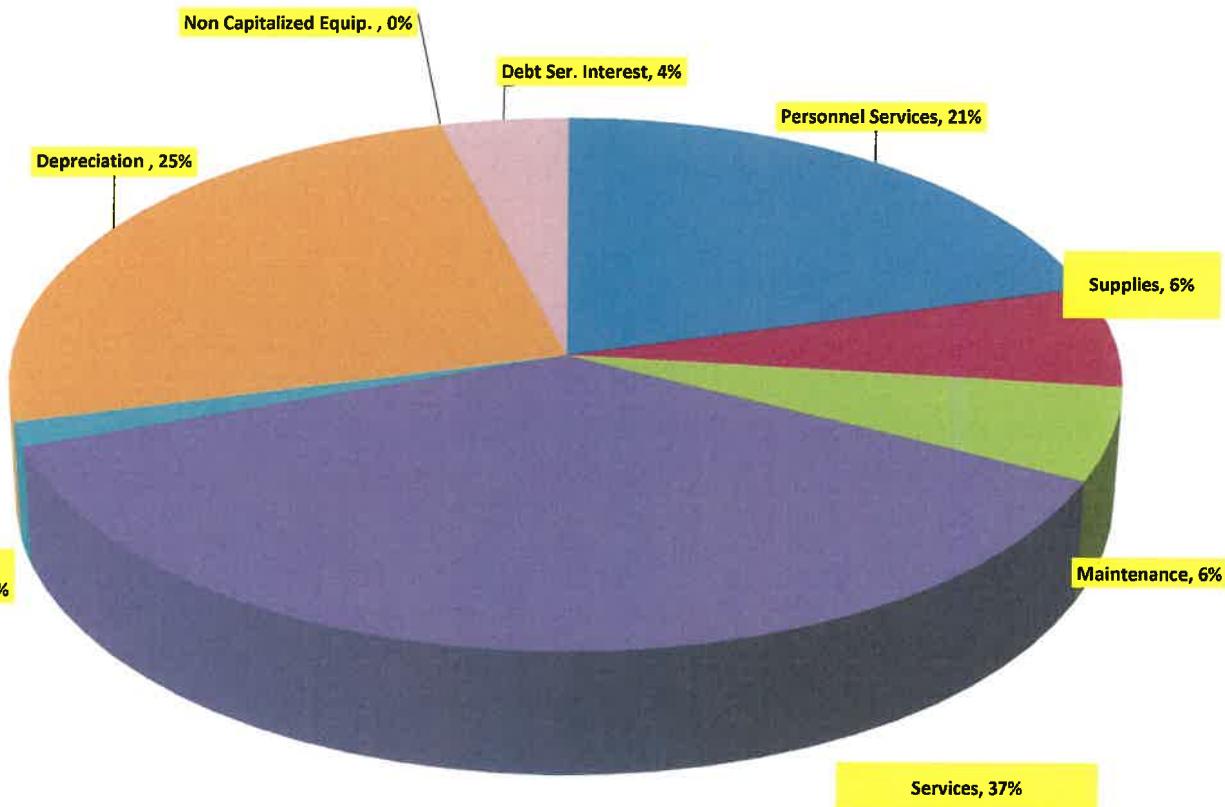
CITY OF SNYDER, TEXAS  
ENTERPRISE FUND

COMBINING STATEMENT OF OPERATING REVENUES,  
EXPENSES AND CHANGES IN WORKING CAPITAL

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>Operating Revenues:</b>				
Water Sales	5,104,238	5,129,486	5,413,880	5,413,880
Sewer Charges	1,536,830	1,589,931	1,620,000	1,590,000
Sanitation Charges	1,885,355	1,966,399	2,145,000	2,000,000
Landfill Gate Fees	516,813	573,842	530,000	570,000
Billings & Collections for Sanitation	424,667	383,958	441,610	336,325
Water & Sewer Taps	12,800	7,440	16,000	10,500
Plumbing Permits & Inspections	9,691	8,985	9,700	9,000
Roll-off containers	-	-	110,000	100,000
Miscellaneous	<u>51,628</u>	<u>173,705</u>	<u>72,950</u>	<u>66,400</u>
<b>Total Oper. Revenues</b>	<b>9,542,022</b>	<b>9,833,746</b>	<b>10,359,140</b>	<b>10,096,105</b>
<b>Operating Expenses:</b>				
Personnel Services	1,943,377	1,943,378	2,202,335	2,130,095
Supplies	531,340	585,808	612,010	614,160
Maintenance	450,909	739,848	600,075	702,585
Services	3,819,772	3,934,246	3,862,020	3,640,860
Sundry Charges	105,289	92,479	148,820	126,995
Depreciation	2,618,943	2,498,764	2,668,985	2,540,810
Non Capitalized Equipment	-	<u>4,462</u>	<u>200</u>	<u>200</u>
<b>Total Oper. Expenses</b>	<b>9,469,630</b>	<b>9,798,985</b>	<b>10,094,445</b>	<b>9,755,705</b>
<b>Operating Income or (Loss)</b>	<b>72,392</b>	<b>34,761</b>	<b>264,695</b>	<b>340,400</b>
<b>Non-Oper. Revenues/(Expenses):</b>				
Interest Income	38,123	69,351	68,000	75,000
Gain (Loss)on Sale of Asset	347,500	347,500	280,000	140,000
Proceeds from Insurance	241	241	-	-
Debt Service-Interest	<u>(445,076)</u>	<u>(445,076)</u>	<u>(403,405)</u>	<u>(490,830)</u>
<b>Total Non-Oper.</b>	<b>(59,212)</b>	<b>(27,984)</b>	<b>(55,405)</b>	<b>(275,830)</b>
<b>Net Income (Loss)</b>	<b><u>13,180</u></b>	<b><u>6,777</u></b>	<b><u>209,290</u></b>	<b><u>64,570</u></b>
<b>Cash and Cash Equivalents B-O-Y</b>	<b>1,757,457</b>	<b>1,113,253</b>	<b>968,242</b>	<b>1,041,687</b>
Cash Flows from Operating Activities	1,966,779	2,949,051	2,651,150	2,782,295
Cash Flows from Interfund Loans	(686,574)	114,583	(123,313)	(129,629)
Cash Flows from Capital Activities	(1,948,858)	(3,253,496)	(2,806,392)	(2,926,884)
Cash Flows from Investing Activities	24,451	44,851	352,000	75,000
<b>Net Increase or (Decrease) in Cash</b>	<b>(644,202)</b>	<b>(145,011)</b>	<b>73,445</b>	<b>(199,218)</b>
<b>Cash and Cash Equivalents E-O-Y</b>	<b>1,113,255</b>	<b>968,242</b>	<b>1,041,687</b>	<b>842,469</b>

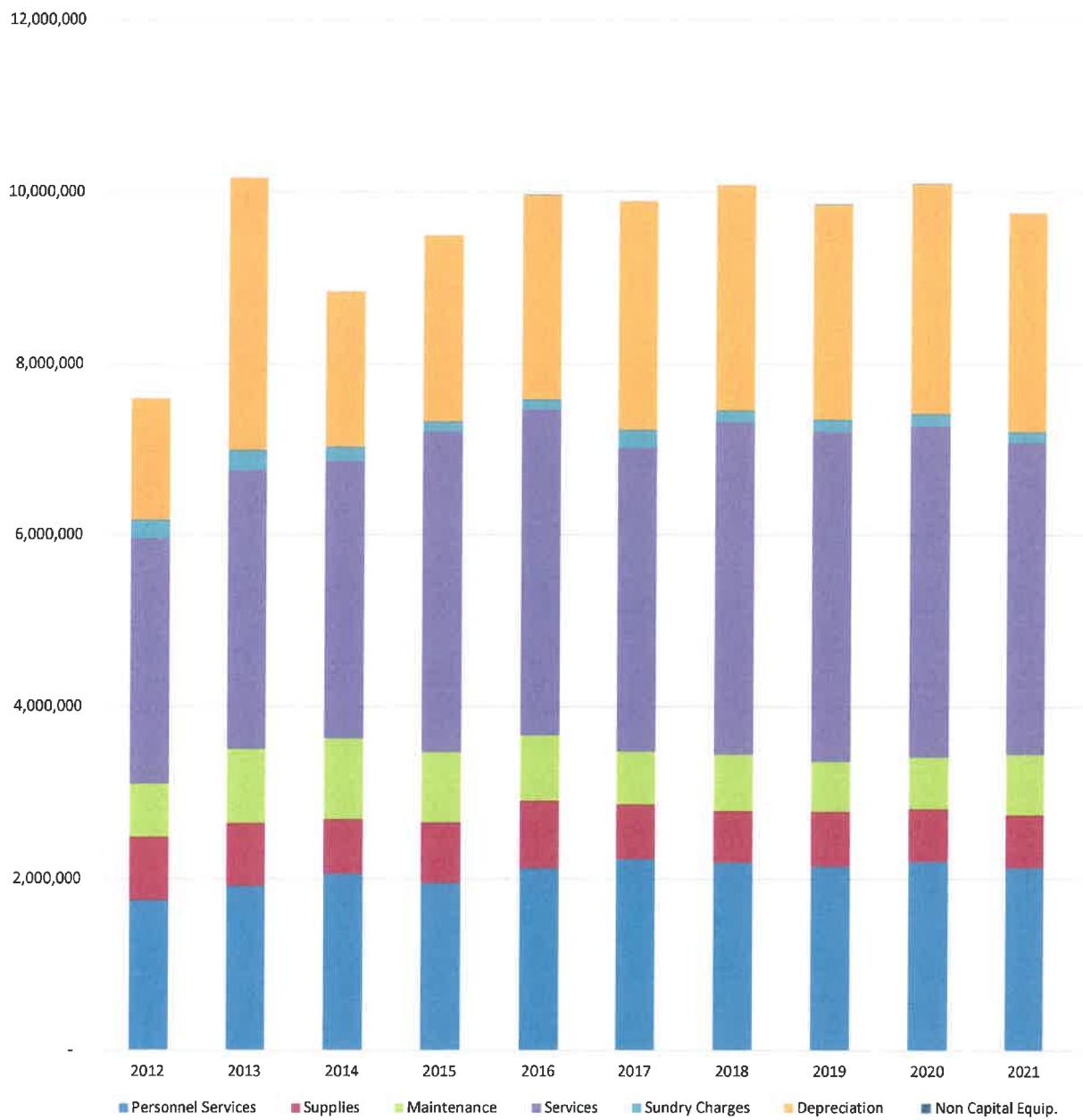
## Enterprise Fund Expenses Fiscal Year 2021



Description: This pie chart visually shows the percentage of Enterprise Fund expenses allocated to the various major categories for the budget for Fiscal Year 2021.

## Enterprise Fund Expenditures

Fiscal Years 2012 - 2021



Description: This graph shows a visual comparison of actual expenditure allocations for Fiscal Years 2012 through 2019 and budgeted amounts for Fiscal Years 2020 and 2021.

CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
SANITATION

COMPARATIVE STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN WORKING CAPITAL  
2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>Operating Revenues:</b>				
Sanitation Charges	1,885,355	1,966,399	2,145,000	2,000,000
Landfill Gate Fees	516,813	573,842	530,000	570,000
COG Grant	-	-	-	-
Roll off Containers	-	-	110,000	100,000
Miscellaneous	101,329	114,376	11,500	11,450
<b>Total Oper. Revenues</b>	<b>2,503,497</b>	<b>2,654,617</b>	<b>2,796,500</b>	<b>2,681,450</b>
<b>Operating Expenses:</b>				
Personnel Services	642,572	716,907	783,605	768,710
Supplies	206,689	227,383	223,700	234,700
Maintenance	134,906	167,624	124,505	131,555
Services	953,169	888,003	1,052,280	836,670
Sundry Charges	53,091	50,260	60,580	60,580
Depreciation	831,192	691,631	870,135	704,700
Non Capitalized Equipment	622	1,908	-	-
<b>Total Oper. Expenses</b>	<b>2,822,241</b>	<b>2,743,716</b>	<b>3,114,805</b>	<b>2,736,915</b>
<b>Operating Income or (Loss)</b>	<b>(318,744)</b>	<b>(89,099)</b>	<b>(318,305)</b>	<b>(55,465)</b>
<b>Interest Income</b>	<b>48,165</b>	<b>39,908</b>	<b>45,000</b>	<b>40,000</b>
<b>Gain (Loss) on Sale of Asset</b>	<b>347,500</b>	<b>3,000</b>	<b>280,000</b>	<b>140,000</b>
<b>Proceeds from Insurance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Non-operating Revenues/(Expenses)</b>	<b>395,665</b>	<b>42,908</b>	<b>325,000</b>	<b>180,000</b>
<b>Net Income (Loss)</b>	<b>76,921</b>	<b>(46,191)</b>	<b>6,695</b>	<b>124,535</b>
<b>Cash and Cash Equivalents B-O-Y</b>	<b>217,783</b>	<b>10,656</b>	<b>293,832</b>	<b>257,437</b>
<b>Cash Flows from Operating Activities</b>	<b>483,592</b>	<b>565,476</b>	<b>566,605</b>	<b>547,380</b>
<b>Cash Flows from Non Capital Financing Activities</b>	<b>231,851</b>	<b>(231,851)</b>	<b>-</b>	<b>-</b>
<b>Cash Flows from Capital Activities</b>	<b>(947,008)</b>	<b>(299,194)</b>	<b>(948,000)</b>	<b>(793,000)</b>
<b>Cash Flows from Investing Activities</b>	<b>24,438</b>	<b>248,745</b>	<b>345,000</b>	<b>40,000</b>
<b>Net Increase or (Decrease) in Cash</b>	<b>(207,127)</b>	<b>283,176</b>	<b>(36,395)</b>	<b>(205,620)</b>
<b>Cash and Cash Equivalents E-O-Y</b>	<b>10,656</b>	<b>293,832</b>	<b>257,437</b>	<b>51,817</b>
<b>Reserved for Closure/Post Closure</b>	<b>(1,990,231)</b>	<b>(2,000,469)</b>	<b>(2,000,469)</b>	<b>(2,000,469)</b>

CITY OF SNYDER, TEXAS  
SANITATION ENTERPRISE FUND

DESCRIPTION OF REVENUES

2020-2021 BUDGET

COLLECTION CHARGES \$ 2,000,000

Sanitation rates within the corporate limits for the City of Snyder shall be as follows:

Residential (two collections per week)

Minimum monthly charge: \$29.15

Commercial and Business (two collections per week) to include motels, hotels, nursing homes, hospitals, schools, churches, industrial, government entities, apartments, two-plex or larger, and restaurants.

Minimum monthly charge: \$51.71

Commercial individual account per container (multiple collections per week) inside city limits:

Depends on container size and number of collections ranging from \$89.36 for a 3-yard container and 2 collections per week to \$521.30 for a 4-yard container and 10 collections per week.

Sanitation rates outside the city limits:

Rural individual account depends on the size container and the distance in miles ranging from \$121.00 for a 3-yard container at 3.0 miles to \$340.00 for a 4-yard container at 20.0 miles.

LANDFILL GATE FEES \$ 570,000

Disposal of contaminated waste dirt and concrete shall be charged at \$80.00/ton, minimum 0-1600 lbs. \$60.00.

Disposal of rock, bricks, construction materials, demolition materials, trees, limbs, lumber and any similar type materials shall be charged at \$28.50 per ton for Non-Commercial Scurry County Residents and \$33.00 for Commercial Scurry County Residents. Non-Scurry County Resident or Solid Waste Disposal Service Provider - \$33.00/ton.

RESIDENTIAL/COMMERCIAL ROLL-OFF RATES \$ 100,000

(Restricted to inside City Limits/Extra Territorial Jurisdiction)

Includes-	Delivery	\$115.00
	Haul Fee (Exchange RO/Empty)	\$230.00
	Final Pickup (Empty/Return to Yard)	\$115.00
	Landfill Fee/Ton (\$35.00/Ton)	

(Minimum = 3 Tons @ \$35.00)	\$105.00
Monthly Rental	\$100.00

Each Additional Pick Up - \$335.00 + Landfill Fee/Tons over minimum

<u>MISCELLANEOUS</u>	\$ 11,450
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Includes any revenue that would not fit into another account and sales tax.

Other	\$ 140,000
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Includes gain/loss sale of equipment

<u>INTEREST</u>	\$ 40,000
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<b><u>TOTAL SANITATION</u></b>	<b><u>\$ 2,861.450</u></b>
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CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
SANITATION

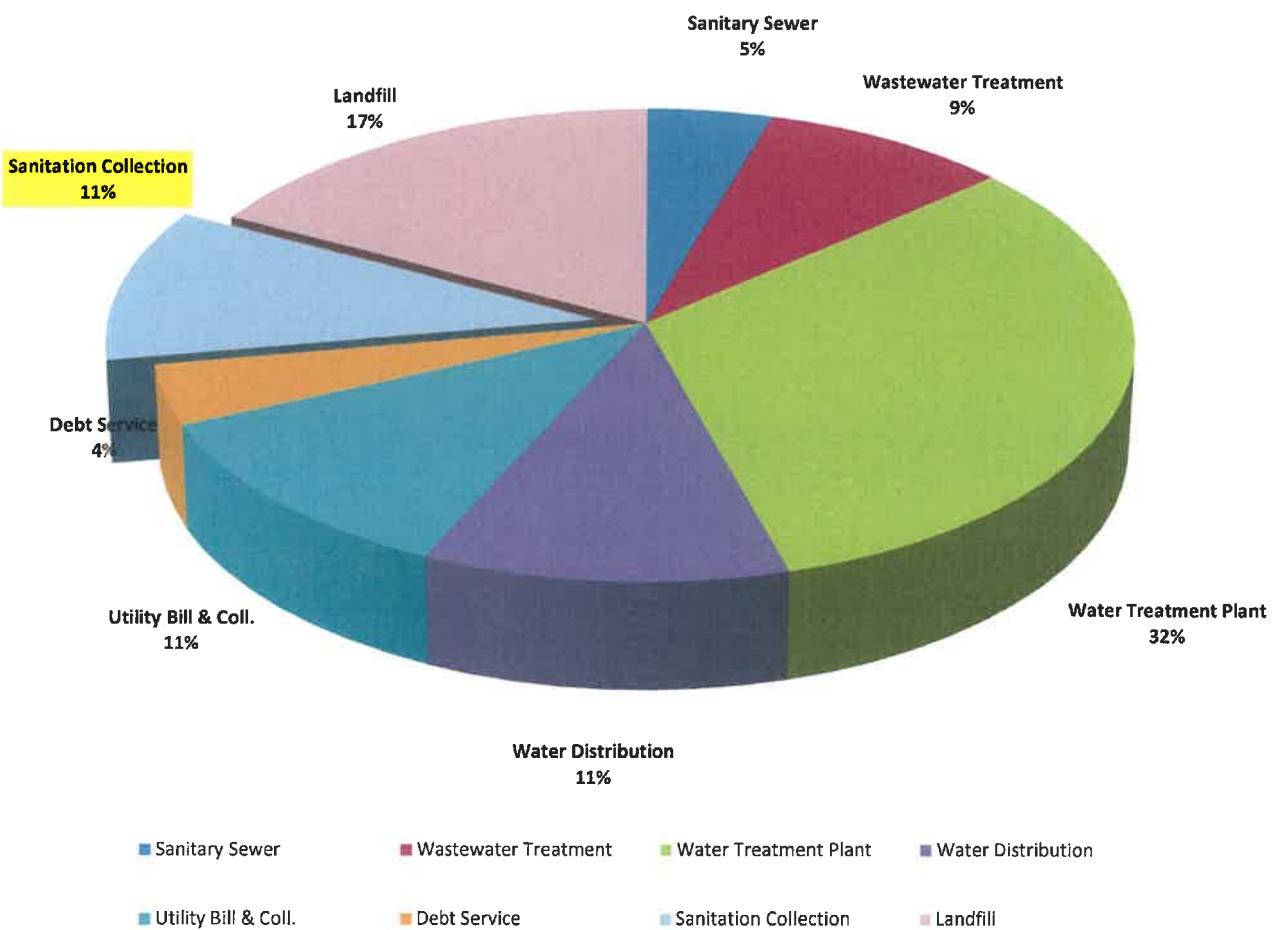
STATEMENT OF EXPENDITURES

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>SANITATION</b>				
Collection:				
Personnel Services	356,259	297,911	332,145	316,345
Supplies	87,885	109,395	104,700	109,700
Maintenance	59,887	42,808	55,495	56,545
Services	285,897	362,113	395,650	335,130
Sundry Charges	10,259	17,056	20,480	20,480
Depreciation	223,867	169,758	170,025	201,350
Non Capitalized Equipment	952	-	-	-
<b>Totals</b>	<b>1,025,006</b>	<b>999,041</b>	<b>1,078,495</b>	<b>1,039,550</b>
Landfill:				
Personnel Services	466,938	418,997	451,460	452,365
Supplies	120,800	117,990	119,000	125,000
Maintenance	66,973	124,816	69,010	75,010
Services	501,612	525,889	656,630	501,540
Sundry Charges	74,807	33,204	40,100	40,100
Depreciation	657,620	521,873	700,110	503,350
Non Capitalized Equipment	60	60	-	-
<b>Totals</b>	<b>1,888,810</b>	<b>1,742,829</b>	<b>2,036,310</b>	<b>1,697,365</b>
<b>TOTAL EXPENSES</b>	<b>2,913,816</b>	<b>2,741,870</b>	<b>3,114,805</b>	<b>2,736,915</b>

## Enterprise Function Expense

### Fiscal Year 2021



Description: This pie chart highlights the "Sanitation Collection" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund Enterprise	Function Municipal Services	Sanitation Collection	Department Number 30	
Expend. Class		Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
Personnel Services		\$ 318,760	\$ 332,145	\$ 316,345
Supplies		106,700	104,700	109,700
Maintenance		55,480	55,495	56,545
Services		408,980	395,650	335,130
Sundry Charges		19,480	20,480	20,480
Depreciation		189,380	170,025	201,350
<b>TOTAL ALL ACCOUNTS</b>		<b>\$ 1,175,365</b>	<b>\$ 1,078,495</b>	<b>\$ 1,039,550</b>

### Mission Statement

The department is responsible for the collection and disposal of solid waste generated by residential and commercial establishments in the City.

### Description

The department collects solid waste as follows:

1. Four routes within the city, from which 2,000 refuse dumpsters are emptied on a daily or twice-weekly basis. The rural route includes weekly pick up of 49 dumpsters. There are six 33-yard, full automated, side load sanitation trucks, four of which are used for daily routes, one used for the recycling route.
2. A roll-off can be parked overnight, free of charge, at a requested location to be used for large quantities of refuse such as tree trimmings and remodeling project trash. The roll-off is picked up the following morning and driven to the landfill.
3. A pick-up route for recyclables is scheduled for twice a week, primarily paper, plastics (number 1 & 2) and cardboard products.

### Goals

To promote the health and safety of the residents and to enhance the aesthetics of the community by providing an environment free from the hazards and unpleasantness of uncollected refuse and brush, with the least possible inconvenience to residents, while maintaining the containers in a near-new condition.

### Objectives

1. To complete all of the collection routes on schedule without missing any collection points.

Indicators

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
1. Side Load Sanitation Truck Loads	1,891	2,142	2,193
2. Containers Repaired	60	50	69
3. Containers Painted	60	50	69

## SANITATION COLLECTION- DEPARTMENT NO. 30

## EXPENDITURES - FUND 04

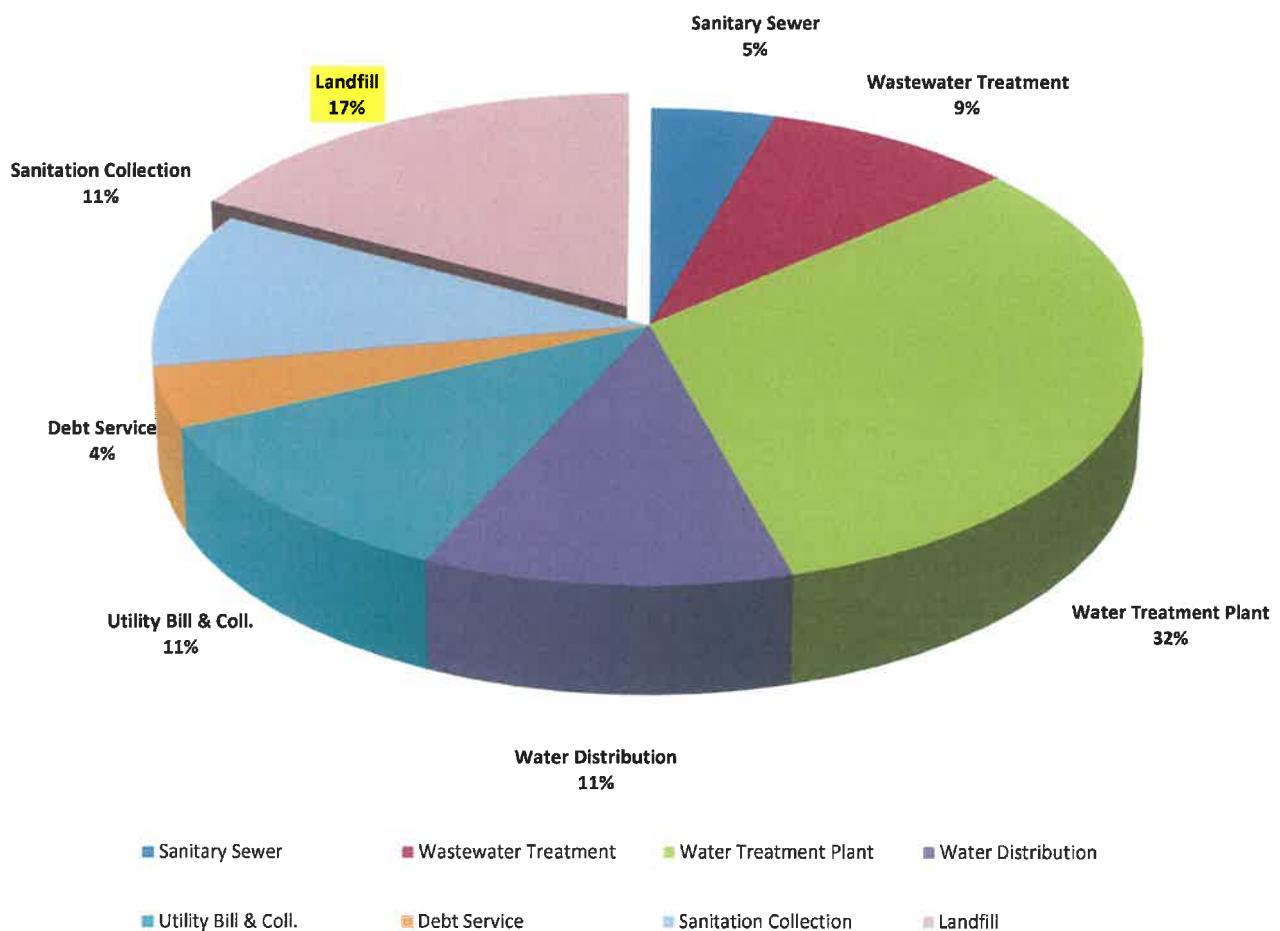
	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
630-103 OPERATIONS	206,841	216,780	203,290
630-105 LONGEVITY	673	1,035	890
630-106 OVERTIME	9,078	10,000	13,000
630-108 FICA EXPENSE	12,961	14,310	13,465
630-109 TMRS EXPENSE	12,088	32,035	30,425
630-110 INSURANCE EXPENSE	50,634	54,640	52,125
630-111 MEDICARE	3,031	3,345	3,150
630-112 ACCRUED COMP. ABSENCES	2,605	-	-
<b>Sub Total</b>	<b>297,911</b>	<b>332,145</b>	<b>316,345</b>
<b>SUPPLIES &amp; MATERIALS</b>			
630-201 OFFICE SUPPLIES	260	50	50
630-204 UNIFORM & CLOTHING	4,563	5,000	5,000
630-205 TIRES & TUBES	12,291	10,000	10,000
630-206 MOTOR VEHICLE SUPPLIES	30,814	25,000	30,000
630-207 MINOR TOOLS & APPARATUS	1,095	750	750
630-209 CHEM. & MECH. SUPPLIES	-	500	500
630-212 GAS	3,363	3,300	3,300
630-213 DIESEL	56,499	60,000	60,000
630-215 OTHER SUPPLIES	510	100	100
<b>Sub Total</b>	<b>109,395</b>	<b>104,700</b>	<b>109,700</b>
<b>MAINTENANCE OF BUILDINGS</b>			
630-301 BUILDINGS & GROUNDS	1,067	3,000	3,000
<b>Sub Total</b>	<b>1,067</b>	<b>3,000</b>	<b>3,000</b>
<b>MAINTENANCE OF EQUIPMENT</b>			
630-403 EQUIPMENT	6,221	7,000	7,000
630-404 AUTOMOTIVE EQUIPMENT	34,277	45,000	45,000
630-407 SOFTWARE MAINTENANCE	1,243	495	1,545
<b>Sub Total</b>	<b>41,741</b>	<b>52,495</b>	<b>53,545</b>

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
630-501-01 TELEPHONE	-	50	50
630-501-03 INTERNET	37	35	35
630-502 RENTAL OF EQUIPMENT	40,750	36,010	36,010
630-503 INSURANCE	6,105	3,300	3,300
630-504 SPECIAL SERVICES	2,428	2,500	2,500
630-505 ADVERTISING	1,415	1,000	1,000
630-506 BUSINESS & TRANSPORTATION	24	-	-
630-508 FEE BASIS SERVICES	311,354	352,755	292,235
Sub Total	362,113	395,650	335,130
<b>SUNDRY CHARGES</b>			
630-601 TRAINING & EDUCATION	35	1,000	1,000
630-602 MEMBERSHIPS & SUBSCRIPTIONS	13	50	50
630-604 WORKER'S COMPENSATION	13,132	16,430	16,430
630-605 UNEMPLOYMENT	1,764	-	-
630-606 FREIGHT EXPENSE	2,112	3,000	3,000
Sub Total	17,056	20,480	20,480
<b>CAPITAL OUTLAY</b>			
630-902 AUTOMOTIVE EQUIPMENT	*	-	-
630-904 REFUSE COLLEC. EQUIP.	*	656	-
630-910 DEPRECIATION	169,758	170,025	201,350
Sub Total	170,414	170,025	201,350
<b>TOTAL BUDGET</b>	<b>999,697</b>	<b>1,078,495</b>	<b>1,039,550</b>

\* MEMORANDUM ONLY

## Enterprise Function Expense

### Fiscal Year 2021



Description: This pie chart highlights the "Landfill" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund Enterprise	Function Municipal Services	Sanitation Landfill	Department Number 31
		Actual 2018-19	Budgeted 2019-20
Expend. Class			Proposed 2020-21
Personnel Services		\$ 422,370	\$ 451,460
Supplies		114,000	125,000
Maintenance		67,675	75,010
Services		613,905	656,630
Sundry Charges		40,100	40,100
Depreciation		523,950	700,110
<b>TOTAL ALL ACCOUNTS</b>		<b>\$ 1,782,000</b>	<b>\$ 2,036,310</b>
			<b>\$ 1,697,365</b>

### Mission Statement

The department is responsible for operating the Sanitary Landfill which is permitted by the Texas Commission on Environmental Quality and disposes of approximately 150 tons per day. The hours of operations are:

Monday thru Friday	8:00 a.m. to 5:00 p.m.
Saturday	8:00 a.m. to 12:00 p.m.
Sunday	Closed

### Description

The department disposes of solid waste as follows:

1. Maintains the Landfill in compliance with Subtitle D Regulations.
2. Disposes of approximately 150 tons of solid waste per day.
3. Collects gate fees for individual loads of waste brought to the landfill.

### Goals

To dispose of waste in a safe, healthy and environmentally sound and aesthetically acceptable manner.

### Objectives

1. To reduce the amount of blowing trash at the landfill.
2. To continue to operate the landfill in compliance with Subtitle D, regulated by the Texas Commission on Environmental Quality.

SANITATION LANDFILL - DEPARTMENT NO. 31

EXPENDITURES - FUND 04

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
631-101 SUPERVISION	36,254	36,070	36,070
631-102 CLERICAL	54,685	53,810	53,810
631-103 OPERATIONS	194,497	192,575	192,575
631-105 LONGEVITY	2,889	3,210	3,535
631-106 OVERTIME	43,575	40,000	40,000
631-108 FICA EXPENSE	19,737	20,190	20,210
631-109 TMRS EXPENSE	12,068	45,200	45,670
631-110 INSURANCE EXPENSE	44,355	55,685	55,770
631-111 MEDICARE	4,619	4,720	4,725
631-112 ACCRUED COMP. ABSENCES	6,318	-	-
<b>Sub Total</b>	<b>418,997</b>	<b>451,460</b>	<b>452,365</b>
<b>SUPPLIES &amp; MATERIALS</b>			
631-201 OFFICE SUPPLIES	2,115	3,000	3,000
631-204 UNIFORM & CLOTHING	5,586	6,300	6,300
631-205 TIRES & TUBES	-	6,000	6,000
631-206 MOTOR VEHICLE SUPPLIES	15,493	16,000	16,000
631-207 MINOR TOOLS & APPARATUS	941	2,000	2,000
631-208 JANITORIAL SUPPLIES	1,593	2,000	2,000
631-209 CHEM. & MECH. SUPPLIES	-	400	400
631-212 GAS	8,462	7,500	8,500
631-213 DIESEL	82,555	75,000	80,000
631-215 OTHER SUPPLIES	1,245	800	800
<b>Sub Total</b>	<b>117,990</b>	<b>119,000</b>	<b>125,000</b>
<b>MAINTENANCE OF BUILDINGS</b>			
631-301 BUILDINGS & GROUNDS	17,530	15,000	20,000
<b>Sub Total</b>	<b>17,530</b>	<b>15,000</b>	<b>20,000</b>
<b>MAINTENANCE OF EQUIPMENT</b>			
631-402 MACHINERY	30	-	-
631-403 EQUIPMENT	1,375	1,000	1,000
631-404 AUTOMOTIVE EQUIPMENT	102,048	50,000	50,000
631-407 SOFTWARE MAINTENANCE	3,833	3,010	4,010
<b>Sub Total</b>	<b>107,286</b>	<b>54,010</b>	<b>55,010</b>

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
631-501-01 TELEPHONE	1,830	2,000	2,000
631-501-02 CELLULAR	595	650	650
631-501-03 INTERNET	3,949	3,945	3,950
631-502 RENTAL OF EQUIPMENT	4,537	4,240	4,240
631-503 INSURANCE	10,550	9,800	9,800
631-504 SPECIAL SERVICES	5,156	4,000	4,000
631-505 ADVERTISING	418	150	150
631-506 BUSINESS & TRANSPORTATION	166	-	-
631-508 FEE BASIS SERVICES	494,046	627,545	472,450
631-511-01 ELECTRICITY	4,642	4,300	4,300
631-512 DATA PROCESSING	-	-	-
 Sub Total	 525,889	 656,630	 501,540
<b>SUNDRY CHARGES</b>			
631-601 TRAINING & EDUCATION	6,452	5,000	5,000
631-602 MEMBERSHIPS & SUBSCRIPTIONS	247	-	-
631-604 WORKER'S COMP.	13,158	17,000	17,000
631-606 FREIGHT EXPENSE	860	600	600
631-608 BAD DEBT EXPENSE	-	5,000	5,000
631-615 LANDFILL CLOSURE/POST CLOSURE CARE	12,487	12,500	12,500
 Sub Total	 33,204	 40,100	 40,100
<b>CAPITAL OUTLAY</b>			
631-806 LANDFILL IMPROVEMENTS	*	-	150,000
631-901 OFFICE EQUIPMENT	*	-	103,000
631-902 AUTOMOTIVE EQUIPMENT	*	-	925,000
631-910 DEPRECIATION	521,873	700,110	503,350
 Sub Total	 521,873	 700,110	 503,350
 TOTAL BUDGET	 1,742,769	 2,036,310	 1,697,365

\* MEMORANDUM ONLY

CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
WATER & SEWER

COMPARATIVE STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN WORKING CAPITAL

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>Operating Revenues:</b>				
Water Sales	5,104,238	5,129,486	5,413,880	5,413,880
Sewer Charges	1,536,830	1,589,931	1,620,000	1,590,000
Billings & Collections for Sanitation	424,667	383,958	441,610	336,325
Water Taps	6,750	5,000	8,000	6,000
Sewer Taps	6,050	2,440	8,000	4,500
Plumbing Permits & Inspections	9,691	8,985	9,700	9,000
Miscellaneous	59,171	59,329	58,450	51,950
<b>Total Oper. Revenues</b>	<b>7,147,397</b>	<b>7,179,129</b>	<b>7,559,640</b>	<b>7,411,655</b>
<b>Operating Expenses:</b>				
Personnel Services	1,300,806	1,332,442	1,418,730	1,361,385
Supplies	324,651	358,425	388,310	379,460
Maintenance	316,003	572,224	475,570	571,030
Services	2,866,603	3,046,243	2,809,740	2,804,190
Sundry Charges	52,198	42,219	88,240	66,415
Non Capitalized Equipment	3,840	3,367	200	200
Depreciation	1,787,751	1,807,133	1,798,850	1,836,110
<b>Total Oper. Expenses</b>	<b>6,651,852</b>	<b>7,162,053</b>	<b>6,979,640</b>	<b>7,018,790</b>
<b>Operating Income or (Loss)</b>	<b>495,545</b>	<b>17,076</b>	<b>580,000</b>	<b>392,865</b>
<b>Non-Oper. Revenues/(Expenses):</b>				
Investment earnings	21,186	43,265	23,000	35,000
Interest and fees expense	(445,076)	(423,883)	(403,405)	(490,830)
Capital grant	-	-	-	-
Gain (Loss) on Sale of Asset	-	11	-	-
Proceeds from Insurance	241	10,170	3,000	3,000
<b>Total Non-Oper.</b>	<b>(423,649)</b>	<b>(370,437)</b>	<b>(377,405)</b>	<b>(452,830)</b>
<b>Net Income (Loss)</b>	<b>71,896</b>	<b>(353,361)</b>	<b>202,595</b>	<b>(59,965)</b>
<b>Cash and Cash Equivalents B-O-Y</b>	<b>895,470</b>	<b>957,586</b>	<b>975,420</b>	<b>1,085,260</b>
Cash Flows from Operating Activities	2,465,459	1,725,990	2,084,545	2,234,915
Cash Flows from Non Capital Financing Activities	(117,268)	471,323	(123,313)	(129,629)
Cash Flows from Cap. Activities and Related Financing	(2,306,488)	(2,224,278)	(1,858,392)	(2,133,884)
Cash Flows from Investing Activities	20,413	44,799	7,000	35,000
Net Increase or (Decrease) in Cash	62,116	17,834	109,840	6,402
<b>Cash and Cash Equivalents E-O-Y</b>	<b>957,586</b>	<b>975,420</b>	<b>1,085,260</b>	<b>1,091,662</b>

CITY OF SNYDER, TEXAS  
WATER & SEWER ENTERPRISE FUND

DESCRIPTION OF REVENUES

2020-2021 BUDGET

WATER SALES \$ 5,413,880

Includes the sale of treated water through the distribution system within the city, and also to the cities of Ira, Rotan, Union/Fluvanna.

Minimum charge for single family dwelling:  
\$39.30 / 2,000 gal.

Monthly Consumption Tier	Rate per Thousand Gallons
2,001 to 10,000	\$5.34
10,001 to 25,000	\$6.49
25,001 to 40,000	\$7.07
Over 40,001	\$7.65

For more than one (1) family or business units, the minimum charge shall be \$39.31 for the first family or business unit plus \$19.66 (or 50% of \$39.31) times the remaining number of family or business units, for the first 2,000 gallons each unit.

Minimum charge per month outside city limits for 2,000 gallons or less, \$58.95. Multiple dwellings or business units, supplied by a single meter, the minimum charge shall be \$58.95 times the total number of family or business units for the first 2,000 gallons each unit.

Water rates for water purchased direct from city facilities are as follows: Fire hydrant with meter, the charge shall be a monthly service charge at \$39.30 plus a usage rate at \$7.19 per 1,000 gallons. Deposit on City owned fire hydrant is \$500.00, other than the City's is \$1,000.00.

The bulk water dispenser is for high volume users. Pre-paid cards may be purchased at the Utility Department in the City Hall. The minimum amount on a card is \$75.00. The rate shall be \$10.38 per 1,000 gal or less. Excess over 1,000 shall be \$15.54 per thousand gallons. Replacement card fee shall be \$10.00.

WASTEWATER RATES \$ 1,590,000

Sewer rates within the corporate limits of the city are as follows:

Minimum charge per service:

Base \$12.98

+ an additional charge of \$2.69 per thousand gallons  
calculated at 90% of water consumption.

Industrial Wastewater rates:

Minimum charge per service:

BOD/TSS 200-250 (mg/l) Base \$9.98  
+ \$3.17 per thousand gallons

BILLINGS AND COLLECTIONS FOR SANITATION \$ 336,325

The utility billings and collections department is fully expensed in the Water and Sewer Fund. The amount to be charged for the time to bill and collect for sanitation charges is then charged to the Sanitation Fund.

WATER AND SEWER TAPS \$ 10,500

Includes the fee for tying onto the city distribution system and the wastewater collection system. The fee covers 100% of the cost.

PLUMBING PERMITS AND INSPECTION \$ 9,000

\$20.00 permit charge for any work involving water, sewer and gas. Inspection fees range from \$5.00 to \$15.00 depending on work that is inspected.

PROCEEDS FROM INSURANCE \$ 3,000

MISCELLANEOUS \$ 51,450

Includes any revenue that would not fit into another account.

INTEREST \$ 35,000

**TOTAL WATER & SEWER** **\$ 7,449,655**

CITY OF SNYDER  
ENTERPRISE FUND  
WATER & SEWER

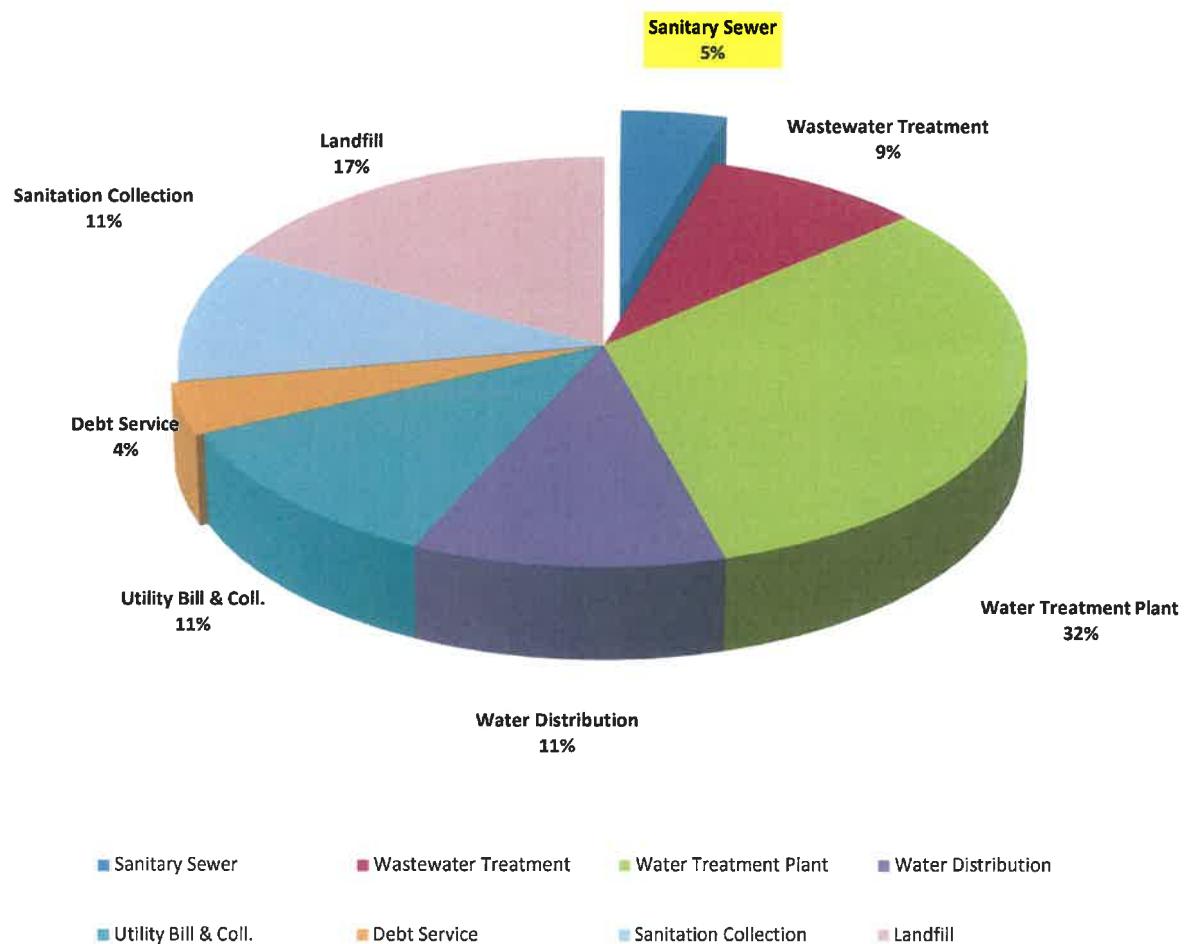
STATEMENT OF EXPENDITURES

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>SEWER:</b>				
Sanitary sewer:				
Personnel Services	134,595	142,739	159,425	144,940
Supplies	34,157	48,155	83,585	60,885
Maintenance	14,991	33,144	23,095	23,685
Services	81,246	84,087	86,455	81,545
Sundry Charges	7,897	9,689	10,690	9,190
Depreciation	95,018	92,208	68,865	106,805
Non Capitalized Equipment	<u>280</u>	<u>351</u>	<u>-</u>	<u>-</u>
Totals	368,184	410,373	432,115	427,050
<b>Sewage Treatment:</b>				
Personnel Services	222,920	237,298	224,445	225,040
Supplies	41,940	43,575	46,000	50,450
Maintenance	52,170	102,299	79,595	87,550
Services	258,645	343,967	348,980	351,280
Sundry Charges	6,306	6,014	8,700	7,300
Depreciation	274,189	278,632	282,725	297,175
Non Capitalized Equipment	<u>364</u>	<u>218</u>	<u>-</u>	<u>-</u>
Totals	856,534	1,012,003	990,445	1,018,795
<b>WATER:</b>				
Water Production:				
Personnel Services	406,481	452,191	452,215	453,265
Supplies	175,592	171,154	175,375	176,575
Maintenance	136,305	183,118	195,070	193,495
Services	2,088,049	2,094,134	1,946,900	1,946,820
Sundry Charges	25,227	15,799	25,600	19,700
Depreciation	501,010	520,634	514,390	540,665
Non Capitalized Equipment	<u>3,029</u>	<u>1,046</u>	<u>-</u>	<u>-</u>
Totals	3,335,693	3,438,076	3,309,550	3,330,520

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
Water Distribution:				
Personnel Services	134,595	151,372	177,740	288,220
Supplies	36,254	56,471	44,900	59,200
Maintenance	51,502	194,962	98,870	235,415
Services	211,552	323,284	204,980	252,335
Sundry Charges	5,696	5,089	6,150	7,375
Depreciation	553,853	553,814	569,465	528,720
Non Capitalized Equipment	-	920	-	-
Totals	993,452	1,285,912	1,102,105	1,371,265
Utility Department:				
Personnel Services	402,215	348,845	404,905	249,920
Supplies	36,708	39,073	38,450	32,350
Maintenance	61,035	58,700	78,940	30,885
Services	227,111	200,771	222,425	172,210
Sundry Charges	7,072	5,628	37,100	22,850
Depreciation	363,681	361,845	363,405	362,745
Non Capitalized Equipment	167	826	200	200
Totals	1,097,989	1,015,688	1,145,425	871,160
Debt Service:				
Interest	445,076	423,883	403,405	490,130
Fees	-	-	-	700
Totals	445,076	423,883	403,405	490,830
<b>TOTAL EXPENSES</b>	<b><u>7,096,928</u></b>	<b><u>7,585,935</u></b>	<b><u>7,383,045</u></b>	<b><u>7,509,620</u></b>

## Enterprise Function Expense Fiscal Year 2021



Description: This pie chart highlights the "Sanitary Sewer" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function Distribution	Sanitary Sewer	Department Number
Water & Sewer			35
	Expend. Class	Actual 2018-19	Budgeted 2019-20
	Personnel Services	\$ 162,775	\$ 159,425
	Supplies	82,985	83,585
	Maintenance	23,865	23,095
	Services	94,475	86,455
	Sundry Charges	9,690	10,690
	Depreciation	92,940	68,865
	TOTAL ALL ACCOUNTS	<u>\$ 466,730</u>	<u>\$ 432,115</u>
			<u>\$ 427,050</u>

### Mission Statement

To insure reliable collection of all Snyder system wastewater, delivering it to the wastewater treatment plant.

### Description

The department is responsible for the operation and maintenance of the wastewater collection system. Included tasks are making of sewer taps, laying of new sewer lines, cleaning of line stoppages, repairing or replacing damaged lines.

### Goals

1. To maintain the collection system so that it will provide consistently reliable service to all customers.
2. To make necessary repairs with a minimum disruption of service.

### Objectives

1. To train department employees to be able to properly deal with all of the collection system problems to be encountered.
2. To increase certification levels of all department employees.
3. To locate chronic problem areas, and to determine how a permanent cure may be affected.

### Indicators

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Service Line Stop	40	57	64
Sewer Main Stoppages	52	60	60
Customer Taps	25	11	8
Sewer Mains Installed (Footage)	200	200	220

SANITARY SEWER - DEPARTMENT NO. 35

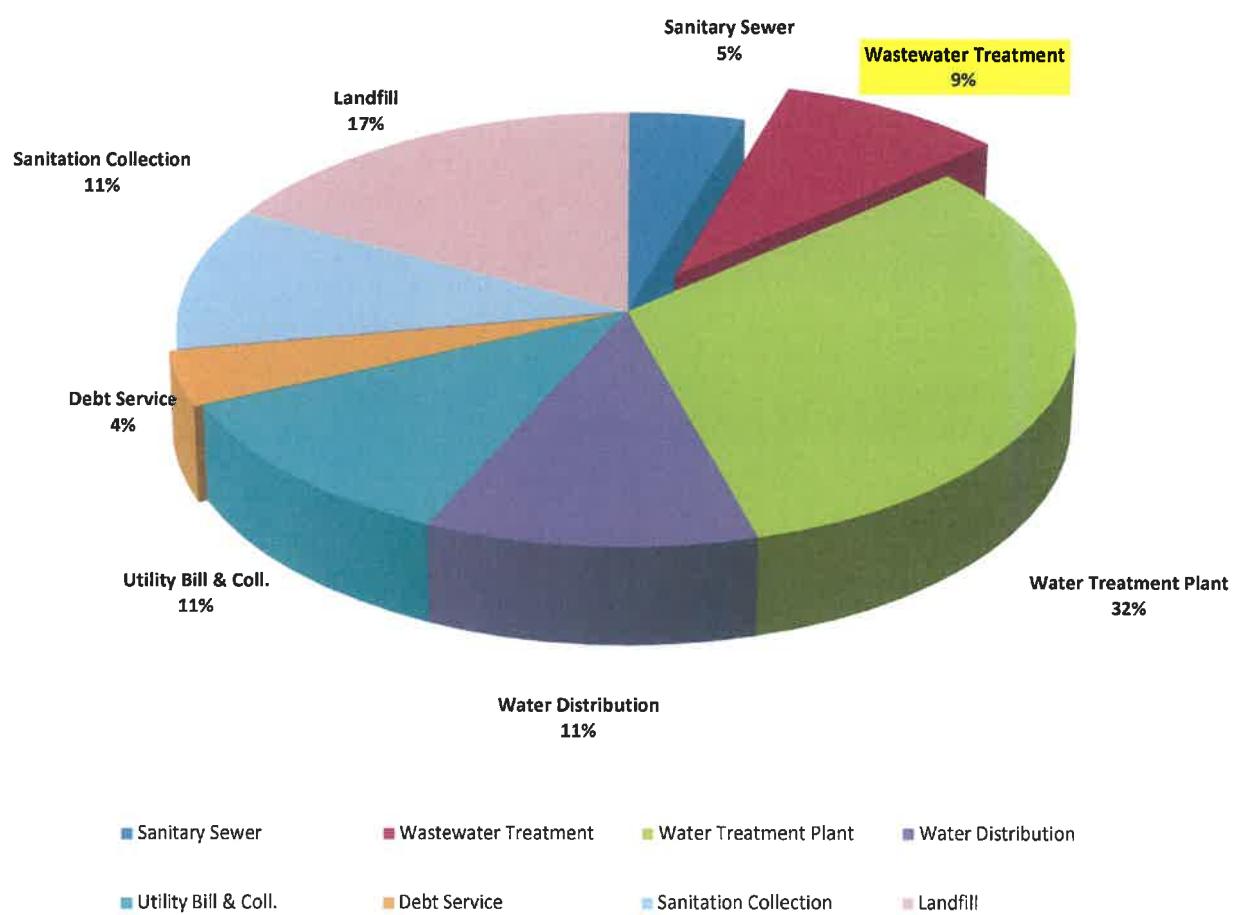
EXPENDITURES - FUND 02

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
635-104 MAINTENANCE	85,895	101,005	91,150
635-105 LONGEVITY	761	905	845
635-106 OVERTIME	8,686	10,000	10,000
635-108 FICA EXPENSE	5,559	6,940	6,325
635-109 TMRS EXPENSE	19,389	15,530	14,290
635-110 INSURANCE EXPENSE	19,957	23,420	20,850
635-111 MEDICARE EXPENSE	1,300	1,625	1,480
635-112 ACCRUED COMP. ABSENCES	1,192	-	-
<b>Sub Total</b>	<b>142,739</b>	<b>159,425</b>	<b>144,940</b>
<b>SUPPLIES &amp; MATERIALS</b>			
635-201 OFFICE SUPPLIES	222	35	35
635-204 UNIFORM & CLOTHING	2,575	3,400	3,400
635-205 TIRES & TUBES	-	-	-
635-206 MOTOR VEHICLE SUPPLIES	38,313	75,000	50,000
635-207 MINOR TOOLS & APPARATUS	721	700	1,000
635-209 CHEMICAL & MECHANICAL SUPPLIES	11	300	300
635-213 DIESEL	5,641	4,000	6,000
635-215 OTHER SUPPLIES	672	150	150
<b>Sub Total</b>	<b>48,155</b>	<b>83,585</b>	<b>60,885</b>
<b>MAINTENANCE OF BUILDINGS</b>			
635-304 SEWER LINES	23,579	20,000	20,000
<b>Sub Total</b>	<b>23,579</b>	<b>20,000</b>	<b>20,000</b>
<b>MAINTENANCE OF EQUIPMENT</b>			
635-402 MACHINERY	40	-	-
635-404 AUTOMOTIVE EQUIPMENT	7,655	2,200	2,200
635-406 MINOR TOOLS & APPARATUS	58	400	400
635-407 SOFTWARE MAINTENANCE	1,812	495	1,085
<b>Sub Total</b>	<b>9,565</b>	<b>3,095</b>	<b>3,685</b>

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
635-501-02 CELLULAR	595	675	675
635-501-03 INTERNET	493	495	495
635-502 RENTAL OF EQUIPMENT	13,146	10,840	13,000
635-503 INSURANCE	3,712	7,600	4,600
635-504 SPECIAL SERVICES	1,461	1,000	1,000
635-505 ADVERTISING EXPENSE	196	200	200
635-506 BUSINESS & TRANSPORTATION	42	100	100
635-508 FEE BASIS SERVICES	63,521	64,945	60,675
635-510 CONTRACTUAL SERVICES	921	600	800
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Sub Total	84,087	86,455	81,545
<b>SUNDRY CHARGES</b>			
635-601 TRAINING & EDUCATION	35	1,500	500
635-602 MEMBERSHIPS AND SUBSCRIPTIONS	60	-	-
635-604 WORKER'S COMP.	9,511	9,000	8,500
635-606 FREIGHT EXPENSE	83	190	190
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Sub Total	9,689	10,690	9,190
<b>CAPITAL OUTLAY</b>			
635-804 SEWER SYSTEM IMPROV.	*	-	500,000
635-903 MACHINERY	*	-	-
635-910 DEPRECIATION	92,208	68,865	106,805
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Sub Total	92,208	68,865	106,805
<b>NON CAPITALIZED EQUIPMENT</b>			
635-905 NON CAPITALIZED EQUIPMENT	351	-	-
<hr/>	<hr/>	<hr/>	<hr/>
Sub Total	351	-	-
<hr/>	<hr/>	<hr/>	<hr/>
TOTAL BUDGET	410,373	432,115	427,050

\* MEMORANDUM ONLY

## Enterprise Function Expense Fiscal Year 2021



Description: This pie chart highlights the "Wastewater Treatment" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function	Department Number		
	Wastewater Treatment – Sewage	36		
Water & Sewer				
Expend. Class		Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
Personnel Services		\$ 218,750	\$ 224,445	\$ 225,040
Supplies		46,000	46,000	50,450
Maintenance		79,295	79,595	87,550
Services		297,670	348,980	351,280
Sundry Charges		8,700	8,700	7,300
Depreciation		280,730	282,725	297,175
<b>TOTAL ALL ACCOUNTS</b>		<b>\$ 931,145</b>	<b>\$ 990,445</b>	<b>\$ 1,018,795</b>

### Mission Statement

To provide proper treatment of all wastewater received from the Snyder sanitary sewer and to appropriately dispose of plant effluent according to state and federal agency requirements.

### Description

The department is responsible for the operation of the wastewater treatment plant which treats the wastewater from the Snyder sanitary sewer. The plant is operated by operators certified by the Texas Commission on Environmental Quality. Treated effluent is utilized for irrigation on the City alfalfa field and the Western Texas College golf course with the remainder channeled into Deep Creek.

### Goals

1. To insure that the plant is operated in accordance with all regulatory agencies.
2. To insure that the quality of the plant effluent exceeds the quality required by the discharge permit.
3. To maintain the plant in an attractive efficient manner.

### Objectives

1. To continue formal training of operators to increase certification levels.
2. To continue the appearance improvements programs.

WASTEWATER TREATMENT - DEPARTMENT NO. 36

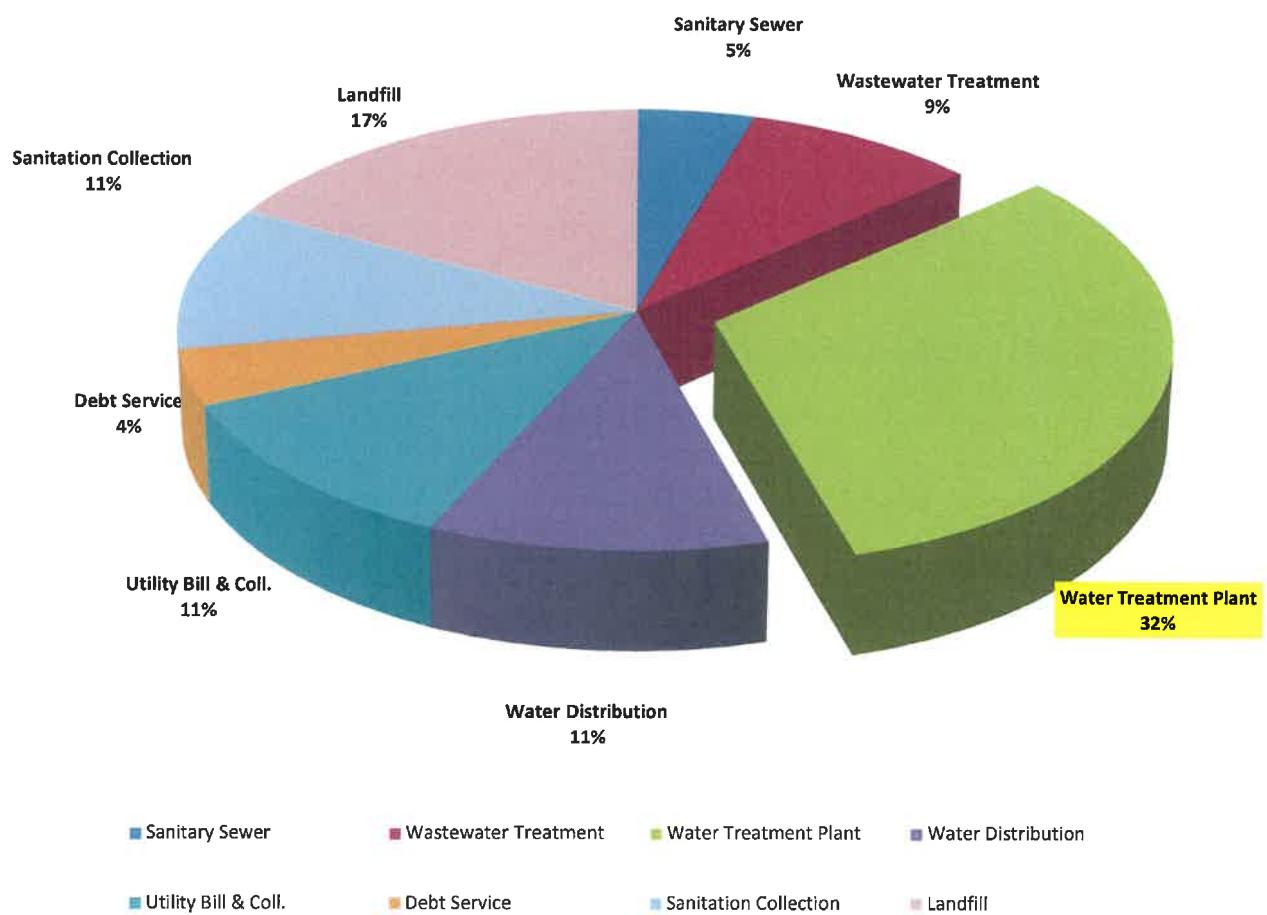
EXPENDITURES - FUND 02

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
636-103 OPERATIONS	138,816	139,345	139,440
636-105 LONGEVITY	2,479	2,645	2,825
636-106 OVERTIME	22,124	17,000	17,000
636-108 FICA EXPENSE	9,748	9,855	9,875
636-109 TMRS EXPENSE	32,810	22,070	22,315
636-110 INSURANCE EXPENSE	28,534	31,225	31,275
636-111 MEDICARE EXPENSE	2,280	2,305	2,310
636-112 ACCRUED COMP. ABSENCES	178	-	-
	329	-	-
Sub Total	237,298	224,445	225,040
<b>SUPPLIES &amp; MATERIALS</b>			
636-201 OFFICE SUPPLIES	1,776	1,500	1,600
636-203 SHOP SUPPLIES	296	2,000	1,000
636-204 UNIFORM & CLOTHING	3,337	4,300	4,300
636-205 TIRES & TUBES	1,025	500	500
636-206 MOTOR VEHICLE SUPPLIES	1,673	1,500	1,500
636-207 MINOR TOOLS & APPARATUS	3,881	2,500	3,500
636-208 JANITORIAL SUPPLIES	1,862	1,700	2,000
636-209 CHEM. & MECH. SUPPLIES	23,483	30,000	30,000
636-212 GAS	4,522	1,600	4,500
636-213 DIESEL	1,079	-	1,150
636-215 OTHER SUPPLIES	641	400	400
Sub Total	43,575	46,000	50,450
<b>MAINTENANCE OF BUILDINGS</b>			
636-301 BUILDINGS & GROUNDS	15,749	22,000	20,000
636-305 SEWAGE TREATMENT PLANT	3,956	2,600	4,600
Sub Total	19,705	24,600	24,600
<b>MAINTENANCE OF EQUIPMENT</b>			
636-401 OFFICE EQUIPMENT	479	-	500
636-402 MACHINERY	2,359	1,100	2,000
636-403 EQUIPMENT	20,964	7,000	15,000
636-404 AUTOMOTIVE EQUIPMENT	1,429	3,000	1,500
636-406 MINOR TOOLS & APPARATUS	674	1,000	500
636-407 SOFTWARE MAINTENANCE	1,524	1,895	2,450
636-422 WASTEWATER SYSTEM EQUIPMENT	55,165	41,000	41,000
Sub Total	82,594	54,995	62,950

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
636-501-01 TELEPHONE	1,640	2,100	2,100
636-501-02 CELLULAR	785	975	975
636-501-03 INTERNET	3,493	3,495	3,495
636-502 RENTAL OF EQUIPMENT	56,641	56,265	55,865
636-503 INSURANCE	6,825	6,000	6,000
636-504 SPECIAL SERVICES	2,594	500	500
636-505 ADVERTISING	-	100	100
636-506 BUSINESS & TRANSPORTATION	63	-	-
636-508 FEE BASIS SERVICE	172,704	170,145	170,045
636-510 CONTRACTUAL SERVICES	2,470	3,000	3,000
636-511-01 ELECTRICITY	62,461	60,000	63,000
636-511 GAS	1,081	1,400	1,200
636-512 DATA PROCESSING.	33,210	45,000	45,000
Sub Total	343,967	348,980	351,280
<b>SUNDRY CHARGES</b>			
636-601 TRAINING & EDUCATION	1,302	4,000	2,500
636-602 MEMBERSHIPS & SUBSCRIPTIONS	43	200	100
636-604 WORKER'S COMP.	3,434	3,500	3,500
636-606 FREIGHT EXPENSE	1,235	1,000	1,200
Sub Total	6,014	8,700	7,300
<b>CAPITAL OUTLAY</b>			
636-903 MACHINERY & OTHER EQUIP	*	-	-
636-910 DEPRECIATION	278,632	282,725	297,175
Sub Total	278,632	282,725	297,175
636-905 NON CAPITALIZED EQUIPMENT	218	-	-
Sub Total	218	-	-
TOTAL BUDGET	1,012,003	990,445	1,018,795
*MEMORANDUM ONLY			

## Enterprise Function Expense

### Fiscal Year 2021



Description: This pie chart highlights the "Water Treatment Plant" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function	Water	Department Number
		74	
Expend. Class		Actual 2018-19	Budgeted 2019-20
Personnel Services		\$ 437,410	\$ 452,215
Supplies		151,300	175,375
Maintenance		182,320	195,070
Services		1,996,305	1,946,900
Sundry Charges		25,800	25,600
Depreciation		539,720	514,390
<b>TOTAL ALL ACCOUNTS</b>		<b>\$ 3,332,855</b>	<b>\$ 3,309,550</b>
			<b>\$ 3,330,520</b>

### Mission Statement

To provide potable water for use by the City's residential, commercial, industrial and wholesale contract customers and to do so in a manner which meets or exceeds requirements of regulatory agencies.

### Description

The department operates two water treatment plants, which receive raw water from the Colorado River Municipal Water District. Included responsibilities are operation and preventative maintenance of the water plants, daily testing of water quality, and periodic bacterial and chemical sampling of the distribution system to meet Texas Commission on Environmental Quality requirements. The plants are operated 24 hours a day by operators certified by the TCEQ.

### Goals

1. To improve efficiency and quality of operation and maintenance of the water treatment plants.
2. To anticipate the future requirements of the Water Quality Act and to furnish water which will continue to meet those requirements.
3. To assure that the customers receive an adequate supply of high quality potable water.

### Objectives

1. To install additional equipment to aid plant operation and decrease maintenance.
2. To continue the formal training program for department employees.

## WATER PRODUCTION - DEPARTMENT NO. 74

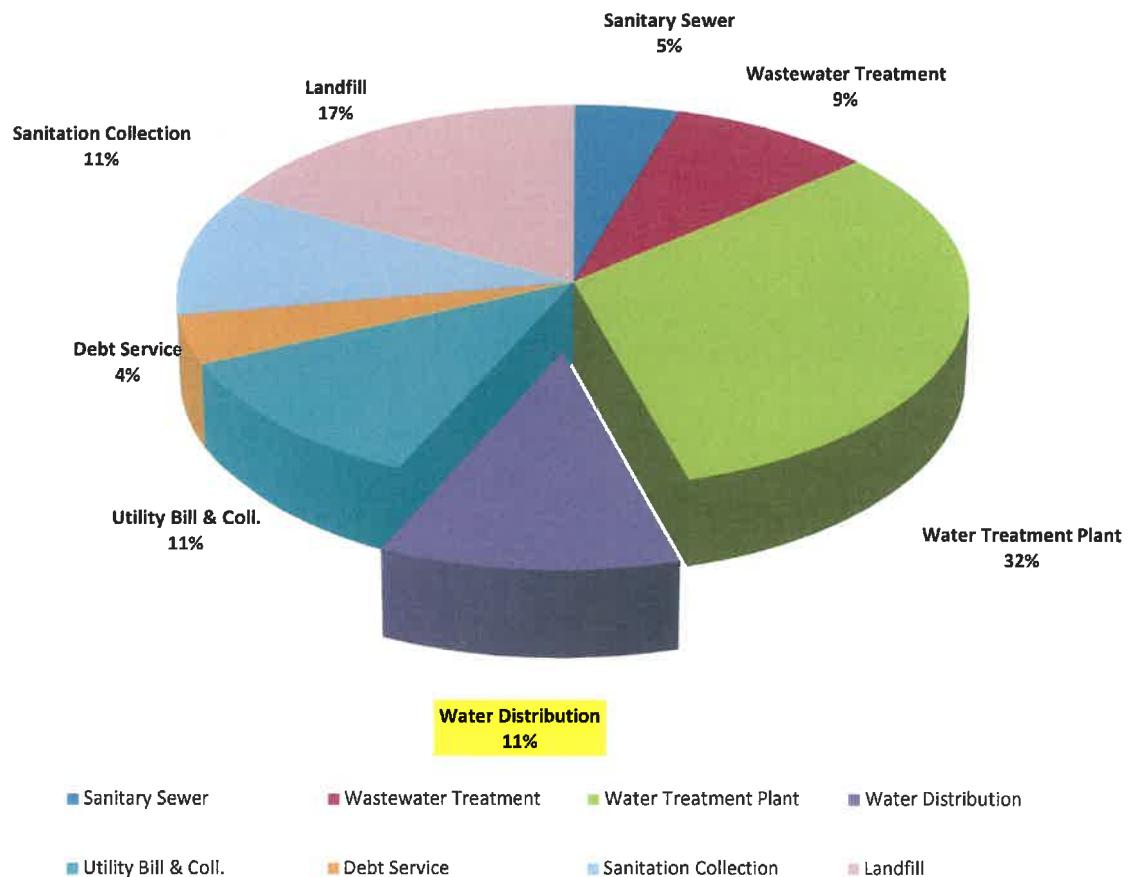
## EXPENDITURES - FUND 02

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
674-101 SUPERVISION	56,971	56,580	56,580
674-103 OPERATIONS	219,376	229,750	229,860
674-105 LONGEVITY	1,917	2,240	2,570
674-106 OVERTIME	33,833	36,000	36,000
674-108 FICA EXPENSE	18,535	20,125	20,150
674-109 TMRS EXPENSE	63,173	45,050	45,535
674-110 INSURANCE EXPENSE	53,575	57,765	57,855
674-111 MEDICARE EXPENSE	4,335	4,705	4,715
674-112 ACCRUED COMP. ABSENCES	476	-	-
Sub Total	452,191	452,215	453,265
<b>SUPPLIES &amp; MATERIALS</b>			
674-201 OFFICE SUPPLIES	1,273	1,175	1,175
674-203 SHOP SUPPLIES	1,983	2,000	2,000
674-204 UNIFORM & CLOTHING	3,909	5,500	5,000
674-205 TIRES & TUBES	658	700	700
674-206 MOTOR VEHICLE SUPPLIES	1,380	1,200	1,200
674-207 MINOR TOOLS & APPARATUS	3,552	3,000	3,000
674-208 JANITORIAL SUPPLIES	1,705	2,300	2,000
674-209 CHEM. & MECH. SUPPLIES	149,940	150,000	150,000
674-212 GAS	5,642	7,000	6,500
674-213 DIESEL	135	-	3,500
674-215 OTHER SUPPLIES	977	2,500	1,500
Sub Total	171,154	175,375	176,575
<b>MAINTENANCE OF BUILDINGS</b>			
674-301 BUILDINGS & GROUNDS	47,464	50,000	50,000
674-303 WATER PLANT	12,994	8,000	10,000
674-314 WATER TOWER & TANKS	23,939	26,000	26,000
Sub Total	84,397	84,000	86,000
<b>MAINTENANCE OF EQUIPMENT</b>			
674-401 OFFICE EQUIPMENT	178	*	-
674-402 MACHINERY	2,646	200	200
674-403 EQUIPMENT	27,746	36,110	27,000
674-404 AUTOMOTIVE EQUIPMENT	265	1,000	1,000
674-405 SHOP EQUIPMENT	113	200	200
674-407 SOFTWARE MAINTENANCE	5,289	23,560	29,095
674-422 WATER SYSTEM EQUIPMENT	62,484	50,000	50,000
Sub Total	98,721	111,070	107,495

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
674-501-01 TELEPHONE	3,493	3,450	3,450
674-501-02 CELLULAR	785	900	900
674-501-03 INTERNET	3,493	3,495	3,495
674-502 RENTAL OF EQUIPMENT	13,081	4,065	54,425
674-503 INSURANCE	31,388	31,000	31,000
674-504 SPECIAL SERVICES	360	3,000	2,100
674-505 ADVERTISING	470	500	500
674-506 BUSINESS & TRANSPORTATION	515	400	400
674-508 FEE BASIS SERVICES	608,551	549,360	507,480
674-510 CONTRACUAL SERVICES	5,314	2,000	2,000
674-511-01 ELECTRICITY	82,979	75,000	80,000
674-512 DATA PROCESSING	33,132	20,000	20,000
674-516 COST OF WATER (CRMWD)	1,310,573	1,253,730	1,241,070
<b>Sub Total</b>	<b>2,094,134</b>	<b>1,946,900</b>	<b>1,946,820</b>
<b>SUNDRY CHARGES</b>			
674-601 TRAINING & EDUCATION	4,069	5,000	5,000
674-602 MEMBERSHIPS & SUBSCRIP.	343	200	200
674-604 WORKER'S COMP.	9,081	11,400	10,500
674-606 FREIGHT EXPENSE	2,306	9,000	4,000
<b>Sub Total</b>	<b>15,799</b>	<b>25,600</b>	<b>19,700</b>
<b>CAPITAL OUTLAY</b>			
674-901 OFFICEE EQUIPMENT	*	-	1,400
674-902 AUTOMOTIVE EQUIPMENT	*	-	-
674-903 OTHER EQUIPMENT	*	-	126,500
674-910 DEPRECIATION	520,634	514,390	540,665
<b>Sub Total</b>	<b>520,634</b>	<b>514,390</b>	<b>540,665</b>
<b>NON CAPITALIZED EQUIPMENT</b>			
674-905 NON CAPITALIZED EQUIPMENT	1,046	-	-
<b>Sub total</b>	<b>1,046</b>	<b>-</b>	<b>-</b>
<b>TOTAL BUDGET</b>	<b>3,438,076</b>	<b>3,309,550</b>	<b>3,330,520</b>

\* MEMORANDUM ONLY

## Enterprise Function Expense Fiscal Year 2021



Description: This pie chart highlights the "Water Distribution" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function Distribution	Water	Department Number
Water & Sewer			75
	Expend. Class	Actual 2018-19	Budgeted 2019-20
	Personnel Services	\$ 166,400	\$ 177,740
	Supplies	98,150	44,900
	Maintenance	81,640	98,870
	Services	205,430	204,980
	Sundry Charges	8,740	6,150
	Depreciation	590,155	569,465
	<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 1,150,515</b>	<b>\$ 1,102,105</b>
			<b>\$ 1,371,265</b>

### Mission Statement

To operate and maintain all pipelines and pertinent equipment necessary to distribute potable water in adequate quantity to meet the needs of Water Department customers.

### Description

The department is responsible for the operation and maintenance of the Snyder water distribution system. Included in the responsibility are all piping, valves, fittings, fire hydrants in the system. Water taps, laying of new lines, replacing or repairing damaged lines and related responsibilities also fall within the scope of this department's mission.

### Goals

1. To replace all of the small size mains which have substandard pressure and capacity.
2. To locate and replace all chronically troublesome water mains.
3. To repair all leaks on a timely basis.
4. To reduce the system loss percentage.

### Objectives

1. To change out 10 deficient fire hydrants and repaint all fire hydrants according to nationally recognized capacity code systems.
2. To increase certification levels of all department employees.

### Indicators

	2016-17	2017-18	2018-19
1. Service Lines Repaired	65	62	116
2. Main Lines Repaired	18	25	19
3. Fire Hydrants Repaired	0	0	0
4. Fire Hydrants Replaced	2	3	17
5. Valve Boxes Replaced	52	17	17
6. Customer Taps	25	12	10

WATER DISTRIBUTION - DEPARTMENT NO. 75

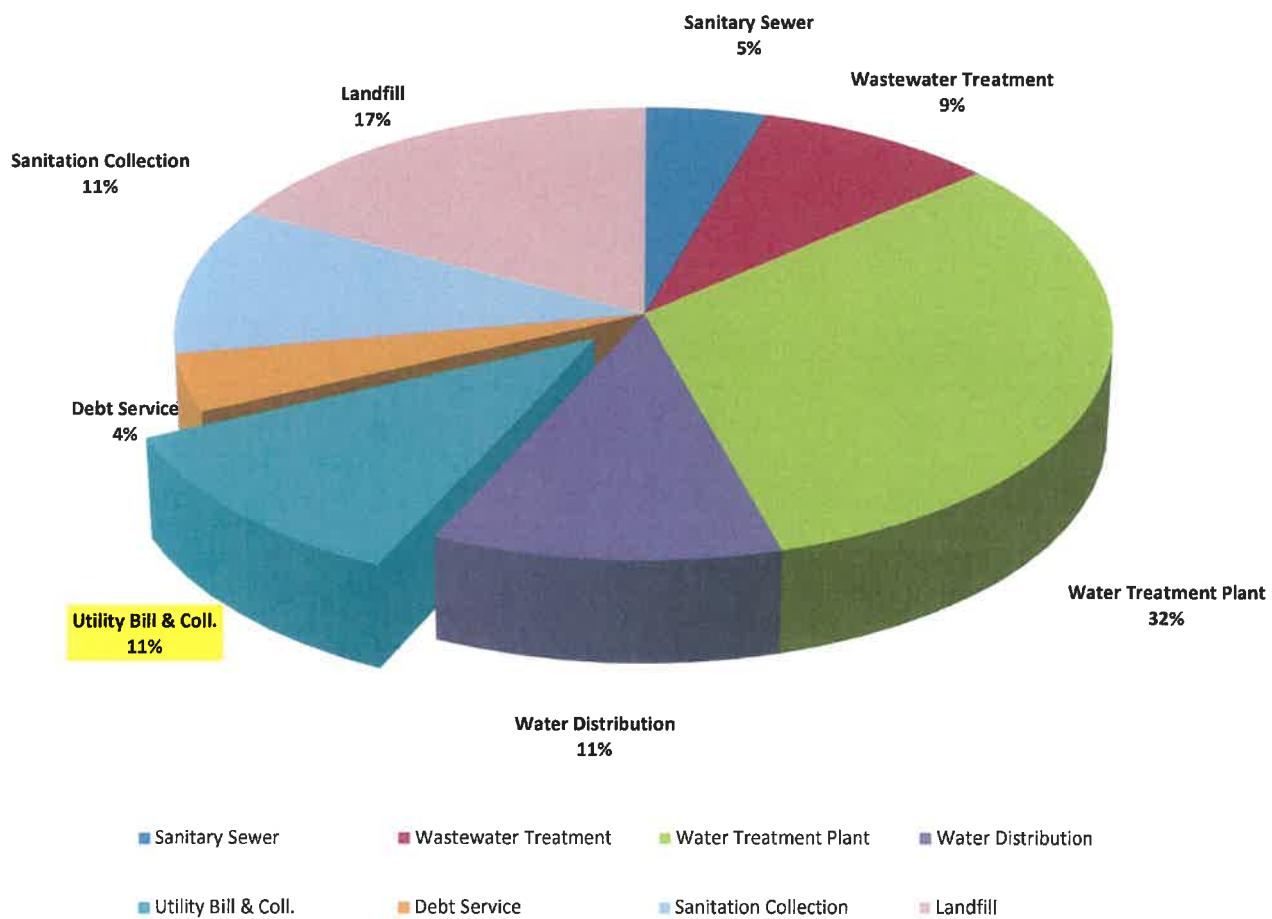
EXPENDITURES - FUND 02

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
675-104 MAINTENANCE	93,013	115,550	188,285
675-105 LONGEVITY	762	905	1,340
675-106 OVERTIME	8,687	10,000	13,000
675-108 FICA EXPENSE	5,982	8,025	12,565
675-109 TMRS EXPENSE	20,381	17,965	28,390
675-110 INSURANCE EXPENSE	19,956	23,420	41,700
675-111 MEDICARE	1,399	1,875	2,940
675-112 ACCRUED COMP. ABSENCES	1,192	-	-
<b>Sub Total</b>	<b>151,372</b>	<b>177,740</b>	<b>288,220</b>
<b>SUPPLIES &amp; MATERIALS</b>			
675-201 OFFICE SUPPLIES	223	50	150
675-204 UNIFORM & CLOTHING	3,923	3,500	4,500
675-205 TIRES & TUBES	550	250	250
675-206 MOTOR VEHICLE SUPPLIES	40,294	30,000	41,500
675-207 MINOR TOOLS & APPARATUS	1,895	2,000	2,000
675-212 GAS	2,043	2,200	3,500
675-213 DIESEL	6,902	6,800	6,800
675-215 OTHER SUPPLIES	641	100	500
<b>Sub Total</b>	<b>56,471</b>	<b>44,900</b>	<b>59,200</b>
<b>MAINTENANCE OF BUILDINGS</b>			
675-301 BUILDINGS & GROUNDS	367	300	300
675-304 WATER LINES	68,660	60,000	60,000
675-308 STREETS AND ALLEYS	4,121	5,000	5,000
<b>Sub Total</b>	<b>73,148</b>	<b>65,300</b>	<b>65,300</b>
<b>MAINTENANCE OF EQUIPMENT</b>			
675-403 EQUIPMENT	1,618	-	18,600
675-404 AUTOMOTIVE EQUIPMENT	7,466	4,300	7,500
675-407 SOFTWARE MAINTENANCE	1,709	770	5,515
675-422 WATER SYSTEM EQUIPMENT	111,021	25,000	35,000
675-425 METERS & SETTINGS	-	3,500	103,500
<b>Sub Total</b>	<b>121,814</b>	<b>33,570</b>	<b>170,115</b>
<b>MISCELLANEOUS SERVICES</b>			
675-501-02 CELLULAR	595	600	600
675-501-03 INTERENET	493	495	495
675-502 RENTAL OF EQUIPMENT	18,223	17,320	28,850
675-503 INSURANCE	8,235	8,200	8,200
675-504 SPECIAL SERVICES	301	500	500
675-505 ADVERTISING	196	-	-
675-506 BUSINESS & TRANSPORTATION	1,000	-	1,000
675-508 FEE BASIS SERVICES	273,842	157,865	192,190
675-511-01 ELECTRICITY	20,399	20,000	20,500
<b>Sub Total</b>	<b>323,284</b>	<b>204,980</b>	<b>252,335</b>

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>SUNDRY CHARGES</b>			
675-601 TRAINING & EDUCATION	1,121	1,500	1,500
675-602 MEMBERSHIP & SUBSCRIPTION	-	-	-
675-604 WORKER'S COMP.	3,682	4,500	5,500
675-606 FREIGHT EXPENSE	286	150	375
<b>Sub Total</b>	<b>5,089</b>	<b>6,150</b>	<b>7,375</b>
<b>CAPITAL OUTLAY</b>			
675-803 WATER SYSTEM IMPROV.	*	600,000	50,000
675-809 NEW WATER LINES	*	-	100,000
675-902 AUTOMOTIVE EQUIPMENT	*	-	30,000
675-903 MACHINERY & OTHER EQUIP.	*	43,500	3,000
675-910 DEPRECIATION	553,814	569,465	528,720
<b>Sub Total</b>	<b>553,814</b>	<b>569,465</b>	<b>528,720</b>
<b>NON CAPITALIZED EQUIPMENT</b>			
674-905 NON CAPITALIZED EQUIPMENT	920	-	-
<b>Sub total</b>	<b>920</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>1,285,912</b>	<b>1,102,105</b>	<b>1,371,265</b>

## Enterprise Function Expense

### Fiscal Year 2021



Description: This pie chart highlights the "Utility Billings & Collections" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function	Department Number		
	Billings & Collections – Utility	76		
Water & Sewer				
Expend. Class		Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
Personnel Services		\$ 416,965	\$ 404,905	\$ 249,920
Supplies		39,000	38,450	32,350
Maintenance		91,050	78,940	30,885
Services		226,360	222,425	172,210
Sundry Charges		37,900	37,100	22,850
Non-Capitalized equipment		2,800	200	200
Depreciation		365,605	363,405	362,745
<b>TOTAL ALL ACCOUNTS</b>		<b>\$ 1,179,680</b>	<b>\$ 1,145,425</b>	<b>\$ 871,160</b>

### Mission Statement

The Utility Department is responsible for billing and collections of water, sewer and sanitation receivables for services rendered by the City of Snyder; collection of 90 day past due accounts and preparing records for collection agency; keeping accurate records on customer accounts; modifications to and the addition of new service accounts; mailouts for water conservation and recycling; processing and reporting on all complaints within the City organization; assist customer in all areas needed to the best of our ability; and various other duties. Monitoring customers water leak issues and making sure that leaks are repaired in a timely manner.

### Description

Duties of the Utility Department include processing of orders from the start to termination of utility services, receiving and processing utility payments and deposits on a daily basis, handling of customer service, billing problems and complaints, billing finals on a daily basis, billing of customers on a twice-a-month basis for utility services, billing septic waste, bulk water, fire hydrant meters, landfill and roll-off container customers, preparing the consumption report, monthly balance reports and monthly Departmental Reports for the Accounting Department. Personnel in this department are responsible that the consumption billed is accurate. We are also responsible for records and billings for rural sanitation service and extra pick-ups within the city limits; billings for landfill fee charges and recycling programs. We now have the ability to monitor leaks through Fixed Base and AMR meters. We are also scanning Service Agreements onto Laserfiche so that we can be more efficient and to cut the chances of access to customers personal information.

### Goals

1. To provide the best possible service and to assist residential, commercial and industrial customers in obtaining and terminating utility services in a timely manner.
2. To maintain the financial integrity of the water, sewer and garbage revenue through accurate billing, collection and accounting for services provided and reduce bad debts.
3. To perform all other duties of this department at an optimum level.

4. To monitor leaks through Fixed Base and get the information to the customers so that we can keep the loss of water due to leaks to a minimum.
5. To have all clerks in utility department knowledgeable in all aspects of running the office efficiently.

#### Objectives

1. To process all customer orders for start and termination of services within the same day the order was received.
2. To bill the six zones for utility services monthly with a 99.9% rate of accuracy.
3. To interface with other departments in an efficient and courteous manner.
4. To be aware at all times of the possibility of collecting bad debts from prior years.
5. To always be willing to do everything possible to satisfy the customer.
6. To keep the City's line loss at a percentage that is acceptable to both the Texas Water Development Board and the City.
7. To have a minimum number of addresses on the Fixed Base trouble shoot report.

#### Indicators

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
1. % of orders for start and termination processed within same day order was received	100.0%	100.0%	97.0%
2. % of utility bills without errors	99.6%	99.5%	100.0%
3. % of utility payments processed & posted to customer account on date of receipt	100.0%	100.0%	100.0%
4. Number of days that cash drawers were not balanced by the end of the working day	0	0	0
5. Meters changed out	47	38	19
6. New meters set	11	16	18
7. Meters repaired	4	7	1
8. Meter boxes repaired	49	38	30
9. Flush lines	8	7	7
10. Pressure test	5	3	7
11. Pulled meters	100	93	65
12. Repair water leaks	53	117	64
13. Register Swap	91	82	64
14. MIU Swap	682	660	207
15. Antenna Swap	564	589	213

## UTILITY OFFICE - DEPARTMENT NO. 76

## EXPENDITURES - FUND 02

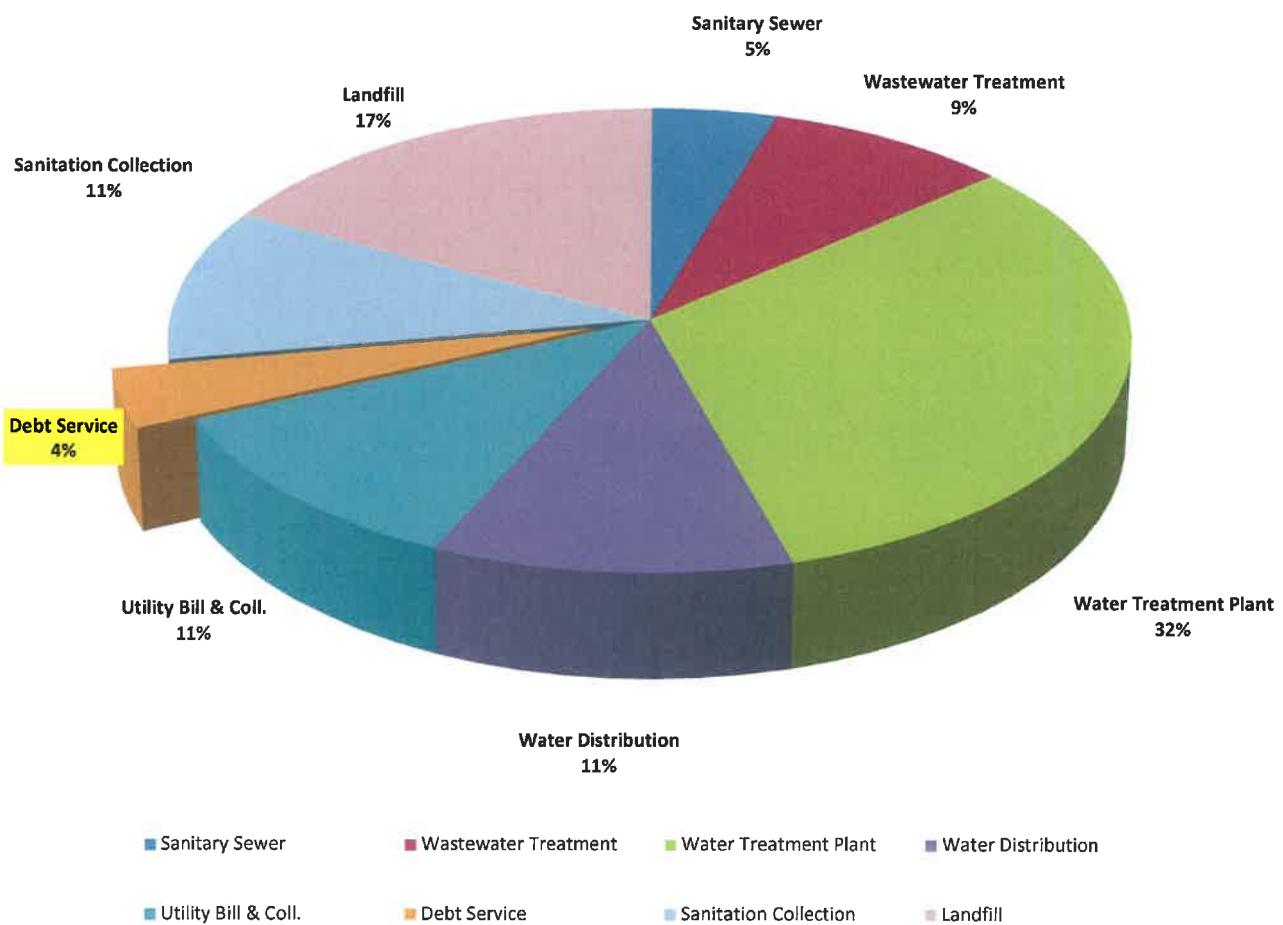
	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>PERSONNEL SERVICES</b>			
676-101 SUPERVISION	67,962	69,625	30,430
676-102 CLERICAL	106,753	118,910	142,705
676-103 OPERATIONS	56,108	84,995	-
676-105 LONGEVITY	2,423	2,255	2,010
676-106 OVERTIME	4,863	6,000	2,000
676-108 FICA EXPENSE	14,277	17,470	10,985
676-109 TMRS EXPENSE	51,890	39,115	24,820
676-110 INSURANCE EXPENSE	45,614	62,450	34,400
676-111 MEDICARE	3,339	4,085	2,570
676-112 ACCRUED COMP. ABSENCES	(4,384)	-	-
Sub Total	348,845	404,905	249,920
<b>SUPPLIES &amp; MATERIALS</b>			
676-201 OFFICE SUPPLIES	32,477	30,000	30,000
676-202 FORMS	1,780	2,000	2,000
676-204 UNIFORM & CLOTHING	150	150	-
676-205 TIRES & TUBES	-	700	-
676-206 MOTOR VEHICLE SUPPLIES	828	500	-
676-207 MINOR TOOLS & APPARATUS	382	300	100
676-208 JANITORIAL SUPPLIES	109	150	150
676-212 GAS	3,201	4,500	-
676-215 OTHER SUPPLIES	146	150	100
Sub Total	39,073	38,450	32,350
<b>MAINTENANCE OF EQUIPMENT</b>			
676-401 OFFICE EQUIPMENT	613	-	-
676-403 EQUIPMENT	10,304	8,910	1,525
676-404 AUTOMOTIVE EQUIPMENT	1,334	1,250	-
676-407 SOFTWARE MAINTENANCE	25,498	34,080	29,360
676-411 RADIO I RADIO INSTALLATION	-	1,700	-
676-425 METERS & SETTINGS	20,952	33,000	-
Sub Total	58,701	78,940	30,885

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
676-501-01 TELEPHONE	2,485	2,600	2,600
676-501-02 CELLULAR	1,191	1,250	-
676-501-03 INTERNET	1,918	1,920	1,920
676-502 RENTAL OF EQUIPMENT	16,282	16,535	4,865
676-503 INSURANCE	414	1,600	1,600
676-504 SPECIAL SERVICES	28,599	28,000	31,000
676-505 ADVERTISING	442	750	750
676-506 BUSINESS & TRANSPORTATION	299	300	300
676-508 FEE BASIS SERVICES	144,139	164,070	123,775
676-510 CONTRACTUAL SERVICES	94	100	100
676-511-01 ELECTRICITY	4,448	4,800	4,800
676-511-02 GAS	460	500	500
Sub Total	200,771	222,425	172,210
<b>SUNDRY CHARGES</b>			
676-601 TRAINING & EDUCATION	89	250	-
676-602 MEMBERSHIPS & SUBSCRIPTIONS	239	250	250
676-604 WORKER'S COMP.	4,041	4,500	2,000
676-606 FREIGHT EXPENSE	1,259	2,100	600
676-608 BAD DEBT EXPENSE	-	30,000	20,000
Sub Total	5,628	37,100	22,850
<b>CAPITAL OUTLAY</b>			
676-901 OFFICE EQUIPMENT	*	-	-
676-910 DEPRECIATION	361,845	363,405	362,745
Sub Total	361,845	363,405	362,745
676-905 NON CAPITALIZED EQUIPMENT	826	200	200
Sub Total	826	200	200
<b>TOTAL BUDGET</b>	<b>1,015,689</b>	<b>1,145,425</b>	<b>871,160</b>

\* MEMORANDUM ONLY

## Enterprise Function Expense

### Fiscal Year 2021



Description: This pie chart highlights the "Debt Service" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function	Department Number 78		
		Debt Service	Actual 2018-19	Budgeted 2019-20
Water & Sewer				
Expend. Class			Actual 2018-19	Budgeted 2019-20
Principal Certificate of Obligation 2010			\$ 240,000	\$ 245,000
Interest Certificate of Obligation 2010			61,970	54,150
Principal Energy & Water Conservation Project			192,080	197,534
Interest Energy & Water Conservation Project			56,785	51,331
Principal Combination Tax & Surplus Revenue 2013			185,000	190,000
Interest Combination Tax & Surplus Revenue 2013			296,795	291,170
Principal Certificate of Obligation 2019			-	-
Interest Certificate of Obligation 2019			-	-
<b>TOTAL ALL ACCOUNTS</b>			<b>\$1,032,630</b>	<b>\$1,029,185</b>
				<b>\$ 1,277,221</b>

### MISSION STATEMENT

These Certificates of Obligation are to pay for energy savings (automatic water meter reading system).

Combination Tax & Surplus Revenue  
 Certificates of Obligation  
 Series 2010  
 Last Payment 9-01-2023 \$ 300.705

### Energy & Water Conservation Project for Water and Wastewater Plant

Last payment 2-10-2028 \$ 248,865

These Certificates of Obligation are for improvements to the sewer and water system and to replace cast iron waterlines.

Combination Tax & Surplus Revenue  
 Certificates of Obligation  
 Series 2013  
 Last payment 9-30-2034 \$ 475.470

These Certificates of Obligation are for improvements to the sewer and water system.

Combination Tax & Surplus Revenue  
 Certificates of Obligation  
 Series 2019  
 Last payment 9-01-2040 \$252,180

A summary of the Revenue Bonds outstanding at September 30, 2019 follows:

**Revenue Bonds**

\$3,495,000, 2010 Combination Tax and Surplus Revenue Certificates of Obligation Due in annual installments of \$165,000 to \$295,000 through March 1, 2025; interest at 0.75 – 4.0%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral.	<u>\$1,615,000</u>
\$9,000,000, 2013 Combination Tax and Surplus Revenue Certificates of Obligation due in annual installments of \$180,000 to \$1,005,000 through March 1, 2034; interest at 3 – 4.0%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral	<u>\$8,270,000</u>
\$3,975,000, 2019 Combination Tax & Surplus Revenue Certificates of Obligation Due in annual installments of \$145,000 to \$250,000 through March 1, 2040; interest at 5 – 2.5% payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral.	<u>\$3,975,000</u>
Total outstanding Revenue Bonds	<u>\$13,860,000</u>

A summary of the Municipal Lease Agreement outstanding at September 30, 2019 follows:

**Municipal lease agreement**

\$2,985,314 Municipal Lease Purchase Agreement due in semi-annual installments of \$40,246 To \$122,702 through February 2028; interest at 2.82%; payable from income derived from the water and sewer enterprise fund	<u>\$1,869,288</u>
Total outstanding Municipal Lease Agreement	<u>\$1,869,288</u>

CITY OF SNYDER, TEXAS  
INTERNAL SERVICE FUND  
CENTRAL GARAGE

COMPARATIVE STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN WORKING CAPITAL

2020-2021 BUDGET

	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2020-2021 Proposed Budget
<b>Operating Revenues:</b>				
Billings to Departments	401,065	456,808	453,160	452,920
Miscellaneous	<u>5,885</u>	<u>2,954</u>	<u>119,560</u>	<u>119,560</u>
Total Oper. Revenues	406,950	459,762	572,720	572,480
<b>Operating Expenses:</b>				
Personnel Services	42,397	68,204	73,400	73,550
Supplies	253,698	254,888	250,050	254,250
Maintenance	10,414	13,658	10,305	16,350
Services	31,233	27,881	29,645	29,650
Sundry Charges	1,498	1,410	2,000	2,000
Non capitalized equipment	-	1,972	-	-
Depreciation	<u>65,983</u>	<u>80,490</u>	<u>87,760</u>	<u>77,120</u>
Total Oper. Expenses	405,223	448,503	453,160	452,920
<b>Operating Income or (Loss)</b>	1,727	11,259	119,560	119,560
<b>Non-Oper. Revenues:</b>				
Gain on Sale of Asset	-	-	-	-
Total Non-Oper.	-	-	-	-
<b>Net Income (Loss)</b>	<u>1,727</u>	<u>11,259</u>	<u>119,560</u>	<u>-</u>
<b>Cash and Cash Equivalents B-O-Y</b>	-	-	-	-
Cash Flows from Operating Activities	62,693	101,470	-	-
Cash Flows from Interfund Loans	410,106	(72,340)	-	-
Cash Flows from Capital Activities	(472,799)	(29,130)	-	-
Cash Flows from Investing Activities	-	-	-	-
Net Increase or (Decrease) in Cash	-	-	-	-
<b>Cash and Cash Equivalents E-O-Y</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

## BUDGET SUMMARY

Fund	Function	Central Garage	Department Number	
			80	
Intergovernmental				
	Expend. Class	Actual 2018-19	Budgeted 2019-20	Proposed 2020-21
	Personnel Services	\$ 70,100	\$ 73,400	\$ 73,550
	Supplies	224,200	250,050	254,250
	Maintenance	7,535	10,305	16,350
	Services	31,420	29,645	29,650
	Sundry Charges	2,180	2,000	2,000
	Depreciation	62,060	87,760	77,120
	TOTAL ALL ACCOUNTS	<u>\$ 397,495</u>	<u>\$ 453,160</u>	<u>\$ 452,920</u>

### MISSION STATEMENT

#### Description

This department is responsible for maintaining stock of materials used in maintenance of city vehicles, such as filters, fluids, grease and fuel. Personnel consists of an inventory foreman under the supervision of the Finance Director.

#### Goals

To provide inventory as needed. Additionally, to provide a maintenance and fueling center and wash bay for all City departments' vehicles.

#### Objectives

Maintain accurate inventory records.

CENTRAL GARAGE - DEPARTMENT NO. 80

EXPENDITURES - FUND 03

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
PERSONNEL SERVICES			
680-103 OPERATIONS	47,390	46,535	46,535
680-105 LONGEVITY	235	295	355
680-106 OVERTIME	7,681	5,000	5,000
680-108 FICA EXPENSE	3,243	3,215	3,215
680-109 TMRS EXPENSE	(1,088)	7,195	7,270
680-110 INSURANCE EXPENSE	9,770	10,410	10,425
680-111 MEDICARE EXPENSE	759	750	750
680-112 ACCRUED COMP. ABSENCES	214	-	-
Sub Total	68,204	73,400	73,550
SUPPLIES & MATERIALS			
680-201 OFFICE SUPPLIES	2,320	600	800
680-203 SHOP SUPPLIES	408	500	500
680-204 UNIFORM & CLOTHING	1,360	1,500	1,500
680-206 MOTOR VEHICLE SUPPLIES	27	-	-
680-207 MINOR TOOLS & APPARATUS	1,091	2,500	2,500
680-208 JANITORIAL SUPPLIES	1,553	1,700	1,700
680-209 CHEMICAL & MECH. SUPPLIES	-	250	250
680-212 GAS PURCHASED	120,396	95,000	115,000
680-213 DIESEL PURCHASED	90,365	116,000	100,000
680-214 OIL PURCHASED	16,478	10,000	10,000
680-215 OTHER SUPPLIES	12,571	6,000	12,000
680-216 TIRE PURCHASES	8,319	16,000	10,000
Sub Total	254,888	250,050	254,250
MAINTENANCE OF BUILDINGS			
680-301 BUILDINGS & GROUNDS	10,820	7,000	12,000
Sub Total	10,820	7,000	12,000
MAINTENANCE OF EQUIPMENT			
680-403 EQUIPMENT	1,316	2,500	2,500
680-404 AUTOMOTIVE EQUIPMENT	-	-	-
680-407 SOFTWARE MAINTENANCE	1,522	805	1,850
Sub Total	2,838	3,305	4,350

	ACTUAL 2018-2019	BUDGETED 2019-2020	PROPOSED 2020-2021
<b>MISCELLANEOUS SERVICES</b>			
680-501-01 TELEPHONE	2,625	2,450	2,450
680-501-02 CELLULAR	595	630	630
680-501-03 INTERNET	3,493	3,490	3,495
680-502 RENTAL OF EQUIPMENT	1,838	1,375	1,375
680-503 INSURANCE	5,676	5,700	5,700
680-506 BUSINESS & TRANSPORTATION	10	-	-
680-504 SPECIAL SERVICES	424	100	100
680-508 FEE BASIS SERVICES	2,235	1,900	1,900
680-511-01 ELECTRICITY	5,870	6,700	6,700
680-511-02 GAS	5,113	7,300	7,300
 Sub Total	 27,879	 29,645	 29,650
<b>SUNDRY CHARGES</b>			
680-601 TRAINING & EDUCATION	-	400	400
680-604 WORKER'S COMP.	1,184	1,200	1,200
680-606 FREIGHT EXPENSE	227	400	400
 Sub Total	 1,411	 2,000	 2,000
<b>CAPITAL OUTLAY</b>			
680-903 MACHINERY & OTHER EQUIP.	*	-	-
680-910 DEPRECIATION	80,490	87,760	77,120
 Sub Total	 80,490	 87,760	 77,120
<b>NON CAPITALIZED EQUIPMENT</b>			
676-905 NON CAPITALIZED EQUIPMENT	1,972	-	-
 Sub Total	 1,972	 -	 -
 TOTAL BUDGET	 448,502	 453,160	 452,920

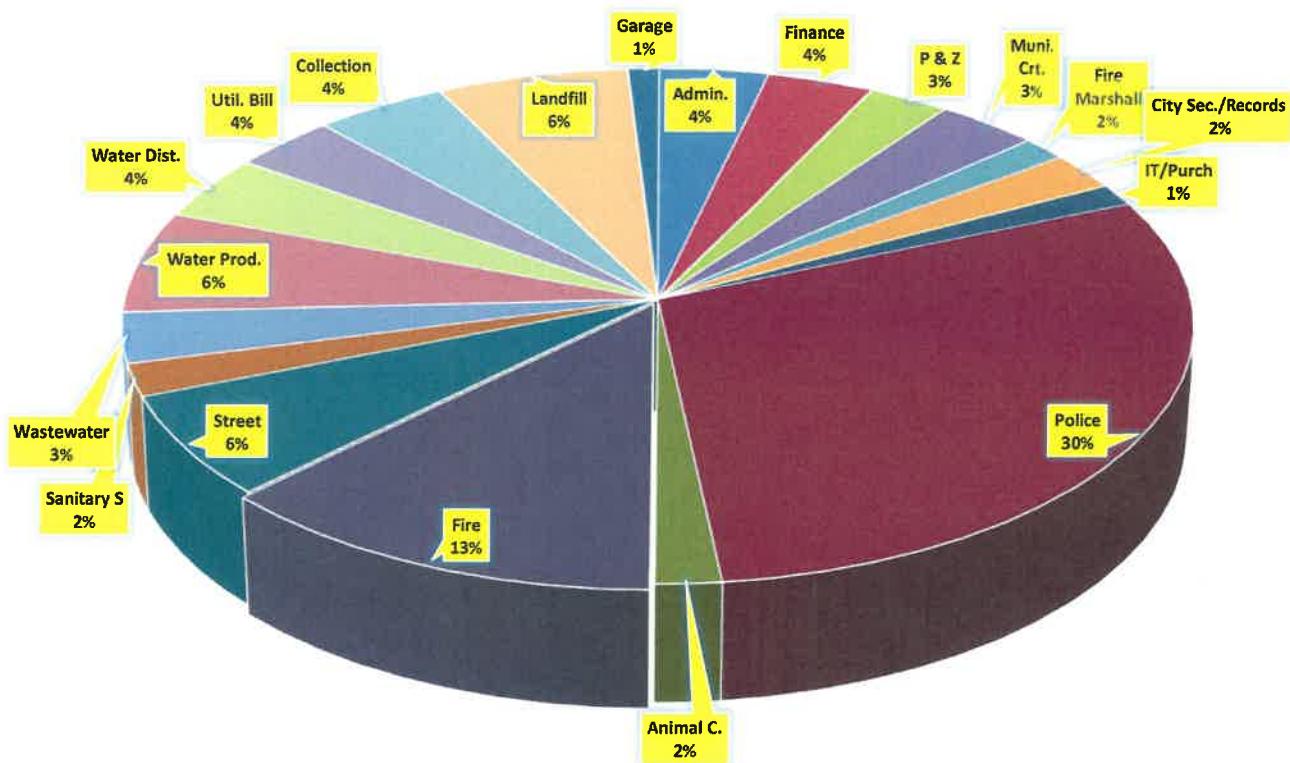
**PAY PLAN**  
**ADOPTED BY COUNCIL OCTOBER 1, 1999**

**The following items and explanations are for use in administering the pay plan:**

- **Personnel Schedule for 2020-2021 Budget.** This schedule lists the approved positions in each department.
- **Position Levels, Base and Maximum Salary.** This alphabetical list will allow one to quickly see the level of each position, the base salary for that position, and the maximum salary approved for the position. This schedule also indicates the positions for which there are currently pay incentives.
- **Basic Pay Schedule in Monthly Amounts.** The rows down the left are the levels that correspond to the levels indicated for each position. The columns across are steps within each level. As indicated at the top of the page, there is 3.50% between levels, 3.00% between steps 1, 2, 3, & 4 (Base).
  - a.) A **newly hired** employee may be hired at Entry 1 (Step 1) or Entry 2 (Step 2) according to direct experience for the position. After six (6) months, the employee may be moved to Step 3 with approval from the Department Head. At the end of one year of employment, the employee is moved to Base (Step 4).
  - b.) When an employee is **promoted** to a budgeted position, the employee's pay is increased to the level for the new position at the same step as in the current position.
  - c.) **Transferred** employees maintain their step level.
- **Incentive Benefits.** A schedule describing how incentives will be earned and paid is in the blocked area at the top of the page titled *Incentive Benefits*. The first column is the type of incentive, the second column indicates the accepted source of the incentive, the third column indicates the amount of the incentive, and the last column on the right states the position for which the incentive is applicable. This form also determines the basic requirements for a position by the statement of applicable positions.

## Personnel Services

### Fiscal Year 2020-2021



Description: This pie chart highlights the allocation among all departments for the total personnel cost for the Fiscal Year 2018-2019

**PERSONNEL SCHEDULE  
2020-2021 BUDGET**

PAY GRADE	POSITION	ACTUAL 2018-2019	ACTUAL 2019-2020	BUDGET 2020-2021
<b>ADMINISTRATION (Dept. 1)</b>				
Unclassified	City Manager	1.00	1.00	1.00
13	Receptionist/Secretary	1.00	1.00	1.00
		2.00	2.00	2.00
<b>FINANCE (Dept. 2)</b>				
Unclassified	Director of Finance/Treasurer	1.00	1.00	0.70
23	Human Resources/Risk Management	1.00	1.00	1.00
19	Clerk 3	1.00	1.00	1.00
		3.00	3.00	2.70
<b>PLANNING &amp; ZONING (Dept. 3)</b>				
27	Superintendent	1.00	1.00	1.00
24	Inspector	1.25	1.00	1.00
		2.25	2.00	2.00
<b>MUNICIPAL COURT (Dept. 4)</b>				
26	Dept. Head	1.00	1.00	1.00
12	Clerk 1	0.00	0.00	1.00
14	Clerk 2	0.00	0.00	1.00
19	Senior Clerk	2.00	2.00	0.00
		3.00	3.00	3.00
<b>CITY SECRETARY/RECORDS MANAGEMENT (Dept 6)</b>				
26	City Secretary	1.00	1.00	1.00
19	Clerk 3/Deputy City Secretary	1.00	1.00	1.00
		2.00	2.00	2.00
<b>PURCHASING /IT (Dept. 7)</b>				
26	Administrator	1.00	1.00	1.00
		1.00	1.00	1.00
<b>POLICE (Dept. 16)</b>				
Unclassified	Chief	1.00	1.00	1.00
29	Lieutenant	2.00	1.00	1.00
24	Sergeant	5.00	4.00	4.00
21	Field Training Officer	4.00	3.00	3.00
19	Patrolman	10.00	13.00	13.00
12	Clerk 1	1.00	1.00	1.00
19	Clerk 3	2.00	2.00	2.00
		25.00	25.00	25.00
<b>ANIMAL CONTROL (Dept. 17)</b>				
11	Animal Warden	2.00	2.00	2.00
		2.00	2.00	2.00

**FIRE (Dept. 18)**

Unclassified	Chief	1.00	1.00	1.00
21	Lieutenant	2.00	2.00	3.00
19	Fireman	7.00	7.00	6.00
		10.00	10.00	10.00

**FIRE MARSHAL (Dept. 19)**

26	Deputy Fire Marshal/Arson Investigator	1.00	1.00	1.00
		1.00	1.00	1.00

**STREET (Dept. 25)**

Unclassified	Public Works Director	0.10	0.10	0.10
18	Foreman	1.00	1.00	1.00
12	Maintenance 2	2.25	2.25	2.00
15	Maintenance 3	3.00	3.00	3.00
		6.35	6.35	6.10

**SANITATION/COLLECTION (Dept. 30)**

12	Driver Operator	5.00	5.00	5.00
12	Maintenance 2	0.25	0.25	0.00
		5.25	5.25	5.00

**SANITATION/LANDFILL (Dept. 31)**

Unclassified	Public Works Director	0.35	0.35	0.35
18	Foreman	1.00	1.00	1.00
15	Heavy Equipment Operator	3.00	3.00	3.00
19	Clerk 3	1.00	1.00	1.00
		5.35	5.35	5.35

**SANITARY SEWER (Dept. 35)**

18	Foreman	0.50	0.50	0.50
12	Maintenance 2	0.75	0.75	0.50
15	Maintenance 3	1.00	1.00	1.00
		2.25	2.25	2.00

**WASTEWATER TREATMENT-SEWAGE (Dept. 36)**

20	Supervisor	0.50	0.50	0.50
14	Plant Operator	2.50	2.50	2.50
		3.00	3.00	3.00

**TREATMENT - WATER (Dept. 74)**

Unclassified	Public Works Director	0.55	0.55	0.55
20	Supervisor	0.50	0.50	0.50
14	Water Plant Operator	4.50	4.50	4.50
		5.55	5.55	5.55

**DISTRIBUTION - WATER (Dept. 75)**

18	Foreman	0.50	0.50	0.50
12	Maintenance 2	0.75	0.75	0.50
15	Maintenance 3	1.00	1.00	1.00
12	Meter Reader	0.00	0.00	2.00
		2.25	2.25	4.00

**UTILITY (Dept. 76)**

Unclassified	Dept. Head	1.00	1.00	0.30
16	Foreman/Utility	1.00	1.00	0.00
12	Meter Reader/Repairman	1.00	1.00	0.00
20	Office Manager	1.00	0.00	0.00
12	Clerk	1.00	2.00	1.00
17	Clerk 2	1.00	1.00	1.00
19	Clerk 3	0.00	0.00	1.00
		6.00	6.00	3.30

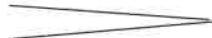
**INTERGOVERNMENTAL (Dept. 80)**

15	Inventory Control Clerk	1.00	1.00	1.00
		1.00	1.00	1.00
	<b>TOTAL</b>	<b>88.25</b>	<b>88.00</b>	<b>86.00</b>

**POSITIONS, LEVELS, BASE AND MAXIMUM SALARY  
FOR THE FISCAL YEAR 2020-2021**

<b>TITLE</b>	<b>LEVEL</b>	<b>ENTRY</b>	<b>BASE</b>	<b>INCENTIVE PAY</b>
ADMINISTRATIVE ASSISTANT	13	3261	3564	*
ADMINISTRATOR/IT & PURCHASING	26	5103	5576	
ANIMAL CONTROL OFFICER	11	3039	3321	*
CITY SECRETARY/RECORDS MANAGEMENT	26	5103	5576	
CLERK	12	3150	3441	*
CLERK 2	17	3745	4092	*
CLERK 3	19	4012	4384	*
DRIVER/OPERATOR	12	3150	3441	*
FIREMAN	19	4012	4384	*
FIRE LIEUTENANT	21	4299	4698	*
FIRE MARSHALL, DEPUTY/ARSON INVGT	26	5103	5576	*
HEAVY EQUIPMENT OPERATOR	15	3494	3818	*
HUMAN RESOURCES/RISK MANAGEMENT	23	4604	5031	
INSPECTOR	24	4763	5205	*
MAINTENANCE 1	7	2651	2897	*
MAINTENANCE 2	12	3150	3441	*
MAINTENANCE 3	15	3494	3818	*
METER READER/REPRMN.	12	3150	3441	*
PATROLMAN	19	4012	4384	*
PLANT OPERATORS	14	3376	3688	*
POLICE FIELD TRAINING OFFICER	21	4299	4698	*
POLICE SERGEANT	24	4763	5205	*
POLICE LIEUTENANT	29	5659	6184	*
SUPERINTENDENT	27	5284	5774	*
SUPERVISOR/FOREMAN PUBLIC WORKS	18	3875	4234	*
SUPERVISOR/WATER WASTEWATER PLANTS	20	4154	4539	*

CITY MANAGER



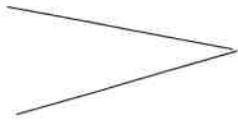
SALARY SET BY COUNCIL

FINANCE DIRECTOR

FIRE CHIEF

POLICE CHIEF

PUBLIC WORKS DIRECTOR



SALARY SET BY CITY MANAGER  
WITH APPROVAL OF COUNCIL

**BASIC PAY SCHEDULE IN MONTHLY AMOUNTS**  
**3.50 PERCENT BETWEEN LEVELS**  
**3.00 PERCENT BETWEEN STEPS 1, 2, 3 & 4**  
**1.00 PERCENT BETWEEN MERIT STEPS**  
**WITH 0% C.O.L. INCREASE FOR 2020-2021**

LEVEL	ENTRY 1	ENTRY 2	6 MONS.	BASE	MERIT	MERIT	MERIT	MERIT
	1	2	3	4	5	6	7	8
1	2,152	2,217	2,284	2,353				
2	2,228	2,295	2,364	2,435				
3	2,310	2,379	2,450	2,523				
4	2,387	2,459	2,533	2,609				
5	2,475	2,549	2,625	2,704				
6	2,560	2,637	2,716	2,797				
7	2,651	2,731	2,813	2,897				
8	2,745	2,827	2,912	2,999				
9	2,840	2,925	3,013	3,103				
10	2,941	3,029	3,120	3,214				
11	3,039	3,130	3,224	3,321				
12	3,150	3,244	3,341	3,441				
13	3,261	3,359	3,460	3,564				
14	3,376	3,477	3,581	3,688				
15	3,494	3,599	3,707	3,818				
16	3,616	3,724	3,836	3,951				
17	3,745	3,857	3,973	4,092				
18	3,875	3,991	4,111	4,234				
19	4,012	4,132	4,256	4,384				
20	4,154	4,279	4,407	4,539				
21	4,299	4,428	4,561	4,698				
22	4,447	4,580	4,717	4,859				
23	4,604	4,742	4,884	5,031				
24	4,763	4,906	5,053	5,205				
25	4,934	5,082	5,234	5,391				
26	5,103	5,256	5,414	5,576				
27	5,284	5,443	5,606	5,774				
28	5,467	5,631	5,800	5,974				
29	5,659	5,829	6,004	6,184				
30	5,859	6,035	6,216	6,402				

## INCENTIVE PAY BENEFITS

Incentive pay will be awarded to employees who have received or qualify for the following certificates, degrees, classifications, or licenses, as long as they are not necessary to meet the minimum requirements of the position. Degrees must have been awarded by a state accredited university or college. Certificates, classifications, and licenses must have been awarded by the appropriate state agency having licensing authority.

All awarded incentive amounts are subject to maintaining the status of each certification. Revocation of any certificate or license will result in a reduction in the incentive payment amount.

Incentive payments can be accumulated up to a maximum of \$300.00 per month. The following amounts will apply or any combination thereof up to the maximum.

TYPE	AGENCY	AMOUNT	APPLICABLE POSITION
Masters Degree	College	\$120.00	Department Head
Bachelor Degree	College	\$100.00	Superintendent, Lieutenant
Associate Degree (applied field)	College	\$80.00	Secretarial, Clerical, Accounting, Superintendent
Master Certificate	TCLEOSE	\$100.00	Police Sergeant & Lieutenant
Advanced Certificate	TCLEOSE	\$80.00	Patrolman, Corporal & Sergeant
Intermediate Certificate	TCLEOSE	\$60.00	Patrolman & Corporal
K-9 Handler		\$250.00	K-9 Dog Handler
K-9 Therapy		\$100.00	K-9 Therapy Dog Handler
Advanced Certificate	TACA	\$60.00	Animal Warden
Animal Euthanasia Certificate	ACT	\$40.00	Animal Warden
Master Certificate	TCFP	\$100.00	Lieutenant & Deputy Fire Marshall
Advanced Certificate	TCFP	\$80.00	Firefighters & Lieutenant
Intermediate Certificate	TCFP	\$60.00	Firefighter & Lieutenant
Paramedic	TDH	\$80.00	Firefighter, Lieutenant, & Deputy Fire Marshall
EMT Intermediate	TDH	\$60.00	Firefighter & Lieutenant
EMT	TDH	\$60.00	Firefighter
SCBA AirPack Technician	MSA	\$40.00	Firefighter
Advanced Gear Inspector Cerification	Fire Acad	\$40.00	Firefighter
EmtMgt Certificate	FEMA	\$60.00	Emergency Mgt Asst/Firefighter
<b>Wastewater Treatment Plant Operator &amp; Waterworks Operator</b>			
A & A Certificates	TNRCC	\$160.00	Plant Operators (\$80.00 per A)
B & B Certificates	TNRCC	\$120.00	Plant Operators (\$60.00 per B)
C & C Certificates	TNRCC	\$80.00	Plant Operators (\$40.00 per C)
<b>Wastewater Collection Systems Operator or Wastewater Treatment Plant Operator &amp; Waterworks Operator</b>			
Class II or A & A Certifications	TNRCC	\$160.00	Water & Sewer Line Foreman (\$80.00 per A)
Class II or B & B Certifications	TNRCC	\$120.00	Water & Sewer Line Crew & Foreman (\$60.00 per B)
Class II or C & C Certifications	TNRCC	\$80.00	Water & Sewer Line Crew & Foreman (\$40.00 per C)
Waterworks/Wastewater Works Operator C	TNRCC	\$60.00	Meter Foreman, Water Sewer Crew (\$30.00 per C)
Waterworks/Wastewater Works Operator D	TNRCC	\$40.00	Meter Crew, Water Sewer Crew (\$20.00 per D)
Solid Waste Class A Letter of Completion	TNRCC	\$80.00	Landfill Gate Attendant & Landfill HEO
Solid Waste Class B Letter of Completion	TNRCC	\$60.00	Landfill Gate Attendant & Landfill HEO
Pesticide Applicator Certification (Mosquito)	TDH	\$40.00	Public Works
Pesticide Applicator Certification (Weeds)	TDH	\$20.00	Public Works
Backflow Prevention Assembly Certificate	TNRCC	\$40.00	Inspector
Asbestos Contractor/Supervisor Training	EPA	\$40.00	Inspector, Public Works, Water & Wastewater
Municipal Court Clerk 1	TMCA	\$40.00	Municipal Court
Municipal Court Clerk 2	TMCA	\$80.00	Municipal Court
Municipal Court Clerk 3	TMCA	\$160.00	Municipal Court
Bilingual Translator		\$25.00	Applicable Positions

## BENEFIT SUMMARY FOR FISCAL YEAR 2020-2021

- **Vacation.** Each employee (other than in the Fire Department) earns two weeks (10 days) vacation for years 1 through 10, three weeks (15 days) for years 11-20, and four weeks (20 days) for 21 years and over.

Fire Department employees on 24-hour shift, earn 4 shifts for years 1 through 10, 6 shifts for years 11-20, and 8 shifts for 21 years and over.

All vacation time must be taken within an employee's anniversary year or it is forfeited. The City Manager and Department Heads have an additional three-month period following their anniversary to take vacation days.

- **Sick Days.** Each employee (other than in the Fire Department) earns 1 sick day per month. Any unused sick days at the end of the Fiscal Year (September 30) are moved to the employee's sick bank. An employee who has not used any of the twelve sick days during a fiscal year will earn 3 Bonus Vacation days.

Fire Department employees on 24 hour shifts, earn  $\frac{1}{2}$  shift (12 hrs.) per month. Unused sick shifts are moved to the employee's sick bank at the end of the fiscal year. A fire department employee who has not used any of the 6 shifts during a fiscal year will earn  $1\frac{1}{2}$  Bonus Vacation days.

Employees are not paid for unused sick time upon termination.

- **Sick Bank.** Employees may accumulate up to 180 days in the sick bank for use during a long term illness or incapacity.
- **Uniform Allowance.** The employees in the Police, Animal Control, and Fire departments receive \$30.00 per month for uniform allowance. The plainclothes officers and the Police Chief receive \$60.00 per month.
- **Longevity Pay.** Each employee is paid \$5.00 per month in longevity pay for each year the employee works for the City.
- **Health & Life Insurance.** The City provides health and life Insurance for all full time employees. Life amount is \$10,000 per employee.
- **Retirement.** The City contributes to the Texas Municipal Retirement System for each employee at a ratio of 2:1. The employee contributes 7% of salary. The City updates service credit on an annual basis.
- **Holidays.** The City observes 15 paid holidays during the year as listed below:  
(The Firemen receive  $7\frac{1}{2}$  paid holiday shifts.)

New Year's Day  
Martin Luther King Day  
Presidents' Day  
Texas Independence Day  
Good Friday  
Memorial Day  
Independence Day

Labor Day (for Firefighters 9/11)  
Columbus Day  
Veterans Day  
Thanksgiving Day  
Friday after Thanksgiving  
Christmas Eve  
Christmas Day  
Floating Holiday

## UNCLASSIFIED SALARY STRUCTURE

## **For Fiscal Year 2020-2021**

<b>Title</b>	<b>Monthly Salary</b>
<b>City Manager</b>	\$12,463.00
	_____ City Vehicle
	\$12,463.00
<b>Director of Finance/Treasurer</b>	\$8,453.00
<b>Utility Billing &amp; Collection</b>	
<b>Police Chief</b>	\$7,648.00
	\$60.00 Clothing Allowance
	_____ City Vehicle
	\$7,708.00
<b>Fire Chief</b>	\$7,311.00
	\$30.00 Clothing Allowance
	_____ City Vehicle
	\$7,341.00
<b>Public Works Director</b>	8,546.00
	_____ City Vehicle
	\$8,546.00

**CAPITAL OUTLAY GENERAL FUND  
NEXT 5 YEARS  
Administration Department - Dept. 01**

**CAPITAL OUTLAY IN GENERAL FUND  
NEXT 5 YEARS**  
**Finance Department - Dept. 02**

# **CAPITAL OUTLAY IN GENERAL FUND NEXT 5 YEARS**

**CAPITAL OUTLAY IN GENERAL FUND  
NEXT 5 YEARS**  
**Municipal Court Department - Dept. 04**

**CAPITAL OUTLAY IN GENERAL FUND  
NEXT 5 YEARS  
Community Service - Dept. 05**

**CAPITAL OUTLAY GENERAL FUND  
NEXT 5 YEARS**

**CAPITAL OUTLAY GENERAL FUND  
NEXT 5 YEARS**

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Police Department - Dept. 16**

Description		2021	2022	2023	2024	2025
2013 Chev PU 16-01	SRO	\$	\$35,000	\$	\$	\$
2016 Ford F150 1602-16	Pat		35,000			
2013 Chev PU 16-03	SRO			35,000		
2016 Ford Explorer 16-04	Pat				35,000	
2015 Chev Tahoe 16-05	Pat					
2016 Chev Tahoe 1606-16	Pat		35,000			
2014 Chev Tahoe 16-07	Pat	35,000				
2014 Chev Tahoe 16-08	Pat					
2012 Chev Tahoe 16-09	Pat				35,000	
2012 Chev PU 16-11	Lt				35,000	
2014 Chev PU 16-12	Com. Serv					35,000
2012 Chev Tahoe 16-13	Pat	35,000				
2017 Ford Explorer 16-15	Pat					35,000
2016 Chev Tahoe 16-16	Pat			35,000		
2016 Ford Explorer 16-17	Pat					
2013 Chev Tahoe 16-19	Pat					
2015 Chev Tahoe 16-20	Pat			35,000		
2015 Chev Tahoe 16-21	Pat					
2015 Chev Tahoe 16-22	Pat	35,000				
2015 Chev Thaoe 16-23	Pat			35,000		
Deluxe Consoles		3,600	3,600	3,600	3,600	3,600
L3 Camera		7,000	7,000	7,000	7,000	7,000
L3 Camera		7,000	7,000	7,000	7,000	7,000
L3 Camera		7,000	7,000	7,000	7,000	7,000
Portable Radio						
Body Armor					11,500	
Misc. Vehicle Equipment		15,000	15,000	15,000	15,000	15,000
Radars (3)		21,000				
Light Bars		7,500	7,500	7,500	7,500	7,500
P.C. System		5,000	5,000	5,000	5,000	5,000
Server						
Tasers			3,000	3,000	3,000	3,000
K-9/Cage/Training		15,000				15,000
Ice Machine						
Drug Terminator			4,200			
Shooting Simulator			50,000			
Rifle Plats F/B			6,000			
Body Cameras		20,600			20,600	
Shipping Containter (2)			6,000			
Case Management Software			6,000			
<b>TOTAL</b>		<b>\$213,700</b>	<b>\$232,300</b>	<b>\$195,100</b>	<b>\$192,200</b>	<b>\$140,100</b>

**CAPITAL OUTLAY IN GENERAL FUND  
NEXT 5 YEARS**

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Fire Department - Dept. 18**

Page 1

Description		2021	2022	2023	2024	2025
2012 Ford F250 18-01	Westmoreland	\$	\$	\$	\$	\$ 51,000
2007 CAF5 18-02						
2001 GMC Engine 18-04				430,000		
2004 American 18-06						
2013 Engine 18-03					300,000	
2003 Mack 18-08						
2015 Ford P.U. 18-09	Hines		47,000			
2002 F450 18-07		260,000				
1994 KME Engine 18-11						
2010 Ford P.U. 18-12						
2008 Ford P.U. 18-15	Station					
2006 Chevrolet SUV 18-19	Emer. Mgmt.					46,000
AirPaks (4)			28,000		30,000	
SCBA Cylinders			7,000		7,000	
Pagers (6)		5,000	6,000		6,500	
Training Facility						40,000
Roof on Building						
Overhead Doors						
Chemical Suits						
Radio Upgrade			3,000		5,500	
Jaws of Life						20,000
Breathing Air Compressor						
Exhaust fans			5,000			
Generators port. & EOC						
Ventilation Saw			2,500			
Flow Tester		2,000	14,000			
500 PSI Hose Tester						
Portable Generator					4,600	
Telephone System						
Evaporative Coolers (3)			2,300			3,000
Shop Air Compressor (2)					1,600	
Table & Chairs (Classroom)						
Engine Room Heaters					8,000	
Roof Repairs						
Multimedia Projector						
Ice Machine & Cleaner						
Carpet						
Emerg. Lighting 18-01					5,000	
Simplex Locks					1,500	

**NEXT 5 YEARS**  
**Fire Department - Dept. 18**

Page 2

Description	2021	2022	2023	2024	2025
Air Cond. Day Room					
Air Cond. Dispatch					4,000
Bedroom Mattresses					
Pressure Washer					
Dump Tank					
Gas Monitors			5,000		
Exercise Equipment					
Rescue Hose & Reel					
Hurst Lifting Bags			9,000		
Jaws Engine					
TIG Welder					
Gas Heater	2,200				
Laptop					
SCBA Fill Cabinet					
Co Detector					
New Vehicle Outfitting					
Plasma Cutter					
Building Improvements		15,000			
Audio System for Training					
Additional Station Heaters					
EOC Construction/Renovation					
AED's (5)					14,000
Dispatch Renovation					
SCBA Work Units (4)					
Office Computers (6)	8,400		7,000		
EOC Computers (13)					
Covered Parking					
Isrub Floor Cleaner		7,500			
A/C Day Room					
Rolling Tool Chest					
Emergency Lighting Upgrade	E-2				
Emergency Lighting Upgrade	C-2				
Hydrostatic Tester					
Akron Monitor					
Rescue Lifting Bags (set)					
Wildland Fire Pumps (2)					
<b>TOTAL</b>		<b>\$292,600</b>	<b>\$122,300</b>	<b>\$451,000</b>	<b>\$369,700</b>
					<b>\$ 178,000</b>

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Street Department - Dept. 25**

Description	2021	2022	2023	2024	2025
2019 Ford F250 P.U. 25-24	\$	\$	\$	\$	\$
2019 Ford F250 P.U. 25-42					
Ford F550 Dump Truck		75,000			
2015 Ford P.U. 142506				36,000	
2016 Ford P.U. 152528					36,000
2017 Freightliner 1145D Dumptruck 14yd					
2017 Freightliner M2106 Dumptruck 6yd					
2018 Freightliner 1145D Dumptruck 14yd					
2019 Freightliner M2106 Water Truck					
2008 Ford Roll-Off Truck 25-31		150,000			
1995 KW Truck 25-23			60,000		
2002 Superior Broom 25-32	180,000				
2017 Tymco 600 Sweeper			210,000		
2015 Eager Beaver Lowboy					
2013 CAT 930K Loader 132521					
2020 953 Trk Ladr. 25-15					
2016 CS56B Vibratory Compactor					180,000
1991 Hamm Compactor 25-01		185,000			
Turn Mower	15,000				
2009 Case 95 25-30		57,000			
2014 John Deere 5100E 142527				55,000	
2016 John Deere Tractor 1605E					
2006 John Deere DR1908 Shredder		28,000			
Bushhog 2615L1 Shredder		22,000			
2014 Bushhog 3815-2 Shredder					
2017 Elite Cargo Trailer					
T. H Tank Trailer	20,000				
2014 Clarke Mosquito Fogger 25-40				12,000	
2014 Clarke Mosquito Fogger 25-22				12,000	
2-Way Radios		2,000			
Asphalt Zipper					
20 Yard Roll Off Containers					
Laptop					1,400
Tac Tank Trailer	21,000				
Tandem Vibratory Roller					
PC & Monitor					
Culvert Cleaner					
Handheld Radio (2)					
<b>TOTAL</b>	<b>\$236,000</b>	<b>\$519,000</b>	<b>\$270,000</b>	<b>\$115,000</b>	<b>\$217,400</b>

# **CAPITAL OUTLAY IN SANITATION FUND NEXT 5 YEARS**

## **Sanitation Collection - Dept. 30**

**CAPITAL OUTLAY IN SANITATION FUND**  
**NEXT 5 YEARS**  
**Sanitation Landfill - Dept. 31**

Page 1

Description		2021	2022	2023	2024	2025
2019 F-250 31-01	Torres	\$	\$	\$	\$	\$
2011 Chevy 2500 31-03		36,000				
2014 F250						
2016 Chevy 2500						34,000
2019 108SD Frtliner Water Trk 31-22						
2019 140H Cat. Grader 31-13						
2015 623K Cat Scraper					825,000	
2016 D6R Cat Dozer 31-25		445,000				445,000
2017 826K Cat Compactor			775,000			
2017 Cat Skid Steer 299D2						
2014 John Deere Loader 31-23					120,000	
2017 Vermeer Chipper BC1500					47,000	
2000 Multi-Equip Pump 31-21						
2007 Godwin Pump						
2017 Washer/Utility Trailer						
2006 PJ Dump Trailer						
Big Tex Utility Trailer						
2006 Trailer/Welder						
Service Building						
Fuel Trailer		10,000				
Lenovo PC350 466DX-2						
Lenovo PC350 P166 16MB 1.6MB				1,600		
Lenovo Thinkcenter						
Back-up PC						
Air Compressor						
Diesel Pump						
Radiation Monitor						
Metal Building						
Fence for Lanfill						
Texas Gas Analyzer			15,000			
Remote Control Transmitter						
Radio for Scraper					1,500	
Groundwater Sampling System			100,000			
Portable Air Compressor						
Cell 4A				1,500,000		
2 Channel 40W Radio						
Ice Machine						
Hoist for Building						
Cell Expansion						

## **NEXT 5 YEARS**

### **Sanitation Landfill - Dept. 31**

Page 2

**CAPITAL OUTLAY IN WATER & SEWER FUND  
NEXT 5 YEARS  
Sanitary Sewer - Dept. 35**

**CAPITAL OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Sewage Treatment - Dept. 36**

Description	2021	2022	2023	2024	2025
2013 Ford F150	\$34,000	\$	\$	\$	\$
Belt Press		200,000			
Gas Detector					
Fecal Coliform Kit	3,500				
Desktop Prog. Incubator					
Honda Pump					
Dissolved Oxygen Meter	2,500				
Dissolved Oxygen Probe					
Oxygen Portable Meters					
Office Furniture					
Muffle Furnace (2)		4,000			
Adams Compact II Centri.					
Desicator Cabinet		2,000			
Water Analysis Thermometer					
Millipore Desktop Incubator					
Aeration System					
3700 Sampler					3,500
AC Power Converter					
Battery Charger for Generator					
Office Equipment					
Turf Ranger Lawn Mower					
Rebuild College Lift Station					
Generator at College LS					
Generator at Industrial LS					
Mower SCAG (Tiger Cat)	14,500				
Transfer Switch @ WWT Plant					
Carousel Gear Boxes (2)					
30 HP Pump	30,000			27,000	
20 HP Pump			19,000		
10 HP Pump	10,000				
7.5 HP Pump	6,000		10,000		
5 HP Pump			7,500		
Rolloff					5,000
Clarifier Overhaul Barscreen Repl.					
Clarifiers					
Lab Cabinets					
Industrial Lift					
Sludge Conveyor					
<b>TOTAL</b>	<b>\$100,500</b>	<b>\$200,000</b>	<b>\$42,500</b>	<b>\$27,000</b>	<b>\$8,500</b>

**CAPITAL OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Water Production - Dept. 74**

Description	2021	2022	2023	2024	2025
2016 Chevrolet 2500	\$	\$	\$	\$	\$
2012 Chevrolet P.U. 74-06		34,000			
Chlorine Disinfection					
250,000 Gal. Ground Storage Tank					
Hach Turbidimeter SC 200				8,000	
Air Compressor					
Hoist					
Mettler H310 Balance				8,000	
CL2 Alarm	3,000				
Wallace & Tiernan Chlorinators					20,000
Hach One PH Meter Probe	1,500				
Capital Chloride Analyzer	4,000				
PC & Monitor		1,400	1,400		
PC & Monitor	1,400		1,400		
Apple Ipad Air (2)					
Chemical Metering Pumps (4)			16,000		
Turbidity Analyzers (2)				10,000	
Turbidity Sensors 1720 E		8,000		20,000	
Backup Generator/Water Plant					
Transfer Switch for Generator					
Monochlorine Analyzer 5500 SC					
Chlorinator Ejectors					15,000
Lab Cabinets/Equipment					
Pump #4 @ H.S.					
Pump #1 @ H.S.	115,000	115,000	115,000	115,000	115,000
Shop			50,000		
HVAC Unitg					
Improvements to WTP					
Backwash/Recycle Pump					
Backwash Waste Pump					
Booster Station Scales					
VFD #4					
VFD/Cooling Unit #4					
VFD #1					
VFD/Cooling Unit #1					
Radio	3,000				
<b>TOTAL</b>	<b>\$127,900</b>	<b>\$158,400</b>	<b>\$183,800</b>	<b>\$161,000</b>	<b>\$150,000</b>

**CAPITAL OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Water Distribution - Dept. 75**

Description	2021	2022	2023	2024	2025
2007 Silverado 1500	\$30,000	\$	\$	\$	\$
2008 Sterling Service Truck 75-01		85,000			
2012 JD Backhoe 75-05			120,000		
2014 310SK JD Backhoe					120,000
2014 F450 Service Truck 75-08				85,000	
2013 F250 137515			34,000		
2013 F150		30,000			
2015 Case Fortlift					80,000
2017 Sterling Dump Truck					
2" Hammer Mole			3,500		
Honda Portable Generator					
Mot. 2-Way 4Ch. Radio					
Compaction Wh. for Backhoe					
I.R. Air Tamper					
Stanley Trash Pump		4,000			
K-7500 Ridgid Machine					
Poulan 614 Cut Off Saw	1,500				
Paving Breaker					
Fisher Pipe & Cable Locator					
14" Air Chop Saw					
Wachs - Wire Saw					3,000
16' Utility Trailer					
Wachs Trash Pump (Hydraulic)					
Wachs Portable Power Gen.					
I.R. Air Compressor		3,500			
Metal Detector				1,500	
Hydraulic Cut-Off Saw	1,500				
I.R. Paving Breaker					
Water Line Replace:					
In House	50,000	25,000	25,000	25,000	25,000
Contract					
Grant					
TCDP Grant					
Walk-Behind Concrete Saw					
Valve Insertion Machine					
PC & Monitor					
Valve Exercise Machine/GPS					
Mini Excavator		75,000			
<b>TOTAL</b>	<b>\$83,000</b>	<b>\$222,500</b>	<b>\$182,500</b>	<b>\$111,500</b>	<b>\$228,000</b>

## **CAPITAL OUTLAY IN WATER & SEWER FUND NEXT 5 YEARS Utility - Dept. 76**

**CAPITAL OUTLAY IN INTERNAL SERVICE FUND  
NEXT 5 YEARS**  
**Garage Department - Dept. 80**

*Snyder* enjoy a strong economy, driven by oil, gas and wind industries. Discovered in 1948 the SACROC unit is one of the largest and oldest oil fields in the United States using carbon dioxide flooding technology. The field is comprised of approximately 50,000 acres located in the Permian Basin in Scurry County, Texas. Two of the largest wind farms in the nation are in the Snyder area. Other important industries in Snyder include cotton and manufacturing.

CITY OF SNYDER

Classification of Expenditures by Object Code  
Classification and Explanation

CODE

100 – 199      PERSONNEL SERVICES

Compensation to individuals in form of salaries and wages.

- 101      Supervision  
Administration and direction.
- 102      Clerical  
Clerical services or services of that nature.
- 103      Operations  
Services including policemen, firemen, plant operators and other full-time personnel.
- 104      Maintenance  
Maintenance services including street, sanitation sewer, etc.
- 105      Longevity  
Additional pay based on years of service.
- 106      Overtime
- 107      Part-time  
Employees who work less than 40 hours per week or employees who are full-time for the summer months only.
- 108      FICA  
City share of contribution to the Social Security System.
- 109      TMRS  
City share of contribution to the Texas Municipal Retirement System.
- 110      Insurance Expense  
Includes life insurance, hospitalization, medical, surgical and major medical insurance coverage. City share of contribution to the Insurance System.
- 111      Medicare Expense  
City share of contributions to Medicare for part-time employees.
- 112      Accrued Compensated Absences

200 – 299      SUPPLIES AND MATERIALS

Includes expendable materials and operating supplies necessary to operate a department.  
No capital outlay items are included in this classification.

201      Office  
Includes supplies for the operation of an office such as storage files, paper supplies, film processing, postage, etc.

202      Forms  
Includes all preprinted forms

203      Shop supplies, Lab supplies – Water Plant

204      Uniform Clothing  
To include all purchased clothing & rental uniforms (protective material, etc.)

205      Tires & Tubes

206      Motor Vehicle Supplies  
To include antifreeze, batteries, etc.

207      Minor Tools & Apparatus  
Articles normally of small unit value costing less than \$100, which are subject to loss or rapid deterioration. These items are not capitalized.

208      Janitorial Supplies  
All cleaning supplies.

209      Chemical and Mechanical Supplies  
Includes chemical, mechanical, paint, medical supplies, foam wet water recharge, etc.

210      Botanical and Agricultural  
Includes purchasing of indoor and outdoor plants.

211      Election Supplies  
Includes all supplies needed in order to conduct the General Election.

212      Gas Purchases

213      Diesel Purchases

214      Oil Purchases

215      Other Supplies

216      Canine Maintenance Supplies

**300 – 399      MAINTENANCE OF BUILDINGS, STRUCTURES, & LAND**

Includes all material or contract expenditures covering repair and replacement of property that is already existing.

301      Buildings and Grounds  
Includes all material and services required in the maintenance of buildings and structures, including walks, drives, fences, paint, fixtures, etc.

302      Bridges

303      Water Filtration Plant

304	Water Lines and Sewer Lines
305	Sewage Treatment Plant
306	Storm Sewer
307	Stand Pipe, Reservoirs and Storage Tanks
308	Streets and Alleys Includes seal coating, rock and emulsion, etc.
309	Unassigned
310	Unassigned
311	Unassigned
312	Unassigned
313	Unassigned
314	Water Towers and Tanks Includes all water towers and related apparatus, such as, valves, fittings, piping, painting, etc.
315	Other

#### **400 – 499 MAINTENANCE OF EQUIPMENT, MACHINERY, TOOLS & INSTALLATION**

	Includes all material, services, or contract expenditures covering maintenance of equipment, machinery and tools.
401	Office Equipment Includes all expenditure in maintenance and repair of office equipment such as; typewriters, adding machines, calculators, desks and chairs; also including all maintenance contracts.
402	Machinery and Equipment Includes maintenance of machinery or equipment that does not require gas or oil.
403	Unassigned
404	Automotive Equipment Includes all material and services required in the maintenance and repair of all automobiles, trucks, pickups, trailers, ambulances, and attachments and appendages to vehicles.
405	Shop Equipment Includes all material and services to maintain all battery chargers, air compressors, welders, cutters, drills, generators, jacks, etc. Does not include small hand tools.

406            Minor Tools and Equipment  
                   Maintenance and repair of small hand tools and equipment with unit value less than \$100.

410            Signal and Sign System  
                   Includes all material and services used in maintenance of traffic lights, school zone lights, stop and yield signs and other traffic control devices.

411            Radio Installation  
                   Includes all material and services required for the proper maintenance of 2-way radio equipment including the removal and installation of radios, consoles, etc.

422            Water System Equipment  
                   Includes maintenance of water distribution system equipment such as, water mains, booster pumps, gate valves, repair saddles, water well pumping equipment and fire hydrants, etc.

423            Unassigned

425            Meters and Settings  
                   Includes all expenditures in the maintenance and repair of water meters and settings; also includes maintenance service provided through contracts.

426            Other

**500 – 599            MISCELLANEOUS SERVICES**

Includes those expenses which do not fall into any category.

501            Communication  
                   To include telephone and teletype.

502            Rental of Equipment  
                   Includes payments for use of all non-owned equipment: postage meter, copier, air bottles, etc.

503            Insurance  
                   Includes Fire and all Extended Coverage Insurance, Notary Bonds, Surety Bonds and Insurance Umbrella.

504            Special Services  
                   Includes services provided for the City by another agency such as; Retired Senior Center, R.S.V.P., summer recreation programs, employee service awards functions, boy scouts, Snyder Volunteer Fire Department and Firemen's Pension Fund.

505            Advertising  
                   Includes cost of advertising, publication of public notices, ordinance, bid invitations, etc.

506            Business and Transportation  
                   Includes transportation, meals, lodging and other approved expenses incurred in the performance of official business. Mileage to be calculated at the rate set by the IRS each year.

507            Tax Collection Costs  
                   (Department 5 only)

508      **Fee Basis Services**  
           Includes any special professional services paid on a fee basis such as, legal fees, certified public accountants, architectural, election workers, jury fees, auditor, city attorney, municipal judge, breathing air test, etc.

509      **Custody Support Services**  
           For departmental use; includes food and support for persons or animals in custody of the City (jail prisoners, etc.).

510      **Contractual Services**  
           Services contracted by the City such as, ambulance service contract, water meter repair contract, coffee service, Perdue Brandon & Blair, appraisal district, etc.

511      **Utility Services**  
           Electrical, gas, and all utility services.

512      **Data Processing**  
           Includes report forms, computer software, etc.

513      **Junk Vehicles**

514      **Miscellaneous Expenditures, other.**  
           Includes advertising, promotion, convention and visitors' activities.

515      **Other Services**

516      **Cost of Water from CRMWD**  
           Includes monthly fixed charges from the District and the cost of purchased water.

517      **Jury Payments**  
           The City pays \$6.00 to jurors.

**600 – 699      OTHER SERVICES AND CHARGES**

Includes those expenses which are obligations of the City as a public operation.

601      **Training & Education**

602      **Memberships and Subscriptions**  
           Includes annual dues to the West Central Texas Council of Governments and the Texas Municipal League, Texas Fire Chief Association, Fireman's and Fire Marshal's Association, Texas Town and Cities, etc. Memberships; subscriptions from professional organizations, publications and local dues.

603      **Water Conservation Requirement**

604      **Workers Compensation**  
           Includes payments to the self-insurance fund for on-the-job injuries, loss of life, and medical expenses.

605      **Unemployment Compensation**  
           Includes payments to self-insurance fund for compensation to former employees who meet certain unemployment criteria.

606      **Freight**

607	Printing Includes envelopes, letterheads, reports, zone ordinances, etc.
608	Bad Debt Expense/Charge Offs
609	Unassigned
610	Unassigned
611	Unassigned
612	Unassigned
613	Unassigned
614	Penalty & Interest
615	Closure/Post Closure Care Cost

#### **700 – 799**

#### **CAPITAL IMPROVEMENTS TO LAND AND BUILDINGS**

Capital Outlay includes the purchase of all real property such as land, buildings, and other improvements, and any expenditures that increase the actual value of same.

701

##### **Buildings**

Includes all buildings and structures, wells, pump houses, park buildings, fire stations, refuse disposal, canopies for sanitation trucks, etc.

751

##### **Land**

Includes all costs of acquiring land such as purchase price, commission, abstracts, court costs, filing fees, appraisals, attorney's fees, etc.

#### **800 – 899**

#### **IMPROVEMENTS OTHER THAN BUILDINGS**

801

##### **Betterments to Land**

Includes all expenditures covering cost of drainage, engineering, inspections, sodding, grading, etc.

802

##### **Street Improvements**

Includes street paving, sidewalks, curbs, gutters, culverts, storm drains, etc.

803

##### **Water System Improvements**

Includes water mains, meters and settings, fire hydrants, storage tanks, water towers, water wells, pumping units, controller panel, backwash controllers, etc. Does not apply to material purchased from pro-rata construction fund – See account 813.

804

##### **Sewer System Improvements**

Includes sewer lift stations, sewer mains, storm sewers & sewage treatment installation.

805

##### **Traffic Engineering Improvements**

Includes expenditures relating to design and location of traffic control devices, and for installation of traffic control devices such as, traffic signals, street name signs and traffic signs.

806

##### **Other Improvements**

	Includes fences, sprinkler irrigation system, tennis courts, parking lot paving, firing range, etc.
809	New Water Lines
810	New Sewer Systems
813	Pro-Rata Water and Sewer Improvements Includes expenditures for construction of water and sewer extensions to areas not previously served by the City. This applies only to funds expended from the pro-rata construction fund. This fund controls funds deposited by citizens for construction of lines under City supervision.
814	Unassigned

#### **900 – 999 EQUIPMENT & MACHINERY**

The purchase of items for property that meet the following requirements:

Must have an estimated life of more than 2 years.

Must be capable of being permanently identified as an individual unit of property.

Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting practice. Fixed assets are defined as the items of more or less an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of \$1,000 or more should be classified as Capital Outlay, while items costing less than \$1,000 should be classified under supplies and materials.

901	Office Equipment Includes all new or used additions to office equipment such as, typewriters, adding machines, calculators, duplicating machines, desks, chairs, filing cabinets, modem converter box, PC, printer, lab equipment, drive-in window equipment and installation, draperies, etc.
902	Automotive Equipment Includes the purchase price of all automobiles, trucks, trailers, attachments, and appendages. All major items purchased to equip the vehicle for service are to be charged to this account. This includes such items as power takeoff, winch, siren, beacon lights, etc.
903	Machinery & Other Equipment Includes the purchase price of all tractors, ditching machines, dozers, booms, power mowers, sweepers, jack hammer, tamper, pumps and other heavy construction equipment
904	Refuse Collection Equipment Includes purchase price & related expenses of front-load boxes, side-load containers and packer type bodies for trash collection.
905	Non Capitalized Equipment Includes all equipment purchased that does not meet the requirement as listed above and is below the threshold of \$1,000.
910	Depreciation Expense Classification of Expenditures by Program or Project.

An account number will be assigned to a program or project and all expenditures related to the project will be charged to this account number. Expenditures charged to a program or project will apply to special funds and projects only and will not apply to City Departmental budgets.

City of Snyder, Texas  
**Net Position by Component**  
**Last Ten Fiscal Years**  
 (accrual basis of accounting<sup>a</sup>)

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
<b>Governmental activities</b>										
Net investment in capital assets	\$ 2,662,052	\$ 2,705,813	\$ 2,932,876	\$ 3,126,495	\$ 3,241,249	\$ 3,717,131	\$ 3,779,532	\$ 4,314,365	\$ 4,336,707	\$ 4,622,426
Restricted	38,875	28,940	-	-	63,556	82,633	112,347	171,441	255,987	334,688
Unrestricted	5,269,815	5,496,272	6,057,594	6,842,848	7,896,426	5,893,694	5,621,007	4,033,394	4,430,135	5,328,754
<b>Total governmental activities net position</b>	<b>\$ 7,970,742</b>	<b>\$ 8,231,125</b>	<b>\$ 8,990,470</b>	<b>\$ 9,969,343</b>	<b>\$ 11,201,231</b>	<b>\$ 9,693,458</b>	<b>\$ 9,512,886</b>	<b>\$ 8,519,200</b>	<b>\$ 9,022,829</b>	<b>\$ 10,285,868</b>
<b>Business-type activities</b>										
Net investment in capital assets	\$ 10,278,269	\$ 10,405,374	\$ 10,174,101	\$ 10,384,788	\$ 12,112,688	\$ 13,620,030	\$ 14,849,708	\$ 12,852,474	\$ 13,388,214	\$ 13,000,678
Restricted	2,931,718	2,820,996	4,259,152	3,851,239	2,367,658	(348,277)	(1,618,150)	88,828	(370,582)	(382,598)
<b>Total business-type activities net position</b>	<b>\$ 13,209,987</b>	<b>\$ 13,226,370</b>	<b>\$ 14,433,253</b>	<b>\$ 14,236,027</b>	<b>\$ 14,480,346</b>	<b>\$ 13,271,753</b>	<b>\$ 13,231,558</b>	<b>\$ 12,941,302</b>	<b>\$ 13,017,632</b>	<b>\$ 12,618,080</b>
<b>Primary government</b>										
Net investment in capital assets	\$ 12,940,321	\$ 13,111,187	\$ 13,106,977	\$ 13,511,283	\$ 15,353,937	\$ 17,337,161	\$ 18,629,240	\$ 17,166,839	\$ 17,724,921	\$ 17,623,104
Restricted	38,875	28,940	—	—	63,556	82,633	112,347	171,441	255,987	334,688
Unrestricted	8,201,533	8,317,268	10,316,746	10,694,087	10,264,084	5,545,417	4,902,857	4,122,222	4,059,553	4,946,156
<b>Total primary government net position</b>	<b>\$ 21,180,729</b>	<b>\$ 21,457,395</b>	<b>\$ 23,423,723</b>	<b>\$ 24,205,370</b>	<b>\$ 25,681,577</b>	<b>\$ 22,965,211</b>	<b>\$ 22,744,444</b>	<b>\$ 21,140,502</b>	<b>\$ 22,040,461</b>	<b>\$ 22,903,948</b>

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

**City of Snyder, Texas**  
**Changes in Net Position**  
**Last Ten Fiscal Years**  
**(accrual basis of accounting)**

Expenses	2010	2011	2012	2013	2014	2015	#	2016	2017	2018	2019
<b>Governmental activities:</b>											
General government	\$ 1,462,938	\$ 1,613,685	\$ 1,584,187	\$ 1,851,500	\$ 1,879,404	\$ 2,347,970	\$ 2,252,281	\$ 2,477,557	\$ 2,193,133	\$ 1,982,364	
Public safety	2,889,310	3,334,049	3,262,081	3,378,246	3,691,936	3,634,361	4,207,512	4,011,884	3,780,316	3,784,243	
Public works	988,021	1,057,328	1,074,849	1,197,706	902,713	1,230,913	1,061,527	1,521,418	1,203,857	1,600,075	
Culture and recreation	249,666	330,846	409,941	433,360	432,968	438,425	355,908	409,911	495,243	504,265	
Total governmental activities expenses	<u>5,589,935</u>	<u>6,335,907</u>	<u>6,331,058</u>	<u>6,860,812</u>	<u>6,907,021</u>	<u>7,650,769</u>	<u>7,877,228</u>	<u>8,420,770</u>	<u>7,672,549</u>	<u>7,870,947</u>	
<b>Business-type activities:</b>											
Water and sewer	4,453,234	4,840,082	5,359,047	5,959,164	6,570,359	6,686,015	7,019,673	6,983,993	6,651,852	7,162,053	
Sanitation	2,143,949	2,478,742	2,473,142	2,678,390	2,409,061	2,811,828	2,948,316	2,913,815	2,822,241	2,743,716	
Interest expense	139,842	55,728	147,973	214,530	435,359	500,505	484,479	465,003	445,076	423,883	
Total business-type activities expenses	<u>6,737,025</u>	<u>7,374,552</u>	<u>7,930,162</u>	<u>8,852,984</u>	<u>9,414,779</u>	<u>9,998,548</u>	<u>10,452,468</u>	<u>10,362,811</u>	<u>9,919,169</u>	<u>10,329,952</u>	
Total primary government expenses	<u>\$ 12,328,960</u>	<u>\$ 13,710,459</u>	<u>\$ 14,311,220</u>	<u>\$ 15,712,896</u>	<u>\$ 16,321,800</u>	<u>\$ 17,649,117</u>	<u>\$ 18,329,696</u>	<u>\$ 18,783,581</u>	<u>\$ 17,591,718</u>	<u>\$ 18,200,599</u>	
<b>Program Revenues</b>											
<b>Governmental activities:</b>											
Charges for services:											
General government	\$ 694,770	\$ 1,050,803	\$ 1,034,499	\$ 1,278,267	\$ 1,357,010	\$ 1,580,185	\$ 1,477,484	\$ 1,374,720	\$ 1,847,090	\$ 1,597,557	
Public safety	102,716	110,432	107,594	108,867	108,421	143,898	158,744	149,967	162,808	151,906	
Public works	-	-	-	-	-	-	-	-	-	-	
Culture and recreation	-	-	-	-	-	-	-	-	-	-	
Other activities	-	-	-	-	-	-	-	-	-	-	
Operating grants and contributions	93,355	88,371	127,182	328,534	125,681	142,942	134,236	131,150	108,519	106,617	
Capital grants and contributions	-	-	496,536	-	23,000	23,000	-	-	-	-	
Total governmental activities program revenues	<u>\$ 890,841</u>	<u>\$ 1,249,606</u>	<u>\$ 1,766,111</u>	<u>\$ 1,715,668</u>	<u>\$ 1,614,112</u>	<u>\$ 1,890,025</u>	<u>\$ 1,770,484</u>	<u>\$ 1,655,837</u>	<u>\$ 2,118,417</u>	<u>\$ 1,856,080</u>	
<b>Business-type activities:</b>											
Charges for services:											
Water and sewer	\$ 4,642,289	\$ 5,397,767	\$ 6,023,918	\$ 5,998,504	\$ 6,592,796	\$ 6,601,615	\$ 6,908,227	\$ 7,150,421	\$ 7,147,397	\$ 7,179,129	
Sanitation	2,018,784	2,251,576	2,312,820	2,680,803	2,852,578	2,779,075	2,765,491	2,722,754	2,503,496	2,654,617	
Operating grants and contributions	-	-	-	-	-	-	-	-	-	-	
Capital grants and contributions	27,000	252,092	37,908	-	-	23,740	516,708	23,393	-	-	
Total business-type activities program revenues	<u>\$ 6,688,073</u>	<u>\$ 7,901,435</u>	<u>\$ 8,374,646</u>	<u>\$ 8,680,307</u>	<u>\$ 9,445,374</u>	<u>\$ 10,190,430</u>	<u>\$ 9,826,568</u>	<u>\$ 9,650,893</u>	<u>\$ 9,833,746</u>	<u>\$ 11,759,310</u>	
Total primary government program revenues	<u>\$ 7,578,914</u>	<u>\$ 9,151,041</u>	<u>\$ 10,140,757</u>	<u>\$ 10,395,975</u>	<u>\$ 11,059,486</u>	<u>\$ 11,294,455</u>	<u>\$ 11,960,910</u>	<u>\$ 11,552,405</u>	<u>\$ 11,689,826</u>		

**City of Snyder, Texas**  
**Changes in Net Position**  
**Last Ten Fiscal Years**  
**(accrual basis of accounting)**

	2010	2011	2012	2013	2014	2015	#	2016	2017	2018	2019
Net (expense) revenue	\$ (4,699,094)	\$ (5,086,301)	\$ (4,564,947)	\$ (5,145,144)	\$ (5,292,909)	\$ (5,760,744)	\$ (6,106,744)	\$ (6,764,929)	\$ (5,554,133)	\$ (6,014,867)	\$ (6,014,867)
Governmental activities	(48,952)	526,883	394,484	(171,777)	30,595	(593,918)	(262,042)	(466,243)	(268,275)	(495,906)	(495,906)
Business-type activities											
Total primary government	\$ (4,748,046)	\$ (4,559,418)	\$ (4,170,463)	\$ (5,316,921)	\$ (5,262,314)	\$ (6,354,662)	\$ (6,368,786)	\$ (7,231,172)	\$ (5,822,408)	\$ (6,510,773)	\$ (6,510,773)
<b>General Revenues and Other Changes in Net Position</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>#</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Governmental activities:											
Taxes											
Property taxes	\$ 1,499,673	\$ 1,667,672	\$ 1,761,229	\$ 1,895,078	\$ 1,961,319	\$ 2,173,091	\$ 2,447,999	\$ 2,414,445	\$ 2,437,856	\$ 2,607,612	\$ 2,607,612
Sales taxes	1,951,708	2,377,209	2,511,844	3,069,630	3,255,941	2,710,301	2,000,496	2,031,217	2,375,541	2,560,295	2,560,295
Franchise taxes	699,926	842,262	757,649	758,122	816,773	778,439	742,578	745,505	763,172	742,434	742,434
Alcoholic beverage	6,112	5,384	5,359	11,903	12,082	11,461	9,595	12,191	24,981	26,402	26,402
Hotel/motel occupancy taxes	259,601	327,731	371,089	435,612	432,968	439,227	352,564	409,911	495,243	504,265	504,265
Investment earnings	21,791	23,901	23,223	24,677	24,012	49,732	44,837	61,524	118,708	140,557	140,557
Gain on sale of capital assets	-	(1,479)	(98)	4,977	21,702	-	142,008	35,000	1,328	154,885	154,885
Miscellaneous											
Total governmental activities	\$ 4,438,811	\$ 5,240,680	\$ 5,430,295	\$ 6,199,999	\$ 6,524,797	\$ 6,171,659	\$ 9,408	\$ 186,096	\$ 61,449	\$ 9,700	\$ 541,456
Business-type activities:											
Investment earnings	33,311	31,296	13,206	14,588	55,934	60,969	47,092	38,125	69,351	83,173	83,173
Miscellaneous		-	-	-	-	-	27,455	81,162	241	10,170	10,170
Gain on sales of capital assets	(741)	1,456	171,424	4,300	249,106	185,000	147,300	56,700	347,500	3,011	3,011
Total business-type activities	\$ 32,570	\$ 32,752	\$ 184,630	\$ 18,888	\$ 305,040	\$ 245,969	\$ 221,847	\$ 175,987	\$ 417,092	\$ 96,354	\$ 96,354
Total primary government	\$ 4,471,381	\$ 5,273,432	\$ 5,614,925	\$ 6,218,887	\$ 6,829,837	\$ 6,417,628	\$ 6,148,020	\$ 5,947,229	\$ 6,643,621	\$ 7,374,260	\$ 7,277,906
<b>Change in Net Position</b>	<b>\$ (260,283)</b>	<b>\$ 154,379</b>	<b>\$ 865,349</b>	<b>\$ 1,054,855</b>	<b>\$ 1,231,888</b>	<b>\$ 410,915</b>	<b>\$ (180,571)</b>	<b>\$ (993,687)</b>	<b>\$ 672,396</b>	<b>\$ 1,263,039</b>	<b>\$ 1,263,039</b>
Governmental activities	<u><u>\$ (16,382)</u></u>	<u><u>\$ 559,635</u></u>	<u><u>\$ 579,114</u></u>	<u><u>\$ (152,889)</u></u>	<u><u>\$ 335,635</u></u>	<u><u>\$ (347,949)</u></u>	<u><u>\$ (40,195)</u></u>	<u><u>\$ (290,256)</u></u>	<u><u>\$ 148,817</u></u>	<u><u>\$ (399,552)</u></u>	<u><u>\$ (399,552)</u></u>
Business-type activities											
Total primary government	<u><u>\$ (276,665)</u></u>	<u><u>\$ 714,014</u></u>	<u><u>\$ 1,444,463</u></u>	<u><u>\$ 901,966</u></u>	<u><u>\$ 1,567,523</u></u>	<u><u>\$ 62,966</u></u>	<u><u>\$ (220,766)</u></u>	<u><u>\$ (1,283,943)</u></u>	<u><u>\$ 821,213</u></u>	<u><u>\$ 863,487</u></u>	<u><u>\$ 863,487</u></u>

**City of Snyder, Texas**  
**Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018*</b>	<b>2019</b>
<b>General Fund</b>										
Nonspendable	\$ 232	\$ 232	\$ 233	\$ 230	\$ 67	\$ 833	\$ 696	\$ 574	\$ 460	\$ 327
Restricted	-	-	-	-	64	79	61	57	65	55
Committed	-	-	-	251	506	400	295	290	290	653
Unassigned	3,921	4,574	5,518	6,328	7,623	7,077	7,183	6,080	6,797	7,441
<b>Total general fund</b>	<b>\$ 4,153</b>	<b>\$ 4,806</b>	<b>\$ 5,751</b>	<b>\$ 6,809</b>	<b>\$ 8,260</b>	<b>\$ 8,389</b>	<b>\$ 8,235</b>	<b>\$ 7,001</b>	<b>\$ 7,612</b>	<b>\$ 8,476</b>
<b>All other governmental funds</b>										
Restricted						\$ 3	\$ 51	\$ 114	\$ 191	\$ 279
Unreserved, reported in:						(3)	(4)	(4)	(4)	(3)
Special revenue funds	\$ 39	\$ -	\$ -	\$ (1)	\$ (1)	-	-	-	-	-
<b>Total other governmental funds</b>	<b>\$ 39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1)</b>	<b>\$ (1)</b>	<b>\$ 3</b>	<b>\$ 48</b>	<b>\$ 110</b>	<b>\$ 187</b>	<b>\$ 276</b>

Note: The substantial increase in unassigned fund balance is explained in the Management's Discussion and Analysis.

\* Increase to fund balance was an increase to revenue and a decrease in expenses. The street department was unable to begin a street improvement project that was budgeted. Received a rebate check from Oncor for solar energy.

**City of Snyder, Texas**  
**Changes in Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Revenues</b>										
Taxes	\$ 4,417	\$ 5,218	\$ 5,407	\$ 6,171	\$ 6,479	\$ 6,112	\$ 5,455	\$ 5,597	\$ 6,096	\$ 6,454
Licenses and permits	23	30	34	146	56	144	37	74	75	124
Intergovernmental	93	88	127	106	126	143	134	131	109	107
Charges for services	641	966	945	1,069	1,150	1,299	1,332	1,220	1,497	1,462
Fines and forfeitures	103	110	108	108	108	144	159	150	190	150
Interest	20	23	22	24	24	50	45	62	119	140
Contributions and donations	-	-	497	223	23	23	-	-	-	-
Miscellaneous	42	55	55	63	151	137	267	80	329	160
Total Revenues	<u>5,339</u>	<u>6,490</u>	<u>7,195</u>	<u>7,910</u>	<u>8,117</u>	<u>8,052</u>	<u>7,429</u>	<u>7,314</u>	<u>8,415</u>	<u>8,597</u>
<b>Expenditures</b>										
General government	1,446	1,474	1,438	1,731	1,826	2,310	2,158	2,358	2,205	1921
Public safety	2,896	2,816	2,744	2,914	3,370	3,334	3,743	3,501	3,606	3436
Public works	934	915	892	1,063	793	1,101	914	1,316	1,011	1424
Culture and recreation	250	331	410	433	433	438	356	410	495	504
Capital outlay	362	302	806	639	512	745	537	997	175	892
Debt service	-	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-
Other charges	-	-	-	-	-	-	-	-	-	-
Total expenditures	<u>5,888</u>	<u>5,838</u>	<u>6,290</u>	<u>6,780</u>	<u>6,934</u>	<u>7,928</u>	<u>7,708</u>	<u>8,582</u>	<u>7,492</u>	<u>8,177</u>
Excess of revenues over (under) expenditures	(549)	652	905	1,130	1,183	124	(279)	(1,268)	923	420

**City of Snyder, Texas**  
**Changes in Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Other financing sources (uses)</b>										
Proceeds from sale of assets	(1)	(1)	-	5	22	9	-	169	35	1
Proceeds from insurance	-	-	-	-	-	-	-	62	10	155
Transfers in	-	-	-	-	246	-	-	-	-	377
<b>Total other financing sources (uses)</b>	<b>(1)</b>	<b>(1)</b>	<b>-</b>	<b>5</b>	<b>268</b>	<b>9</b>	<b>-</b>	<b>169</b>	<b>97</b>	<b>11</b>
<b>Net change in fund balances</b>	<b>\$ (550)</b>	<b>\$ 651</b>	<b>\$ 905</b>	<b>\$ 1,135</b>	<b>\$ 1,451</b>	<b>\$ 133</b>	<b>\$ (110)</b>	<b>\$ (1,171)</b>	<b>\$ 934</b>	<b>\$ 532</b>
<b>Debt service as a percentage of noncapital expenditures</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>

**City of Snyder, Texas**  
**Tax Revenue by Source, Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

Fiscal Year	Property	Sales & Use	Occupancy	Franchise	Alcoholic Beverage	Total
2010	1,500	1,952	260	700	6	4,418
2011	1,668	2,375	328	842	5	5,218
2012	1,761	2,512	371	758	5	5,407
2013	1,895	3,070	436	758	12	6,171
2014	1,961	3,256	433	817	12	6,479
2015	2,173	2,710	439	778	12	6,112
2016	2,349	2,000	353	743	10	5,455
2017	2,398	2,031	410	746	12	5,597
2018	2,438	2,376	495	763	25	6,097
2019	2,612	2,560	504	742	26	6,444

**City of Snyder, Texas**  
**Assessed Value and Estimated Value of Taxable Property**  
**Last Ten Fiscal Years**

Fiscal Year Ended	Total Assessed	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value <sup>1</sup> as a Percentage of Actual Value
				Estimated Actual Taxable Value	Assessed Value <sup>1</sup> as a Percentage of Actual Value	
2010	336,212,168	10,236,424	325,975,744	0.4310	325,975,744	103.14%
2011	332,838,865	4,636,829	328,202,036	0.4445	328,202,036	101.41%
2012	343,818,578	1,696,835	342,121,743	0.4445	342,121,743	100.50%
2013	365,340,602	14,487,492	350,853,110	0.4445	350,853,110	104.13%
2014	385,179,707	4,232,603	380,947,104	0.4445	380,947,104	101.11%
2015	463,792,092	10,728,810	453,063,282	0.4387	453,063,282	102.37%
2016	472,053,602	8,833,423	463,220,179	0.4410	463,220,179	101.91%
2017	462,576,991	3,965,258	458,611,733	0.4410	458,611,733	100.86%
2018	463,732,398	3,965,258	459,767,140	0.4410	459,767,140	100.86%
2019	490,690,666	4,875,981	485,814,685	0.4700	485,814,685	101.00%

Source:

Scurry County Appraisal District

Note:

Assessed values are determined as of January 1, and relate to taxes levied on the first day of the following fiscal year.

Assessed value is equal to 100% of estimated value. All property is assessed the same rate regardless of real or personal property, commercial, residential, or industrial.

<sup>1</sup>Includes tax-exempt property.

City of Snyder, Texas  
 Property Tax Rates<sup>1</sup>  
 Direct and Overlapping<sup>2</sup> Governments  
 Last Ten Fiscal Years

Fiscal Year	City of Snyder Tax Rate						Scurry County						SISD						Western Texas College						Scurry County Hospital						Total Direct & Overlapping Rates	
	Operating			Debt			Operating			Debt			Operating			Debt			Operating			Debt			Operating			Debt				
	Year	Debt	Service	Total	Operating	Debt	Service	Total	Operating	Debt	Service	Total	Operating	Debt	Service	Total	Operating	Debt	Service	Total	Operating	Debt	Service	Total	Operating	Debt	Service	Total	Operating	Debt	Service	Total
2010	0.4310	0.000	0.4310	0.3375	0.0435	0.3810	1.0400	0.1240	1.1640	0.1523	0.0000	0.1523	0.2700	0.0000	0.2700	0.2700	0.0000	0.2700	0.2700	0.2700	0.0000	0.2700	0.2700	0.2700	0.2700	0.2700	0.2700	0.2700	0.2700	2.3983		
2011	0.4445	0.000	0.4445	0.3559	0.0430	0.3989	1.0400	0.1240	1.1640	0.2114	0.0000	0.2114	0.2700	0.0000	0.2700	0.2700	0.0000	0.2700	0.2700	0.2700	0.0000	0.2700	0.2700	0.2700	0.0000	0.2700	0.2700	0.2700	0.2700	2.4888		
2012	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.0000	0.1858	0.2100	0.0000	0.2100	0.2100	0.0000	0.2100	0.2100	0.2100	0.0000	0.2100	0.2100	0.2100	0.0000	0.2100	0.2100	0.2100	0.0000	0.2100	0.2100	2.3179
2013	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.0000	0.1858	0.2000	0.0000	0.2000	0.2000	0.0000	0.2000	0.2000	0.2000	0.0000	0.2000	0.2000	0.2000	0.0000	0.2000	0.2000	0.2000	0.0000	0.2000	0.2000	2.3285
2014	0.4387	0.000	0.4387	0.2841	0.0287	0.3128	1.0400	0.1240	1.1640	0.2457	0.0000	0.2457	0.2064	0.0000	0.2064	0.2064	0.0000	0.2064	0.2064	0.2064	0.0000	0.2064	0.2064	0.2064	0.0000	0.2064	0.2064	0.2064	0.0000	0.2064	0.2064	2.3676
2015	0.4387	0.000	0.4387	0.2843	0.0357	0.3200	1.0400	0.1240	1.1640	0.3275	0.0000	0.3275	0.2538	0.0000	0.2538	0.2538	0.0000	0.2538	0.2538	0.2538	0.0000	0.2538	0.2538	0.2538	0.0000	0.2538	0.2538	0.2538	0.0000	0.2538	0.2538	2.5040
2016	0.4410	0.000	0.4410	0.3800	0.0000	0.3800	1.0400	0.1240	1.1640	0.3300	0.0000	0.3300	0.2803	0.0000	0.2803	0.2803	0.0000	0.2803	0.2803	0.2803	0.0000	0.2803	0.2803	0.2803	0.0000	0.2803	0.2803	0.2803	0.0000	0.2803	0.2803	2.6097
2017	0.4410	0.000	0.4410	0.3800	0.0000	0.3800	1.0400	0.1240	1.1640	0.3300	0.0000	0.3300	0.2774	0.0000	0.2774	0.2774	0.0000	0.2774	0.2774	0.2774	0.0000	0.2774	0.2774	0.2774	0.0000	0.2774	0.2774	0.2774	0.0000	0.2774	0.2774	2.6070
2018	0.4700	0.000	0.4700	0.3382	0.0816	0.4498	1.0400	0.0780	1.1180	0.3112	0.0000	0.3112	0.2788	0.0000	0.2788	0.2788	0.0000	0.2788	0.2788	0.2788	0.0000	0.2788	0.2788	0.2788	0.0000	0.2788	0.2788	0.2788	0.0000	0.2788	0.2788	2.6425
2019	0.4700	0.000	0.4700	0.3382	0.0816	0.4498	0.9700	0.0630	1.0330	0.2655	0.0000	0.2655	0.2301	0.0000	0.2301	0.2301	0.0000	0.2301	0.2301	0.2301	0.0000	0.2301	0.2301	0.2301	0.0000	0.2301	0.2301	0.2301	0.0000	0.2301	0.2301	2.5161

Source: Scurry County Tax Collector, Snyder Independent School District, and Western Texas College

<sup>1</sup>Tax rate is per \$100 of taxable assessed value

<sup>2</sup>Overlapping rates are those of local and county governments that apply to property owners within the City of Snyder. Not all overlapping rates apply to all City of Snyder property owners (e.g., the rates for special districts apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district).

The Hospital District's M&O is included in with Scurry County in 2009. Their rate was 0.2700 and they had no debt service.

City of Snyder, Texas  
**Principal Property Taxpayers**  
**Fiscal Year End 2019 and 2010**  
*(amounts expressed in thousands)*

Taxpayer	2019		2010		Percentage of Total Taxable Assessed Value		Percentage of Total Taxable Assessed Value	
	Taxable Assessed Value	Rank	Taxable Assessed Value	Rank	Taxable Assessed Value	Rank	Taxable Assessed Value	Rank
Baker Hughes Oilfield Solution	\$ 7,741	1			1.6%			
Walmart Real Estate Business TR	6,800	2			1.4%			
Enterprise Fleet Management, Inc.	4,731	3			1.0%			
Oncor Electric Delivery Co.	4,471	4			1.0%			
Wilson Motors	4,422	5			0.9%			
Walmart Stores Texas LP	4,162	6			0.8%			
Sterling Mgm. Co. of New Mexico LLC	4,150	7			0.8%			
Gravity Oilfield Services	4,137	8			0.8%			
Leu emeru Services, Inc.	4,028	9			0.8%			
BSNF Railway Company	3,773	10			0.8%			
HIE Hotel LLC					3,866	2		1.1%
Centrilift Baker Hughes					3,606	3		1.1%
Weatherford Drilling					2,613	7		1.0%
CUDD Pumping Service					3,919	1		1.1%
Spirit SPE US					3,059	5		1.0%
Southwestern Bell					2,424	8		1.0%
Mathies Investments, LLC					2,422	9		1.0%
Grimmett Bros. Inc.					2,205	10		1.0%
<b>Totals</b>	<b>\$ 48,415</b>				<b>\$ 32,928</b>			<b>9.1%</b>

Source: Scurry County Appraisal District

**City of Snyder, Texas**  
**Property Tax Levies and Collections**  
**Last Ten Fiscal Years**

Fiscal Year Ended	Total Tax Levy for Fiscal Year	Collections within the Fiscal Year of the Levy		Collections in Subsequent Years	Amount	Total Collections to Date
		Amount	Percentage of Levy			
2010	1,618,718	1,431,099	88.41%	184,371	1,615,470	99.8%
2011	1,719,293	1,569,380	91.28%	146,498	1,715,878	99.8%
2012	1,719,042	1,676,668	97.54%	37,941	1,714,609	99.7%
2013	1,822,737	1,781,214	97.72%	39,687	1,820,901	99.9%
2014	1,918,640	1,875,104	97.73%	33,010	1,908,114	99.5%
2015	2,150,281	2,102,723	97.79%	22,062	2,124,785	98.8%
2016	2,353,019	2,280,256	96.91%	66,962	2,347,218	99.8%
2017	2,380,231	2,245,243	94.33%	97,271	2,342,514	98.4%
2018	2,570,098	2,322,535	90.37%	—	2,322,535	90.4%
2019	2,771,114	2,437,856	87.97%	74,728	2,437,856	88.0%

**City of Snyder, Texas**  
**Taxable Sales by Category**  
**Last Ten Calendar Years**  
*(amounts expressed in thousands)*

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Construction	\$ 6,444	\$ 7,441	\$ 7,759	\$ 8,695	\$ 10,010	\$ 6,578	\$ 5,961	\$ 5,961	\$ 10,065	3,730
Mining/Quarrying/Oil & Gas Extraction	588,193	703,643	733,093	510,406	773,350	478,059	37,710	12,363	15,700	8,790
Manufacturing	85,262	13,818	16,898	21,513	19,919	15,337	9,502	15,572	22,672	11,772
Wholesale Trade	8,341	12,003	11,730	12,167	13,330	7,441	3,918	5,588	7,526	4,888
Transportation/Warehousing	70	123	56	130	35	14	13	6	136	400
Retail Trade	66,797	73,668	78,338	82,832	88,604	80,363	73,346	77,510	84,955	43,161
Information	3,292	3,765	4,005	4,315	4,737	4,805	4,765	4,418	5,136	2,796
Finance/Insurance	41	92	130	1,947	77	112	86	58	90	54
Real Estate/Rental/Leasing	4,215	5,096	6,508	8,336	8,664	3,717	1,731	1,731	1,828	1,416
Professional/Scientific/Technical Services	354	557	561	626	1,081	683	823	992	981	522
Admin/Support/Waste mgmt/Remediation Serv.	1,274	1,157	762	681	1,034	849	701	794	879	418
Educational Services	9	6	3	2	3	1	-	-	-	-
Health Care/Social Assistance	238	150	186	126	322	384	412	406	383	214
Arts/Entertainment/Recreation	120	109	308	431	432	329	275	247	291	212
Accommodation/Food Services	17,044	18,293	20,077	21,445	22,184	21,824	20,181	21,360	23,681	12,131
Other Services (except Public Administration)	7,934	8,717	9,535	9,692	9,758	8,825	7,960	8,114	8,884	4,301
<b>Total</b>	<b>\$ 789,628</b>	<b>\$ 848,638</b>	<b>\$ 889,949</b>	<b>\$ 683,344</b>	<b>\$ 953,540</b>	<b>\$ 629,321</b>	<b>\$ 167,384</b>	<b>\$ 155,120</b>	<b>\$ 183,207</b>	<b>94,805</b>
City direct sales tax		1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%

Source: State Comptroller of Texas  
 (information available for current year is only for first two quarters )

**City of Snyder, Texas**  
**Ratios of Outstanding Debt by Type**  
**Last Ten Fiscal Years**  
 (amounts expressed in thousands, except per capita amount)

Fiscal Year	Governmental Activities			Business-Type Activities			Total Primary Government	Percentage of Personal Income <sup>1</sup>	Per Capita <sup>1</sup>
	General Obligation Bonds		Capital Leases	Water Sewer Bonds	Capital Leases	Primary Government			
	General Obligation Bonds	Capital Leases	Water Sewer Bonds	Capital Leases	Primary Government				
2010	-	-	5,812	-	5,812			2.59%	519
2011	-	-	5,063	-	5,063			2.25%	452
2012	-	-	4,304	2,985	7,289			2.68%	639
2013	-	-	3,514	2,945	6,459			2.38%	567
2014	-	-	12,172	2,778	14,950			5.60%	1,335
2015	-	-	11,678	2,606	14,284			5.28%	1,257
2016	-	-	11,268	2,430	13,698			4.81%	1,164
2017	-	-	10,853	2,248	13,101			4.61%	1,113
2018	-	-	10,429	2,061	12,490			4.56%	1,103
2019	-	-	9,885	1,966	11,851			4.33%	1,047

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

<sup>1</sup>See the Schedule of Demographic and Economic Statistics for personal income and population data.

Details regarding the City's outstanding debt can be found in the notes section page 34.

**City of Snyder, Texas**  
**Ratios of General Bonded Debt Outstanding**  
**Last Ten Fiscal Years**  
 (amounts expressed in thousands, except per capita amount)

<b>Fiscal Year</b>	<b>General Obligations Bonds</b>	<b>Percentage of Estimated Actual Taxable Value<sup>1</sup> of Property</b>			<b>Per Capita<sup>2</sup></b>
		<b>General Obligations Bonds</b>	<b>Estimated Actual Taxable Value<sup>1</sup> of Property</b>	<b>Per Capita<sup>2</sup></b>	
2010	-	-	-	0.00%	
2011	-	-	-	0.00%	
2012	-	-	-	0.00%	
2013	-	-	-	0.00%	
2014	-	-	-	0.00%	
2015	-	-	-	0.00%	
2016	-	-	-	0.00%	
2017	-	-	-	0.00%	
2018	-	-	-	0.00%	
2019	-	-	-	0.00%	

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

<sup>1</sup>See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

<sup>2</sup>Population data can be found in the Schedule of Demographic and Economic Statistics

**City of Snyder, Texas**  
**Direct and Overlapping Governmental Activities Debt**  
**As of September 30, 2019**  
*(amounts expressed in thousands)*

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable<sup>1</sup></u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes:			
City of Snyder direct debt	\$ 12,005	100.00%	\$ -
Scurry County	10,685	24.32%	2,920
Scurry County JCD	18,333	24.32%	2,599
Snyder Independent School District	720	27.35%	5,014
Scurry County Hospital District		24.32%	175
Total direct and overlapping debt	\$ <u>41,743</u>		\$ <u>10,708</u>

Sources:

- Assessed value data used to estimate applicable percentages provided by the Scurry County Appraisal District.

- Debt outstanding data provided by the individual entities.

Note:

Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the city of Snyder. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

<sup>1</sup>The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the governments boundaries and dividing it by the county's total taxable assessed value.

**City of Snyder, Texas**  
**Legal Debt Margin Information**  
**Last Ten Fiscal Years**  
*(amounts expressed in thousands)*

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Debt Limit	\$ 34,645	\$ 33,748	\$ 34,552	\$ 36,534	\$ 38,518	\$ 46,679	\$ 47,205	\$ 46,258	\$ 46,373	\$ 49,557
Total net debt applicable to limit	-	-	-	-	-	-	-	-	-	-
Legal debt margin	\$ 34,645	\$ 33,748	\$ 34,552	\$ 36,534	\$ 38,518	\$ 46,679	\$ 47,205	\$ 46,258	\$ 46,373	\$ 49,557
Total net debt applicable to the limit as a percentage of debt limit	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

**Legal Debt Margin Calculation for Fiscal Year 2018**

Assessed Value	\$ 490,691
Add Back: exempt property	4,875
Total Assessed Value	\$ 495,566
Debt limit (10% of total assessed value)	49,557
Debt applicable to limit:	-
General obligation bonds	
Legal debt margin	\$ 49,557

Note: Under state finance law, the City of Snyder's outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

**City of Snyder, Texas**  
**Pledged-Revenue Coverage**  
**Last Ten Fiscal Years**

Fiscal Year	Water & Sewer Charges and Other			Less: Operating Expenses			Net Available Revenue			Debt Service		Coverage
	Water & Sewer	Charges	and Other	Operating Expenses	Less:	Operating Expenses	Available Revenue	Principal	Interest			
2010	4,647,640	3,617,898		1,029,742			325,000			42,218		2.80
2011	5,399,028	4,055,157		1,343,871			755,000			188,560		1.42
2012	6,012,799	4,188,779		1,824,020			755,000			138,303		2.04
2013	5,957,620	4,780,613		1,177,007			785,000			116,281		1.31
2014	6,602,087	5,122,274		1,479,813			465,000			327,237		1.87
2015	6,625,686	5,296,161		1,329,525			485,000			408,948		1.49
2016	6,930,358	5,564,019		1,366,339			400,000			394,753		1.72
2017	7,211,379	5,208,371		2,003,008			405,000			383,564		2.54
2018	7,156,024	4,864,101		2,291,923			415,000			365,995		2.93
2019	7,225,131	5,354,914		1,870,217			425,000			358,765		2.39

Note: Details regarding the government's outstanding debt can be found in the notes to the financial statements. Water & Sewer Charges and Other includes investment earnings but not tap fees. Operating expenses do not include interest or depreciation.

**City of Snyder, Texas**  
**Demographic and Economic Statistics**  
**Last Ten Fiscal Years**

Fiscal Year	Population	(in thousands)		Median Age	School Enrollment	Unemployment Rate
		Personal Income	Per Capita Personal Income			
2010	11,202	224,813	20,069	34.5	5,066	6.42%
2011	11,202	224,813	20,069	34.5	5,027	5.40%
2012	11,400	271,913	23,852	33.9	7,216	4.30%
2013	11,400	271,913	23,852	33.6	7,573	4.60%
2014	11,202	267,190	23,852	33.0	5,017	3.20%
2015	11,368	270,297	23,777	33.0	5,039	4.10%
2016	11,768	284,715	24,194	36.0	5,037	6.70%
2017	11,768	284,185	24,149	36.0	4,763	3.40%
2018	11,320	273,876	24,194	34.4	4,784	3.60%
2019	11,320	273,876	24,194	34.4	4,613	3.70%

Data Sources: U.S. Census, Snyder Independent School District, Western Texas College, Texas Workforce Commission.

Note: Population, median age, education level information and personal income are based on 2010 census.

Unemployment rate information is an adjusted yearly average. School enrollment is based on the census as of September 30.

City of Snyder, Texas  
 Principal Employers  
 Fiscal Year End 2019 and 2010

<u>Employer</u>	<u>2019</u>			<u>Percentage of Total City Employment</u>
	<u>Employees</u>	<u>Rank</u>		
Snyder ISD	375	1		8.13%
Texas Department of Corrections	365	2		7.91%
Gravity Energy	300	3		6.50%
T & L Construction	298	4		6.46%
Kinder Morgan	250	5		5.42%
Cogdell Memorial Hospital	230	6		4.98%
E.D. Walton Construction	225	7		4.88%
Grimmet Brothers Contractors	220	8		4.77%
Patterson-UTI	220	9		4.77%
United Supermarket	200	10		4.33%
<b>Total</b>	<b>2,683</b>			<b>50.02%</b>

<u>Employer</u>	<u>2010</u>			<u>Percentage of Total City Employment</u>
	<u>Employees</u>	<u>Rank</u>		
Snyder ISD	349	1		2.12%
Texas Department of Corrections	339	2		2.06%
Kinder Morgan CO2 Co.	250	3		1.52%
Cogdell Memorial Hospital	220	4		1.34%
United Supermarket	200	5		1.22%
Scurry County	150	6		0.91%
BJ Services	150	7		0.91%
Walton Construction	130	8		0.79%
Western Texas College	120	9		0.73%
Key Energy Services	120	10		0.73%
<b>Total</b>	<b>2,028</b>			<b>12.33%</b>

Source: Texas Workforce Commission

**City of Snyder, Texas**  
**Full-time Equivalent City Government Employees by Function**  
**Last Ten Fiscal Years**

	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>GENERAL FUND</b>										
Administration	2	2	2	2	2	2	2	2	2	2
Finance	2	2	2	4	4	4	4	4	4	3
Planning & Zoning	2	2	2	2	3	3	3	3	3	2
Municipal Court	3	3	3	3	3	3	3	3	3	3
Accounting	3	3	2	0	0	0	0	0	0	0
Data Processing	2	2	2	1	1	1	1	1	1	1
City Sec./Records Management	2	2	0	0	2	2	2	2	2	2
Police	22	22	22	23	27	27	25	25	25	25
Animal Control	3	3	3	3	3	3	3	3	3	2
Fire	10	10	10	10	10	10	11	11	11	11
Street	4	4	4	4	4	5	6	6	6	6
<b>Total General Fund</b>	<b>53</b>	<b>53</b>	<b>52</b>	<b>51</b>	<b>55</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>57</b>
<b>WATER &amp; SEWER</b>										
Sanitary Sewer	2	2	2	2	2	2	2	2	2	2.5
Wastewater Treatment	5	5	5	5	5	3	3	3	3	3
Treatment - Water	5	5	5	5	5	6	6	6	6	6
Distribution - Water	2	2	2	2	2	3	2	2	2	2.5
Utility	7	7	6	6	6	6	6	6	6	6
<b>Total Water &amp; Sewer Fund</b>	<b>21</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>
<b>SANITATION</b>										
Sanitation/Collection	5	5	5	5	5	6	6	6	6	5
Sanitation/Landfill	6	6	6	6	6	5	5	5	5	5
<b>Total Sanitation Fund</b>	<b>11</b>	<b>10</b>								
<b>INTERNAL SERVICE</b>										
Central Garage	1	1	1	1	1	1	1	1	1	1
<b>Total Central Garage</b>	<b>1</b>									
<b>TOTAL</b>	<b>86</b>	<b>86</b>	<b>86</b>	<b>86</b>	<b>87</b>	<b>92</b>	<b>91</b>	<b>91</b>	<b>91</b>	<b>88</b>

Source: City of Snyder Human Resources Office

**City of Snyder, Texas**  
**Operating Indicators by Function**  
**Last Ten Fiscal Years**

Function	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Police										
Physical arrests	812	868	535	478	588	478	731	616	634	1,021
Traffic violations	6,157	4,829	6,434	5,601	5,299	4,949	3,781	2,050	1,572	1,602
Fire										
Number of calls answered	393	550	372	439	452	463	500	412	520	490
Inspections	115	87	63	113	72	77	153	56	51	80
Public Education Programs	-	-	-	-	-	21	25	28	10	12
Highways and streets										
Street resurfacing (blocks)										
Sanitation										
Refuse collected (tons/day)	144	114	117	150	175	175	170	162	153	162
Recyclables collected (tons/mo)	20	29	27	27	24	25	20	21	21	22
Water										
New connections	1,033	1,156	1,325	1,510	1,561	1,723	1,736	1,882	2,000	2,144
Water mains breaks	55	82	33	25	48	80	32	18	25	19
Average daily consumption (millions of gallons)	2	2	2	2	2	2	2	2	2	2
Wastewater										
Average daily sewage treatment (thousands of gallons)	1,184	984	923	991	1,400	1,454	1,454	1,221	1,156	1,311

Sources: Various government departments.

**City of Snyder, Texas**  
**Capital Asset Statistics by Function**  
**Last Ten Fiscal Years**

Function	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Public Safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	20	21	21	21	21	22	22	22	22	22
Fire stations	1	1	1	1	1	1	1	1	1	1
Sanitation										
Collection trucks	6	6	6	6	6	6	6	6	6	6
Highways and streets	111	111	111	111	111	111	111	111	111	111
Streets (miles)	1,180	1,177	1,177	1,177	1,177	1,177	1,177	1,177	1,177	1,177
Streetlights										
Traffic signals (controlled by City)	-	-	-	-	-	-	-	-	-	-
Culture and recreation										
Parks acreage	126	126	126	126	126	126	126	126	126	126
Swimming pools	1	1	1	1	1	1	1	1	1	1
Water										
Water mains (miles)	91	91	91	91	91	91	91	91	91	91
Fire hydrants	334	424	424	424	424	424	424	424	424	424
Maximum daily capacity (thousands of gallons)	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Sewer										
Sanitary sewers (miles)	87	87	87	87	87	87	87	87	87	87
Storm sewers (miles)	2	2	2	2	2	2	2	2	2	2
Maximum daily treatment capacity (thousands of gallons)	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310

Sources: Various city departments.

## GLOSSARY

**APPROPRIATED BUDGET:** Expenditure authority created by the appropriation bills or ordinances that are signed into law and related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

**ASSIGNED FUND BALANCE:** The portion of the net position of a governmental fund that reflects a government's intended use of resources

**COMMITTED FUND BALANCE:** The portion of the net position of a governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remains legally binding unless removed in the same manner.

**COMPONENT UNIT:** Legally separate organization that must be included in the financial report of the primary government (primary government + component units= financial reporting entity).

**CURRENT ASSET:** Those assets that can be converted into cash within one year. On the asset side of the ledger, accounts are arranged in order of their liquidity – the speed which they can be sold for cash. Cash and investments are the most liquid. Other current assets include taxes and accounts receivable, inventory and prepaid expenses.

**DEPRECIATION:** A type of expense associated with the use of fixed assets other than land. The annual depreciation of fixed assets is reported on the financial statements of funds using the accrual basis of accounting.

**ENTERPRISE FUND:** A separate fund used to account for services – for example, water, sewer – that are supported primarily by service charges paid by users.

**EXPENDITURES:** An accounting term that refers to the value of goods and services received during a period of time, regardless of when they are used (accrual basis) or paid for (cash basis).

**EXPENSES:** An accounting term that refers to the value of goods and services used during a period of time, regardless of when they were received (modified accrual basis) or paid for (cash basis). For example, depreciation is the expense incurred in using up fixed assets for the accounting period.

**FIXED ASSETS:** A category of noncurrent assets that includes land, building and equipment that are reported in proprietary and fiduciary funds. The annual cost of using buildings and equipment in producing the services provided by the fund is reported as depreciation in the CAFR.

**FUND ACCOUNTING:** A term used to describe the use of funds in recording, reconciling, and reporting financial transactions. Governmental accounting information is organized into funds, each with separate revenues, expenditures, (or expenses), and fund balances, and each fund is a self-contained set of self-balancing accounts.

**FUND BALANCE:** Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

**GENERAL FUND:** One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources not accounted for in some other fund.

**INTERNAL SERVICE FUNDS:** Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

**LANDFILL CLOSURE AND POSTCLOSURE CARE COSTS:** Costs incurred to provide for the protection of the environment that occurs near or after the date that a municipal solid-waste landfill stops accepting solid waste and throughout the post closure period. Closure and post closure care costs include the cost of equipment and facilities (leachate collection systems and final cover) as well as the cost of services (post closure maintenance and monitoring costs).

**LIABILITY ACCOUNT:** A type of account that contains information on claims to be fund's assets, either by other funds of the local government or by external entities. As liabilities come due (accounts payable, bonds payable), cash or other assets are transferred to the claimant to satisfy the claim.

**LINE-ITEM BUDGET:** A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

**NET ASSETS:** Under the accrual basis of accounting, the difference between assets and liabilities. A net assets statement combines all funds and any component units in which the local government has a primary financial interest, such as a school district.

**NET INCOME:** A measure of the profitability of an enterprise fund. Net income is the difference between the revenues earned from the services provided by the fund and the expenses incurred in generating those revenues. It is a measure of the efficiency of the enterprise at leveraging its expenses into profits.

**RECEIVABLES:** A type of asset account that records revenues that are due but not yet collected.

**RESTRICTED FUND BALANCE:** The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

**REVENUES:** The resources that governments derive from taxes, user charges, and other sources of income. Revenues are recognized by local governments in their accounts in one of two ways. For governmental funds using the modified accrual basis of accounting, revenues are recognized when they are measureable and available to pay for expenditures. For proprietary and fiduciary funds, revenues are recognized when they are measureable and earned.

**TAX INCREMENT FINANCING:** (TIF) A tax incentive designed to attract business investment by the dedication of property tax revenue from the redevelopment of an area (tax increment district) to finance development-related costs in that district. TIF divides tax revenue from the area into two categories: (1) taxes on the predevelopment value of the tax base, which are kept by each taxing body; and (2) taxes from increased property value resulting from redevelopment, which are deposited by each jurisdiction in a tax increment fund and are used to finance public improvements in the redevelopment area.

**UNASSIGNED FUND BALANCE:** The difference between total fund balance in a governmental fund and its non-spendable, restricted, committed, and assigned component.

**UNRESTRICTED FUND BALANCE:** The difference between total fund balance in a governmental fund and its non-spendable and restricted components.

**WORKING CAPITAL** - Current assets less current liabilities. The measure of working capital indicates the relatively liquid portion of total enterprise fund capital, which constitutes a margin or buffer for meeting obligations.