

CITY OF SNYDER
FISCAL YEAR 2018-2019
ANNUAL BUDGET COVER PAGE

This budget will raise more revenue from property taxes than last year's budget by an amount of \$139,575, which is a 6.84% decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$19,767.

The members of the governing body voted on the proposal to consider the budget as follows:

FOR: Councilmembers Bill Harris, Vernon Clay, Steve Rich, Steve Highfield, Tom Strayhorn and Luann Burleson.

AGAINST: None.

PRESENT and not voting: None.

ABSENT: None.

Property Tax Rate Comparison

	2018-2019	2017-2018
Property Tax Rate	\$0.4700/100	\$0.4410/100
Effective Tax Rate	\$0.4438/100	\$0.4410/100
Effective Maintenance & Operations Tax Rate	\$0.00	\$0.00
Rollback Tax Rate	\$0.4811/100	\$0.4922/100
Debt Rate	\$0.00	\$0.00

Total debt obligation for the City of Snyder secured by property taxes is \$0.00.

ANNUAL BUDGET
OF THE
CITY OF SNYDER, TEXAS
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018

CITY COUNCIL

Tony Wofford, Mayor

Steve Highfield, Mayor Pro-Tem

Bill Harris, Councilmember

Vernon Clay, Councilmember

Steve Rich, Councilmember

Tom Strayhorn, Councilmember

Luann Burleson, Councilmember

ADMINISTRATIVE STAFF

Merle Taylor City Manager

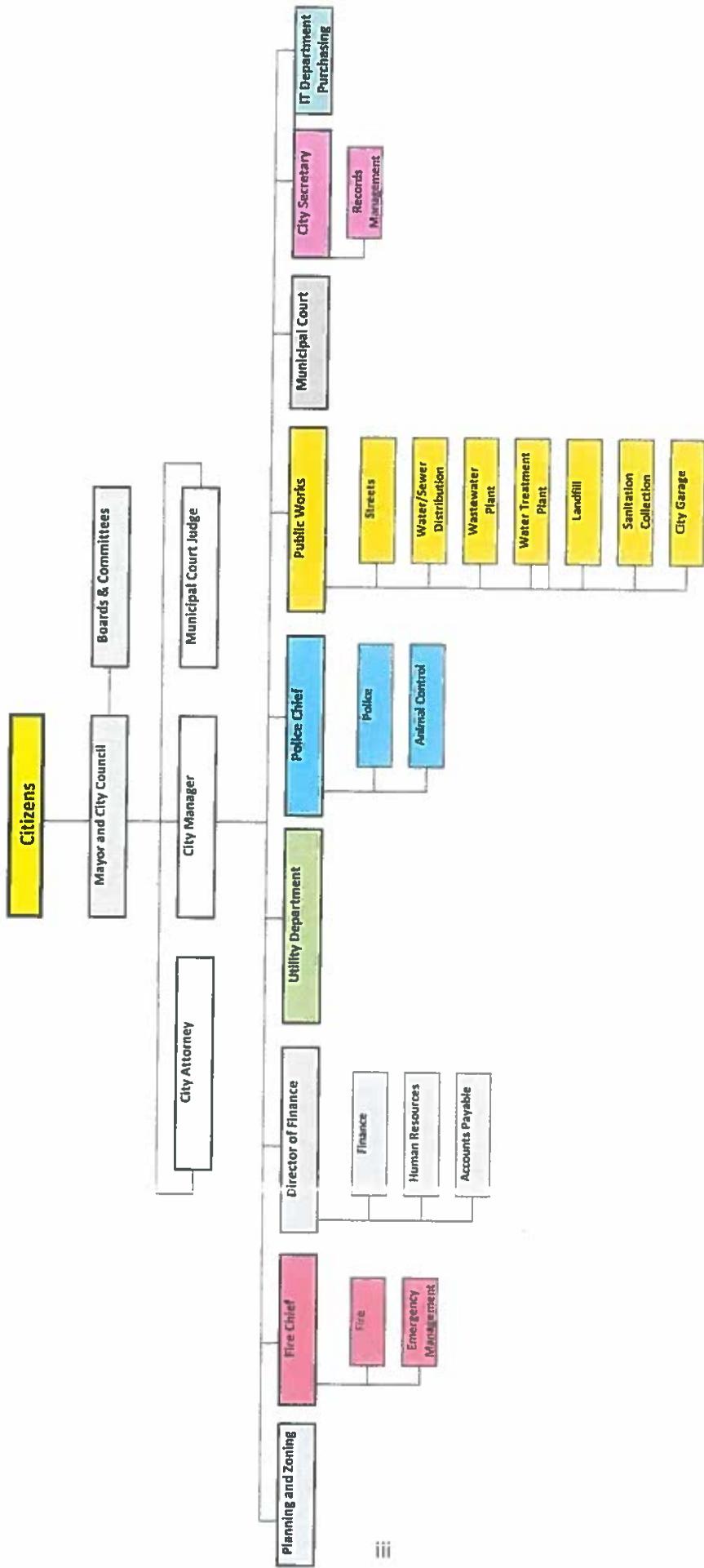
Patricia Warren Treasurer/Director
of Finance

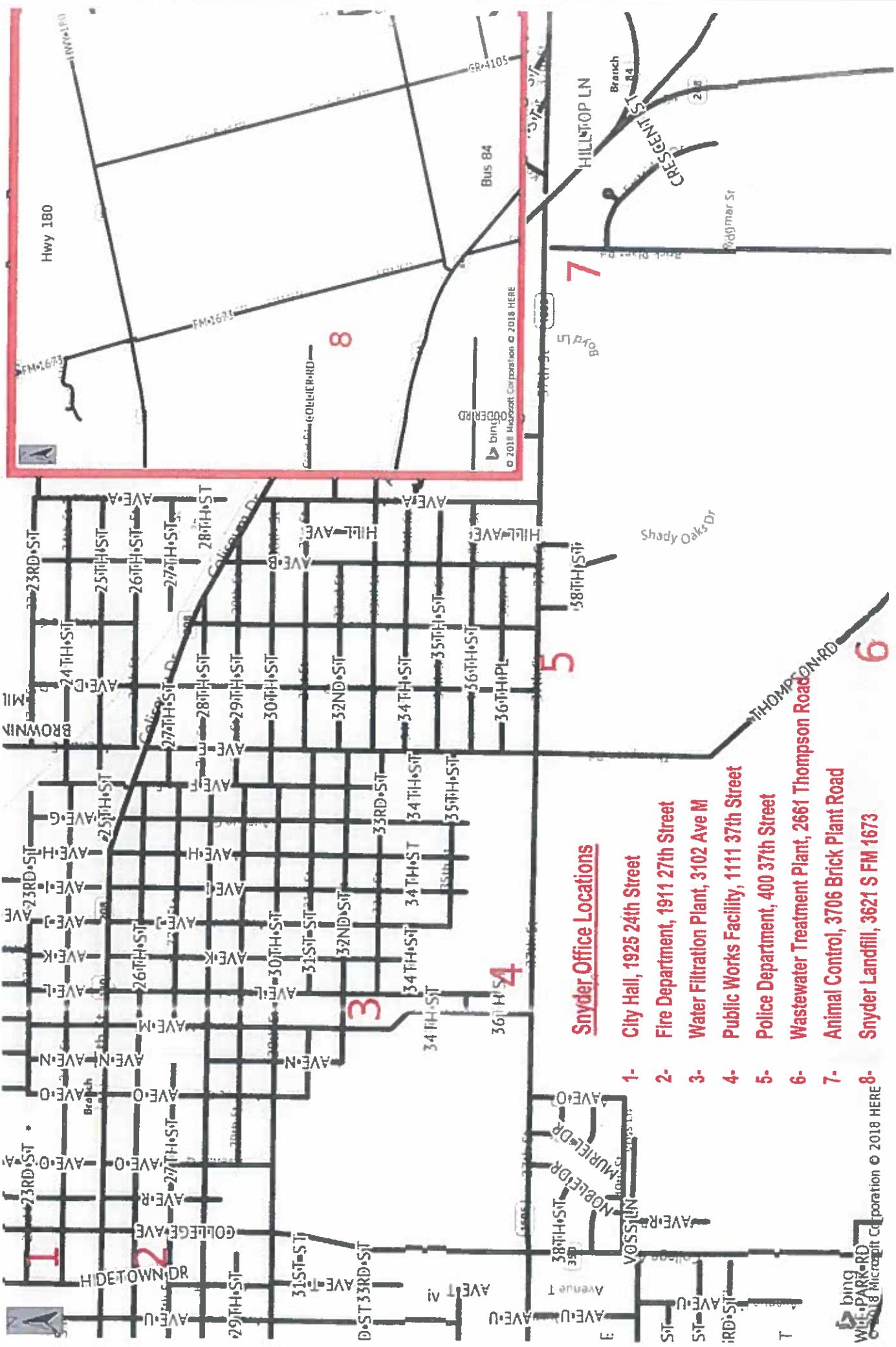
Underwood Law Firm Attorney for the City

City of Snyder

Organization Chart

Fiscal Year 2019





Snyder Office Locations

1- City Hall, 1925 24th Street
 2- Fire Department, 1911 27th Street
 3- Water Filtration Plant, 3102 Ave M
 4- Public Works Facility, 1111 37th Street
 5- Police Department, 400 37th Street
 6- Wastewater Treatment Plant, 2661 Thomas
 7- Animal Control, 3706 Brick Plant Road
 8- Snyder Landfill, 3621 S FM 1673

CITY OF SNYDER, TEXAS
ANNUAL BUDGET 2018-2019
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THE CITY OF SNYDER, TEXAS

P.O. Box 1341 • 1925 24th Street • 79550-1341
325/573-4957 • 325/573-7505 Fax

September 30, 2018

Honorable Mayor and City Council
City of Snyder
Snyder, Texas 79549

Honorable Mayor, Members of City Council and Citizens of Snyder,

I am pleased to submit to you the City of Snyder's Fiscal Year 2018-2019 (FY 2019) Annual Operating Budget. The annual budget is perhaps the single most important document of the City because it is the financial plan and program of work for the City for the upcoming fiscal year.

This budget is the plan the City of Snyder will operate under for the next twelve months. This plan was developed by the staff, and reviewed and approved by you, the City Council.

The expenditure levels will be a control on the overall expenditures for City programs, services and projects. The City staff is responsible for the use of these funds subject to the city's policies and controlled by your reviews.

The adopted fiscal year 2019 budget is a balance between the City's strategic objectives and available resources. It reflects the diligent efforts of City staff to produce an operating budget plan that is driven by the policies, goals and objectives of City Council. The budget is streamlined to control costs, while maximizing customer-service and service delivery. It is also flexible and adaptable, while maintaining a focus on our core services and fiscal readiness.

We seek to maintain the City's present level of municipal services with the adopted ad valorem tax rate of .4700 per \$100 and no increases to water and sewer or landfill fees.

We have, after evaluating and prioritizing, compiled an Annual Operating Budget for FY 2017-18 which totals \$18,807,040 a decrease of \$83,690 or .44% under appropriations for FY 2017-18. Depreciation expense accounts for most of this decrease in sanitation.

Total Appropriations (Budget Basis)

Fund	FY 2019	FY 2018	% Change
General	\$ 7,541,010	\$ 7,244,830	4.09%
Water & Sewer	7,486,350	7,542,385	-0.74%
Sanitation	2,880,780	3,351,445	-14.04%
Intergovernmental	397,495	321,270	23.73%
Motel	425,000	365,000	16.44%
TIF	76,405	65,800	16.12%
Total Appropriation	\$ 18,807,040	\$ 18,890,730	-0.44%

The budget is presented by fund and department within each fund starting with the Governmental Funds, then the Proprietary Funds, and the Fiduciary Fund, as illustrated below:

I. Governmental Fund Types:

1. General Fund

General Government

Department 1 - Administration
Department 2 - Finance/Accounting
Department 3 - Planning & Zoning
Department 4 - Municipal Court
Department 5 - Community Service
Department 6 - City Secretary/Records Management
Department 7 - Data Processing

Public Safety

Department 16 - Police
Department 17 - Animal Control
Department 18 - Fire
Department 19 - Fire Marshall

Public Works

Department 25 - Streets

2. Special Revenue Funds

Motel
Tax Increment Finance (TIF)

II. Proprietary Fund Types:

1. Enterprise Fund

Sanitation

Department 30 - Sanitation Collection
Department 31 - Sanitation Landfill

Water & Sewer

Department 35 - Sanitary Sewer
Department 36 - Sewage Treatment
Department 74 - Water Production
Department 75 - Water Distribution
Department 76 - Utility

2. Internal Service Funds

Department 80 - Central Garage

III. Fiduciary Fund Types:

D.C.O.S. (not available for current year)

Each fund summary is presented in a past, current and budget year financial position. Each fund is profiled, in detail, by revenue and expenditure. This operating budget has been prepared in accordance with generally accepted accounting principles and practices.

BUDGET DEVELOPMENT

In preparation of this year's operating budget, the Finance Department provided each department with budget packets. The budget packets included a budget calendar, general instructions, personnel evaluations, prior year's actual expenditures, and five-year capital improvement programs.

General instructions provided to department heads were:

Complete line items as necessary for 2018-2019 budget.

Submit and review dates according to Budget Calendar provided.

Departments were requested to maintain status quo on operational expenses as in the previous FY 17-18.

Departments with capital improvement projects were asked to prioritize those projects and give justification on all requests.

The City has maintained a pay-as-you-go approach to major capital improvements, as opposed to bonded indebtedness. In 2010 the City issued Certificates of Obligation in the amount of \$3,495,000 for an energy analysis and service agreement. The bulk of this amount is for an automatic meter reading system for the City. The Certificates of Obligation will mature in 2023. An equipment lease/purchase agreement for the amount of \$2,985,314 to finance the automation equipment at the Water Plant and Waste Water Plant, along with the pump and lift stations will mature in 2028. In 2013, the City issued Certificate of Obligation in the amount of \$9,000,000 for the replacement of water lines, improvements to sewer lines, and overhead storage tanks for future development. The Certificate of Obligation will mature in 2027.

Normal scale for new employees should be budgeted.

Staff members have reviewed and revised, as necessary, the operational levels of the various departments. The City's five-year Capital Improvement Plan has been restructured. Several proposed items in this year's budget have been moved to the following year and utility fees (Water, Sewer & Sanitation) have been reviewed for enterprise deposition with no proposed increase. A representative of the City, County and College has reviewed budget requests from the Senior Citizen's Center, an external non-profit agency.

PERSONNEL

The Council allotted 2.00% C.O.L.A. increase to the pay plan in the 18-19 budget. The Council also approved increasing longevity from \$4.00 a month to \$5.00 a month and removed the maximum of 25 years. The city currently has 88 full time employees budgeted for the fiscal year 2018-2019. Three fulltime positions have been eliminated; a laborer position in animal control, an inspector in planning & zoning and a laborer position in finance.

REVENUE AND EXPENDITURES

The City's General Fund reflects the economical condition of the local economy. Sales Tax revenue decreased from FY 2015 to FY 2016 by 26.19%, increasing from FY 2016 to 2017 by 1.54%. This is a result of the local economy. We have estimated Sales Tax revenue to increase by 4.55% from budgeted FY 2017-2018 to budgeted FY 2019. The property tax rate for FY 2018 was .4410. Property valuations have increased by 1.01% (\$5,514,688) causing the effective tax rate for FY 18-19 to be .4438. The City has elected to adopt the current tax rate of .4700.

The population of the City of Snyder has increased from the 2010 census of 11,206 to 11,320 in 2017. This is an increase of 1.02%. Various statistics can be found in the Statistical section of the budget.

General Fund expenditures are up by \$296,180 (4.09%) compared to FY 2017-18 budget, with capital outlay accounting for most of the increase.

Water sales revenue is projected to increase by 2.20% with no increase in the meter minimum charge of \$33.66. Sanitation collection charges remain the same with no increase in rates. The maintenance of revenues is necessary to cover operating costs of the water treatment plant, wastewater treatment plant and the Subtitle D Landfill. Our Capital Improvements budget decreased from \$2,158,260, to \$1,291,950 or (40.14%) less than last year. Primary projects include sanitation truck (\$190,000), water truck for landfill (\$150,000), water line replacement (\$600,000).

Motel/hotel revenue is projected to increase by 16.44%. The amount of the property tax that is obligated to the TIF Fund has increased 16.01%, this is a result of the increase in the valuations within that district.

BUDGET AND FISCAL POLICIES

Budget policies, as provided in the Charter of the City of Snyder and applicable to State Statutes were followed:

1. The City Manager, at least sixty (60) days prior to the beginning of each budget year (October 1), shall submit to the City Council a proposed budget and explanatory budget message.
2. The City Council provides at least one public hearing for the public in which all public comments are heard.
3. The operating budget is legally enacted by the City Council through the passage of an ordinance not later than September 1st of each respective year.
4. Upon written recommendation of the City Manager, the Council may at any time transfer any unencumbered appropriation balance or any portion thereof within a department to another department.
5. Budgeting control is maintained at the departmental level with the assistance of monthly expense reports. The reports list the budgetary items by line, fund, department, etc. The accounting department maintains an encumbrance system incorporated with its purchase order procedure and this allows us to monitor strict cash flow.

FINANCIAL POLICY

The City of Snyder's informal long-range financial policy to improve the City's financial position is as follows:

1. Continually update the City's 5-year Capital Improvements Plan and adjust when needed.
2. Seek the Award of Distinguished Budget Presentation in compliance with financial standards established by the Government Finance Officers Association.
3. Seek the Award of Certificate of Achievement for Excellence in Financial Reporting Program.
4. Continually provide working capital levels in all funds enough to meet current operating needs.
5. Maintain equipment and vehicle replacement programs.
6. Maintain an unreserved fund balance equal to 3 months operational expenses.
7. Continue to improve the financial position of the City to obtain the best possible bond rating for the City.
8. Continue to finance capital improvement projects in a yearly cash flow pay-as-you-go basis.
9. Compile a comprehensive financial report that seeks to comply with the Certificate of Conformance standards as established by the Government Finance Officers Association.
10. Continue to seek government grants to offset capital budget expenditures.
11. Try to maintain a 20-year average for Capital purchases.
12. Launch the new safety program with regular monthly training through departmental meetings, along with video, to reduce the cost of worker's compensation expense.

13. The City of Snyder is presently meeting its long-range policies regarding financial management.
14. To secure the investments of the City of Snyder with these three objectives in this order; safety, liquidity and yield.

GOALS AND OBJECTIVES

In summarizing this year's service levels to the community, the following should be noted by the City Council:

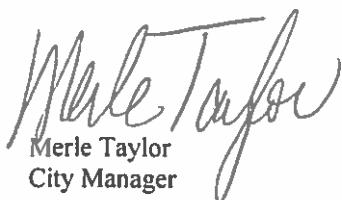
1. Continue to support extension of FM 1611 as a truck route around the central business district.
2. Continue regularly scheduled meetings with the heads of the Chamber of Commerce, School Boards, College Board, County Commissioner's Court, Hospital Board, and Appraisal District.
3. Continue the development of a long-range capital improvements program and completion of the Comprehensive Plan.
4. Continue seal coating of 200,000 square yards of city streets per year.
5. Continue financial support of the Senior Citizens Center with funding of approximately \$42,215.
6. Continue to support the Development Corporation of Snyder and Chamber of Commerce in marketing Snyder development.
7. Continue consolidation of municipal and county services to eliminate duplication of costs. (i.e. PD/Sheriff's office communication consolidation of 911).
8. Upgrade infrastructure for additional economic development.
9. Continue updates on mapping all water, sewer mains, valves, and streets for computer assisted graphics adaptation. (GIS)
10. Continue safety training and CPR certification for all employees.
11. Continue support of Federal designation for a four-lane divided highway between I-27 and I-20.
12. Continue utilization of Price Daniel inmates.
13. Continue financial support the STAR program.
14. Continue School Resource Officer Program with funding of approximately \$112,105.
15. Continue providing Civic Ready service for citizens.
16. Apply for Community Improvement Grants.
17. Completion of Phase III on Water Treatment Plant.
18. Lake J.B. Thomas nearing 35% capacity into CRMWD system.
19. Continue to offer incentives through sales tax and property tax abatements to property owners in Snyder.
20. Continue to promote Snyder for future growth and development

21. To begin implementation of the short term and long-term goals of the City of Snyder's comprehensive plan.
22. Continue to keep the public informed of ongoing events and information related to the daily operations of the City of Snyder through social media.
23. Continue contributing to the TIF Fund with ad valorem taxes collected in that district and promote development in that area.
24. Continue with the spring time clean up within the City of Snyder, assist in making Snyder and the downtown area a place that we can all be proud of. Seek grants that can be used to renovate and maintain the downtown area through Texas Downtown Association.
25. Completed phase I & II replacement of the cast iron water lines, complete constructed two new water towers. These projects were funded through the \$9,000,000 Certificate of Obligation that was issued in 2013.
26. Complete phase III of water line replacement of the cast iron lines.
27. Participate in a study with the U.S. Army Corp of Engineers in restoration of Deep Creek.
28. Entered into an agreement with Texas Department of Transportation to replace the bridge located at 26th St and Deep Creek.
29. Awarded the bid to Nobles Road Construction for the 37th St Rehabilitation project.
30. Entered into an agreement with Spectra Solar, LLC for solar plant located at 2661 Thompson Rd. An additional agreement with Spectra Solar, LLC at 1200 32nd St.
31. Entered into an agreement with Midwest Solar Power, LLC., located at 1600 McCowen St.
32. Agreement with West Texas Home and Garden (subsidiary of Sutherland's Building Supply) to purchase the old Walmart Building, renovate the building and open the new building supply store. A sales tax incentive was offered and accepted for 100% reimbursement of sales tax up to \$1,000,000 or twenty years.
33. Continue development of a security system for the City Hall Building

OBSERVATION

The overall financial position of the City of Snyder remains healthy. We have an eye to the future and are proactively preparing for known capital expenditures. We continue to support the pay-as-you-go philosophy for major capital projects and equipment replacement. We have sought to maintain a timely program of capital equipment rotation. The City has taken measured steps to ensure adequate reserve levels in all funds. My sincere appreciation to the Department Heads and their employees in assembling the information and data required for this year's 2018-2019 City Budget.

Respectively submitted,



Merle Taylor
City Manager

ORDINANCE NO. 2065

AN ORDINANCE MAKING
APPROPRIATION FOR THE SUPPORT TO
THE CITY GOVERNMENT FOR THE FISCAL
YEAR BEGINNING OCTOBER 1, 2018 AND
ENDING SEPTEMBER 30, 2019.

WHEREAS, The City Manager has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all city departments for the fiscal year beginning October 1, 2018 and ending September 30, 2019, which has been approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:

SECTION 1: THAT the sum of \$7,541,010 is hereby appropriated out of the General Fund for the payment of expenses of the city government hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
General Fund	\$ 7,541,010

SECTION 2: THAT the sum of \$501,405 is hereby appropriated out of the Special Revenue Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Motel Tax Fund	\$ 425,000
TIF	76,405
	<hr/>
	\$ 501,405

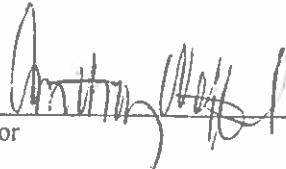
SECTION 3: THAT the sum of \$10,367,130 is hereby appropriated out of the Enterprise Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Water and Sewer	\$ 7,486,350
Sanitation	2,880,780
<hr/>	
Total Enterprise Fund	\$ 10,367,130

SECTION 4: THAT the sum of \$397,495 is hereby appropriated out of the Internal Service Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Central Garage Fund	\$ 397,495
<hr/>	
Total Internal Service Fund	\$ 397,495
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TOTAL BUDGET (Memo Only)	\$ 18,807,040

PASSED AND APPROVED by the City Council on first reading this 13th day of August, 2018.

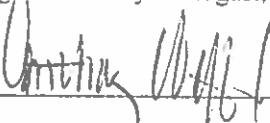


Mayor

ATTEST:

Shai Green
City Secretary

PASSED AND ADOPTED by the City Council on second reading this 27th day of August, 2018.



Mayor

ATTEST:

Shai Green
City Secretary

ORDINANCE NO. 2067

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF SNYDER, TEXAS, FOR THE YEAR 2018, APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; AND ASSESSING PENALTY AND INTEREST FOR THE NON-PAYMENT OF SUCH TAXES WITHIN THE TIME SET.

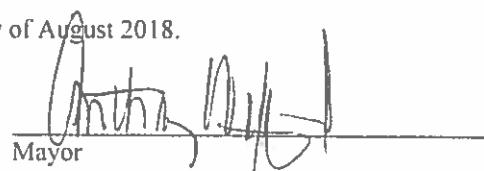
THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:

SECTION 1. THAT there shall be levied and assessed upon property subject to taxation within the City of Snyder, Texas, for the year 2018 the sum of \$4700 per One Hundred Dollars (\$100.00) valuation thereof, and the same shall be applied to the General Fund.

SECTION 2. THAT all ad valorem taxes shall be paid before the 1st day of February, 2019, and taxes not paid by that date shall be delinquent, and all persons or property owners failing to pay any taxes owing on or before its delinquent date shall be charged interest at the rate of one-half of one percent (1/2 of 1%) for each month or fraction thereof, and, in addition, shall be charged a penalty of one percent (1%) of the principal amount due for the first month or part of month, or such delinquency, and thereafter, in addition to interest a penalty of one percent (1%) of the principal amount due for each additional month or fraction thereof, provided that the aggregate penalties to be charged shall never exceed ten percent (10%) on the original principal amount and such penalties shall not bear interest.

This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 5.90 percent over the effective tax rate and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$26.20.

PASSED AND APPROVED on first reading this 27th day of August 2018.



Mayor

ATTEST:



Shai Green

City Secretary

PASSED AND ADOPTED on second reading this 10th day of September 2018.



Mayor

ATTEST:



Shai Green

City Secretary

2018-2019 BUDGET SUMMARY

GOVERNMENTAL FUNDS

	GENERAL	SPECIAL REVENUE	2018-2019 TOTAL	PRIOR YEARS TOTAL		
				BUDGETED 2017-2018	ACTUAL 2016-2017	ACTUAL 2015-2016
FUND BALANCE 10/01/17	7,001,232	110,712	7,111,944	7,114,944	8,282,854	8,392,373
Prior Year Adjustment					-	-
ESTIMATED RECEIPTS	7,541,010	501,405	8,042,415	7,508,295	7,410,944	7,429,027
PLUS:						
NON-CASH TRANSACTIONS	-	-	-	167,395	-	169,109
LESS:						
CASH TRANSACTIONS	-	-	-	-	-	-
RESERVED FUND BAL.	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE				14,790,634	15,693,798	15,990,509
PROPOSED EXPENDITURES	7,541,010	501,405	8,042,415	7,675,690	(8,581,854)	(7,707,655)
PRIOR YEAR ADJUSTMENT						
UNDESIGNATED FUND BALANCE 09/30	7,001,232	110,712	7,111,944	7,114,944	7,111,944	8,282,854
INCREASE/(DECREASE)	-	-	-	-	(1,170,910)	(109,519)

PROPRIETARY FUNDS

	ENTERPRISE	INTERNAL SERVICE	2018-2019 TOTAL	PRIOR YEARS TOTALS		
				BUDGETED 2017-2018	ACTUAL 2016-2017	ACTUAL 2015-2016
CASH & CASH EQUIVALENTS B-O-Y	565,646	-	565,646	1,113,255	1,757,457	4,998,143
Cash Flows from Operating Activities	2,733,095	181,620	2,914,715	2,549,282	2,027,241	2,408,727
Cash Flows from Interfund Loans	(120,271)	-	(120,271)	(16,618)	(550,492)	745,970
Cash flows from Capital Activities	(2,259,579)	-	(2,259,579)	(3,106,273)	(2,145,402)	(6,733,260)
Cash flows from Investing Activities	35,000	-	35,000	26,000	24,451	337,877
Net Increase or (Decrease) in Cash	388,245	181,620	569,865	(547,609)	(644,202)	(3,240,686)
CASH & CASH EQUIVALENTS E-O-Y	953,891	181,620	1,135,511	565,646	1,113,255	1,757,457

CITY OF SNYDER, TEXAS
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUNDS TYPES

2018-2019 BUDGET

	Governmental Fund Types		Totals
	General	Special Revenue	Proposed 2018-2019 Budget
Revenues:			
Taxes	5,339,160	501,405	5,840,565
Licenses and Permits	70,940	-	70,940
Intergovernmental	161,970	-	161,970
Charges for Services	1,498,890	-	1,498,890
Fines and Forfeitures	170,000	-	170,000
Interest	90,000	-	90,000
Miscellaneous	199,050	-	199,050
Total Revenues	7,530,010	501,405	8,031,415
Expenditures:			
General Government	1,943,715	+	1,943,715
Public Safety	4,397,610	-	4,397,610
Public Works	1,199,685	-	1,199,685
Culture and Recreation	-	425,000	425,000
Tax Increment Financing	-	76,405	76,405
Total Expenditures	7,541,010	501,405	8,042,415
Excess (Deficiency) of Revenues over Expenditures	(11,000)	-	(11,000)
Other Financing Sources (Uses):			
Sale of Fixed Assets	6,000	-	6,000
Proceeds fro Insurance	5,000	-	5,000
Proceeds from Cert. of Oblig.	-	-	-
Transfers from Reserve	-	-	167,395
Excess (Deficiency) of Rev. & Other Sources over Expenditures	-	-	167,395
Fund Balance B-O-Y	7,001,232	110,712	7,111,944
Plus depreciation	-	-	-
Changes in inventory	-	-	-
Changes in accounting prin.	-	-	-
Fund Balance E-O-Y	7,001,232	110,712	7,111,944

CITY OF SNYDER, TEXAS
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUNDS TYPES

PRIOR YEAR TOTALS

	Budgeted 2017-2018	Actual 2016-2017	Actual 2015-2016	Actual 2014-2015
Revenues:				
Taxes	5,512,605	5,597,130	5,454,711	6,112,519
Licenses and Permits	57,370	74,102	36,967	144,454
Intergovernmental	134,360	131,150	134,256	142,942
Charges for Services	1,475,695	1,220,123	1,332,617	1,298,720
Fines and Forfeitures	156,000	149,967	158,744	143,898
Interest	59,215	61,524	44,837	49,732
Contributions & Donations	-	-	-	23,000
Miscellaneous	113,050	80,497	266,895	137,011
Total Revenues	7,508,295	7,314,493	7,429,027	8,052,276
Expenditures:				
General Government	1,951,010	2,373,391	2,220,936	2,420,211
Public Safety	4,041,770	3,828,955	3,978,895	3,913,303
Public Works	1,252,050	1,969,597	1,151,916	1,156,789
Culture and Recreation	365,000	409,911	355,908	438,425
Tax Increment Financing	65,860	-	-	-
Total Expenditures	7,675,690	8,581,854	7,707,655	7,928,728
Excess (Deficiency) of Revenues over Expenditures	(167,395)	(1,267,361)	(278,628)	123,548
Other Financing Sources (Uses):				
Sale of Fixed Assets	-	35,000	-	-
Proceeds from Insurance	-	61,451	169,109	9,408
Transfer from Reserve	167,395	-	-	-
Excess (Deficiency) of Rev. & Other Sources over Expenditures	-	(1,170,910)	(109,519)	132,956
Fund Balance B-O-Y	7,111,944	8,282,854	8,392,373	8,259,417
Prior year adjustment	-	-	-	-
Plus depreciation	-	-	-	-
Changes in inventory	-	-	-	-
Changes in accounting prin.	-	+	-	-
Fund Balance E-O-Y	7,111,944	7,111,944	8,282,854	8,392,373

CITY OF SNYDER, TX
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

2018-2019 BUDGET

	Proprietary Fund Types		Totals
	Enterprise	Internal Service	Proposed 2018-2019 Budget
Operating Revenues:			
Billings to Departments	-	397,495	397,495
Water Sales	5,110,000	-	5,110,000
Sewer Charges	1,620,000	-	1,620,000
Sanitation Charges	1,950,000	-	1,950,000
Landfill Gate Fees	800,000	-	800,000
Billings & Collections for Sanitation	449,670	-	449,670
Water & Sewer Taps	35,000	-	35,000
Plumbing Permits & Inspc.	8,400	-	8,400
Miscellaneous	66,250	119,560	185,810
Roll-off Containers	25,000	-	25,000
Total Oper. Revenues	10,064,320	517,055	10,581,375
Operating Expenses:			
Personnel Services	2,143,430	70,100	2,213,530
Supplies	638,135	224,200	862,335
Maintenance	581,325	7,535	588,860
Services	3,843,125	31,420	3,874,545
Sundry Charges	150,410	2,180	152,590
Depreciation	2,582,480	62,060	2,644,540
Total Oper. Expenses	9,938,905	397,495	10,336,400
Operating Income or (Loss)	125,415	119,560	244,975
Non-Oper. Revenues/(Expenses):			
Interest Income	35,000	-	35,000
Gain (Loss) on Sale of Asset	200,000	-	200,000
Amortized Issuance Cost	-	-	-
Debt Service	(446,550)	-	(446,550)
Total Non-Oper.	(211,550)	-	(211,550)
Net Income (Loss)	(86,135)	119,560	33,425
Add Depre. trans. to contr. cap.	-	-	-
Working Capital B-O-Y	347,861	-	2,299,342
Net increase (decrease) in cash	388,245	-	(300,795)
Working Capital E-O-Y	736,106	-	1,998,547

CITY OF SNYDER, TEXAS
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

PRIOR YEAR'S TOTALS

	Proprietary Fund Types			
	Budgeted 2017-2018	Actual 2016-2017	Actual 2015-2016	Actual 2014-2015
Operating Revenues:				
Billings to Departments	314,270	384,258	369,732	359,920
Water Sales	5,000,000	5,109,466	4,942,602	4,529,699
Sewer Charges	1,595,000	1,592,854	1,503,102	1,531,824
Sanitation Charges	1,950,000	1,885,312	1,930,374	1,956,047
Landfill Gate Fees	925,000	790,965	801,751	820,655
Billings & Collections for Sanita	450,205	351,560	374,948	363,221
Water & Sewer Taps	30,000	38,821	11,425	28,575
Plumbing Permits & Inspc.	15,500	8,260	17,427	14,981
Miscellaneous	46,150	98,017	100,743	135,688
Roll-off Containers	25,000	-	-	-
Total Oper. Revenues	10,351,125	10,259,513	10,052,104	9,740,610
Operating Expenses:				
Personnel Services	2,224,730	2,302,516	2,193,967	2,025,211
Supplies	797,345	860,276	988,119	932,431
Maintenance	665,520	622,494	793,868	822,376
Services	3,903,235	3,574,306	3,841,612	3,772,845
Sundry Charges	140,630	213,122	117,864	120,062
Depreciation	3,037,090	6,083	2,422,465	2,184,544
Non Capitalized Equipment	-	2,705,349	5,469	294
Total Oper. Expenses	10,768,550	10,284,146	10,363,364	9,857,763
Operating Income or (Loss)	(417,425)	(24,633)	(311,260)	(117,153)
Non-Oper. Revenues/(Expenses):				
Interest Income	26,000	38,125	47,092	60,969
Gain (Loss) on Sale of Asset	200,000	56,700	147,300	185,000
Proceeds from Insurance	-	81,162	44,442	-
Amortized Issuance Cost	-	-	-	-
Debt Service	(446,550)	(465,003)	(484,479)	(500,505)
Total Non-Oper.	(220,550)	(289,016)	(245,645)	(254,536)
Capital Grant Contributions	-	23,393	516,708	23,740
Net Income (Loss)	(637,975)	(290,256)	(40,197)	(347,949)
Total Net Position - beginning	12,836,883	13,127,139	13,167,336	14,410,001
Prior period adjustment	-	-	-	(894,716)
Total Net Position - ending	12,198,908	12,836,883	13,127,139	13,167,336

Snyder is named for merchant and buffalo hunter William Henry (Pete) Snyder, who built a trading post on Deep Creek in 1878. It soon drew fellow hunters and a small settlement grew up around the post. The nature of those early dwelling, mostly constructed of buffalo hide and tree branches, led to the communities first, if unofficial, name of "Hide Town".

**GENERAL FUND
NARRATIVE
FISCAL YEAR 2018-2019**

Sales tax revenues are projected to increase by 4.55% for FY 2018-19 and current Ad Valorem tax collections are anticipated to be \$151,015 more than last year due to an increase in the tax levy with the adopted property rate of .4700 per \$100.00. Franchise taxes will decrease by \$4,000 or .53%. The increase in budgeted revenue for the FY 2018-19 is due primarily to the increase in ad valorem tax and sales tax received. This is a result of the local economy and an increase in property tax. Administrative fees will decrease 3.11% due to a decrease in expenses in the enterprise fund.

The City had an increase in property valuations creating an effective rate of .4438. The ad valorem rate of .4700 was adopted to fund the expenditures budgeted for 2018-19 (see graph on page 8 for history of tax rates).

Anticipated revenues for the General Fund total \$7,541,010 an increase of \$296,180 or 4.09% more than the preceding year's budget (see graph on page 9). The amount of revenues from various sources and the change from last year are shown in the following tabulation:

Revenue Source	Amount	Percent of Total	Increase/(Decrease) from FY 2018
Taxes	\$ 5,339,160	70.80%	\$ 257,415
Licenses & Permits	70,940	0.94%	13,570
Intergovernmental	161,970	2.15%	27,610
Charges for Services	1,498,890	19.88%	23,195
Fines & Forfeitures	170,000	2.25%	14,000
Interest	90,000	1.19%	30,785
Miscellaneous	210,050	2.79%	97,000
Transfer from Reserve	-		(167,395)
 Total	 \$ <u>7,541,010</u>	 <u>100.00%</u>	 <u>\$ 296,180</u>

Ad valorem taxes, both current and delinquent, are expected to produce 30.14% of the General Fund revenues for FY 2019 as compared to 29.29% of the budgeted revenues for FY 2018, (refer to graph page 9). Sales tax revenues which amounted to 30.50% of the total for FY 2019 have increased by 4.55% (see graph on page 11) for FY 2019. Franchise and Liquor taxes make up the remaining 10.16% of taxes.

The city's property tax is levied each October 1, on 100 percent of assessed value listed for all real and personal property (business property) located in the City. Assessed values are established by the Scurry County Appraisal District and certified by the Board of Review. Total appraised value for the City of Snyder for FY 2018 is \$550,365,435 an increase of \$5,514,688 (1.01%) from FY 2018.

The City is permitted by Article II, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general governmental services including the payment of principal and interest on general obligation long-term debt. Taxes are due by January 31, following the October 1 tax levy date.

Beginning in 1982, the Appraisal District is required under the Property Tax Code to assess all property within the Appraisal District based on 100 percent of its appraised market value and is prohibited for applying any assessment ratios. The value of property within the Appraisal District must be reviewed every four years; however, the City may at its own expense, require annual reviews of appraised values. The City may challenge appraised values established by the Appraisal District through various appeals and if necessary, legal action. Under this legislation, the City continues to set tax rates on City property. However, if the tax rate, excluding tax rates on bonds and other contractual obligations, adjusted for new improvements, exceeds the rollback rate, qualified voters of the City may petition for an election to determine whether to limit the tax rate to the rollback rate. The rollback tax rate calculated by the County Tax Assessor/Collector is .4811 per \$100 of assessed valuation.

Expenditures for the General Fund total \$7,541,010 for FY 2019, an increase of 4.09% from FY 2018, (see graph page 10). Changes in levels of expenditures for major functions of the City over the preceding year are shown in the following tabulation:

Function	Current	Percent of Total	Increase/(Decrease) From FY 2018
General Government	\$ 1,943,715	25.78%	\$ (7,295)
Public Safety	4,397,610	58.32%	355,840
Public Works	1,199,685	15.91%	(52,365)
Total	\$ <u>7,541,010</u>	<u>100.00%</u>	\$ <u>296,180</u>

The major functions and their percentage of the total General Fund expenditures are shown in the pie-chart, page 12.

General Government budgeted expenditures have decreased by .37% from last year. Personnel decreased 5.39% due to eliminating an inspector in planning and zoning and changing a full-time position to part time and a decrease in the 2019 Municipal contribution rate to TMRS. A decrease is budgeted in supplies of 4.53%. Maintenance increased by 9.25%, capital outlay by 213.74%, services by 3.67%, and sundry charges by 97.48%.

Public Safety budgeted expenditures increased by 8.80%. Personnel decreased by 1.37% due to positions open in police department beginning at entry level 1 and removing a laborer's position in animal control. Supplies decreased by 5.69%, maintenance by 3.30%, and sundry charges by 4.70%, services by 5.24%. Capital outlay increased by 317.90% due mainly to the purchase of a new fire truck.

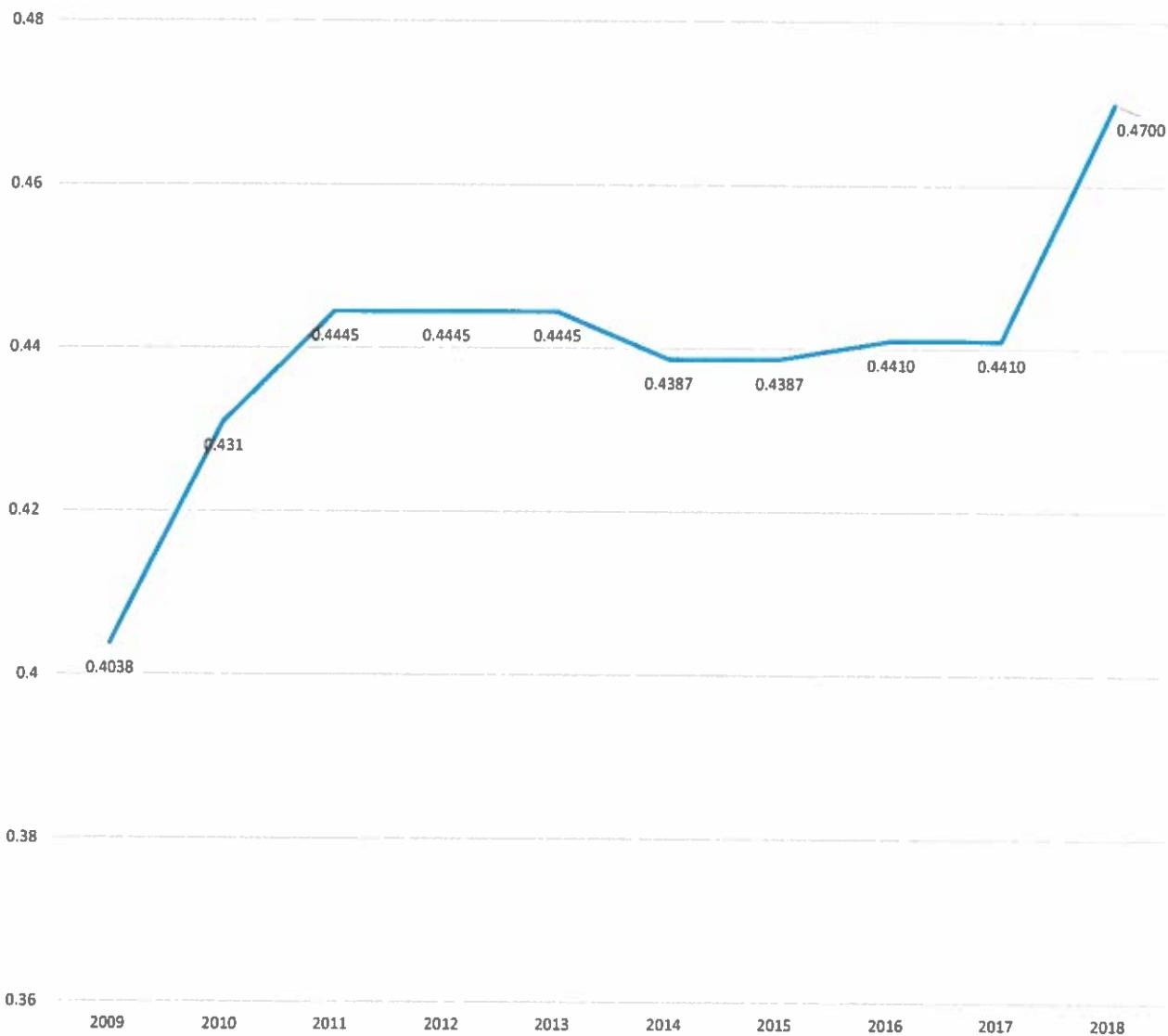
Public Works (street department) budgeted expenditures decreased by 4.18%. Personnel increased by 2.65% due to a 2.00% cost of living adjustment. Supplies decreased by 1.74%, maintenance by 53.28%, and services by 9.54%. Sundry charges increased by 17.40% and capital outlay increased by 99.81% due to the purchase of a water truck.

The budgeted Undesignated Fund Balance at the end of FY 2019 is expected to reflect no change from the FY 2018 balance. The relationship between annual actual expenditures and undesignated fund balance for the ten-year period FY 2009 – FY 2018 can be viewed on the graph on page 14. It is apparent from the graph that the relationship between expenditures and designated fund balances has held relatively stable in the past three years.

The Capital Improvement Plan (CIP), pages 159, sets out the schedule of capital expenses for the five-year period which includes FY 2019. Capital expenditures for 2019 are \$799,600 as compared to \$151,300 for the previous fiscal year. Local economic conditions including an increase in both ad valorem taxes and sales tax are a key factor in the increase in capital. The expenditures for capital improvements are found in all departmental budgets.

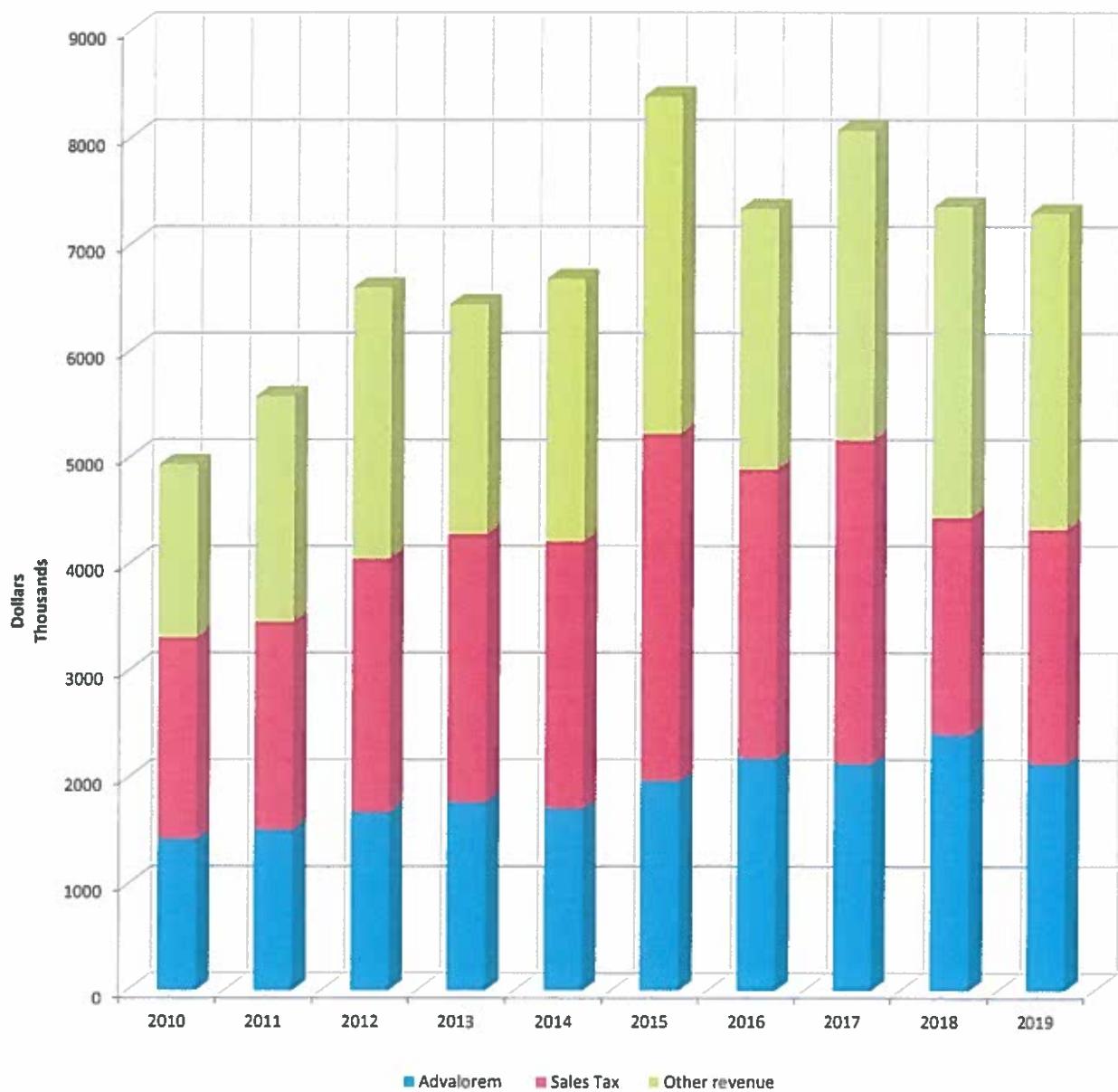
The City Council established a Tax Increment Financing Zone in November 2013 – promoting the development of a certain contiguous area within its jurisdiction and ETJ by the creation of a reinvestment zone. Sixty-five percent (65%) of the property taxes from this district go in to the TIF Fund.

Advalorem Tax Rate 10 year history



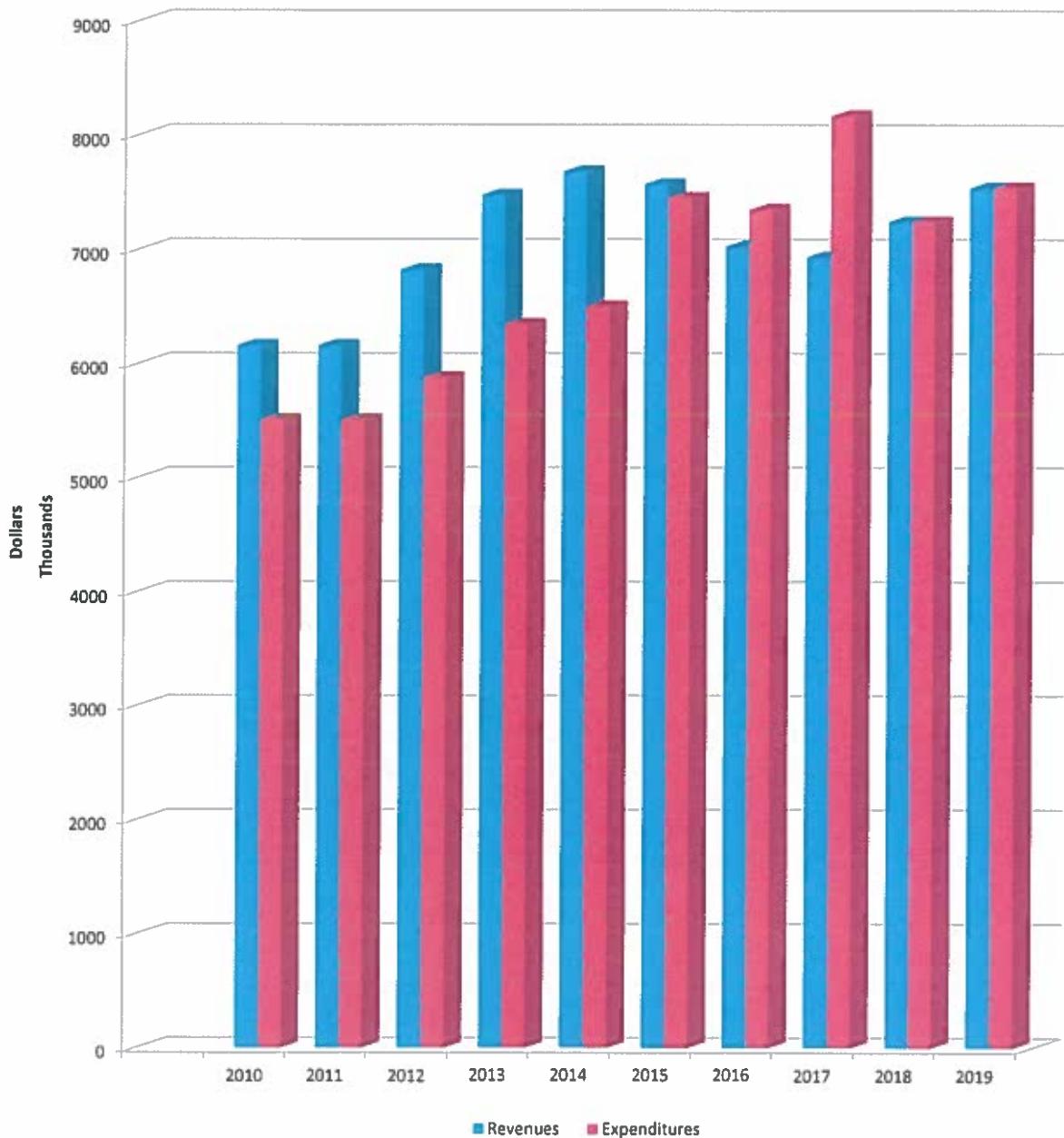
This chart displays the tax rate for the past ten years for the City of Snyder from .4038 per \$100 of assessed value in 2009 to .4700 per \$100 of assessed value in 2018. This is a .0662 increase which would equal to an increase of \$66.20 increase on a home valued at \$100,000 over a period of ten years.

General Fund
Ad Valorem, Sales Tax, Other Revenue
Fiscal Year 2018-2019



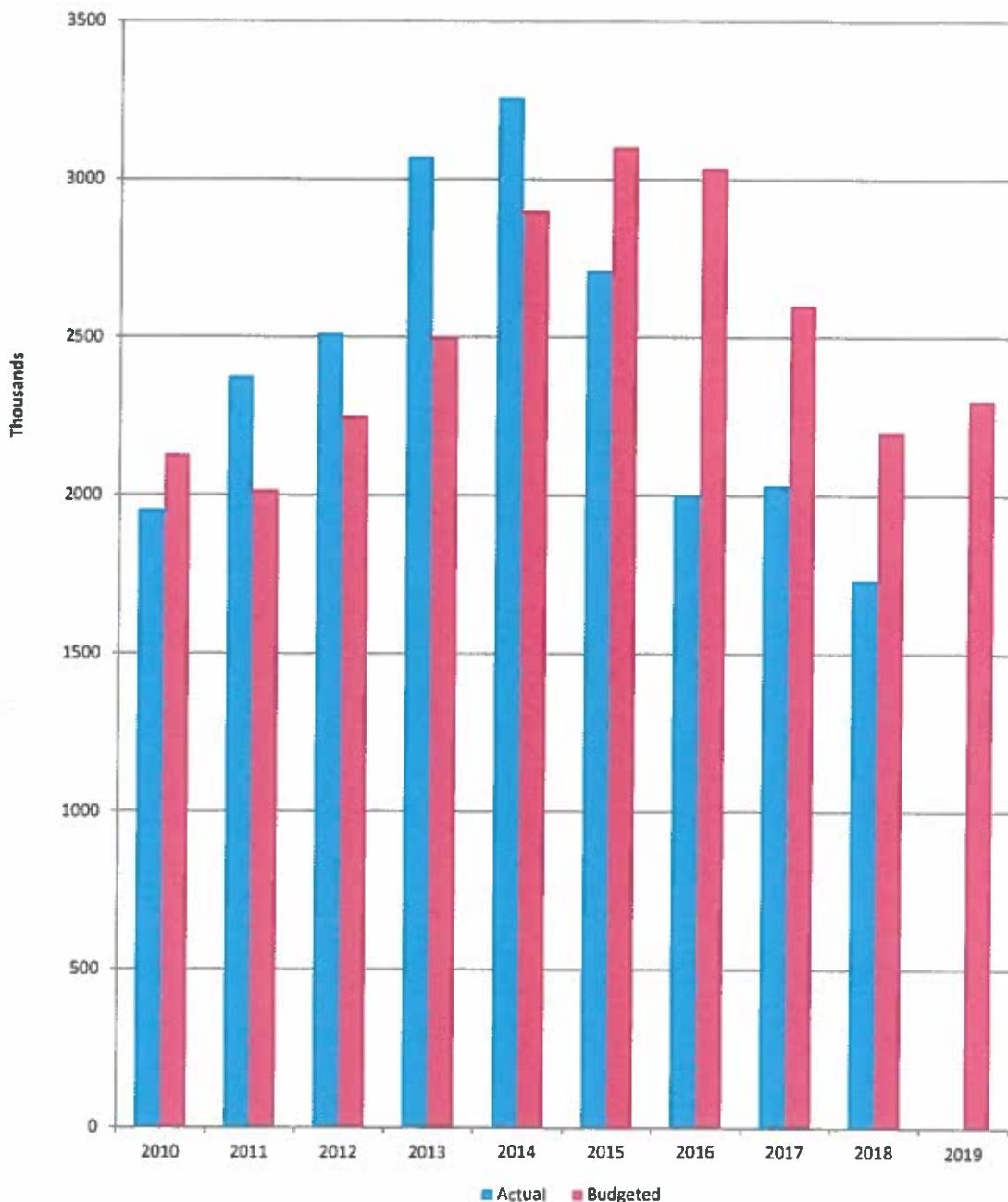
Description: This graph shows the relationship between actual Ad Valorem Taxes and Sales Tax to Total Revenue in the General Fund for the period Fiscal Year 2010 to Fiscal Year 2017, and the budgeted amount for Fiscal Years 2018 & 2019.

**General Fund
Revenues & Expenditures
Fiscal Year 2018-2019**



Description: This graph shows the actual General Fund Revenues and Expenditures for Fiscal Year 2010 to Fiscal Year 2017 and budgeted revenue and expenditures for Fiscal Year 2018 & 2019.

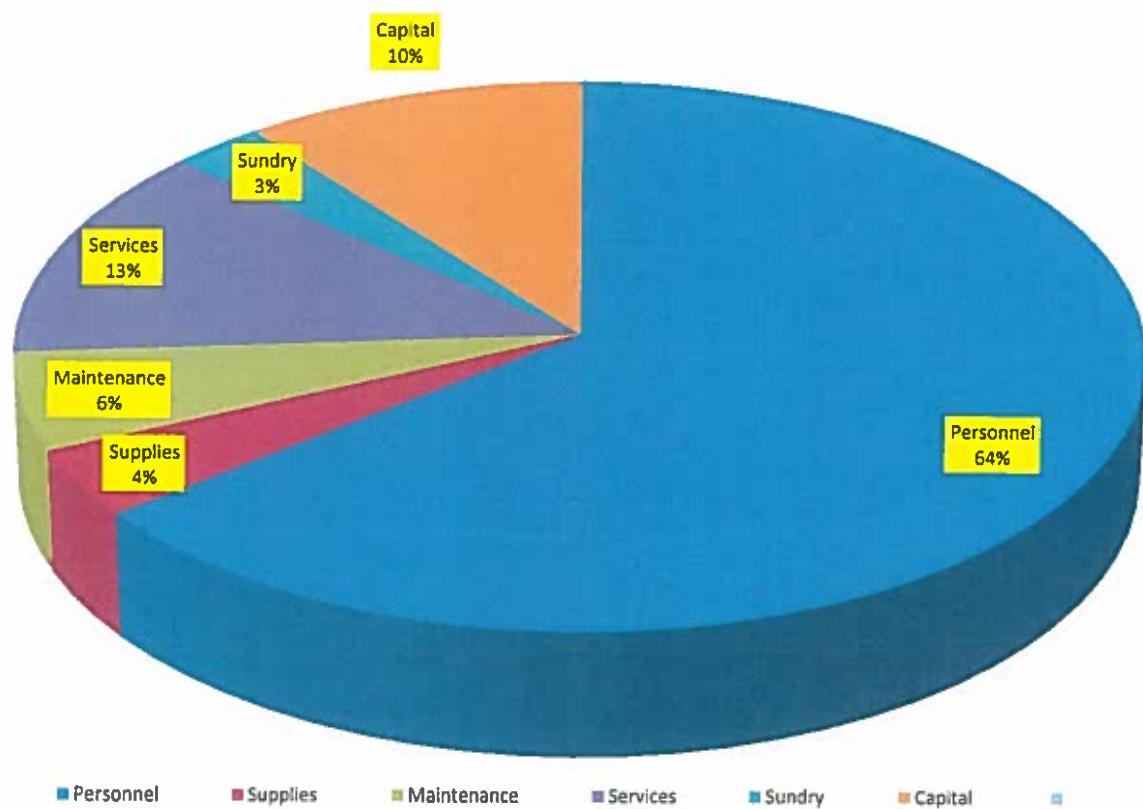
Sales Tax Revenue 10 year history



Description: This graph shows the Actual Sales Tax Received compared to the Budgeted Sales Tax for Fiscal Years 2010 through 2017 and Budgeted Sales Tax for Fiscal Years 2018 and 2019. Sales tax recorded in 2018 is through August. A substantial increase from 2011 through 2014. Sales taxes have decreased from 2015 forward, a result of the decline in the oil industry in our local area. Budgeted amount for 2019 anticipates an increase, due to changes in our local economy.

General Fund Expenditures

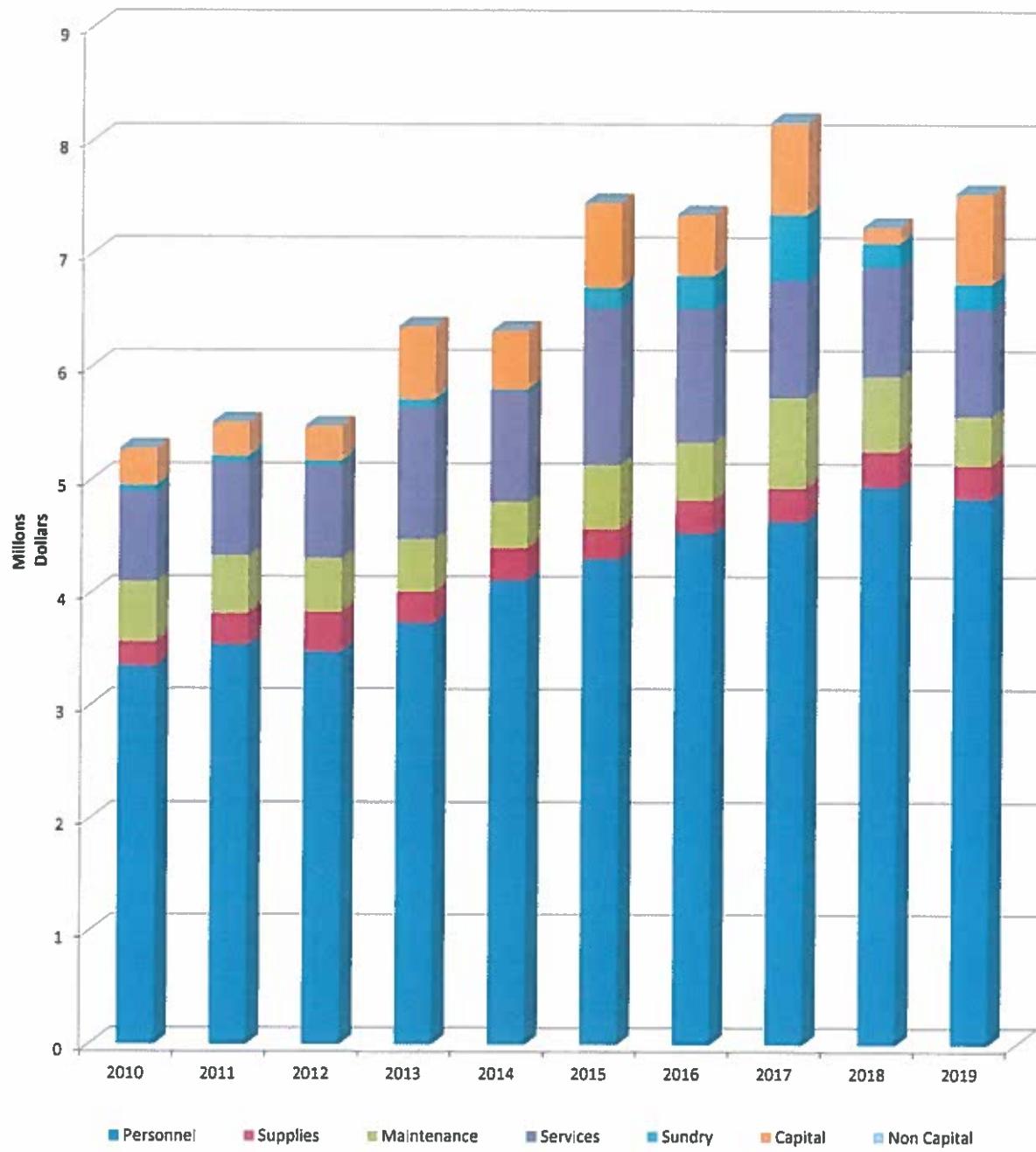
Fiscal Year 2018 - 2019



Description: This pie chart visually shows the percentage of General Fund Expenditures allocated to the various major categories for the budget for Fiscal Year 2019.

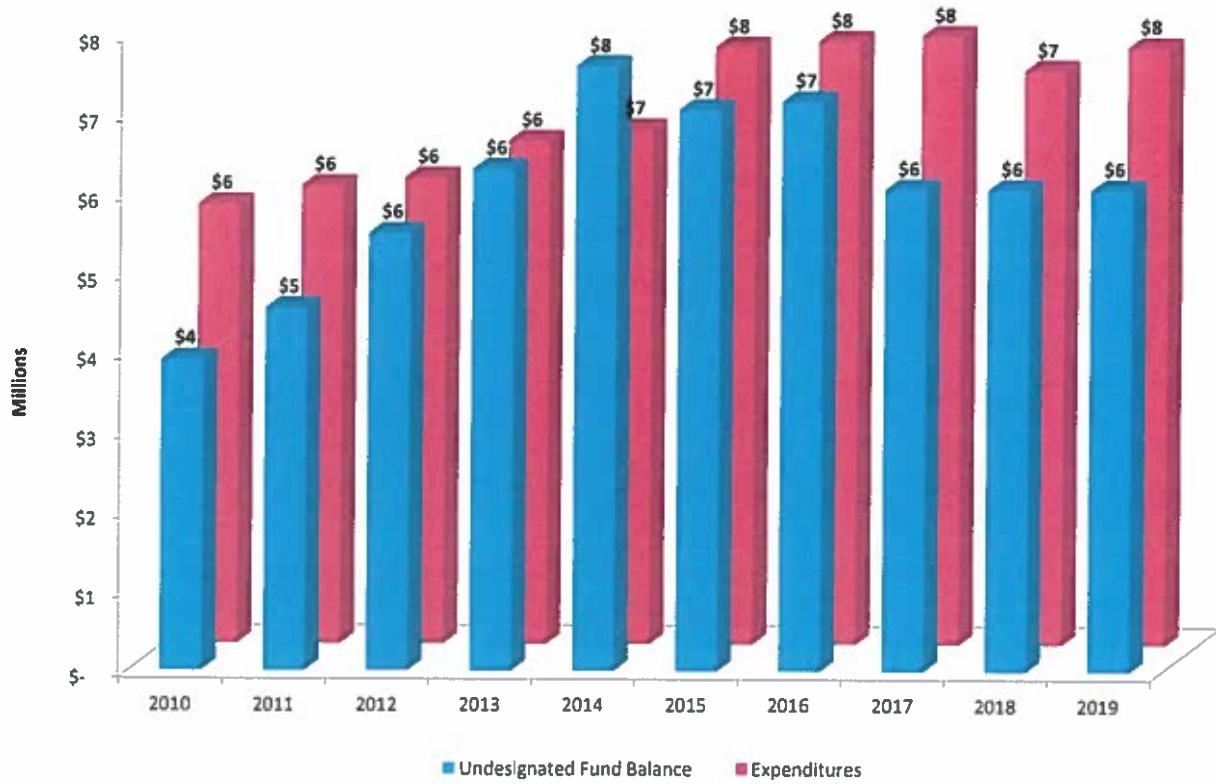
General Fund Expenditures

Fiscal Years 2010-2019



Description: This graph shows a visual comparison of actual expenditure allocations for Fiscal Years 2010 through 2017 and budgeted allocations for Fiscal Years 2018 and 2019.

General Fund
Undesignated Fund Balance/Expenditures
Fiscal Years 2010 - 2019



Description: This graph shows the relationship between actual General Fund Expenditures and Undesignated Fund Balance at year's end for the Fiscal Years 2010 to Fiscal Year 2017, and the budgeted for Fiscal Years 2018 and 2019.

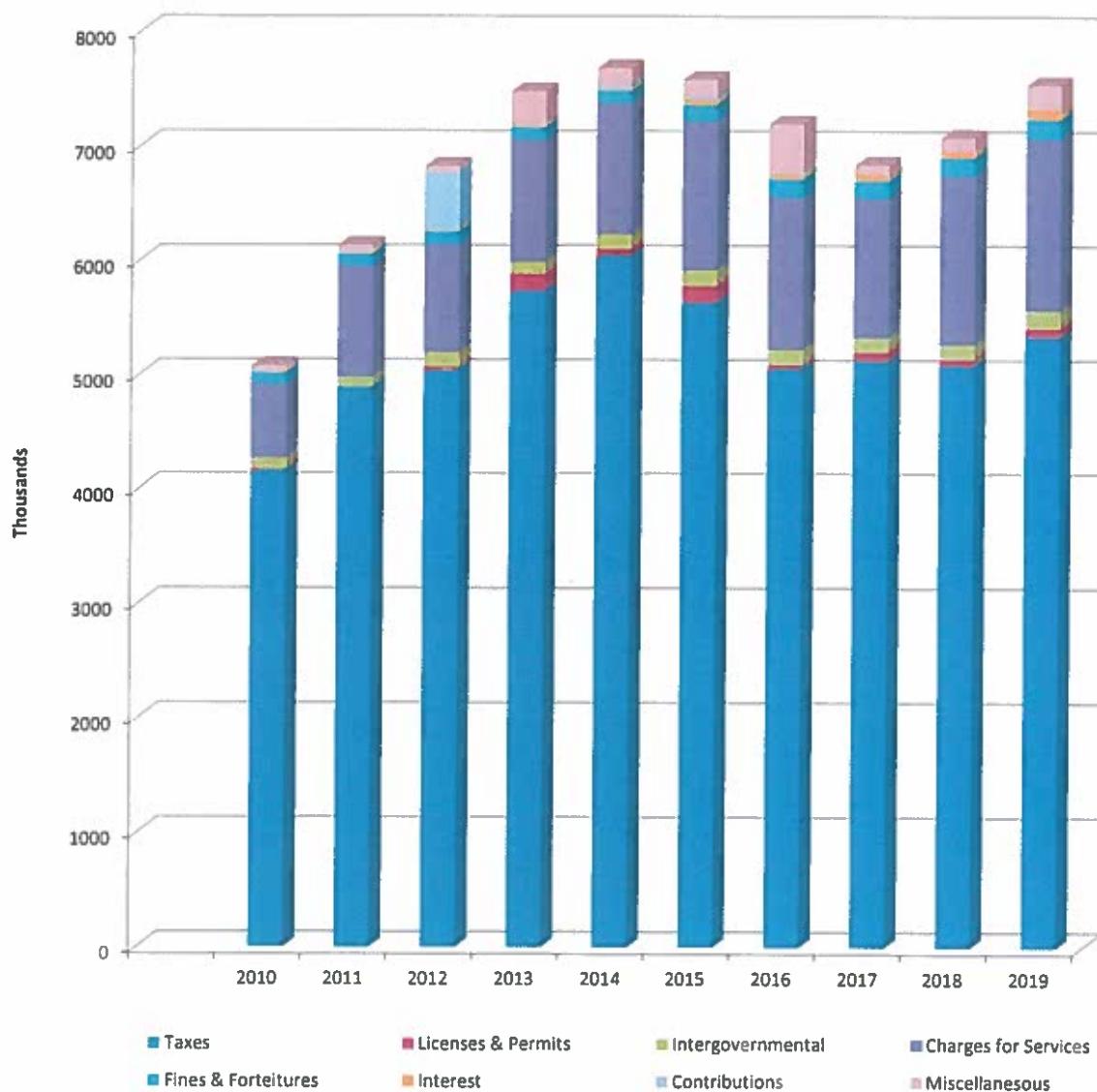
CITY OF SNYDER, TEXAS
GENERAL FUND

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE/WORKING CAPITAL

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Revenues:				
Taxes	5,054,318	5,124,039	5,081,745	5,339,160
Licenses and Permits	36,967	74,102	57,370	70,940
Intergovernmental	134,257	131,150	134,360	161,970
Charges for Services	1,332,617	1,215,182	1,475,695	1,498,890
Fines and Forfeitures	158,744	154,907	156,000	170,000
Interest	44,837	61,524	59,215	90,000
Miscellaneous	266,895	80,497	113,050	199,050
Total Revenues	7,028,635	6,841,401	7,077,435	7,530,010
Expenditures:				
Personnel	4,531,110	4,636,359	4,942,405	4,837,840
Supplies	288,803	292,421	311,980	297,390
Maintenance	517,729	806,967	667,820	434,535
Services	1,180,943	1,037,840	974,690	952,380
Sundry Charges	289,692	574,455	200,935	218,115
Capital Outlay	542,956	811,908	147,000	799,750
Non Capitalized Equipment	514	11,995	-	1,000
Total Expenditures	7,351,747	8,171,942	7,244,830	7,541,010
Excess (Deficiency) of Rev. over Exp.	(323,112)	(1,330,541)	(167,395)	(11,000)
Other Financing Sources (Uses):				
Sale of Assets	-	35,000	-	6,000
Proceeds from Insurance	169,109	61,451	-	5,000
Transfers in	-	-	-	-
Transfer from reserves	-	-	167,395	-
Excess (Deficiency) of Rev. & Other Sources over Expenditures	(154,004)	(1,234,090)	-	-
Fund Balance at B-O-Y	\$ 8,389,325	\$ 8,235,322	\$ 7,001,232	\$ 7,001,232
Prior year adjustment	-	-	-	-
Reserve for economic development	-	-	-	-
Fund Balance at E-O-Y	\$ 8,235,322	\$ 7,001,232	\$ 7,001,232	\$ 7,001,232

**General Fund
Revenues
Fiscal Years 2010 - 2019**



Description: This graph displays actual revenue received for Taxes, Licenses and Permits, Intergovernmental, Charges for Services, Fines & Forfeitures, and Miscellaneous Revenues for the Period Fiscal Year 2010 to Fiscal Year 2017, and budgeted amounts for FY 2018 & 2019.

CITY OF SNYDER, TEXAS
GENERAL FUND

STATEMENT OF REVENUES

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Taxes:				
Sales Taxes	2,710,301	2,031,217	2,200,000	2,300,000
Ad valorem Taxes	2,134,364	2,335,126	2,122,145	2,273,160
Franchise Taxes	778,439	745,505	750,000	746,000
Liquor Taxes	11,461	12,191	9,600	20,000
Total Taxes	5,634,565	5,124,039	5,081,745	5,339,160
Licenses and Permits	144,454	74,102	57,370	70,940
Intergovernmental:				
Emergency Mgm. Program Grant	25,737	32,004	34,315	33,000
LEOSE - Fire	659	683	660	680
Snyder Public Schools Resource Officers	81,450	82,500	82,500	112,105
Grant Proceeds - TCF	17,500	-	-	-
LEOSE- Police	1,858	1,919	2,015	2,015
Juvenile Case Manager Fee	9,483	9,783	10,500	9,800
Texas Seat Belt	-	4,261	4,370	4,370
Bullet Proof Vest Program	6,255	-	-	-
Homeland Security	-	-	-	-
Drug Enforcement	-	-	-	-
Total Intergovernmental	142,942	131,150	134,360	161,970
Charges for Services:				
Administrative Fees	1,220,364	1,141,398	1,460,395	1,415,030
Municipal Court Fees	70,832	57,438	3,600	61,860
Billings for Emergency Services	1,810	9,350	5,500	15,000
Credit Card Fees	5,714	6,996	6,200	7,000
Total Charges for Services	1,298,720	1,215,182	1,475,695	1,498,890
Fines & Forfeitures	143,898	154,907	156,000	170,000
Miscellaneous:				
Interest	49,732	61,524	59,215	90,000
Miscellaneous	160,011	80,497	113,050	199,050
Proceeds from Insurance	9,408	61,451	-	5,000
Gain/Loss on Sale of Asset	-	35,000	-	6,000
Total Miscellaneous	219,151	238,472	172,265	300,050
Other Financing Sources (Uses):				
Transfer from reserve	-	-	167,395	-
Total Revenues	\$ 7,583,730	\$ 6,937,852	\$ 7,244,830	\$ 7,541,010

**CITY OF SNYDER, TEXAS
GENERAL FUND**

DESCRIPTION OF REVENUES

2018-2019 BUDGET

TAXES

Sales Tax	\$2,300,000
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The sales tax revenue received by the city is the result of both retail and certain industrial purchases. Major exemptions from sales tax include food, drugs, services, and equipment or materials used in manufacturing or agricultural procedures. Sales tax revenues are collected by the State Comptroller of Public Accounts and remitted to each city levying the tax on a monthly basis. At the close of each month, the state distributes all available funds specifically deposited to the credit of each city. The Comptroller deducts 2 percent for administration from the collections deposited.

Ad Valorem Taxes

Current Taxes	\$2,179,540
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Current taxes refers to ad valorem, or property taxes which are due during the current fiscal year, as opposed to the taxes due last year. Property taxes are assessed upon property or real estate, buildings, and for business on their equipment and inventory. The City, however, exempts some of the value on residential property.

Property valuations are established by the Scurry County Appraisal District and given to the City Council from which the tax rate is set. Taxes due on October 1st of each year become delinquent or past due on February 1st. Generally, the City can expect to collect about 94% of the taxes due.

Delinquent Taxes	\$ 47,320
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Delinquent taxes are those property or ad valorem taxes which were due in prior years. The City, through the Scurry County Tax Collector's Office attempts to collect delinquent taxes.

Penalty & Interest	\$ 42,000
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Property taxes which are paid after they become delinquent are assessed penalties and interest. Generally speaking, the penalty is 1% of principal due for the first month, plus 1% for each additional month delinquent, to a maximum of 10%.

Interest is assessed at $\frac{1}{2}$ of 1% for each month or portion of month the tax remains delinquent.

Tax Certificate	\$ 700
------------------------	---------------

Business and Personal Property	\$ 2,300
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Overages/Variances	\$ 1,300
Franchise Tax	\$ 746,000
<p>Franchise tax payments are made to the City by TXU Electric Delivery, Big Country Electric, Atmos Energy, Cebridge Cable, Southwestern Bell, West Texas State Bank, American State Bank and Snyder National Bank based upon a percentage of gross receipts and paid in return for using city streets, alleys or easements for service limits.</p>	
Liquor Tax	\$ 20,000
<p>50% of the face value of all facets of the Texas Alcohol and Beverage Commission issued permits.</p>	
TOTAL TAXES	
	\$ 5,339,160

LICENSES & PERMITS

Building Permits	\$ 8,200
<p>Buildings which undergo structural alterations or new construction require a building permit. Permit fees are: \$40.00 minimum up to 500 square feet, \$.10 per square foot thereafter to a maximum of \$50,000.00</p>	
Electrical Permits	\$ 6,400
<p>Electrical permits are required for alterations, remodeling, repairs, additions, or new construction. Fees vary, and are based upon building type and wiring complications.</p>	
Dog License	\$ 300
<p>The City charges \$2.00 per license.</p>	
Pound Fee	\$ 6,500
<p>Pound fee is \$5.00 for reclaimed animals.</p>	
Peddler's Fee	\$ 2,800
<p>The City's fee for each peddler's license is \$75.00.</p>	
Miscellaneous Fees	\$ 400
<p>Zone changes, variance cases, special use permits, dump truck fees.</p>	
Demolition Fees	\$ 5,000
<p>The City's fee for demolition.</p>	
Beer & Wine Permit & License	\$ 1,450
<p>The City's permit fee for the sale of beer and wine.</p>	

Package Store Permit	\$	940
The City's permit fee for the sale of alcoholic beverages.		
Carnival Permit	\$	200
The City's permit fee for the operation of a carnival.		
Fire Inspection Service Fee	\$	1,500
The City's permit fee for annual inspections of specified commercial and residential facilities.		
Mixed Beverage Permit	\$	2,250
The City's permit for the sale of mixed beverages.		
Game Room Permit and Fees	\$	35,000
The City's permit for operation of a game room.		
<hr/>		
	TOTAL LICENSES AND PERMITS	\$ 70,940

INTERGOVERNMENTAL

Emergency Management Grant	\$	33,000
Texas Seatbelt Grant	\$	4,370
SISD Special Resource Officer	\$	112,105
Juvenile Case Manager Fee	\$	9,800
LEOSE – Police	\$	2,015
LEOSE – Fire Department	\$	680
<hr/>		
	TOTAL INTERGOVERNMENTAL	\$ 161,970

CHARGES FOR SERVICES

Administrative Fees

The Enterprise Fund is charged a fee for administrative and accounting services provided by the General Fund.	\$ 1,415,030
The Municipal Court is allowed to charge an administrative fee for teen court, safe driving courses, and deferrals.	\$ 3,000
Billings for Emergency Services	\$ 15,000
The Fire Department is allowed to charge insurance companies for	

vehicle fires, wash-down at a wreck, extrication, commercial structure fire, mobile home fire, hazardous material, special rescue, and 1st responder.

Court Costs	\$ 58,860
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Fees are established by the State and the City retains 10% of the fees prior to remittance to the state.

Credit Card Fees	\$ 7,000
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TOTAL CHARGES FOR SERVICES	\$ 1,498,890
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FINES & FORFEITURES

Municipal Court	\$ 165,000
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Collections through the assessment of fines for traffic violations and city ordinance violations.

Building Security Fee	\$ 5,000
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TOTAL FINES & FORFEITURES	\$ 170,000
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MISCELLANEOUS

Interest Income	\$ 90,000
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Includes interest earnings on city deposits.

Other	\$ 199,050
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Includes gain/loss on sale of equipment.

TOTAL MISCELLANEOUS	\$ 289,050
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<u>CHARGES FOR SERVICES</u>	\$ 11,000
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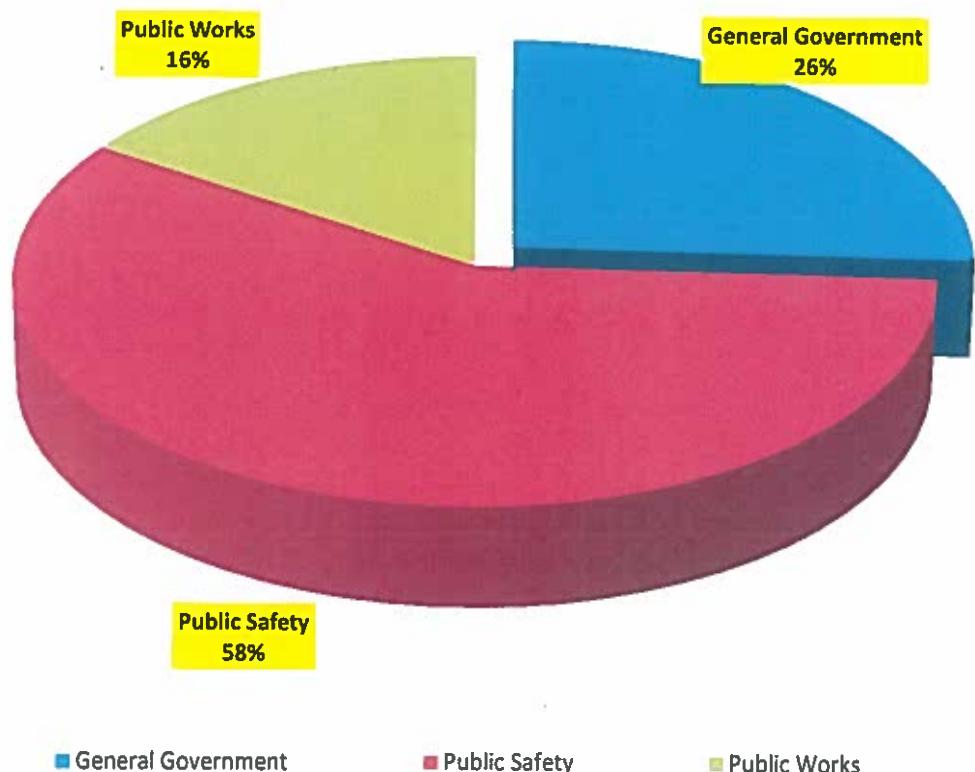
TOTAL CHARGES FOR SERVICES	\$ 11,000
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TRANSFERS

Transfer from Reserves	TOTAL TRANSFERS	\$ 0
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<u>TOTAL GENERAL FUND REVENUE</u>	<u>\$ 7,541,010</u>
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General Fund Function Expense Fiscal Year 2019



Description: This pie chart highlights the "General Government" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

CITY OF SNYDER, TEXAS

GENERAL FUND

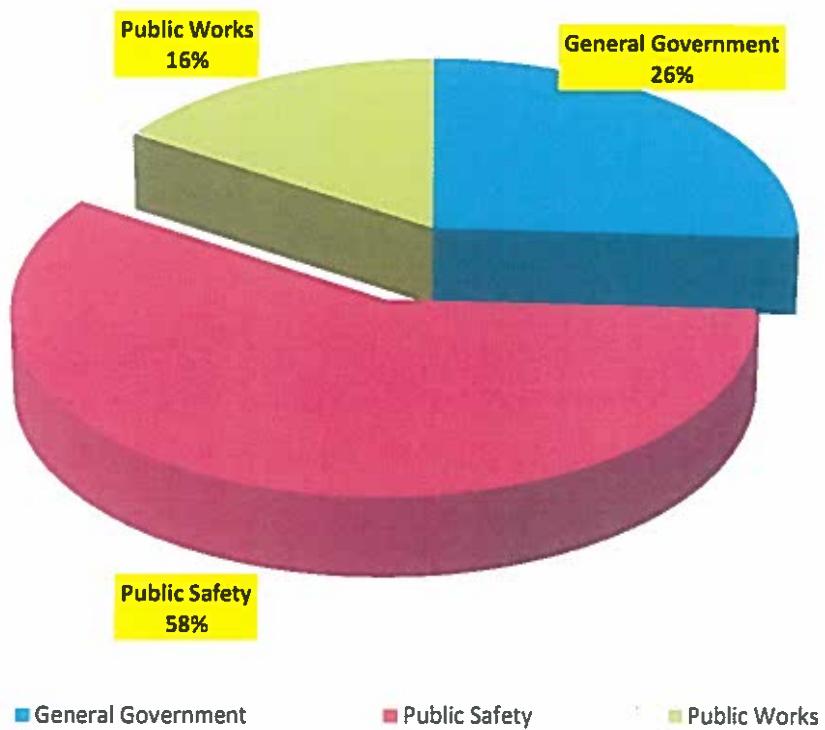
STATEMENT OF EXPENDITURES

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
GENERAL GOVERNMENT:				
Administration:				
Personnel Services	223,662	243,979	246,865	249,280
Supplies	3,797	4,451	3,700	4,150
Maintenance	4,054	2,555	3,020	3,060
Services	160,482	38,577	30,570	26,830
Sundry Charges	5,065	3,219	4,000	3,500
Capital Outlay	26,913	-	2,000	-
Non Capitalized Equipment	-	295	-	-
Totals	423,973	293,076	290,155	286,820
Finance:				
Personnel Services	306,209	319,183	329,510	293,680
Supplies	4,455	3,983	4,965	4,050
Maintenance	19,169	20,700	24,810	23,300
Services	47,049	44,606	45,115	44,150
Sundry Charges	6,574	886	3,750	3,750
Capital Outlay	3,350	3,267	-	-
Non Capitalized Equipment	-	892	-	700
Totals	386,806	393,517	408,150	369,630
Planning & Zoning:				
Personnel Services	254,450	272,108	276,745	211,575
Supplies	9,347	5,884	6,905	5,820
Maintenance	11,323	21,830	9,650	10,495
Services	18,698	23,037	16,340	17,220
Sundry Charges	1,521	244,545	2,195	7,525
Capital Outlay	26,214	-	2,000	1,350
Non Capitalized Equipment	-	295	-	-
Totals	321,553	567,699	313,835	253,985
Municipal Court:				
Personnel Services	211,203	247,280	236,405	260,155
Supplies	3,322	4,530	4,100	4,800
Maintenance	9,307	13,914	13,160	17,905
Services	32,610	27,051	31,010	29,060
Sundry Charges	1,534	149,126	3,885	13,720
Capital Outlay	3,846	3,588	-	2,600
Non Capitalized Equipment	1,870	928	-	-
Totals	263,692	446,417	288,560	328,240

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Community Services:				
Personnel Services	-	-	-	-
Supplies	5,048	14,648	16,560	16,760
Maintenance	2,182	13,263	1,605	2,285
Services	627,186	329,242	320,650	344,955
Sundry Charges	5,220	5,011	5,115	5,115
Capital Outlay	50,292	2,320	-	-
Non Capitalized Equipment	-	138	-	-
Totals	689,928	364,622	343,930	369,115
City Secretary/Records:				
Personnel Services	160,096	155,543	161,685	162,785
Supplies	1,850	1,460	3,050	1,850
Maintenance	2,259	8,540	6,145	6,845
Services	7,289	5,378	8,660	6,940
Sundry Charges	559	422	850	800
Capital Outlay	1,206	5,756	-	11,200
Non Capitalized Equipment	-	779	-	-
Totals	174,259	177,878	180,390	190,420
IT / Purchasing				
Personnel Services	94,314	95,490	93,480	94,765
Supplies	1,561	1,760	1,550	1,550
Maintenance	22,065	20,923	18,580	20,200
Services	5,426	10,688	6,650	6,765
Sundry Charges	511	572	630	5,925
Capital Outlay	482	-	5,100	16,000
Non Capitalized Equipment	-	751	-	300
Totals	124,359	130,184	125,990	145,505
TOTAL GENERAL GOVERNMENT	2,384,570	2,373,393	1,951,010	1,943,715

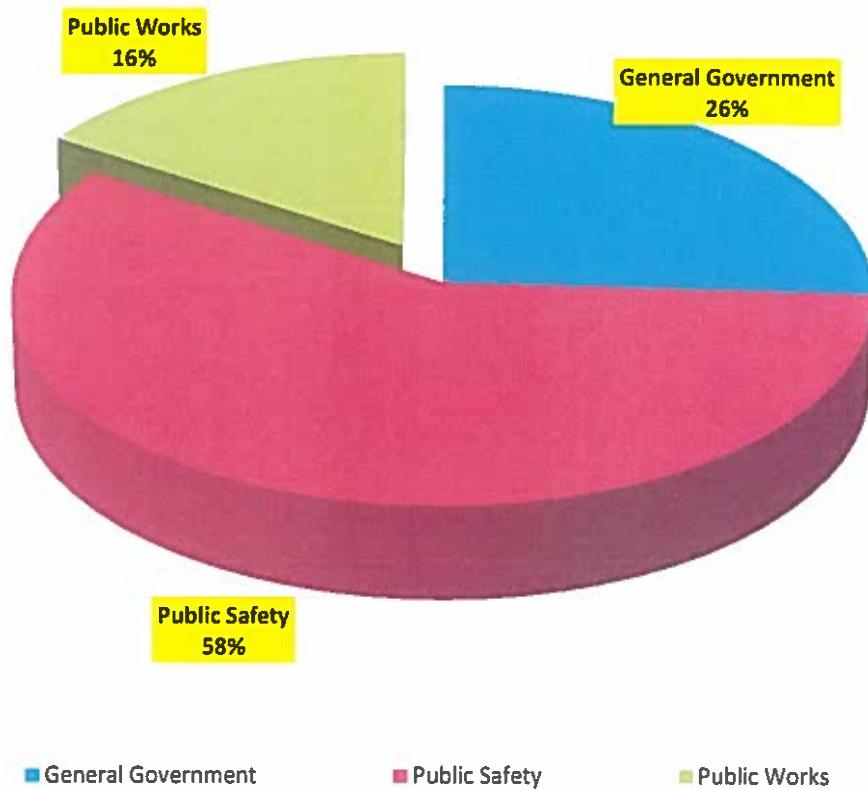
General Fund Function Expense Fiscal Year 2019



Description: This pie chart highlights the "Public Safety" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

	2015-2016	2016-2017	2017-2018	2018-2019 Proposed
	Actual	Actual	Budget	Budget
PUBLIC SAFETY:				
Police:				
Personnel Services	1,746,246	1,900,384	2,049,880	2,069,845
Supplies	83,573	74,216	92,350	81,400
Maintenance	46,275	85,240	71,000	69,015
Services	66,951	94,709	110,490	100,970
Sundry Charges	116,557	126,056	117,600	111,160
Capital Outlay	452,122	124,765	94,200	210,900
Non Capitalized Equipment	-	1,393	-	-
Totals	2,511,724	2,406,763	2,535,520	2,643,290
Animal Control:				
Personnel Services	139,602	155,586	171,960	122,050
Supplies	14,299	16,066	17,550	17,150
Maintenance	3,892	8,673	9,080	7,100
Services	14,115	14,221	16,445	13,675
Sundry Charges	4,658	3,543	5,830	6,570
Capital Outlay	5,479	-	3,400	-
Non Capitalized Equipment	-	250	-	-
Totals	182,045	198,339	224,265	166,545
Fire:				
Personnel Services	849,023	933,879	752,060	829,735
Supplies	66,739	67,982	82,920	85,820
Maintenance	61,794	71,294	63,475	65,965
Services	96,135	101,726	100,350	101,875
Sundry Charges	23,509	24,091	23,495	23,900
Capital Outlay	122,334	18,608	39,300	361,200
Non Capitalized Equipment	-	6,274	-	-
Totals	1,219,534	1,223,854	1,061,600	1,468,495
Fire Marshall:				
Personnel Services	-	-	193,450	102,200
Supplies	-	-	10,080	6,980
Maintenance	-	-	5,335	1,900
Services	-	-	4,000	2,650
Sundry Charges	-	-	7,520	5,550
Totals	-	-	220,385	119,280
TOTAL PUBLIC SAFETY	3,913,303	3,828,956	4,041,770	4,397,610

General Fund Function Expense Fiscal Year 2019

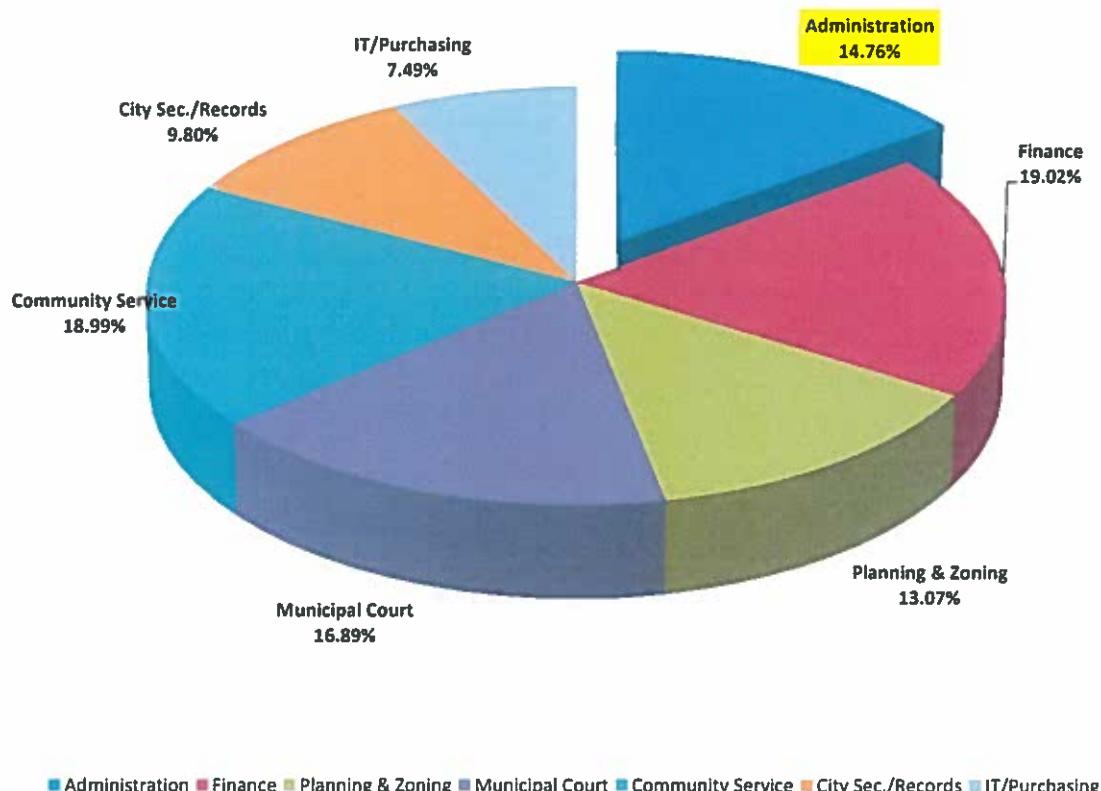


Description: This pie chart highlights the "Public Works" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
PUBLIC WORKS.				
Street Maintenance:				
Personnel Services	320,575	312,927	430,365	441,770
Supplies	66,293	97,441	68,250	67,060
Maintenance	391,076	540,035	441,960	206,465
Services	304,199	348,605	284,410	257,290
Sundry Charges	18,287	16,984	26,065	30,600
Capital Outlay	56,359	653,605	1,000	196,500
Totals	1,156,789	1,969,597	1,252,050	1,199,685
TOTAL PUBLIC WORKS	1,156,789	1,969,597	1,252,050	1,199,685
TOTAL EXPENSES	\$ 7,454,662	\$ 8,171,946	\$ 7,244,830	\$ 7,541,010

General Government Function Expense

Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "Administration" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Administration	Department Number		
			1		
General					
	Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
	Personnel Services		\$ 243,979	\$ 246,865	\$249,280
	Supplies		4,451	3,700	4,150
	Maintenance		2,555	3,020	3,060
	Services		38,577	30,570	26,830
	Sundry Charges		3,219	4,000	3,500
	Capital Outlay		295	2,000	-
	TOTAL ALL ACCOUNTS		\$ 293,076	\$ 290,155	\$ 286,820

Mission Statement

The implementation of policies established by the City Council as fairly, effectively and efficiently as possible.

Description

City Administration consists of the City Manager and receptionist/secretary.

The City Manager is the chief administrative officer of the city referencing the City Charter to administer the policies of the City Council and the overall coordination of the city's activities for the efficient operation of the City of Snyder.

Goal

Provide administrative oversight that the City operations are responsive and sensitive to citizen desires.

Objectives

1. Consolidation of City/County services and eliminate duplication of costs.
2. Secure discretionary federal funding for Homeland Security and American Recovery.
3. Meet with TDCJ/County/School/Chamber/Hospital/WTC officials monthly.
4. Meet with West Central Texas Council of Governments on a regular basis.
5. Support local economic development efforts in conjunction with the Development Corporation of Snyder, SISD, Scurry County, Snyder Chamber of Commerce, Cogdell Hospital, West Texas Council of Governments, and TxDot.
6. Support city wide recycling programs when feasible.
7. Develop and implement city wide beautification projects.
8. Development of Deep Creek Beautification Project.
9. Seek CDBG Grant Funding for City projects.
10. Continue demolition of sub-standard structures.
11. Meet with U.S. Air Force officials and support the Scoring Facility located at Winston Field.
12. Utilize Price Daniel Unit personnel on City and Community projects.

13. Review Adopted Master Plan for the City.
14. Long-term City street reconstruction.

ADMINISTRATION - DEPARTMENT NO. 1

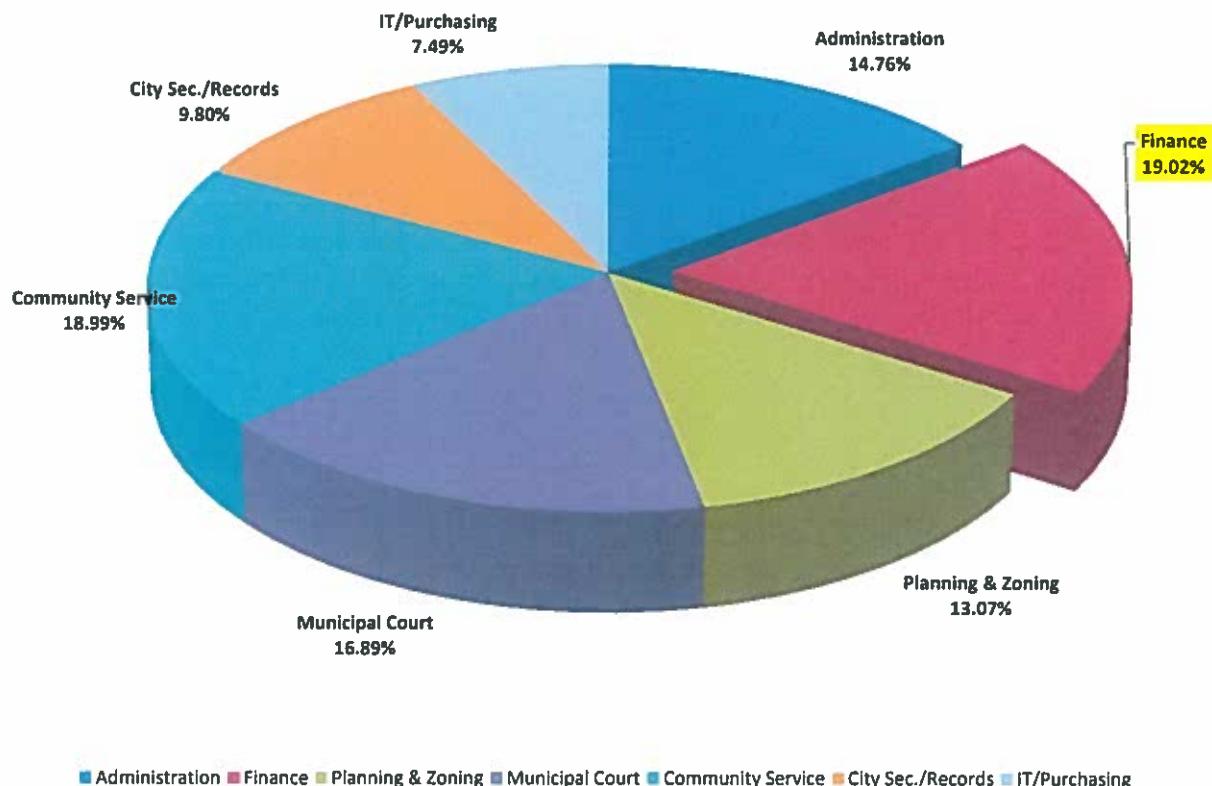
EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
601-101 SUPERVISION			
601-102 CLERICAL	143,263	142,630	145,490
601-105 LONGEVITY	40,221	40,790	41,605
601-106 OVERTIME	698	800	1,120
601-108 FICA EXPENSE	138	200	200
601-109 TMRS EXPENSE	10,144	11,435	11,680
601-110 INSURANCE EXPENSE	29,699	29,450	27,170
601-111 MEDICARE EXPENSE	17,291	18,885	19,285
	2,525	2,675	2,730
Sub Total	243,979	246,865	249,280
SUPPLIES & MATERIALS			
601-201 OFFICE SUPPLIES	1,489	1,300	1,300
601-206 MOTOR VEHICLE SUPPLIES	55	100	100
601-208 JANITORIAL SUPPLIES	1,899	1,600	1,600
601-212 GAS	776	600	1,000
601-215 OTHER SUPPLIES	232	100	150
Sub Total	4,451	3,700	4,150
MAINTENANCE OF BUILDINGS			
601-301 BUILDINGS & GROUNDS	900	1,500	1,700
Sub Total	900	1,500	1,700
MAINTENANCE OF EQUIPMENT			
601-403 MAINTENANCE OF EQUIPMENT	406	300	120
601-404 AUTOMOTIVE EQUIPMENT	158	150	150
601-407 SOFTWARE MAINTENANCE	1,091	1,070	1,090
Sub Total	1,655	1,520	1,360
MISCELLANEOUS SERVICES			
601-501-01 TELEPHONE	4,533	7,600	4,600
601-501-02 CELLULAR	629	700	700
601-501-03 INTERNET	1,340	1,465	1,465
601-502 RENTAL OF EQUIPMENT	1,024	1,045	1,060
601-503 INSURANCE	902	925	650

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
601-504 SPECIAL SERVICES	2,690	2,000	2,000
601-505 ADVERTISING	13,190	3,000	3,000
601-506 BUSINESS & TRANSPORTATION	6,432	6,900	6,600
601-508 FEE BASIS SERVICE	235	700	700
601-510 CONTRACTUAL SERVICES	652	655	655
601-511-01 ELECTRICITY	6,542	5,180	5,000
601-511-02 GAS	408	400	400
Sub Total	38,577	30,570	26,830
SUNDRY CHARGES			
601-602 MEMBERSHIP & SUBSCR.	2,942	3,000	3,000
601-604 WORKER'S COMP.	277	650	400
601-606 FREIGHT EXPENSE	+	100	-
601-607 PRINTING EXPENSE	-	250	100
Sub Total	3,219	4,000	3,500
CAPITAL OUTLAY			
601-901 OFFICE EQUIPMENT	-	2,000	-
601-905 NON CAPITALIZED EQUIPMENT	295	-	-
Sub Total	295	2,000	-
TOTAL BUDGET	\$ 293,076	\$ 290,155	\$ 286,820

General Government Function Expense

Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "Finance" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund General	Function Accounting Personnel/Payables	Finance	Department Number 2
		Actual 2016-17	Budgeted 2017-18
Expend. Class			Proposed 2018-19
Personnel Services		\$ 319,183	\$ 329,510
Supplies		3,983	4,965
Maintenance		20,700	24,810
Services		44,606	45,115
Sundry Charges		886	3,750
Capital Outlay		3,267	-
Non Capital Equipment		892	-
TOTAL ALL ACCOUNTS		\$ 393,517	\$ 408,150
			\$ 369,630

Mission Statement

To provide for the efficient financial operation of the City and safeguarding the City's assets. To ensure that the City adheres to state and federal laws as they apply to personnel and payroll.

To invest funds which will provide the highest investment return with the maximum security and conforming to all statutes governing the investment of the City's funds.

Description

The Finance Department is responsible for the administration and overall planning for the City's financial activities. Also, included in this department are the personnel functions, along with a safety program.

Goal

Provide effective protection of the city's financial assets through accurate financial reporting and sound investment policies. Provide nondiscriminatory personnel policies.

Objectives

1. Continue to maintain the 100% ratio of invested funds to total funds available at the highest possible rate of return.
2. Process financial data as received.
3. Continue to produce accurate financial statements on a real-time basis.
4. To continue to produce a Comprehensive Annual Financial Report that meets the Certificate of Conformance Standards of the Government Finance Officers Association (GFOA).
5. Implement changes in financial reports when published by the Governmental Accounting Standards Board (GASB).
6. To produce a budget that meets the Distinguished Budget Presentation standards of the GFOA.

7. Pay bills on a timely basis to avoid late fees.
8. Fill all personnel requisitions with the most qualified applicants as soon as possible.
9. Provide a safety program to protect all employees from on job accidents.

Indicators

	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
Number of payable checks issued	3,297	2,834	3,150
Number of positions filled	12	11	18
Applications reviewed	165	63	251

FINANCE - DEPARTMENT NO 2

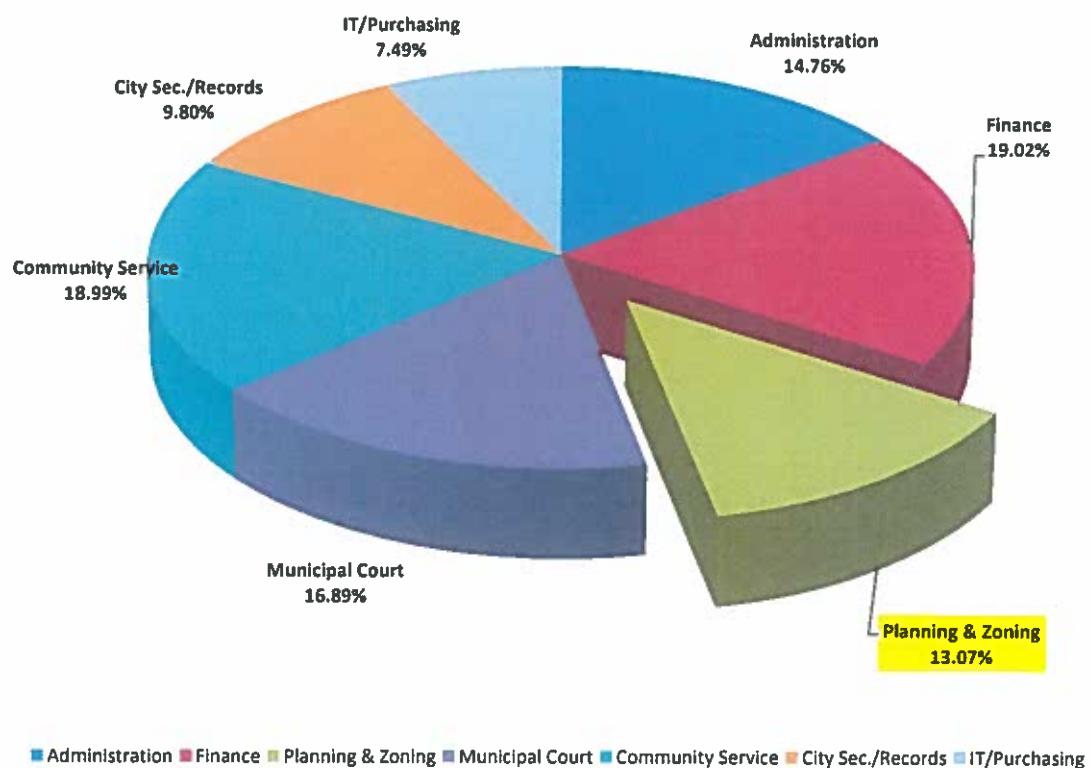
EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
602-101 SUPERVISION	88,562	89,870	91,670
602-102 CLERICAL	106,141	107,750	109,910
602-104 MAINTENANCE	32,134	34,150	2,905
602-105 LONGEVITY	3,470	3,570	3,745
602-106 OVERTIME	366	600	500
602-107 PART TIME	-	-	8,500
602-108 FICA EXPENSE	13,692	14,645	13,470
602-109 TMRS EXPENSE	37,020	37,730	30,095
602-110 INSURANCE EXPENSE	34,596	37,770	29,735
602-111 MEDICARE EXPENSE	3,202	3,425	3,150
Sub Total	319,183	329,510	293,680
SUPPLIES & MATERIALS			
602-201 OFFICE SUPPLIES	3,012	3,600	3,000
602-202 FORMS	509	790	650
602-204 UNIFORMS	191	225	50
602-208 JANITORIAL SUPPLIES	270	350	350
602-215 OTHER SUPPLIES	1	-	-
Sub Total	3,983	4,965	4,050
MAINTENANCE OF EQUIPMENT			
602-401 OFFICE EQUIPMENT	484	490	490
602-403 MAINTENANCE OF EQUIPMENT	205	205	205
602-407 SOFTWARE MAINTENANCE	20,011	24,115	22,605
Sub Total	20,700	24,810	23,300
MISCELLANEOUS SERVICES			
602-501-01 TELEPHONE	1,642	1,100	1,100
602-501-03 INTERNET	1,306	1,425	1,425
602-502 RENTAL OF EQUIPMENT	826	840	860
602-503 INSURANCE	70	70	70
602-504 SPECIAL SERVICES	1,218	1,985	1,300
602-505 ADVERTISING	192	250	250
602-506 BUSINESS & TRANSPORTATION	4,362	4,400	4,100
602-508 FEE BASIS SERVICE	34,892	34,935	34,935
602-510 CONTRACTUAL SERVICES	98	110	110
Sub Total	44,606	45,115	44,150

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
SUNDRY CHARGES			
602-602 MEMBERSHIP & SUBSCR.	710	590	590
602-604 WORKER'S COMP	(785)	2,135	2,135
602-606 FREIGHT EXPENSE	71	125	125
602-607 PRINTING EXPENSE	890	900	900
Sub Total	886	3,750	3,750
CAPITAL OUTLAY			
602-901 OFFICE EQUIPMENT	3,267	*	*
602-905 NON CAPITALIZED EQUIPMENT	892	-	700
Sub Total	4,159	-	700
TOTAL BUDGET	\$ 393,517	\$ 408,150	\$ 369,630

General Government Function Expense

Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "Planning & Zoning" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Department Number		
		Planning and Zoning	3	
General				
	Expend. Class	Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
	Personnel Services	\$ 272,108	\$ 276,745	\$ 211,575
	Supplies	5,884	6,905	5,820
	Maintenance	21,830	9,650	10,495
	Services	23,037	16,340	17,220
	Sundry Charges	244,545	2,195	7,525
	Capital Outlay	-	2,000	1,350
	Non-Capital Equipment	295	-	-
	TOTAL ALL ACCOUNTS	\$ 567,699	\$ 313,835	\$ 253,985

Mission Statement

To serve the Community by assisting in the traditions, operation and future development of the community through the adoption and enforcement of various Ordinances and Ordinance Amendments to the Texas Local Government Code and Codes of the City of Snyder. These regulations are to assure our citizens a safe and healthy environment free from unsightly weeds, unsafe building practices, maintain the integrity of the zoning regulations, land development, and contrition regulations through oversight and enforcement. To keep records of all permits issued within the city jurisdiction, these permits include but are not limited to building permits, plumbing permits, electrical permits, gas fired appliances, water heater exchanges, as well as a record of lesser permits issued through the Department. This Department is responsible in assisting the State of Texas verifying and insuring State laws relating to the construction, plumbing, electrical, heating and air conditioning, irrigation trade are enforced for the protection of our citizens and licensed trade people against illegal contracting and less than standard materials and workmanship. Provide protection of our citizens to ensure that all residential and commercial developments meet the minimum requirements in providing utilities, streets and services. Maintain and update city water and sewer maps as needed, correct any discovered conflicts and changes. Further protect life and property by maintaining and enforcing regulations set by the "Federal Emergency Management Agency" to insure development in the floodplain is in accordance with FEMA guidelines. Keep and maintain all street repairs and maintenance activity, keep records of various street improvements and resurfacing records. Investigate and act on nuisance complaints, dangerous buildings, substandard structure, hazardous conditions.

Description

The Planning & Zoning Department is responsible for the supervision and administration of the various codes to safeguard life, health, public welfare, protection of property, and generally keeping and maintaining the quality of life that the citizens have been accustomed. This is achieved by physically evaluating and inspecting all complaints, new construction, irrigation installations, electrical work, plumbing work, Natural Gas and LP Gas installations, insuring all vacant property and buildings are maintained and secure from public endangerment. This Department also provides staff assistance in preparing background information and material as well as keeping the minutes of meetings conducted by The Zoning Board of Adjustment, The Planning and Zoning Commission, and The Builders Board of Appeals. This Department is also responsible for the maintenance of Zoning Maps, Voting District Map,

TIF Zone Map, etc. to provide such information to the public. Oversee the subdivision of land in accordance with state regulations, oversee the development of subdivision installations. Oversee the installation of utility improvements and service distribution records.

Goals and Objectives

The primary goal of the Department is to provide timely and uniform application of building and mechanical codes, health, sanitation, nuisance, and zoning ordinances to maintain and improve the community standards and the best interest expected from our citizens. This Department is committed to treat all complaints, problems, and issues with a prioritized level of response with each concern having equal importance depending on the level of potential hazards, health and safety concerns.

It is the objective of the Department to keep in touch with our citizens to maintain an awareness of the social trends, core values, and changes that may result as society evolves. This Department strives to stay ahead of the challenges that face communities of similar population and economic situations. It is the desire of this Department to continue to lead in addressing the trends and regulation amendments to meet the needs of the community. This Department strives to keep the city informed of potential pitfalls associated with the current trends and desires of similar sized cities in the West Texas area. This Department has a strong desire to evaluate and implement constructive ideas and changes that would project a prosperous atmosphere in the eyes of our neighboring cities as well as potential citizens visiting our community.

Indicators

Number of Inspections

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Commercial	57	75	35
Residential	146	44	130
Electrical	340	230	198
Plumbing	380	375	167
Zoning Inspection	10	6	9
Health & Sanitation	55	88	78
Public nuisance	69	76	83

Permits Issued

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Building Permits	111	68	78
Electrical Permits	134	92	97
Plumbing Permits	271	269	119
Moving Permits	3	0	0
Demolition Permits	10	17	8
Sign Permits	14	3	9

Board Meetings

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Planning & Zoning	7	4	2
Board of Adjustment	0	0	0
Builders Board of Appeal	0	0	0

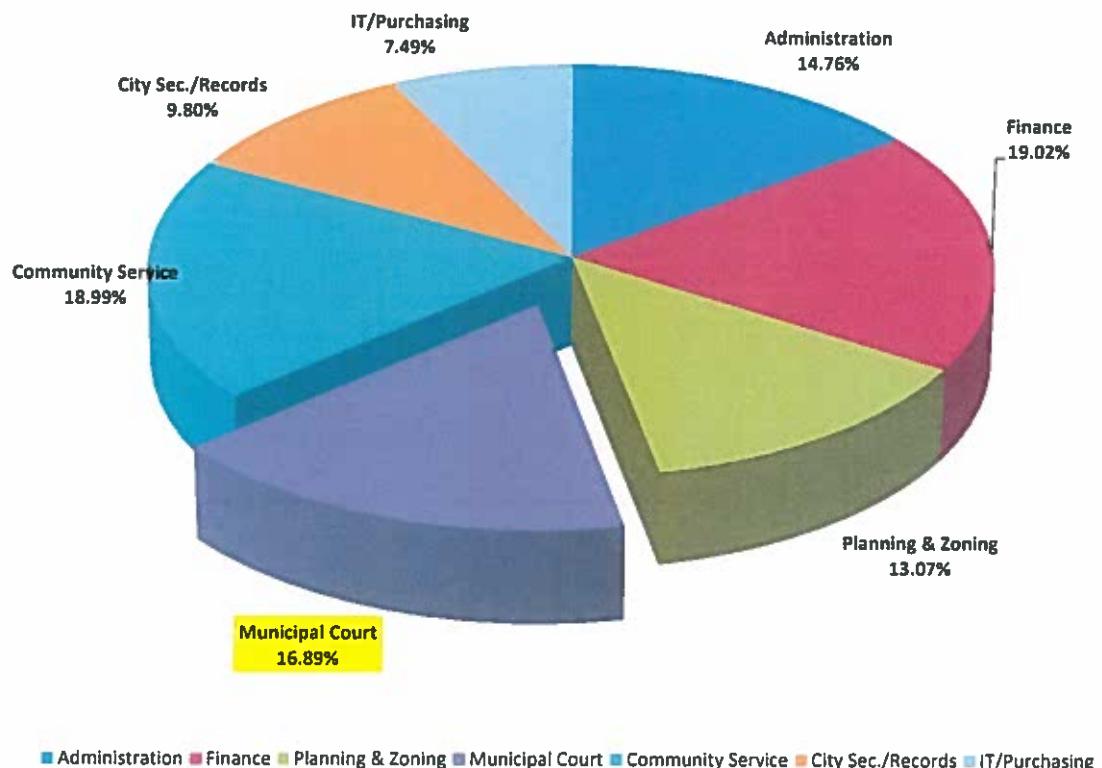
PLANNING & ZONING - DEPARTMENT NO. 3

EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
603-101 SUPERVISION	67,099	68,090	69,445
603-103 OPERATIONS	127,392	128,590	81,960
603-105 LONGEVITY	2,180	2,275	2,845
603-106 OVERTIME	2,060	2,000	1,300
603-108 FICA EXPENSE	12,280	12,460	9,645
603-109 TMRS EXPENSE	32,256	32,090	22,430
603-110 INSURANCE EXPENSE	25,969	28,325	21,695
603-111 MEDICARE EXPENSE	2,872	2,915	2,255
Sub Total	272,108	276,745	211,575
SUPPLIES & MATERIALS			
603-201 OFFICE SUPPLIES	2,631	2,900	3,000
603-206 MOTOR VEHICLE SUPPLIES	183	200	150
603-207 MINOR TOOLS & APPARATUS	-	1,000	500
603-208 JANITORIAL SUPPLIES	270	280	140
603-212 GAS	2,789	2,500	2,000
603-215 OTHER SUPPLIES	11	25	30
Sub Total	5,884	6,905	5,820
MAINTENANCE OF BUILDINGS			
603-301 BUILDINGS & GROUNDS	-	50	-
Sub Total	-	50	-
MAINTENANCE OF EQUIPMENT			
603-401 OFFICE EQUIPMENT	98	-	-
603-403 EQUIPMENT	283	230.00	90
603-404 AUTOMOTIVE EQUIPMENT	8,647	375	375
603-406 MINOR TOOLS & EQUIPMENT	-	100	100
603-407 SOFTWARE MAINTENANCE	12,802	8,895	9,930
Sub Total	21,830	9,600	10,495
MISCELLANEOUS SERVICES			
603-501-01 TELEPHONE	2,124	825	1,300
603-501-02 CELLULAR	2,004	2,100	1,575
603-501-03 INTERNET	2,674	2,795	2,835
603-502 RENTAL OF EQUIPMENT	826	820	860

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
603-503 INSURANCE	2,705	1,000	1,800
603-504 SPECIAL SERVICES	8,998	3,000	5,000
603-505ADVERTISING	1,896	2,600	1,700
603-506 BUSINESS & TRANSPORTATION	1,696	3,000	2,000
603-510 CONTRACTUAL SERVICES	114	200	150
Sub Total	23,037	16,340	17,220
SUNDRY CHARGES			
603-602 MEMBERSHIP & SUBSCR.	291	320	850
603-604 WORKER'S COMP.	1,239	1,555	1,555
603-606 FREIGHT EXPENSE	15	120	120
603-607 PRINTING EXPENSE	-	200	-
603-608 BAD DEBT EXPENSE	243,000	-	5,000
Sub Total	244,545	2,195	7,525
CAPITAL OUTLAY			
603-901 OFFICE EQUIPMENT	-	2,000	1,200
603-905 NON CAPITALIZED EQUIPMENT	295.00	-	150
Sub Total	295	2,000	1,350
TOTAL BUDGET	\$ 567,699	\$ 313,835	\$ 253,985

General Government Function Expense Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "Municipal Court" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Municipal Court	Department Number	
			4	
General				
	Expend. Class	Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
	Personnel Services	\$ 247,280	\$ 236,405	\$ 260,155
	Supplies	4,530	4,100	4,800
	Maintenance	13,914	13,160	17,905
	Services	27,051	31,010	29,060
	Sundry Charges	149,126	3,885	13,720
	Capital Outlay	4,516	-	2,600
	TOTAL ALL ACCOUNTS	\$ 446,417	\$ 288,560	\$ 328,240

Mission Statement

To provide swift and impartial disposition of misdemeanor criminal matters arising within the corporate limits of Snyder under the laws of the City of Snyder (City Charter and Ordinance) and of the State of Texas where the fine does not exceed \$2,000.00.

Description

The Municipal Court activity includes daily and monthly reports on traffic and parking tickets and criminal cases filed in Municipal Court, computerized citation and payment entries, processing Defensive Driving Course (DDC) applicants, processing extension on tickets, dismissals upon completion of DDC, Deferred Dispositions, processing failure to appear letters on tickets past 20 days, issuing warrants for which enforcement is provided by police officers serving them, providing for additional trials, preparing complaint forms for trial, notifying witnesses and attorneys, subpoena officers, sending out jury notices. Legal matters are handled by retainer.

Goals

To prepare for: (1) Fair and impartial legal proceedings; (2) The efficient handling of office procedures and citizen inquiries, to cooperate with other agencies; (3) The enforcement of municipal ordinances; and, (4) The promotion of public safety and order.

Objectives

1. To provide a fair and competent Judge to conduct legal proceedings.
2. To provide adequate notice (10 days) of trials to defendants and witnesses.
3. To refer appropriate offenders to Defensive Driving courses.
4. To reduce the number of outstanding warrants.
5. Reduce the number of trials on docket.

Indicators

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
1. Total dispositions prior to court appearance or trial.	1,484	1,403	1,359
2. Total dispositions at court appearance or trial.	1,075	1,769	564
3. Number of cases dismissed through Defensive Driving.	148	163	153
4. Number of cases dismissed through Deferred Disposition.		71	74
5. Number of warrants issued	903	398	334
6. Number of cases dismissed for presenting proof of insurance.	50	55	15
7. Number of cases dismissed through compliance by remedied defect or nuisance.	228	182	121
8. Warrants for Fire, Health and Code Inspection		17	10
9. Show Cause Hearings Held		1,093	831

Activity Summary (Cases Filed)

Reported to State Office of Court Administration. Reporting year September through August.

Traffic

	<u>2015-16</u>	<u>2016-17</u>
1. Non-Parking	2,461	2,124
2. Parking	18	5
3. City Ordinance	1	3

Non-Traffic

	<u>2015-16</u>	<u>2016-17</u>
1. Penal Code	211	172
2. Other State Law	200	102
3. City Ordinance	163	110
Total Cases	3,054	2,516
Total Fees/Fines Revenue	\$234,157	\$216,403

MUNICIPAL COURT - DEPARTMENT NO. 4

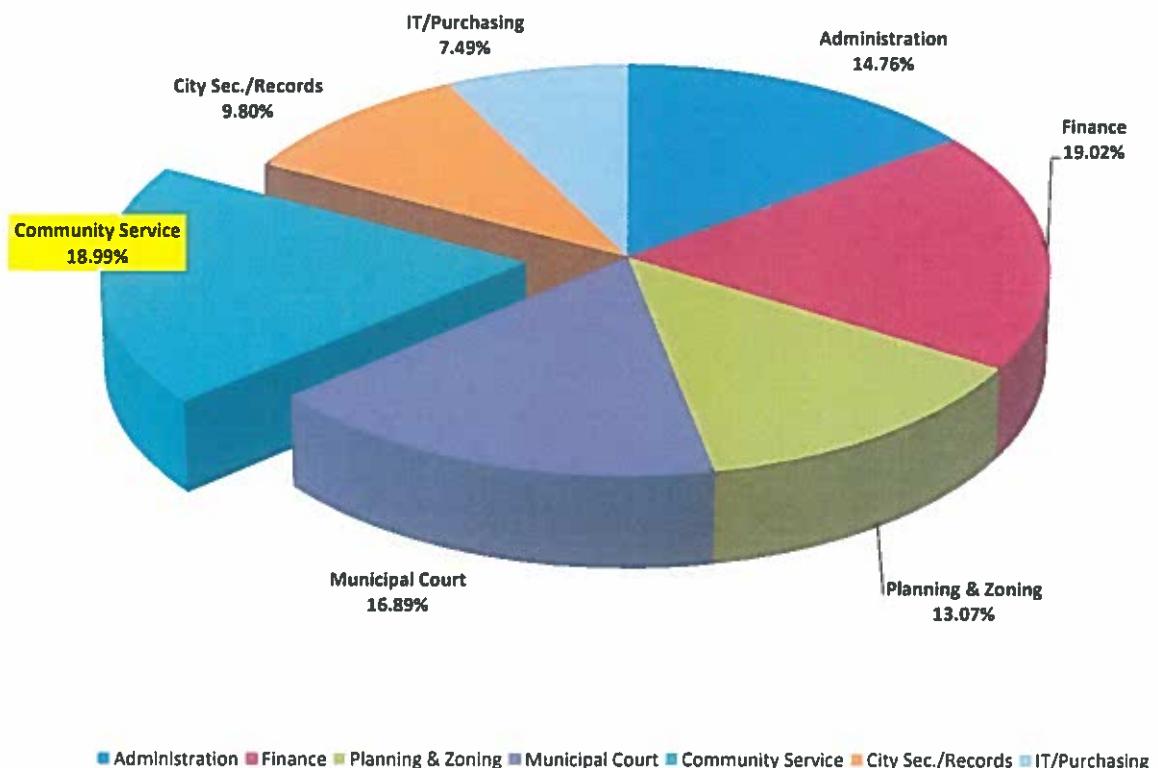
EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
604-101 SUPERVISION	62,886	63,815	65,090
604-102 CLERICAL	98,664	101,545	103,560
604-105 LONGEVITY	1,818	1,965	2,635
604-106 OVERTIME	488	1,000	500
604-107 PART-TIME	17,311	-	20,000
604-108 FICA EXPENSE	11,223	10,435	11,890
604-109 TMRS EXPENSE	26,296	26,880	24,770
604-110 INSURANCE EXPENSE	25,969	28,325	28,930
604-111 MEDICARE EXPENSE	2,625	2,440	2,780
Sub Total	247,280	236,405	260,155
SUPPLIES & MATERIALS			
604-201 OFFICE SUPPLIES	4,250	3,800	4,500
604-202 FORMS	-	-	-
604-208 JANITORIAL SUPPLIES	280	300	300
Sub Total	4,530	4,100	4,800
MAINTENANCE OF BUILDINGS			
604-301 BUILDINGS & GROUNDS	-	100	-
Sub Total	-	100	-
MAINTENANCE OF EQUIPMENT			
604-403 MAINTENANCE OF EQUIPMENT	205	205	120
604-407 SOFTWARE MAINTENANCE	13,709	12,855	17,785
Sub Total	13,914	13,060	17,905
MISCELLANEOUS SERVICES			
604-501-01 TELEPHONE	2,724	2,400	2,300
604-501-03 INTERNET	1,306	1,500	1,500
604-502 RENTAL OF EQUIPMENT	826	830	830
604-504 SPECIAL SERVICES	2,537	2,000	2,500
604-505 ADVERTISING	125	1,100	130
604-506 BUSINESS & TRANSPORTATION	1,135	4,000	3,400
604-508 FEE BASIS SERVICES	18,000	18,000	18,000

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
604-510 CONTRACTUAL SERVICES	98	100	100
604-517 JURY PAYMENTS	300	1,080	300
Sub Total	27,051	31,010	29,060
SUNDRY CHARGES			
604-601 TRAINING & EDUCATION	1,267	2,000	2,500
604-602 MEMBERSHIP & SUBSCR.	266	200	285
604-604 WORKER'S COMP.	415	575	575
604-606 FREIGHT EXPENSE	-	150	-
604-607 PRINTING EXPENSE	-	360	360
604-608 BAD DEBT/CHARGE OFFS	147,178	600	10,000
Sub Total	149,126	3,885	13,720
CAPITAL OUTLAY			
604-901 OFFICE EQUIPMENT	3,588	-	2,600
Sub Total	3,588	-	2,600
NON CAPITALIZED EQUIPMENT			
604-905 NON CAPITALIZED EQUIPMENT	928	-	-
Sub Total	928	-	-
TOTAL BUDGET	\$ 446,417	\$ 288,560	\$ 328,240

General Government Function Expense

Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "Community Service" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Community Services		Department Number
General				5
	Expend. Class	Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
	Personnel Services	\$ -	\$ -	\$ -
	Supplies	14,648	16,560	16,760
	Maintenance	13,263	1,605	2,285
	Services	329,242	320,650	344,955
	Sundry Charges	5,011	5,115	5,115
	Capital Outlay	2,458	-	-
	TOTAL ALL ACCOUNTS	\$ 364,622	\$ 343,930	\$ 369,115

Mission Statement

It is the mission of this department to provide support for Community Service Projects, City Elections, Senior Citizens' Center, Intergovernmental Contracts, and City Council projects as needed.

COMMUNITY SERVICE - DEPARTMENT NO. 5

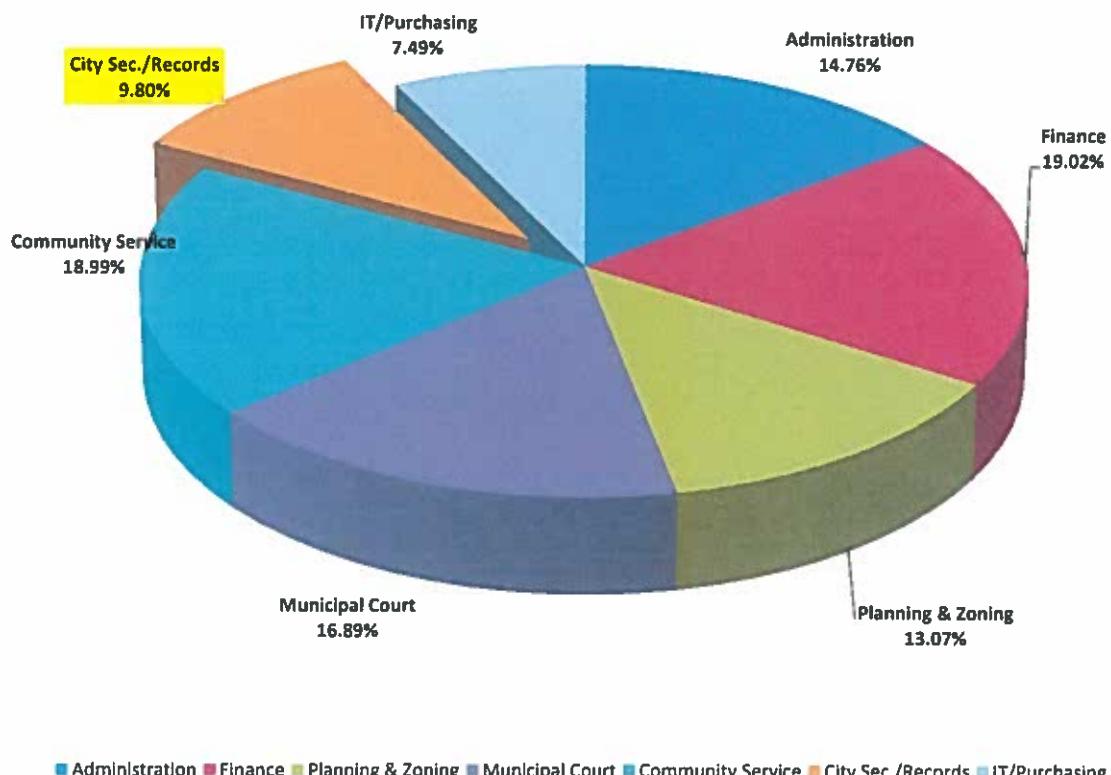
EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
SUPPLIES & MATERIALS			
605-201 OFFICE SUPPLIES	424	350	350
605-205 TIRES AND TUBES	695	-	-
605-206 MOTOR VEHICLES SUPPLIES	438	200	400
605-208 JANITORIAL SUPPLIES	3	100	-
605-210 BOTANICAL & AGRICUL.	-	2,210	2,210
605-211 ELECTION SUPPLIES	12,298	13,000	13,000
605-212 GAS	790	700	800
Sub Total	14,648	16,560	16,760
MAINTENANCE OF BUILDINGS			
605-301 BUILDINGS & GROUNDS	11,468	1,300	1,300
Sub Total	11,468	1,300	1,300
MAINTENANCE OF EQUIPMENT			
605-403 MAINTENANCE OF EQUIPMENT	205	205	-
605-404 AUTOMOTIVE EQUIPMENT	1,590	100	200
605-407 SOFTWARE MAINTENANCE	-	-	785
Sub Total	1,795	305	985
MISCELLANEOUS SERVICES			
605-501-03 INTERNET	1,306	1,425	1,425
605-502 RENTAL OF EQUIPMENT	237	235	275
605-503 INSURANCE	20,705	22,000	23,500
605-504 SPECIAL SERVICES	16,200	15,290	15,290
605-505 ADVERTISING	1,419	10,000	10,000
605-506 BUSINESS & TRANSPORTATION	3,436	3,500	3,500
605-508 FEE BASIS SERVICES	100,826	90,200	95,000
605-510 CONTRACTUAL SERVICES	173,126	138,000	153,965
605-514 TAX COLLECTION	11,987	12,000	12,000
605-518 DEMOLITION COSTS	-	28,000	30,000
Sub Total	329,242	320,650	344,955

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
SUNDRY CHARGES			
605-601 TRAINING & EDUCATION	-	-	-
605-602 MEMBERSHIP & SUBSCR.	5,001	5,000	5,000
605-604 WORKMAN'S COMPENSATION	10	15	15
605-606 FREIGHT EXPENSE	-	100	100
Sub Total	5,011	5,115	5,115
CAPITAL OUTLAY			
605-901 OFFICE EQUIPMENT	2,320	-	-
Sub Total	2,320	-	-
NON CAPITALIZED EQUIPMENT			
605-905 NON CAPITALIZED EQUIPMENT	138	-	-
Sub Total	138	-	-
TOTAL BUDGET	\$ 364,622	\$ 343,930	\$ 369,115

General Government Function Expense

Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "City Secretary/Records" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	City Secretary/Records Management		Department Number 6
General				
	Expend. Class	Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
	Personnel Services	\$ 155,543	\$ 161,685	\$ 162,785
	Supplies	1,460	3,050	1,850
	Maintenance	8,540	6,145	6,845
	Services	5,378	8,660	6,940
	Sundry Charges	422	850	800
	Capital Outlay	5,756	-	11,200
	Non-Capital Equipment	779	-	-
	TOTAL ALL ACCOUNTS	\$ 177,878	\$ 180,390	\$ 190,420

Mission Statement

To ensure that the City adheres to state and federal laws as they apply to public information and records control schedules. Also adhere to Open Meetings Act regarding City Council Meetings.

Description

The Records Management activity includes daily filing and retrieval of city records located in the vault for safekeeping, scanning documents into the Laserfiche program for retrieval, destruction of records that have met the retention date, and ensuring information is made available to the public, and handling all public information requests in compliance with the Texas Public Information Act.

The City Secretary or Deputy City Secretary shall coordinate and attend all meetings of the City Council, Building Standards Commission, and keep accurate minutes of its proceedings; shall maintain and preserve all books, papers, documents, records, files and actions of the City Council; shall have custody of the seal of the City; shall ensure compliance with the Texas Open Meetings Act. The City Secretary shall be in charge of all City election services to voters and candidates so that they may be involved in the decision-making process.

Goals

1. To provide for an efficient and economic records management program that will afford ease in creation, maintenance, retrieval and disposition of all city records regardless of format.
2. Make information available to the public in a timely manner.
3. Protect information that is confidential by law.
4. To get all city records on Laserfiche.
5. Ensure that all City Council Agendas are posted correctly and put on the City's website.
6. To provide quality services and information to the citizens, City Council, and City Staff in a courteous and equitable manner.

Objectives

1. Continue improvements in the recording and safe-keeping of city records.
2. Scan all city records on Laserfiche program.
3. Maintain reports archived from Incode.
4. Properly dispose of records when retention is reached.
5. Provide support, assistance, and information to the City Council so that they have the resources they need to make decisions.

Indicators

	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
Public information requests	125	146	132
Number of records laserfiched	9,410	10,081	5,483
Number of records disposed	348	3,281	6,654
City Council agendas prepared	20	22	22
Planning & Zoning agendas prepared	2	4	4
Building Standards Commission agendas prepared	7	9	6
Municipal election held	1	0	2

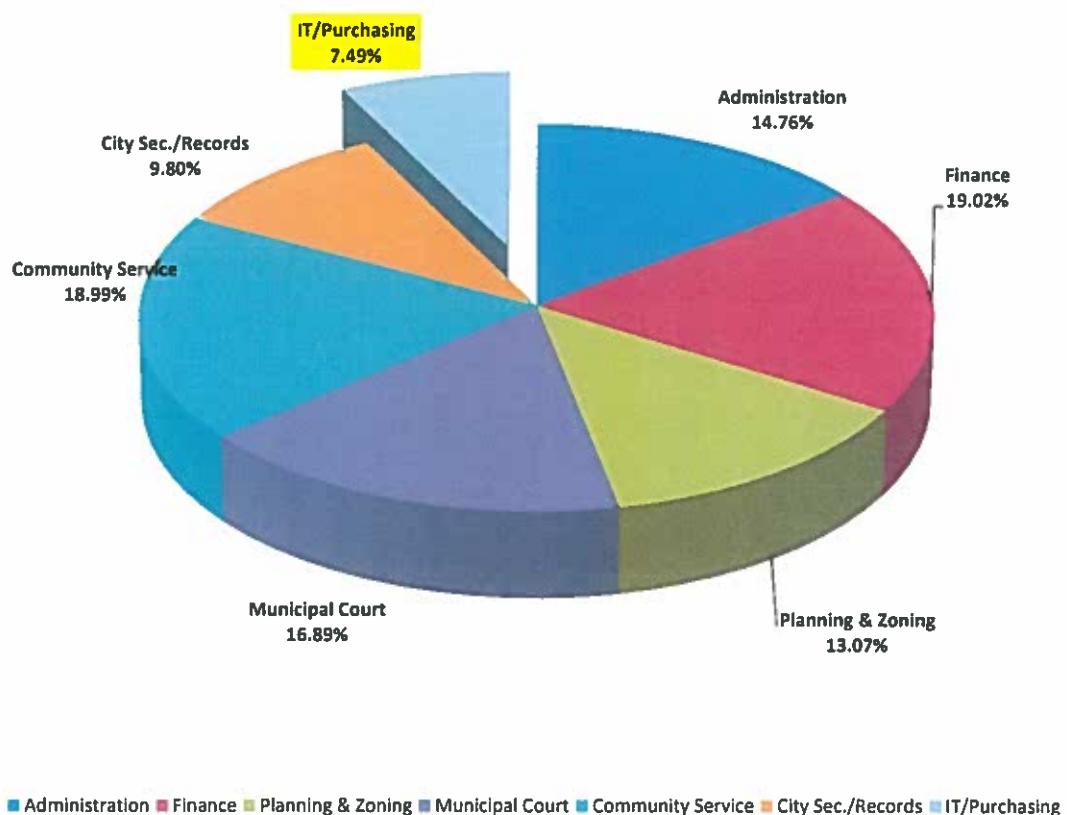
CITY SECRETARY/RECORDS - DEPARTMENT NO. 6

EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
606-101 SUPERVISION	62,078	63,815	65,090
606-102 CLERICAL	49,149	50,170	51,180
606-105 LONGEVITY	433	530	785
606-106 OVERTIME	113	1,000	500
606-108 FICA EXPENSE	6,881	7,160	7,290
606-109 TMRS EXPENSE	17,938	18,450	16,950
606-110 INSURANCE EXPENSE	17,342	18,885	19,285
606-111 MEDICARE EXPENSE	1,609	1,675	1,705
 Sub Total	 155,543	 161,685	 162,785
SUPPLIES & MATERIALS			
606-201 OFFICE SUPPLIES	1,179	2,700	1,500
606-208 JANITORIAL SUPPLIES	270	300	300
606-215 OTHER SUPPLIES	11	50	50
 Sub Total	 1,460	 3,050	 1,850
MAINTENANCE OF EQUIPMENT			
606-401 OFFICE EQUIPMENT	341	345	345
606-403 MAINTENANCE OF EQUIPMENT	205.00	205	120
606-407 SOFTWARE MAINTENANCE	7,994	5,595	6,380
 Sub Total	 8,540	 6,145	 6,845
MISCELLANEOUS SERVICES			
606-501-01 TELEPHONE	2,348	2,000	1,400
606-501-03 INTERNET	1,306	1,425	1,425
606-502 RENTAL OF EQUIPMENT	826	820	850
606-503 INSURANCE	156	165	165
606-504 SPECIAL SERVICES	47	150	-
606-506 BUSINESS & TRANSPORTATION	597	4,000	3,000
606-510 CONTRACTUAL SERVICES	98	100	100
 Sub Total	 5,378	 8,660	 6,940

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
SUNDRY CHARGES			
606-602 MEMBERSHIP & SUBSCR.	145	400	300
606-604 WORKER'S COMP	277	400	500
606-606 FREIGHT EXPENSE	-	50	-
Sub Total	422	850	800
CAPITAL OUTLAY			
606-901 OFFICE EQUIPMENT	<u>5,756</u>	-	<u>11,200</u>
Sub Total	5,756	-	11,200
NON CAPITALIZED EQUIPMENT			
606-905 NON CAPITALIZED EQUIPMENT	<u>779</u>	-	-
Sub Total	779	-	-
TOTAL BUDGET	177,878	180,390	190,420

General Government Function Expense Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "IT/Purchasing" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Purchasing/Information Technology			Department Number
General		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19	7
	Expend. Class				
	Personnel Services	\$ 95,490	\$ 93,480	\$ 94,765	
	Supplies	1,760	1,550	1,550	
	Maintenance	20,923	18,580	20,200	
	Services	10,688	6,650	6,765	
	Sundry Charges	572	630	5,925	
	Capital Outlay	-	5,100	16,000	
	Non-Capital Equipment	-	-	300	
	TOTAL ALL ACCOUNTS	\$ 129,433	\$ 125,990	\$ 145,505	

Mission Statement

To insure that the City adheres to state and federal laws as they apply to purchasing. The Information Technology Department maintains all computer hardware and networking and is familiar with software applications within all departments of the City of Snyder.

Description

The Purchasing/Information Technology Department is responsible for purchasing activities and inventory control at the barn and for assisting any user with any problems that they may have with their computer equipment, network and software. This department is also responsible for any software updates or new software that is required to stay current with the technology of today. Information Technology maintains a city wide wireless point-to-point LAN network connecting each of the city facilities. Maintains Leica Survey equipment and system. Updates and supplies information on the GIS mapping system. The department is responsible for updating Website information for the City of Snyder along with social media and PEG channel. Uses the Civic Ready Alert system in conjunction with the city Emergency Management to stay in communication with the citizens of Snyder. Also keeps track of equipment warranties on all computes within the City. Information Technology also checks on any upgrades to run the most current release of all software. Protects the security of the computer system with up to date anti-virus software. Maintaining the vehicle software and keeping track of the fleet inventory within the city and maintains the fueling system for each department.

Goals

1. To maintain performance and security of the computer system along with network functionality.
2. Provide assistance to all employees within the City for any computer problem.
3. To control inventory at the barn.

Objectives

1. Provide timely and accurate information to the citizens of Snyder.

2. Update the network infrastructure to keep up with changing technologies.
3. To keep the performance of the computer system at optimum level and to continue to provide any assistance needed by users.
4. To make all purchases as required by the specification for the best price that is most advantageous to the City of Snyder.

Indicators

	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
Number of PO's issued	347	318	225

IT / PURCHASING - DEPARTMENT NO. 7

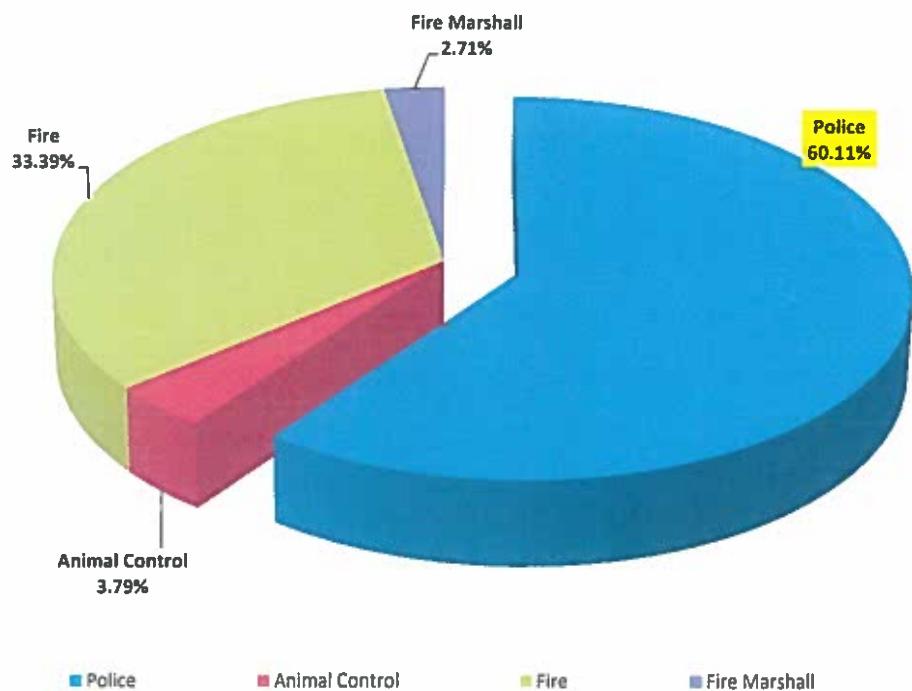
EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
607-101 SUPERVISION	64,063	63,815	65,090
607-105 LONGEVITY	736	785	1,040
607-106 OVERTIME	5,512	3,000	3,600
607-108 FICA EXPENSE	4,234	4,315	4,325
607-109 TMRS EXPENSE	11,284	11,115	10,055
607-110 INSURANCE EXPENSE	8,671	9,440	9,645
607-111 MEDICARE EXPENSE	990	1,010	1,010
 Sub Total	 95,490	 93,480	 94,765
SUPPLIES & MATERIALS			
607-201 OFFICE SUPPLIES	1,489	1,300	1,300
607-208 JANITORIAL SUPPLIES	270	250	250
607-215 OTHER SUPPLIES	1	-	-
 Sub Total	 1,760	 1,550	 1,550
MAINTENANCE OF EQUIPMENT			
607-401 OFFICE EQUIPMENT	531	-	-
607-403 MAINTENANCE OF EQUIPMENT	205	205	120
607-407 SOFTWARE MAINTENANCE	20,187	18,375	20,080
 Sub Total	 20,923	 18,580	 20,200
MISCELLANEOUS SERVICES			
607-501-01 TELEPHONE	1,079	1,105	1,105
607-501-03 INTERNET	1,306	1,425	1,500
607-502 RENTAL OF EQUIPMENT	826	820	860
607-504 SPECIAL SERVICES	15	200	200
607-506 BUSINESS & TRANSPORTATION	3,837	3,000	3,000
607-508 FEE BASIS SERVICES	2,932	-	-
607-510 CONTRACTUAL SERVICES	98	100	100
607-512 DATA PROCESSING	595	-	-
 Sub Total	 10,688	 6,650	 6,765

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
SUNDRY CHARGES			
607-602 MEMBERSHIPS & SUBSCRIPTIONS	60	50	5,345
607-604 WORKER'S COMP	512	580	580
607-606 FREIGHT EXPENSE	-	-	-
Sub Total	572	630	5,925
CAPITAL OUTLAY			
607-901 OFFICE EQUIPMENT	+	5,100	16,000
Sub Total	-	5,100	16,000
NON CAPITALIZED EQUIPEMENT			
607-905 NON CAPITALIZED EQUIPMENT	751	+	300
Sub Total	751	-	300
TOTAL BUDGET	\$ 130,184	\$ 125,990	\$ 145,505

Public Safety Function Expense

Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "Police" and the other departments within the Public Safety Functional area.

BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	Police	16	
Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Personnel Services		\$ 1,900,384	\$ 2,004,880	\$ 2,069,845
Supplies		74,216	92,350	81,400
Maintenance		85,240	71,000	69,015
Services		94,709	110,490	100,970
Sundry Charges		126,056	117,600	111,160
Capital Outlay		124,765	94,200	210,900
Non Capital Equipment		1,393	-	-
TOTAL ALL ACCOUNTS		\$ 2,406,763	\$ 2,535,520	\$ 2,643,290

Mission Statement

The mission of the Snyder Police Department is to effectively and efficiently provide a safe community for people to live, work, and visit with highest level of professionalism and ethical standards.

Description

The Snyder Police Department currently consists of twenty-three (25) total personnel and is broken down as follows: Chief of Police; two (2) Lieutenant; five (5) Sergeants; four (4) Corporals; ten (10) Police Officers; one (1) Senior Clerk; one (1) Secretary/Receptionist, and one (1) Clerk.

At the current time, the Department is split into two (2) distinct divisions. These are: Patrol and Support Services.

The Department currently maintains a fleet of twenty-two (22) vehicles. A police vehicle is assigned to each police officer as of March 1, 1997.

Activities of the Police Department include traffic law enforcement, traffic accident investigation, criminal investigation, narcotic and dangerous drug investigation and response to calls for service received on a day to day 24-hour a day basis.

Other activities include maintenance of criminal records and files, as well as arrest records and files. Also included are completion and filing of local/state/federal reports (monthly and annually), grand jury and court appearances, funeral and other escorts. The Special Services Division works closely with all segments of the community to act on prevention and education activities.

Goals and Objectives

1. Continue to expand Community relations through activities and functions so crime education is provided to the citizens and business of Snyder.

2. Continue to expand on narcotic law enforcement by proactive drug investigation and with the proactive use of the K-9 for drug detection.
3. Continue to respond for calls in a timely manner, and proactively patrol neighborhoods and businesses as well as enforce traffic law of the State of Texas.
4. Increase training levels and raise employment standards for police officers. Promote educational advancement of all officers with an emphasis on college degree programs and specialized instructions. Emphasize and promote leadership skills for all officers in department.
5. Make a positive impact on juvenile crime and take whatever steps are necessary to minimize youth involvement in criminal activities
6. Make the Snyder Police Department a model department for police departments of its size by continued purchase of state of the art equipment and the hiring of professional peace officers. Maintain a competitive salary and other appropriate measures to retain trained and qualified officers.
7. Increase the visibility of Police Officers and police units in all areas of the city in an effort to reduce crime through a complete fleet of police vehicles. Officers are encouraged to be easily accessible to all citizens and interact in a positive manner. Use of concentrated patrol in areas identified as high crime or increased traffic infractions will be utilized.
8. Continue to enforce City Ordinances put in place by the City of Snyder.
9. Continue with the School Resource Officer Program by assigning two Snyder Police Officers to the Snyder Independent School District. One officer is assigned to Snyder High School and the other is assigned to Snyder Jr. High. Both officers work to serve Snyder Elementary.
10. Promote community safety and a feeling of security among Snyder residents and visitors to the city done primarily through preservation of public peace.
11. Protect the rights and liberties afforded to all people through the U.S. and Texas Constitution and provide police services to all persons in a fair, honest, prompt and courteous manner.
12. Continue to expand the functions and services of the Special Services Division in order to provide education to the citizens in all phases of crime prevention, safety measures, alcohol and drug prevention and removing impaired drivers from the roadway of the city.
13. Work diligently toward the overall reduction of crime and criminal activity within the City of Snyder.
14. Promote traffic safety programs in an effort to reduce traffic accidents.

Indicators

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
1. Traffic citations	2,708	2,652	2,494
2. Traffic warnings	2,241	2,920	2,933
3. Traffic accidents	250	172	170
4. DWI	30	37	40
5. DWLS	75	61	40
6. Burglary	151	104	112
7. Theft	256	223	236
8. Criminal mischief	128	86	77
9. Robbery	0	2	1

10.	Assault	35	55	166
11.	Sexual assault	13	11	8
12.	Homicide	0	2	1
13.	Juvenile arrest	11	26	26
14.	Adult arrest	478	418	618
15.	Burglar alarms	959	1,080	913
16.	Emergency messages	9	12	11
17.	House watches	102	97	93
18.	Open doors/windows	95	121	87
19.	Motorist assists	98	74	49
20.	In-service Training	5	32	25
	A. Traffic	2	3	6
	B. Investigations	0	10	15
	C. Firearms	3	2	2
	D. Specialized	0	17	25
21.	Public Education Programs	44	37	50
	A. Youth	35	32	40
	B. Civic Clubs/Groups	8	5	12
	C. Home Inspections	0	0	0
	D. Business Inspections	1	0	0

POLICE - DEPARTMENT NO. 16

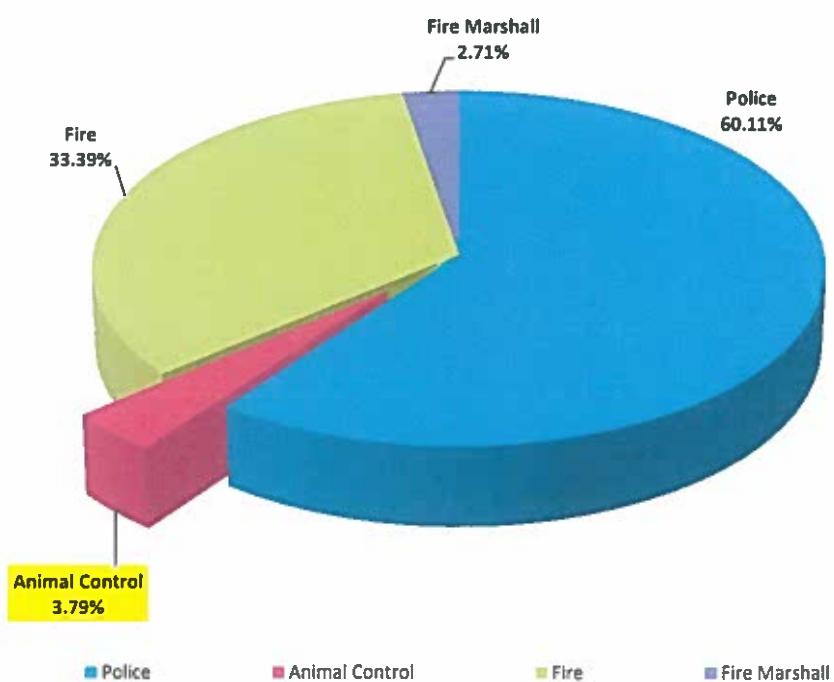
EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
616-101 SUPERVISION	88,093	89,375	94,860
616-102 CLERICAL	133,442	138,650	110,160
616-103 OPERATIONS	1,063,365	1,139,480	1,193,330
616-105 LONGEVITY	9,828	10,795	9,970
616-106 OVERTIME	80,256	77,000	90,000
616-107 PART-TIME	2,918	7,250	7,250
616-108 FICA EXPENSE	83,123	92,510	93,345
616-109 TMRS EXPENSE	220,922	237,135	216,060
616-110 INSURANCE EXPENSE	198,997	236,050	233,040
616-111 MEDICARE EXPENSE	19,440	21,635	21,830
Sub Total	1,900,384	2,049,880	2,069,845
SUPPLIES & MATERIALS			
616-201 OFFICE SUPPLIES	7,605	10,000	9,000
616-202 FORMS	*	500	250
616-204 UNIFORM & CLOTHING	5,192	7,500	7,500
616-205 TIRES & TUBES	5,975	6,000	6,000
616-206 MOTOR VEHICLE SUPPLIES	1,955	2,000	2,000
616-207 MINOR TOOLS & APPARATUS	163	300	300
616-208 JANITORIAL SUPPLIES	724	550	750
616-212 GAS	48,168	58,000	50,000
616-215 OTHER SUPPLIES	3,995	6,000	4,500
616-216 CANINE MAINTENANCE SUPPLIES	439	1,500	1,100
Sub Total	74,216	92,350	81,400
MAINTENANCE OF BUILDINGS			
616-301 BUILDINGS & GROUNDS	249	500	300
Sub Total	249	500	300
MAINTENANCE OF EQUIPMENT			
616-401 OFFICE EQUIPMENT	9,153	11,085	3,000
616-403 EQUIPMENT	1,131	500	10,910
616-404 AUTOMOTIVE EQUIPMENT	47,351	30,000	25,000
616-406 MINOR TOOLS & EQUIPMENT	137	100	100
616-407 SOFTWARE MAINTENANCE	21,513	21,315	23,205
616-411 RADIO INSTALLATION	5,706	7,500	6,500
Sub Total	84,991	70,500	68,715

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
616-501-01 TELEPHONE	22,318	23,000	9,000
616-501-02 CELLULAR	10,611	12,000	23,000
616-501-03 INTERNET	12,533	13,000	14,000
616-502 RENTAL OF EQUIPMENT	2,813	3,120	22,670
616-503 INSURANCE	24,642	24,000	22,000
616-504 SPECIAL SERVICES	14,259	4,500	4,500
616-505 ADVERTISING	120	300	300
616-506 BUSINESS & TRANSPORTATION	1,298	3,500	1,000
616-508 FEE BASIS SERVICES	6,115	27,070	2,000
616-514 MISC EXPENDITURES, OTHER	-	-	2,500
 Sub Total	 94,709	 110,490	 100,970
SUNDRY CHARGES			
616-601 TRAINING & EDUCATION	9,213	16,000	16,000
616-602 MEMBERSHIP & SUBSCR.	2,128	1,200	2,160
616-604 WORKER'S COMP	113,860	99,400	92,000
616-606 FREIGHT EXPENSE	855	1,000	1,000
 Sub Total	 126,056	 117,600	 111,160
CAPITAL OUTLAY			
616-901 OFFICE EQUIPMENT	2,824	2,500	7,500
616-902 AUTOMOTIVE EQUIPMENT	121,941	75,200	-
616-903 MACHINERY & EQUIPMENT	-	16,500	203,400
 Sub Total	 124,765	 94,200	 210,900
NON CAPITALIZED EQUIPMENT			
616-905 NON CAPITALIZED EQUIPMENT	1,393	-	-
 Sub Total	 1,393	 -	 -
 TOTAL BUDGET	 \$ 2,406,763	 \$ 2,535,520	 \$ 2,643,290

Public Safety Function Expense

Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "Animal Control" and the other departments within the Public Safety Functional area.

BUDGET SUMMARY

Fund General	Function Public Safety	Animal Control	Department Number 17		
			Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Expend. Class					
Personnel Services		\$ 155,586	\$ 171,960	\$ 122,050	
Supplies		16,066	17,550	17,150	
Maintenance		8,673	9,080	7,100	
Services		14,221	16,445	13,675	
Sundry Charges		3,543	5,830	6,570	
Capital Outlay		-	3,400	-	
Non Capital Equipment		250	-	-	
TOTAL ALL ACCOUNTS		\$ 198,339	\$ 224,265	\$ 166,545	

Mission Statement

The City of Snyder Animal Control Services' mission is to protect the health and safety of our citizens, to promote responsible pet ownership, prevent the spread of animal borne diseases, reduce the number of nuisance animals roaming throughout the city, to provide a temporary shelter for stray, unwanted or injured animals, to increase pet adoptions and reunite lost pets with their owners. All these activities shall be done in compliance with Federal, State and Local ordinances and regulations in a humane and professional manner

Description

The department is responsible for enforcement of all city codes and ordinances pertaining to animals, and for the apprehension and control of stray animals within the city limits.

The department has two full-time animal control officers who regularly patrol the city and respond to calls for service regarding animal complaints from citizens, apprehend and impound animals running at large, pick up dead and injured animals, provide education to citizens on animal control issues and issue citations to pet owners who are found to be in violation of a city animal code or ordinance.

This department also maintains the animal control facility that is staffed by one full-time shelter employee, who maintains the shelter and cares for the animals that are housed in the facility.

Goals

1. To promote animal care to the general public through education.
2. Prevent the spread of disease through animals.
3. Minimize the inconvenience to the public from stray animals.
4. Provide timely response to the public concerning animal complaints.
5. Increase code enforcement of the leash law.
6. Increase the number of pets adopted.
7. Decrease the number of animals to be destroyed.

Objectives

1. Reduce the stray animal and livestock population within the city by increasing the number of animal patrols per year, the number of animals impounded, and the number of citations issued.
2. Decrease the number of dead animals picked up from city streets.
3. Continue to provide a community education program on pet problems and rabies for newspaper, radio and talks to schools and civic groups.
4. To utilize the new website.

Indicators

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
1. Animals picked up	1,082	1,146	1,142
2. Animals reclaimed	173	152	136
3. Animals destroyed	575	721	713
4. Animals died in pound	25	35	38
5. Dead animals picked up	412	497	457
6. Animal bite cases	27	46	45
7. Ordinance enforcements	142	138	122
8. Dog running at large citations	53	48	42
9. Failure to vaccinate for rabies citations	28	19	19
10. Pound fees collected	\$8,375	\$6,857	\$6,327
11. Dog tags sold	\$ 126	\$ 116	\$ 110
12. Micro chip fees	\$ 345	\$ 300	\$ 285

ANIMAL CONTROL - DEPARTMENT NO. 17

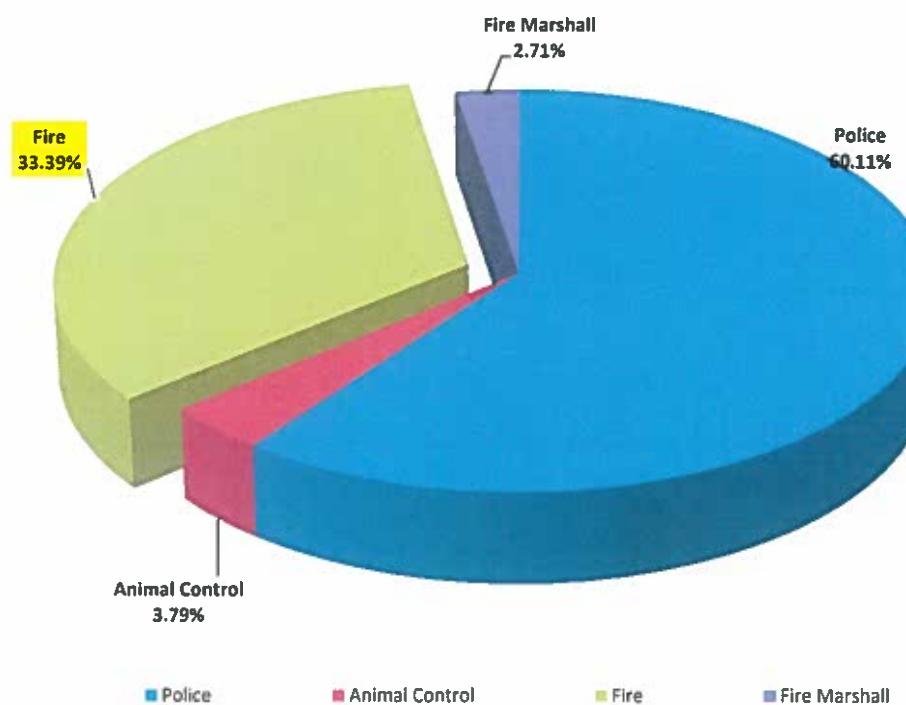
EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
617-103 OPERATIONS	78,018	76,990	78,505
617-104 MAINTENANCE	23,068	32,915	-
617-105 LONGEVITY	1,155	1,285	1,680
617-106 OVERTIME	4,955	5,000	4,000
617-108 FICA EXPENSE	6,510	7,205	5,220
617-109 TMRS EXPENSE	17,187	18,555	12,140
617-110 INSURANCE EXPENSE	23,170	28,325	19,285
617-111 MEDICARE EXPENSE	1,523	1,685	1,220
Sub Total	155,586	171,960	122,050
SUPPLIES & MATERIALS			
617-201 OFFICE SUPPLIES	1,270	1,250	1,250
617-204 UNIFORM & CLOTHING	2,185	2,400	2,400
617-205 TIRES & TUBES	453	1,000	600
617-206 MOTOR VEHICLE SUPPLIES	-	200	200
617-207 MINOR TOOLS & APPARATUS	298	500	300
617-208 JANITORIAL SUPPLIES	2,500	2,500	2,500
617-209 CHEMICALS	549	500	500
617-212 GAS	4,361	5,000	4,700
617-215 OTHER SUPPLIES	754	200	700
617-216 CANINE MAINTENANCE SUPPLIES	3,696	4,000	4,000
Sub Total	16,066	17,550	17,150
MAINTENANCE OF BUILDINGS			
617-301 BUILDINGS & GROUNDS	2,030	5,000	3,000
Sub Total	2,030	5,000	3,000
MAINTENANCE OF EQUIPMENT			
617-403 EQUIPMENT	84	200	200
617-404 AUTOMOTIVE EQUIPMENT	4,279	1,500	1,500
617-407 SOFTWARE MAINTENANCE	1,424	1,380	1,400
617-411 RADIO INSTALLATION	856	1,000	1,000
Sub Total	6,643	4,080	4,100

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
617-501-01 TELEPHONE	1,780	2,000	2,000
617-501-02 CELLULAR	703	800	900
617-501-03 INTERNET	2,750	3,250	3,000
617-502 RENTAL	711	750	625
617-503 INSURANCE	2,093	2,000	1,800
617-504 SPECIAL SERVICES	812	600	600
617-505 ADVERTISING EXPENSE	79	150	150
617-506 BUSINESS & TRANSPORTATION	-	500	500
617-508 FEE BASIS SERVICES	-	500	-
617-509 CUSTODY SUPPORT SERVICES	-	200	-
617-511-01 ELECTRICITY	5,293	4,495	4,100
617-512 DATA PROCESSING	-	1,200	-
Sub Total	14,221	16,445	13,675
SUNDRY CHARGES			
617-601 TRAINING & EDUCATION	-	500	1,000
617-602 MEMBERSHIPS & SUBSCRIPTIONS	-	120	120
617-604 WORKER'S COMP.	3,543	5,010	5,250
617-606 FREIGHT EXPENSE	-	100	100
617-608 BAD DEBT EXPENSE/CHARGE OFFS	-	100	100
Sub Total	3,543	5,830	6,570
CAPITAL OUTLAY			
617-903 MACHINERY & OTHER EQUIP.	-	3,400	-
Sub Total	-	3,400	-
NON CAPITALIZED EQUIPMENT			
617-905 NON CAPITALIZED EQUIPMENT	<u>250</u>	-	-
Sub Total	250	-	-
TOTAL BUDGET	\$ 198,339	\$ 224,265	\$ 166,545

Public Safety Function Expense

Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "Fire" and the other departments within the Public Safety Functional area.

BUDGET SUMMARY

Fund	Function	Fire	Department Number	
General	Public Safety		18	18
Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Personnel Services		\$ 933,879	\$ 752,060	\$ 829,735
Supplies		67,982	82,920	85,820
Maintenance		71,294	63,475	65,965
Services		101,726	100,350	101,875
Sundry Charges		24,091	23,495	23,900
Capital Outlay		18,608	39,300	361,200
Non Capital Equipment		6,274	-	-
TOTAL ALL ACCOUNTS		\$ 1,223,854	\$ 1,061,600	\$ 1,468,495

Mission Statement

To serve and protect lives and property in Snyder and Scurry County from loss due to fire, natural and/or man-made disasters, mishaps and terrorism. To provide prompt response and suppression of fires while rendering the scene safe. To provide advanced level rescue capability, both confined space and high angle. To provide "all hazard" emergency management for all situations within the City of Snyder and Scurry County, through training, mitigation, preparation, planning, response and recovery. To meet the intent of the National Incident Management Plan related to Homeland Security, and to enforce state and local laws regarding fire safety and fire prevention while providing fire education at various levels.

Description

The Snyder Fire Department is comprised of 11 paid fire personnel, working in conjunction with the Snyder Volunteer Fire Department Inc., a volunteer organization. 9 paid suppression personnel and the Chief are assigned to Department-18, and 1 Fire Marshal is assigned to Department-19. The Chief for the Snyder Fire Department is also the Chief for the SVFD. Total personnel include 1 Chief, who also serves as the Snyder/Scurry County Emergency Management Coordinator and Fire Marshal, 1 Deputy Fire Marshal/Arson Investigator, 3 Volunteer Captains, 5 Lieutenants (2 paid, 3 volunteer) 7 paid Firefighters, and approximately 22 additional volunteer fire fighters. Of the total personnel, there are approximately 4 Paramedics, 2 EMT-Intermediate, 12 EMTs and 2 ECA's. All paid personnel are required to maintain ECA (or higher) certification with the State Department of Health Services. Several paid firefighters are certified Fire Department instructors, and certifications range from Basic to Advanced. The Chief, in addition to Advanced TCFP certification, is a certified Paramedic, certified Fire Investigator (CFI), Certified Wildland Fire Investigator (CWLF), Level-II Fire Instructor, EMS Program Instructor/Examiner (Paramedic Level), TCOLE Instructor and Certified Emergency Manager through EMI/FEMA, advanced certification pending. The Chief/EMC currently maintains all required Emergency Management Documents and is the chief EM Planner for both the City and County. The Deputy Fire Marshal is also certified through EMI, and serve as a deputy EMC, handling the routine practical aspects of Emergency Management operations and planning under the oversight of the Chief. These include local disaster planning and all the hazards EM plan, and the EOC preparedness.

Fire Operations are from one central station, staffed 24/7/365 by at least two certified paid fire fighters, and this facility houses the 6-primary response apparatus to include three Class-A Engines, one Rescue truck, one Tanker truck, and an 85' Tower Ladder (Class-A Engine) which also doubles as the Hazardous Materials Unit. Additionally, a sub-station houses two CAFS (compressed air foam) multi-purpose units, 7 additional Brush Fire apparatus (5 owned by the County), two tactical rescue trailers, and a high-volume pump trailer. Two Water Transports (18 wheelers) are also provided by the County. The department has a mobile command post and communications vehicle. The central station also houses the emergency management facility, to include a 2,000 sq. foot below ground Emergency Operations Center (EOC) and redundant communications equipment for both the City and County emergency response agencies. This is the local warning point for Emergency Management. CATV alert and other public warning systems are controlled from this facility. Additionally, SKYWARN (weather watching/warning) is coordinated out of the EOC by approximately 21 spotters trained annually by the National Weather Service. The Chief serves as one of 8 regional coordinators for the Midland NWS (MAF/NE Region).

Training is conducted in-house by a team of certified fire instructors, both Volunteer and paid. The Deputy Fire Marshal is the certified training coordinator for the SFFMA training program. Training is conducted twice monthly for all personnel, while paid firefighters obtain other required continuing education regularly. A Technical Rescue Training Field is maintained by the VFD at no cost to the City, and a city Fire Suppression Training Facility is maintained adjacent to the rescue training facility. All volunteer personnel are required to obtain a minimum certification of SFFMA Introductory Certification within one year of joining the department and Certifications range from Introductory to Master.

FCC Licenses Held		Expiration Date
KKV – 620 (Fire)	154.355/153.950	6-18-2022
WNFX – 525 (Emergency Management)	155.100/153.755	2-20-2021

Department communications are compliant with the Federal Communications Commission, and in line with the Texas State Interoperability Plan, and the WCTCOG Regional Communications Plan. The Department is P25 digital capable, and interoperable. The Snyder VFD is likewise interoperable and P25 capable.

Goals

1. To serve all citizens through response, control, and recovery efforts by safeguarding from fires, hazardous materials, natural disasters, and terrorism.
2. To safeguard the general economy and welfare of the community through prevention, protection, and planning of essential industry, business, and both public and private property.
3. To protect individual property, and the economic well being of the citizens from destructive fires, explosions, and other hazards. In meeting this goal, all property deserves to have equivalent degrees of protection, regardless of the geographical location, or monetary value of the property, with life safety as the first goal.

Objectives

1. To provide a performance level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.
2. To provide a life safety level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.

3. To afford a prompt response and adequate stabilization of incidents to an acceptable level of the occupants and/or owners concerned.
4. To suppress fires with the least amount of property damage possible.
5. To provide selected emergency services as related to life safety and property damage, both man made, natural and terrorism related.
6. To meet or exceed performance levels that have been established under a favorable ratio of cost-to-performance effectiveness.
7. To adequately evaluate, mitigate, prepare, plan, respond, and perform all situations under the jurisdiction of Fire.

Indicators

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
1. Volunteer man-hours	2,144	1,523	2,016
2. ISO Rating	3	3	3

Activity Summary

Fire Dept. responses in city	233	260	189
Fire Dept. responses in county	214	218	196
Mutual aid	16	22	27
Drills/Exercises	2	4	0
Total fire calls	463	500	412

Fire Runs by Location FY 16-17

COUNT		COUNT	
Scurry County	196	City of Snyder	189
Pct-1	32	Mutual Aid	27
Pct-2	67	Borden Co.	13
Pct-3	39	Fisher Co.	4
Pct-4	58	Garza Co.	1
		Kent Co.	2
		Mitchell Co.	2
		Nolan Co.	4

Fire Runs by Type FY 16-17 COUNT

Fire (Includes Appliances) 26

Building Fire 16

Fires in structure other than
in a building 1Cooking fire, confined to
container 3Trash or rubbish fire,
contained 9Fire in mobile home used as
fixed residence 1Mobile property (vehicle)
fire 6

Passenger vehicle fire 6

Road freight or transport
vehicle fire 5Off-road vehicle or heavy
equipment fire 1

Natural vegetation fire 8

Brush or brush-and-grass
mixture fire 16

Grass Fire 39

Outside rubbish fire 4

Outside rubbish, trash or
waste fire 3

Special outside fire 1

Outside storage fire 2

Outside gas or vapor
combustion explosion 1Cultivated vegetation, crop
fire 3

Cultivated grain or crop fire 2

Overpressure rupture, explosion, overheat other	1
Rescue, EMS Incident	10
Medical assist, assist EMS crew	6
Emergency medical service, other	3
Motor vehicle accident with injuries	53
Motor vehicle/pedestrian accident (MV Ped)	2
Motor vehicle accident with no injuries	35
Lock-In	1
Extrication of victim(s)	1
Water and Ice related rescue	2
Electrocution or potential electrocution	1
Rescue or EMS standby	1
Hazardous condition	1
Combustible/flammable gas/liquid condition	2
Gasoline or other flammable liquid spill	1
Gas Leak (natural gas or LPG)	15
Oil or other combustible liquid spill	2
Chemical spill or leak	1
Heat from short circuit (wiring), defective/worn	2
Arcing, shorted electrical equipment	1
Service call, other	9

Lock-out	2
Smoke or odor removal	1
Animal problem	1
Public services assistance	6
Assist police or another governmental agency	1
Public Service	5
Good intent call	41
Dispatched and cancelled en route	13
No incident found on arrival at dispatch address	1
Authorized controlled burning	1
Steam, other gas mistaken for smoke	1
Smoke scare, odor of smoke	5
EMS call, party transported by non-fire agency	2
False alarm or false call	21
Malicious, mischievous false call	1
Municipal alarm system, malicious false alarm	1
Alarm system sounded due to malfunction	1
Alarm system activation, no fire – unintentional	2
Special type of incident	3
TOTAL INCIDENTS: 412	

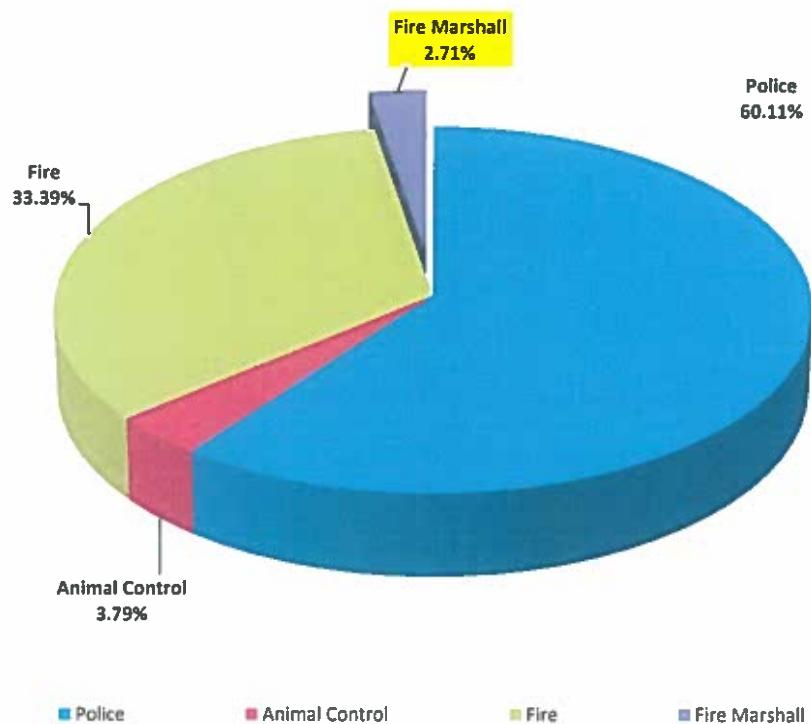
FIRE - DEPARTMENT NO. 18

EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
618-101 SUPERVISION	85,202	84,035	85,705
618-103 OPERATIONS	529,511	395,280	455,160
618-105 LONGEVITY	4,789	4,310	5,860
618-106 OVERTIME	59,317	56,000	54,000
618-108 FICA EXPENSE	41,150	33,455	37,245
618-109 TMRS EXPENSE	108,948	86,175	86,625
618-110 INSURANCE EXPENSE	95,338	84,980	96,430
618-111 MEDICARE EXPENSE	9,624	7,825	8,710
Sub Total	933,879	752,060	829,735
SUPPLIES & MATERIALS			
618-201 OFFICE SUPPLIES	1,803	800	1,200
618-204 UNIFORM & CLOTHING	32,725	25,920	33,920
618-205 TIRES & TUBES	6,550	6,500	11,500
618-206 MOTOR VEHICLE SUPPLIES	2,096	20,000	8,500
618-207 MINOR TOOLS & APPARATUS	2,397	5,000	4,000
618-208 JANITORIAL SUPPLIES	1,026	1,400	1,400
618-209 CHEM. & MECH. SUPPLIES	5,410	6,000	6,000
618-212 GAS	7,749	7,300	7,800
618-213 DIESEL	7,469	8,500	10,000
618-215 OTHER SUPPLIES	757	1,500	1,500
Sub Total	67,982	82,920	85,820
MAINTENANCE OF BUILDINGS			
618-301 BUILDINGS & GROUNDS	6,808	7,300	7,300
Sub Total	6,808	7,300	7,300
MAINTENANCE OF EQUIPMENT			
618-402 MACHINERY	284	300	300
618-403 EQUIPMENT	23,622	30,900	30,900
618-404 AUTOMOTIVE EQUIPMENT	32,470	20,000	20,000
618-406 MINOR TOOLS & EQUIPMENT	-	600	600
618-407 SOFTWARE MAINTENANCE	5,705	1,375	3,865
618-411 RADIO INSTALLATION	2,405	3,000	3,000
Sub Total	64,486	56,175	58,665

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
618-501-01 TELEPHONE COMMUNICATION	14,717	8,000	9,700
618-501-02 CELLULAR	2,349	2,000	2,000
618-501-03 INTERNET	3,240	3,800	3,500
618-502 RENTAL OF EQUIPMENT	2,077	2,015	2,175
618-503 INSURANCE	9,811	4,250	9,000
618-504 SPECIAL SERVICES	44,945	60,000	52,000
618-505 ADVERTISING	1,087	1,000	1,000
618-506 BUSINESS & TRANSPORTATION	6,201	3,000	6,000
618-508 FEE BASIS SERVICE	457	500	500
618-510 CONTRACTUAL SERVICE	4,775	5,000	5,000
618-511-01 ELECTRICITY	8,947	7,285	7,500
618-511-02 GAS	3,120	3,500	3,500
Sub Total	101,726	100,350	101,875
SUNDRY CHARGES			
618-601 TRAINING & EDUCATION	10,007	7,700	7,700
618-602 MEMBERSHIP & SUBSCRIPTIONS	211	600	600
618-604 WORKER'S COMP.	13,370	14,595	15,000
618-606 FREIGHT EXPENSE	472	600	600
618-607 PRINTING EXPENSE	31	-	-
Sub Total	24,091	23,495	23,900
CAPITAL OUTLAY			
618-701 BUILDINGS	3,250	-	-
618-902 AUTOMOTIVE EQUIPMENT	15,358	-	355,000
618-903 OTHER EQUIPMENT	-	39,300	6,200
Sub Total	18,608	39,300	361,200
NON CAPITALIZED EQUIPMENT			
618-905 NON CAPITALIZED EQUIPMENT	6,274	-	-
Sub Total	6,274	-	-
TOTAL BUDGET	\$ 1,223,854	\$ 1,061,600	\$ 1,468,495

Public Safety Function Expense Fiscal Year 2019



Description: This pie chart highlights the relationship between the department "Fire Marshall" and the other departments within the Public Safety Functional area.

BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	19		
		Fire Marshall	Actual 2016-17	Budgeted 2017-18
Expend. Class				Proposed 2018-19
Personnel Services			\$ -	\$ 193,450
Supplies			-	10,080
Maintenance			-	5,335
Services			-	4,000
Sundry Charges			-	7,520
Capital Outlay			-	-
Non Capital Equipment			-	-
TOTAL ALL ACCOUNTS			<hr/> \$ -	<hr/> \$ 220,385
				<hr/> \$ 119,280

Mission Statement

To serve and protect lives and property in Snyder and Scurry County from loss due to fire, through proper enforcement of fire & safety codes and local ordinances. To promptly investigate the cause and origin or structure fires and other fires when deemed necessary within the City Limits of Snyder. To assist the Snyder Fire Department in the suppression of fires, and prevention of fires. The lead agency for fire prevention education and public education about fires and other related safety programs. To meet the standards of the State of Texas Fire Marshal's Office, NIMS, and Homeland Security related to all aspects of emergency management. To safeguard the general economy and welfare of the community through prevention, protection, and planning of essential industry, business, and both public and private property.

Description

The Snyder Fire Department Fire Marshal's Office is comprised of the administrative Fire Marshal (the Chief), whose duties are primarily administrative. The day to day operation of the Fire Marshal's Office (FMO) are handled by a Deputy FM whose duties are primarily FMO related, but who also assist with, and will fill the position of firefighter, and as Deputy Emergency Management Coordinator during such events and situations as necessary. FMO personnel maintain the following credentials:

TCFP Structure Fire Certification (Hines-Advanced, Westmoreland-Advanced)
 TCFP Fire Investigator (Hines-Intermediate, Westmoreland-Advanced)
 TCFP Fire Inspector (Hines-Intermediate)
 TCFP Fire Service Instructor-I (Westmoreland)
 TCFP Wildland Firefighter (Hines, Westmoreland)
 NWCG Wildland Fire Investigator (Westmoreland-Basic)
 TCFP Arson Investigator (Hines)
 IFSAC Seals, Plans Examiner
 IFSAC Seals, Haz-Mat Operations (Hines, Westmoreland)
 IFSAC Seals, FF-2 (Westmoreland)
 TCOLE-Peace Officer (Hines)
 TCOLE-Peace Officer Instructor (Westmoreland)

**EMI-FEMA (Hines-Basic, Westmoreland-Advanced Pending)
HEAD-OF-DEPT (Westmoreland)**

The Deputy Fire Marshal maintain normal business hours, 8-5 M-F, and office out of Central Fire Station.

The Deputy Fire Marshal is an active firefighter as well, and responds to all fires in accordance with protocols and staffing requirements.

The Fire Marshal's office will function on the same radio frequency as the Suppression Division:

KKV – 620 (Fire) 154.355/153.950 6-18-2022
Prior FY activity:

Daily compliance with local fire codes, involving multiple commercial contacts.

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Home/Facility Inspections	44	153	57
Public Education Programs	26	25	18
Number of People Reached			1,679

FIRE MARSHALL -DEPARTMENT 19

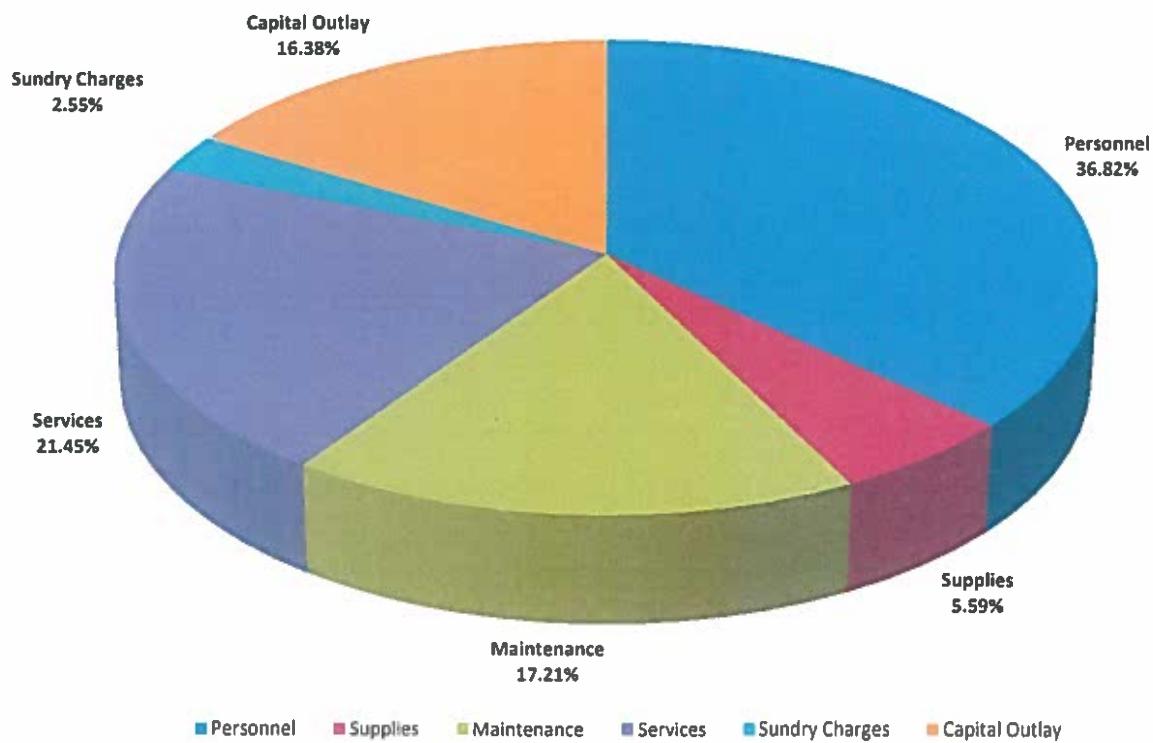
EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
619-103 OPERATIONS	-	126,190	68,090
619-105 LONGEVITY	-	1,020	730
619-106 OVERTIME	-	14,000	7,000
619-108 FICA EXPENSE	-	8,755	4,700
619-109 TMRS EXPENSE	-	22,550	10,935
619-110 INSURANCE EXPENSE	-	18,885	9,645
619-111 MEDICARE EXPENSE	-	2,050	1,100
Sub Total	-	193,450	102,200
SUPPLIES & MATERIALS			
619-201 OFFICE SUPPLIES	-	800	800
619-204 UNIFORM & CLOTHING	-	6,480	3,480
619-205 TIRES & TUBES	-	-	-
619-206 MOTOR VEHICLE SUPPLIES	-	-	1,000
619-212 GAS	-	2,500	1,500
619-213 DIESEL	-	300	-
619-215 OTHER SUPPLIES	-	-	200
Sub Total	-	10,080	6,980
MAINTENANCE OF EQUIPMENT			
619-403 EQUIPMENT	-	600	600
619-404 AUTOMOTIVE EQUIPMENT	-	2,000	1,000
619-406 MINOR TOOLS & EQUIPMENT	-	2,735	300
Sub Total	-	5,335	1,900

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
619-501-02 CELLULAR	-	2,000	650
619-506 BUSINESS & TRANSPORTATION	-	2,000	2,000
Sub Total	-	4,000	2,650
SUNDRY CHARGES			
619-601 TRAINING & EDUCATION	-	3,300	3,300
619-602 MEMBERSHIP & SUBSCRIPTIONS	-	3,820	-
619-604 WORKER'S COMP.	-	400	1,850
619-606 FREIGHT EXPENSE	-	-	400
Sub Total	-	7,520	5,550
TOTAL BUDGET	\$ -	\$ 220,385	\$ 119,280

Public Works Expenditures

Fiscal Year 2019



Description: This pie chart visually shows the percentage of Street Department expenditures allocated to the various major categories for the Fiscal Year 2018 - 2019.

BUDGET SUMMARY

Fund General	Function Public Works	Street & Alley Maintenance	Department Number 25	
Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Personnel Services		\$ 312,927	\$ 430,365	\$ 441,770
Supplies		97,441	68,250	67,060
Maintenance		540,035	441,960	206,465
Services		348,605	284,410	257,290
Sundry Charges		16,984	26,065	30,600
Capital Outlay		653,605	1,000	196,500
TOTAL ALL ACCOUNTS		\$ 1,969,597	\$ 1,252,050	\$ 1,199,685

Mission Statement

To provide efficient economic access to desired destinations, such as employment, shopping and other facilities in a quick, convenient and safe manner for all population groups in the community.

Description

Activities of the Street Department include the maintenance of: paved streets, unpaved streets, paved alleys, unpaved alleys, drainage ways, street sweeping, mowing of right-of-ways, drainage channels and city owned lots; making and maintenance of street signs.

Goals

The provision of well maintained streets for the convenience and safety of the public, and for the provision of all-weather alleys for use by the various utility providers.

Objectives

1. To patch and repair streets as needed.
2. To make longer lasting repairs in the alleys.
3. To seal coat all the paved streets in a seven-year cycle.
4. Water and care for the shrubs and remove trash three times a week.
5. To facilitate and assist contract street sweeping service as necessary.
6. To continue the flood control and drainage way maintenance for proper storm water removal.
7. Maintain an efficient weed abatement program for city streets and sidewalks, to effectively remove weeds and grasses.
8. Increase training of assigned personnel in public works and traffic engineering by providing training videos and by attending public works seminars and traffic engineering schools.
9. Repair and maintain street signs within city limits for safety of citizens.

Indicators

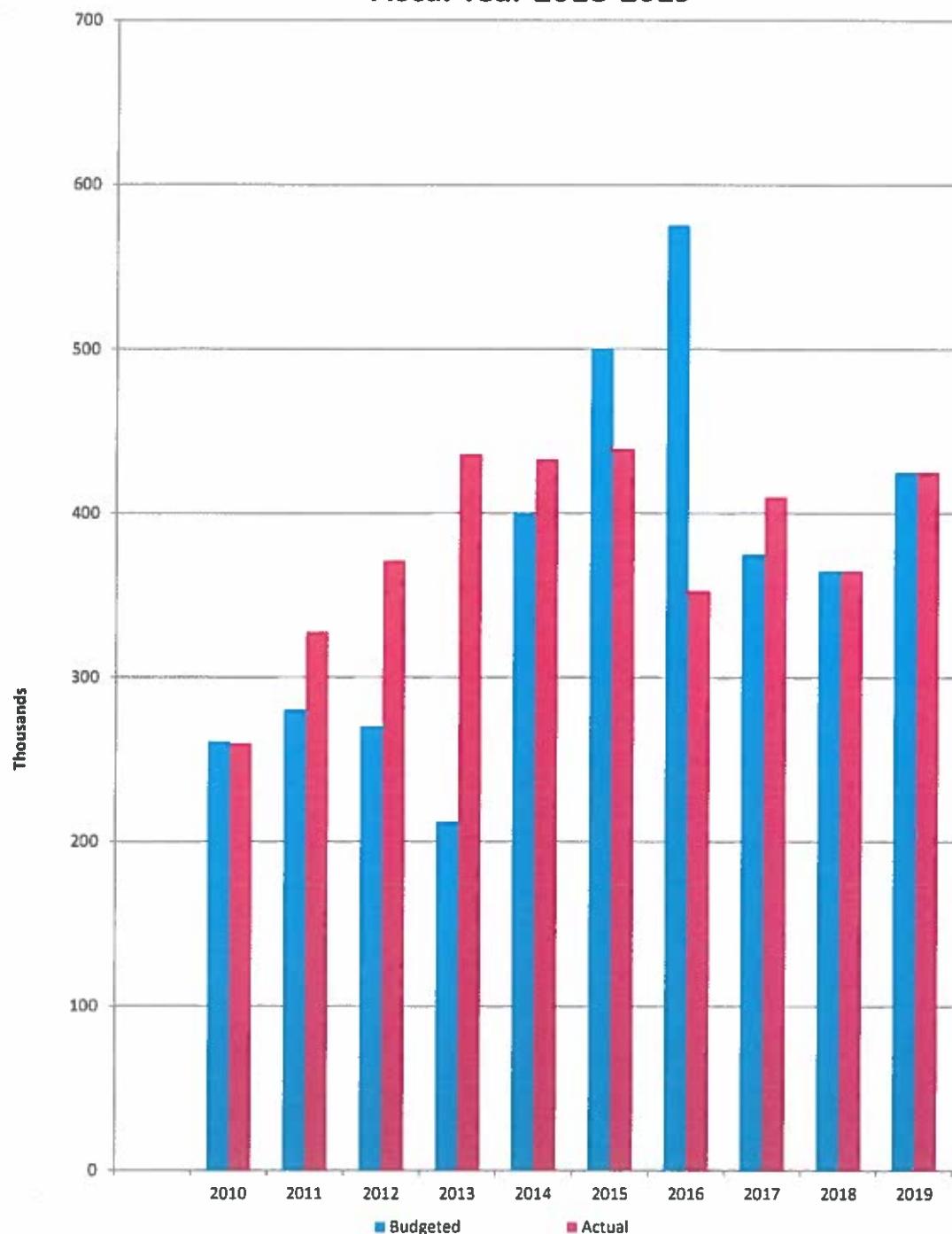
1. Blocks Seal Coated	2014-15	2015-16	2016-17
	50	0	150

EXPENDITURES - FUND 01

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
625-101 SUPERVISION	9,980	9,850	10,045
625-104 MAINTENANCE	178,580	264,000	270,900
625-105 LONGEVITY	747	1,385	1,295
625-106 OVERTIME	26,193	17,000	22,000
625-107 PART-TIME	5,691	8,500	8,500
625-108 FICA EXPENSE	12,885	18,645	19,390
625-109 TMRS EXPENSE	34,586	46,670	43,870
625-110 INSURANCE EXPENSE	41,252	59,955	61,235
625-111 MEDICARE	3,013	4,360	4,535
Sub Total	312,927	430,365	441,770
SUPPLIES & MATERIALS			
625-201 OFFICE SUPPLIES	53	100	260
625-204 UNIFORM & CLOTHING	6,274	5,400	8,500
625-205 TIRES & TUBES	6,161	2,000	2,400
625-206 MOTOR VEHICLE SUPPLIES	36,951	17,000	10,000
625-207 MINOR TOOLS & APPARATUS	8,344	3,000	8,000
625-208 JANITORIAL SUPPLIES	556	250	300
625-209 CHEM. & MECH. SUPPLIES	6,185	5,200	8,000
625-212 GAS	8,617	7,000	8,600
625-213 DIESEL	23,414	28,000	20,000
625-215 OTHER SUPPLIES	886	300	1,000
Sub Total	97,441	68,250	67,060
MAINTENANCE OF BUILDINGS			
625-301 BUILDINGS & GROUNDS	5,901	1,400	6,500
625-308 STREET & ALLEYS	454,447	400,000	153,865
Sub Total	460,348	401,400	160,365
MAINTENANCE OF EQUIPMENT			
625-402 MACHINERY	1,124	100	1,500
625-403 EQUIPMENT	451	-	1,000
625-404 AUTOMOTIVE EQUIPMENT	63,987	25,000	30,000
625-406 MINOR TOOLS & APPARATUS	485	200	300
625-407 SOFTWARE MAINTENANCE	981	960	1,000

	ACTUAL 2014-2015	BUDGETED 2016-2017	PROPOSED 2017-2018
625-410 SIGNAL & SIGN SYSTEM	12,659	14,000	12,000
625-411 RADIO INSTALLATION	-	300	300
Sub Total	79,687	40,560	46,100
MISCELLANEOUS SERVICES			
625-501-02 CELLULAR	2,015	1,500	2,000
625-501-03 INTERNET	490	495	495
625-502 RENTAL OF EQUIPMENT	17,373	29,945	31,645
625-503 INSURANCE	9,383	8,700	14,000
625-504 SPECIAL SERVICES	15,055	1,000	2,500
625-505 ADVERTISING	349	-	350
625-506 BUSINESS & TRANSPORTATION	1,281	500	1,300
625-508 FEE BASIS SERVICES	34,376	-	-
625-511-01 ELECTRICITY	268,283	242,270	205,000
Sub Total	348,605	284,410	257,290
SUNDRY CHARGES			
625-601 TRAINING & EDUCATION	-	1,600	2,500
625-602 MEMBERSHIPS & SUBSCRIPTIONS	-	-	100
625-604 WORKER'S COMP.	15,874	23,465	27,000
625-606 FREIGHT EXPENSE	1,110	1,000	1,000
Sub Total	16,984	26,065	30,600
CAPITAL OUTLAY			
625-901 OFFICE EQUIPMENT	-	1,000	-
625-902 AUTOMOTIVE EQUIPMENT	498,399	-	165,000
625-903 MACHINERY & EQUIPMENT	155,206	-	31,500
Sub Total	653,605	1,000	196,500
TOTAL BUDGET	\$ 1,969,597	\$ 1,252,050	\$ 1,199,685

Motel Tax Revenue Fiscal Year 2018-2019



Description: This graph shows the increase in Budgeted Motel Tax Revenue compared to the actual revenue from Fiscal Year 2010 through 2017 and the budgeted amounts for Fiscal Years 2018 & 2019.

CITY OF SNYDER, TEXAS
SPECIAL REVENUE FUND

COMBINING STATEMENT OF OPERATING REVENUES
EXPENSES AND CHANGES IN WORKING CAPITAL

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Revenues:				
Ad Valorem Taxes	47,828	63,180	65,860	76,405
Occupancy Tax	352,564	409,911	365,000	425,000
Total Revenues	400,392	473,091	430,860	501,405
Expenditures:				
Ad Valorem Taxes	-	-	65,860	76,405
Occupancy Tax	355,908	409,911	365,000	425,000
Total Expenditures	355,908	409,911	430,860	501,405
Excess (Deficiency) of Revenues over Expenditures	44,484	63,180	-	-
Fund Balance at B-O-Y	3,048	47,532	110,712	110,712
Fund Balance at E-O-Y	\$ 47,532	\$ 110,712	\$ 110,712	\$ 110,712

CITY OF SNYDER, TEXAS
SPECIAL REVENUE FUND
MOTEL TAX

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Revenues:				
Occupancy Tax	352,564	409,911	365,000	425,000
Contributions & donations	-	-	-	-
Total Revenues	352,564	409,911	365,000	425,000
 Total Expenditures	 355,908	 409,911	 365,000	 425,000
 Excess (Deficiency) of Revenues over Expenditures	 <u>(3,344)</u>	 -	 -	 -
 Fund Balance at B-O-Y Prior Period Adjustment	 (38)	 -	 (3,382)	 (3,382)
 Fund Balance at E-O-Y	 \$ (3,382)	 \$ (3,382)	 \$ (3,382)	 \$ (3,382)

CITY OF SNYDER, TEXAS
SPECIAL REVENUE FUND
TAX INCREMENT FINANCING

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Revenues:				
Ad Valorem Taxes	47,828	63,180	65,800	76,405
Total Revenues	47,828	63,180	65,800	76,405
Total Expenditures	-	-	65,800	76,405
Excess (Deficiency) of Revenues over Expenditures	47,828	63,180	-	-
Fund Balance at B-O-Y	3,086	50,914	114,094	114,094
Fund Balance at E-O-Y	\$ 50,914	\$ 114,094	\$ 114,094	\$ 114,094

In 1948 oil was discovered in the Canyon Reef area north of town. Snyder became a boomtown as the population jumped to approximately 12,000 in just a year's time. By the time the boom ended in 1951 an estimated peak population of 16,000 had been reached. This soon decreased to the 10,000 to 11,000 level and stabilized. Although the boom was over, oil remained a vital part of the local economy with the Snyder area being one of the leading oil producing areas in Texas. In 1973 the one billionth barrel of oil was pumped from the nearby field.

**ENTERPRISE FUNDS
NARRATIVE
FISCAL YEAR 2018-2019 BUDGET**

Anticipated revenues for the Enterprise Funds total \$10,192,320, a decrease of \$63,535 or .62% below the preceding year's budget. The graph, page 98, showing Enterprise Fund revenues for the period FY 2010 through 2019 reflects recent increases necessary to cover rising expenses due to State and Federal regulations.

Water sales (50.14%), sewer charges (15.89%), and sanitation charges (19.13%) combined, amount to 85.16% of the total revenue for the fund. Sewage treatment charges are dependent on water sales and together are generally indicators of growth in the city. Drought conditions, however, also impact on these totals as water consumption increases during drought conditions. The decrease in non-operating revenue indicates a decrease in gain on sale of equipment. The amount of revenues from various sources and the usage from last year are shown in the following tabulation:

<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase(Decrease) from FY 2018</u>
Water Sales	\$ 5,110,000	50.14%	\$ 110,000
Sewer Sales	1,620,000	15.89%	25,000
Sanitation Charges	1,950,000	19.13%	-
Landfill Gate Fees	800,000	7.85%	(125,000)
Billings & Collection	449,670	4.41%	(535)
Water & Sewer Taps	35,000	0.34%	5,000
Permits & Inspections	8,400	0.08%	(7,100)
Miscellaneous	66,250	0.65%	27,100
Roll-off Containers	53,000	0.52%	53,000
Non-Operating	100,000	0.98%	(126,000)
 Total	 \$ 10,192,320	 100.00%	 \$ (38,535)

Expenses for the Enterprise Funds total \$10,893,830 for FY 2019, an increase of 3.44 percent over FY 2018 (see graph, page 95). Changes in levels of expenditures for the individual departments over the preceding year are shown in the following tabulation:

<u>Department</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from FY 2018</u>
Sanitation - Collection	\$ 1,098,780	10.60%	\$ (76,585)
Sanitation - Landfill	1,782,000	17.19%	(394,080)
Sanitary Sewer	466,730	4.50%	(26,895)
Sewage Treatment Plant	931,145	8.98%	(58,015)
Water Production Plant	3,332,855	32.15%	21,515
Water Distribution	1,150,515	11.10%	17,870
Utility Billings & Collection	1,179,680	11.38%	10,615
Debt Service	425,425	4.10%	(21,125)
 Total	 \$ 10,367,130	 100.00%	 \$ (526,700)

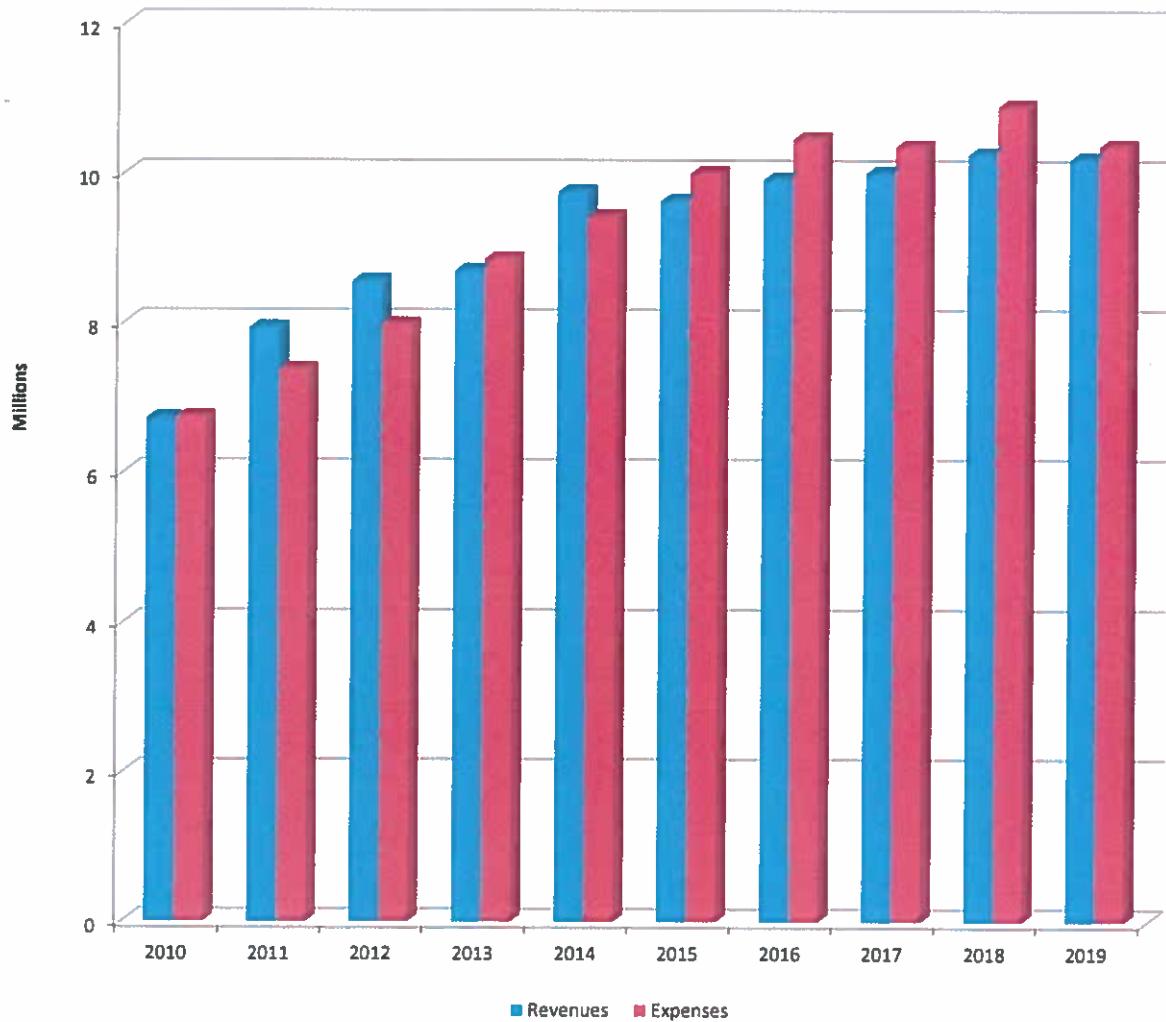
The Debt Service amount of \$425,425 (4.10%) of the total expense budget for 2019 is the anticipated interest payments of \$61,970 for a Certificate of Obligation issued in 2010 for \$3,495,000 for an energy analysis and service agreement for an automatic meter reading system and \$56,785 for a lease agreement issued in

2012 for \$2,985,314 for improvements to the Water Treatment Plant and \$296,795 for a \$9,000,000 Certificate of Obligation issued in 2013 for replacement of water lines, and improvements to water system. This also includes the interest payment of \$9,176 to the General Fund from Water & Sewer.

In 2015 the City Council approved an inter fund loan of \$850,000 from the General Fund to the Water and Sewer Fund to cover part of the cost to restore the old water treatment plant.

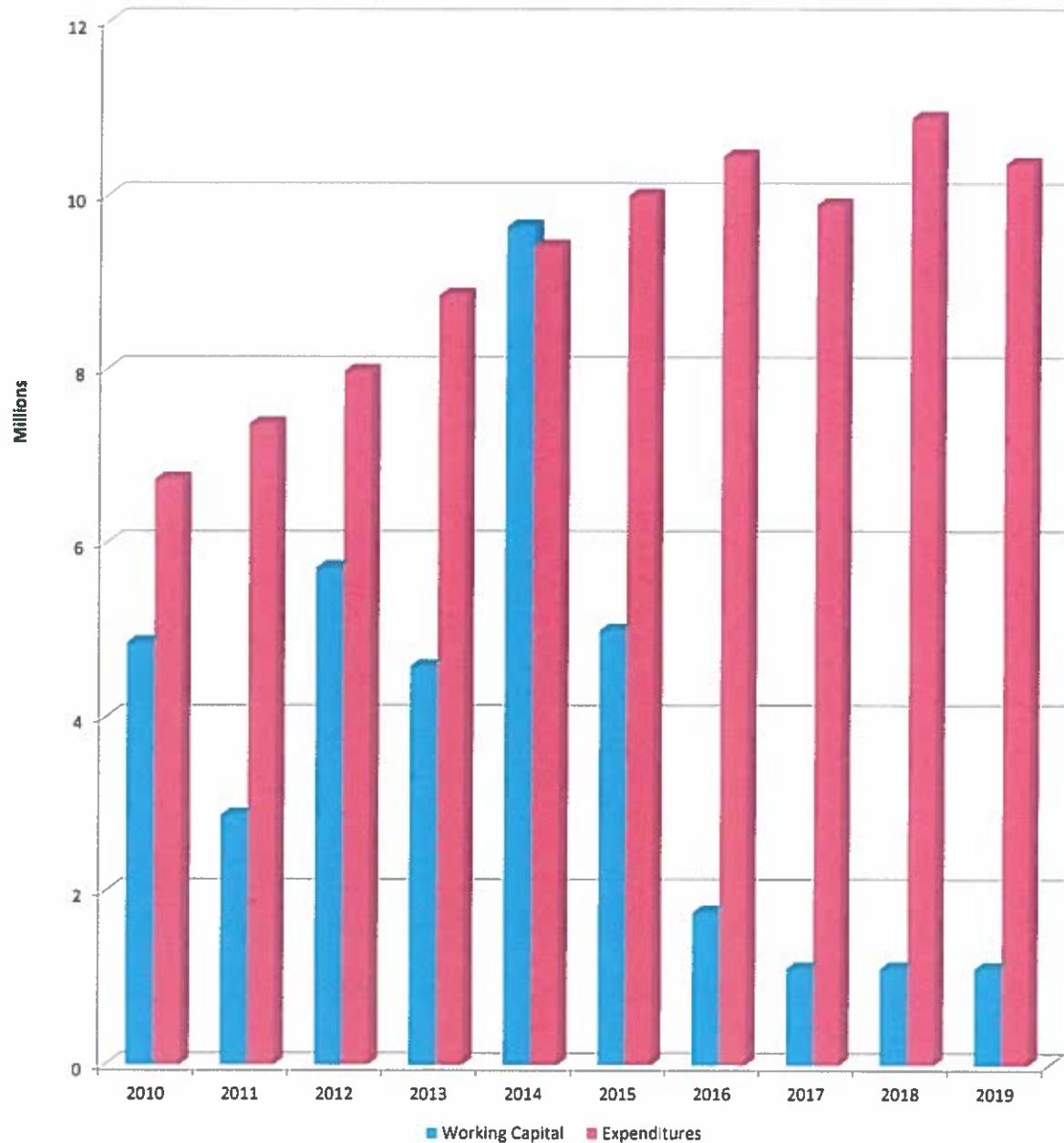
Personnel costs decreased by 2.03%, depreciation by 13.46%, maintenance charges decreased by 11.99%. Supplies increased 6.76%, sundry charges by 8.95% and debt service by 4.32% over the Fiscal Year 2017-2018.

Enterprise Fund
Revenues & Expenses
Fiscal Year 2018-2019



Description: This graph shows the actual Enterprise Fund Revenues and Expenses for the Fiscal Years 2010-2017 and budgeted amounts for Fiscal Years 2018 & 2019.

Enterprise Fund Working Capital and Expenditures



Description: This graph shows the relationship between Enterprise Fund Working Capital and Expenditures at year end for the Fiscal Year 2010 - 2019. Actual amounts are shown for Fiscal Years 2010 - 2017. Budgeted amounts for Fiscal Years 2018 & 2019.

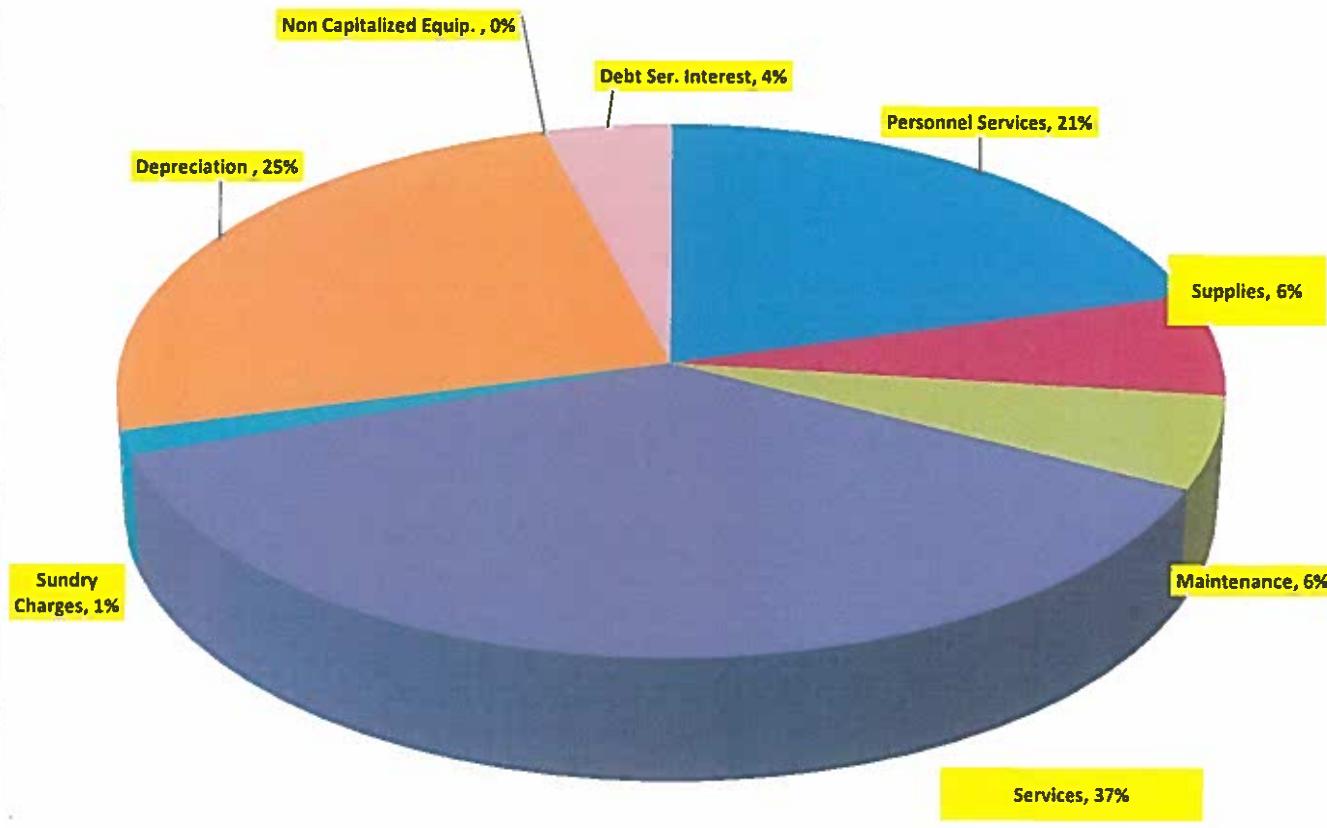
CITY OF SNYDER, TEXAS
ENTERPRISE FUND

COMBINING STATEMENT OF OPERATING REVENUES,
EXPENSES AND CHANGES IN WORKING CAPITAL

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Operating Revenues:				
Water Sales	4,942,602	5,109,466	5,000,000	5,110,000
Sewer Charges	1,503,102	1,592,854	1,595,000	1,620,000
Sanitation Charges	1,930,374	1,885,312	1,950,000	1,950,000
Landfill Gate Fees	801,751	790,965	925,000	800,000
Billings & Collections for Sanitation	374,948	351,560	450,205	449,670
Water & Sewer Taps	11,425	38,821	30,000	35,000
Plumbing Permits & Inspc.	17,427	8,260	15,500	8,400
Roll-off containers	-	-	-	53,000
Miscellaneous	76,172	51,628	39,150	66,250
Total Oper. Revenues	9,657,801	9,828,866	10,004,855	10,092,320
Operating Expenses:				
Personnel Services	2,074,453	2,227,530	2,187,815	2,143,430
Supplies	816,180	636,041	597,745	638,135
Maintenance	781,504	614,185	660,525	581,325
Services	3,819,336	3,546,905	3,878,845	3,843,125
Sundry Charges	104,874	209,956	138,050	150,410
Depreciation	2,377,092	2,657,109	2,984,300	2,582,480
Non Capitalized Equipment	-	-	-	2,800
Total Oper. Expenses	9,973,439	9,891,726	10,447,280	9,941,705
Operating Income or (Loss)	(315,638)	(62,860)	(442,425)	150,615
Non-Oper. Revenues/(Expenses):				
Interest Income	41,879	38,123	26,000	35,000
Gain (Loss)on Sale of Asset	190,300	56,700	200,000	65,000
Amortized Issuance Cost	27,455	78,343	-	-
Debt Service-Interest	(485,119)	(465,003)	(446,550)	(425,425)
Total Non-Oper.	(225,485)	(291,837)	(220,550)	(325,425)
Net Income (Loss)	(541,123)	(354,697)	(662,975)	(174,810)
Cash and Cash Equivalents B-O-Y	4,998,143	1,757,457	1,113,255	565,646
Cash Flows from Operating Activities	2,384,333	1,966,779	2,541,875	2,733,095
Cash Flows from Interfund Loans	642,317	(686,574)	(120,271)	(120,271)
Cash Flows from Capital Activities	(6,605,213)	(1,948,858)	(2,995,213)	(2,259,579)
Cash Flows from Investing Activities	337,877	24,451	26,000	35,000
Net Increase or (Decrease) in Cash	(3,240,686)	(644,202)	(547,609)	388,245
Cash and Cash Equivalents E-O-Y	1,757,457	1,113,255	565,646	953,891

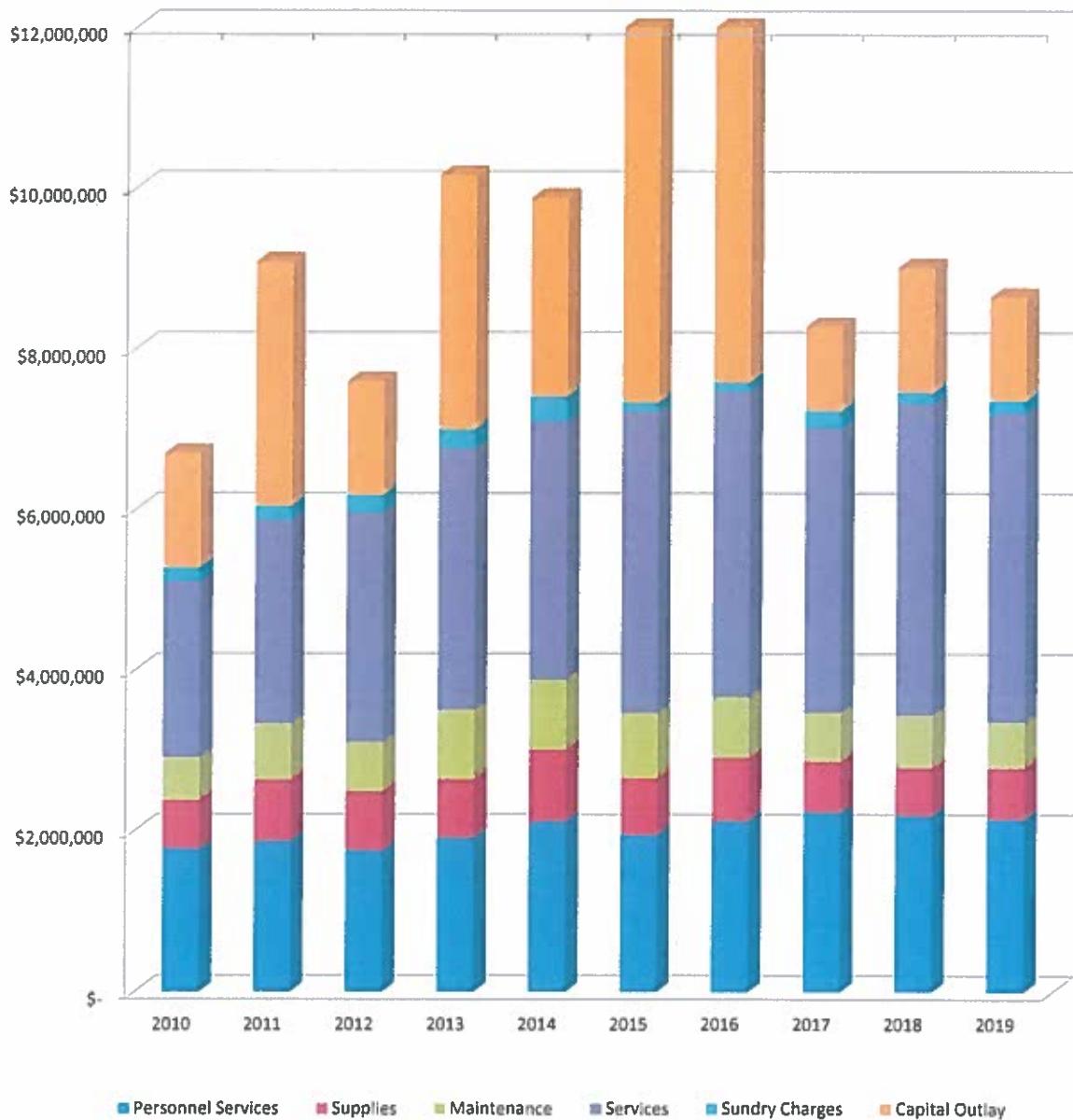
Enterprise Fund Expenses Fiscal Year 2019



Description: This pie chart visually shows the percentage of Enterprise Fund expenses allocated to the various major categories for the budget for Fiscal Year 2019.

Enterprise Fund Expenditures

Fiscal Years 2010 through 2019



Description: This graph shows a visual comparison of actual expenditure allocations for Fiscal Years 2010 through 2017 and budgeted amounts for Fiscal Years 2018 & 2019.

**CITY OF SNYDER, TEXAS
ENTERPRISE FUND
SANITATION**

**COMPARATIVE STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN WORKING CAPITAL
2018-2019 BUDGET**

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Operating Revenues:				
Sanitation Charges	1,930,374	1,885,312	1,950,000	1,950,000
Landfill Gate Fees	801,751	790,965	925,000	800,000
COG Grant	-	18,393	-	-
Roll off Containers	-	44,309	25,000	53,000
Miscellaneous	17,449	2,168	3,000	3,000
Total Oper. Revenues	2,749,574	2,741,147	2,903,000	2,806,000
Operating Expenses:				
Personnel Services	704,547	823,197	784,270	741,130
Supplies	232,910	208,685	214,575	220,700
Maintenance	182,923	126,860	137,380	123,155
Services	857,033	787,509	1,055,845	1,022,885
Sundry Charges	58,861	85,066	59,330	59,580
Depreciation	921,438	881,487	1,100,045	713,330
Non Capitalized Equipment	-	1,012	-	-
Total Oper. Expenses	2,957,712	2,913,816	3,351,445	2,880,780
Operating Income or (Loss)	(208,138)	(172,669)	(448,445)	(74,780)
Non-Oper. Revenues/(Expenses):				
Interest Income	8,323	17,887	11,000	28,000
Gain (Loss) on Sale of Asset	185,000	55,500	200,000	65,000
Proceeds from Insurance	-	2,819	-	-
Interest Expense	(640)	-	-	-
Total Non-Oper.	192,683	76,206	211,000	93,000
Net Income (Loss)	\$ (15,455)	\$ (96,463)	\$ (237,445)	\$ 18,220
Cash and Cash Equivalents B-O-Y	13,524	12,846	217,785	472,885
Cash Flows from Operating Activities	977,582	549,578	651,600	638,550
Cash Flows from Interfund Loans	(362,746)	(100,625)	-	-
Cash Flows from Capital Activities	(719,121)	(248,571)	(407,500)	(380,600)
Cash Flows from Investing Activities	103,607	4,557	11,000	28,000
Net Increase or (Decrease) in Cash	(678)	204,939	255,100	285,950
Cash and Cash Equivalents E-O-Y	\$ 12,846	\$ 217,785	\$ 472,885	\$ 758,835
Reserved for Closure/Post Closure	(1,965,946)	(1,965,946)	(1,983,980)	(2,003,980)

CITY OF SNYDER, TEXAS
SANITATION ENTERPRISE FUND

DESCRIPTION OF REVENUES

2018-2019 BUDGET

COLLECTION CHARGES \$ 1,950,000

Sanitation rates within the corporate limits for the City of Snyder shall be as follows:

Residential (two collections per week)

Minimum monthly charge: \$24.15

Commercial and Business (two collections per week) to include motels, hotels, nursing homes, hospitals, schools, churches, industrial, government entities, apartments, two-plex or larger, and restaurants.

Minimum monthly charge: \$46.71

Commercial individual account per container (multiple collections per week) inside city limits:

Depends on container size and number of collections ranging from \$89.36 for a 3-yard container and 2 collections per week to \$521.30 for a 4-yard container and 10 collections per week.

Sanitation rates outside the city limits:

Rural individual account depends on the size container and the distance in miles ranging from \$121.00 for a 3-yard container at 3.0 miles to \$340.00 for a 4-yard container at 20.0 miles.

LANDFILL GATE FEES \$ 800,000

Disposal of contaminated waste dirt and concrete shall be charged at \$80.00/ton, minimum 0-1600 lbs. \$60.00.

Disposal of rock, bricks, construction materials, demolition materials, trees, limbs, lumber and any similar type materials shall be charged at \$28.50 per ton for Non-Commercial Scurry County Residents and \$33.00 for Commercial Scurry County Residents. Non-Scurry County Resident or Solid Waste Disposal Service Provider - \$33.00/ton.

RESIDENTIAL/COMMERCIAL ROLL-OFF RATES \$ 53,000

(Restricted to inside City Limits/Extra Territorial Jurisdiction)

Includes-	Delivery	\$115.00
	Haul Fee (Exchange RO/Empty)	\$230.00
	Final Pickup (Empty/Return to Yard)	\$115.00
	Landfill Fee/Ton (\$35.00/Ton)	

(Minimum = 3 Tons @ \$35.00)	\$105.00
Monthly Rental	\$100.00

Each Additional Pick Up - \$335.00 + Landfill Fee/Tons over minimum

<u>MISCELLANEOUS</u>	\$ 3,000
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Includes any revenue that would not fit into another account and sales tax.

Other	\$ 65,000
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Includes gain/loss sale of equipment

<u>INTEREST</u>	\$ 28,000
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<u>TOTAL SANITATION</u>	<u>\$ 2,899,000</u>
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CITY OF SNYDER, TEXAS
ENTERPRISE FUND
SANITATION

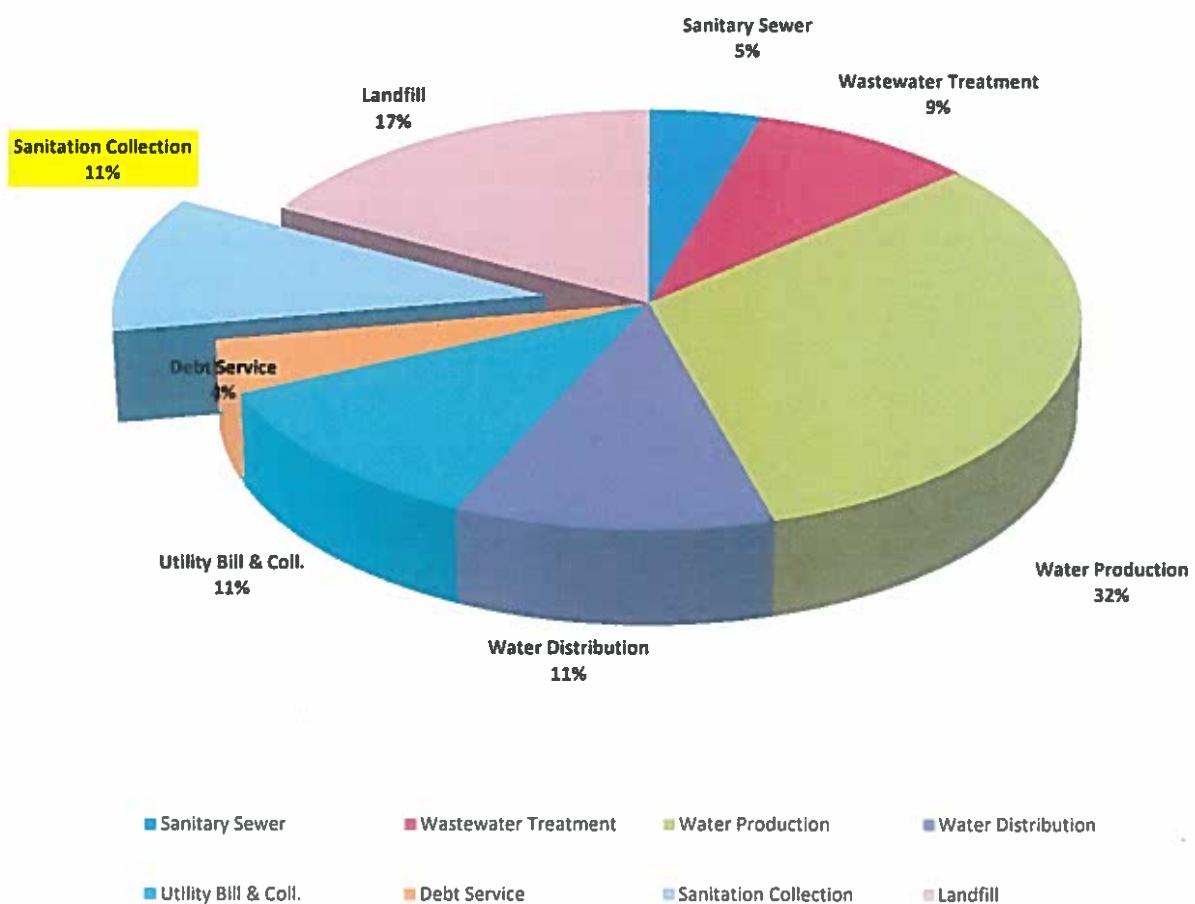
STATEMENT OF EXPENDITURES

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
SANITATION				
Collection:				
Personnel Services	307,506	356,259	348,495	318,760
Supplies	108,484	87,885	109,575	106,700
Maintenance	83,871	59,887	61,960	55,480
Services	306,753	285,897	401,335	408,980
Sundry Charges	21,970	10,259	20,530	19,480
Depreciation	175,532	223,867	233,470	189,380
Non Capitalized Equipment	-	952	-	-
Totals	1,004,116	1,025,006	1,175,365	1,098,780
Landfill:				
Personnel Services	397,041	466,938	435,775	422,370
Supplies	124,426	120,800	105,000	114,000
Maintenance	99,052	66,973	75,420	67,675
Services	550,280	501,612	654,510	613,905
Sundry Charges	36,891	74,807	38,800	40,100
Depreciation	600,022	657,620	866,575	523,950
	-	60	-	-
Totals	1,807,712	1,888,810	2,176,080	1,782,000
TOTAL EXPENSES	\$ 2,811,828	\$ 2,913,816	\$ 3,351,445	\$ 2,880,780

Enterprise Function Expense

Fiscal Year 2019



Description: This pie chart highlights the "Sanitation Collection" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund Enterprise	Function Municipal Services	Sanitation Collection	Department Number 30	
Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Personnel Services		\$ 356,259	\$ 348,495	\$ 318,760
Supplies		87,885	109,575	106,700
Maintenance		59,887	61,960	55,480
Services		285,897	401,335	408,980
Sundry Charges		10,259	20,530	19,480
Depreciation		223,867	233,470	189,380
Non-Capitalized Equipment		952	-	-
TOTAL ALL ACCOUNTS		\$ 1,025,006	\$ 1,175,365	\$ 1,098,780

Mission Statement

The department is responsible for the collection and disposal of solid waste generated by residential and commercial establishments in the City.

Description

The department collects solid waste as follows:

1. Four routes within the city, from which 2,000 refuse dumpsters are emptied on a daily or twice-weekly basis. The rural route includes weekly pick up of 49 dumpsters. There are six 33-yard, full automated, side load sanitation trucks, four of which are used for daily routes, one used for the recycling route.
2. A roll-off can be parked overnight, free of charge, at a requested location to be used for large quantities of refuse such as tree trimmings and remodeling project trash. The roll-off is picked up the following morning and driven to the landfill.
3. A pick-up route for recyclables is scheduled for twice a week, primarily paper, plastics (number 1 & 2) and cardboard products.

Goals

To promote the health and safety of the residents and to enhance the aesthetics of the community by providing an environment free from the hazards and unpleasantness of uncollected refuse and brush, with the least possible inconvenience to residents, while maintaining the containers in a near-new condition.

Objectives

1. To complete all of the collection routes on schedule without missing any collection points.

Indicators

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
1. Side Load Sanitation Truck Loads	2,380	1,977	1,891
2. Containers Repaired	35	30	60
3. Containers Painted	35	30	60

SANITATION COLLECTION- DEPARTMENT NO. 30

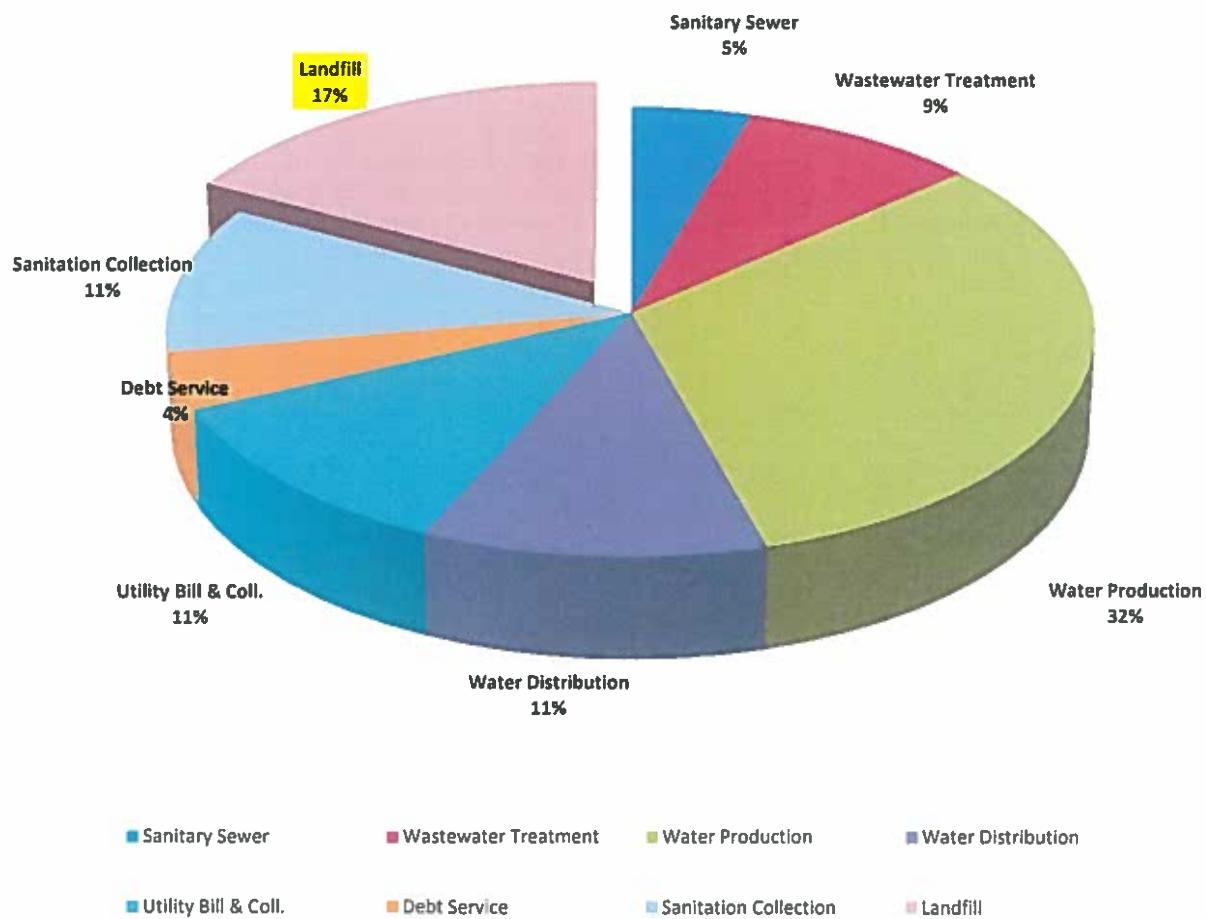
EXPENDITURES - FUND 04

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
630-103 OPERATIONS	219,299	228,215	205,945
630-105 LONGEVITY	717	775	710
630-106 OVERTIME	19,283	9,000	13,000
630-108 FICA EXPENSE	14,015	14,755	13,620
630-109 TMRS EXPENSE	54,971	38,010	31,675
630-110 INSURANCE EXPENSE	47,409	54,290	50,625
630-111 MEDICARE	3,277	3,450	3,185
630-112 ACCRUED COMP. ABSENCES	(2,712)	-	-
Sub Total	356,259	348,495	318,760
SUPPLIES & MATERIALS			
630-201 OFFICE SUPPLIES	32	100	50
630-204 UNIFORM & CLOTHING	5,568	3,625	5,000
630-205 TIRES & TUBES	7,586	15,000	10,000
630-206 MOTOR VEHICLE SUPPLIES	26,160	37,000	37,000
630-207 MINOR TOOLS & APPARATUS	428	250	750
630-209 CHEM. & MECH. SUPPLIES	468	500	500
630-212 GAS	1,491	1,000	3,300
630-213 DIESEL	46,084	52,000	50,000
630-215 OTHER SUPPLIES	68	100	100
Sub Total	87,885	109,575	106,700
MAINTENANCE OF BUILDINGS			
630-301 BUILDINGS & GROUNDS	6,861	1,500	3,000
Sub Total	6,861	1,500	3,000
MAINTENANCE OF EQUIPMENT			
630-403 EQUIPMENT	7,498	5,000	7,000
630-404 AUTOMOTIVE EQUIPMENT	44,995	55,000	45,000
630-407 SOFTWARE MAINTENANCE	482	460	480
630-411 RADIO INSTALLATION	51	-	-
Sub Total	53,026	60,460	52,480

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
630-501-01 TELEPHONE	35	400	50
630-501-03 INTERNET	34	-	35
630-502 RENTAL OF EQUIPMENT	395	34,915	36,605
630-503 INSURANCE	3,100	4,100	3,300
630-504 SPECIAL SERVICES	2,080	1,300	2,500
630-505 ADVERTISING	1,592	600	1,000
630-506 BUSINESS & TRANSPORTATION	-	300	-
630-508 FEE BASIS SERVICES	278,661	359,720	365,490
Sub Total	285,897	401,335	408,980
SUNDRY CHARGES			
630-601 TRAINING & EDUCATION	18	2,000	1,000
630-602 MEMBERSHIPS & SUBSCRIPTIONS	30	100	50
630-603 SOLID WASTE MGMT. PROGRAM	-	-	-
630-604 WORKER'S COMPENSATION	8,223	16,430	16,430
630-605 UNEMPLOYMENT COMPENSATION	-	-	-
630-606 FREIGHT EXPENSE	1,988	2,000	2,000
Sub Total	10,259	20,530	19,480
CAPITAL OUTLAY			
630-701 BUILDING	*	-	-
630-901 OFFICE EQUIPMENT	*	-	-
630-902 AUTOMOTIVE EQUIPMENT	*	-	190,000
630-903 MACHINERY & OTHER EQUIP.	*	-	-
630-904 REFUSE COLLEC. EQUIP.	*	-	70,000
630-910 DEPRECIATION	223,867	233,470	189,380
Sub Total	223,867	233,470	189,380
NON CAPITALIZED EQUIPMENT			
630-905 NON CAPITALIZED EQUIPMENT	952	-	-
Sub Total	952	-	-
TOTAL BUDGET	1,025,006	1,175,365	1,098,780

* MEMORANDUM ONLY

Enterprise Function Expense Fiscal Year 2019



Description: This pie chart highlights the "Landfill" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund Enterprise	Function Municipal Services	Sanitation Landfill	Department Number 31	
Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Personnel Services		\$ 466,938	\$ 435,775	\$ 422,370
Supplies		120,800	105,000	114,000
Maintenance		66,973	75,420	67,675
Services		501,612	654,510	613,905
Sundry Charges		74,807	38,800	40,100
Depreciation		657,620	866,575	523,950
Non-Capitalized Equipment		60	-	-
TOTAL ALL ACCOUNTS		\$ 1,888,810	\$ 2,176,080	\$ 1,782,000

Mission Statement

The department is responsible for operating the Sanitary Landfill which is permitted by the Texas Commission on Environmental Quality and disposes of approximately 150 tons per day. The hours of operations are:

Monday thru Friday	8:00 a.m. to 5:00 p.m.
Saturday	8:00 a.m. to 12:00 p.m.
Sunday	Closed

Description

The department disposes of solid waste as follows:

1. Maintains the Landfill in compliance with Subtitle D Regulations.
2. Disposes of approximately 150 tons of solid waste per day.
3. Collects gate fees for individual loads of waste brought to the landfill.

Goals

To dispose of waste in a safe, healthy and environmentally sound and aesthetically acceptable manner.

Objectives

1. To reduce the amount of blowing trash at the landfill.
2. To continue to operate the landfill in compliance with Subtitle D, regulated by the Texas Commission on Environmental Quality.

SANITATION LANDFILL - DEPARTMENT NO. 31

EXPENDITURES - FUND 04

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
631-101 SUPERVISION	34,930	34,405	35,090
631-102 CLERICAL	50,193	50,650	51,660
631-103 OPERATIONS	186,698	179,650	183,180
631-105 LONGEVITY	1,683	1,945	2,815
631-106 OVERTIME	49,475	45,000	31,000
631-108 FICA EXPENSE	19,158	19,320	18,830
631-109 TMRS EXPENSE	74,022	49,770	43,800
631-110 INSURANCE EXPENSE	46,257	50,515	51,590
631-111 MEDICARE	4,480	4,520	4,405
631-112 ACCRUED COMP. ABSENCES	42	-	-
Sub Total	466,938	435,775	422,370
SUPPLIES & MATERIALS			
631-201 OFFICE SUPPLIES	3,119	3,000	3,000
631-204 UNIFORM & CLOTHING	6,248	6,700	6,300
631-205 TIRES & TUBES	5,734	3,000	6,000
631-206 MOTOR VEHICLE SUPPLIES	21,810	10,000	16,000
631-207 MINOR TOOLS & APPARATUS	2,242	1,500	2,000
631-208 JANITORIAL SUPPLIES	1,635	2,500	2,000
631-209 CHEM. & MECH. SUPPLIES	377	500	400
631-212 GAS	7,677	7,000	7,500
631-213 DIESEL	70,970	70,000	70,000
631-215 OTHER SUPPLIES	988	800	800
Sub Total	120,800	105,000	114,000
MAINTENANCE OF BUILDINGS			
631-301 BUILDINGS & GROUNDS	14,810	12,000	13,000
Sub Total	14,810	12,000	13,000
MAINTENANCE OF EQUIPMENT			
631-403 EQUIPMENT	1,290	150	1,000
631-404 AUTOMOTIVE EQUIPMENT	47,783	60,000	50,000
631-407 SOFTWARE MAINTENANCE	3,090	2,870	3,675
631-411 RADIO INSTALLATION	-	400	-
Sub Total	52,163	63,420	54,675

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
631-501-01 TELEPHONE	1,922	950	2,000
631-501-02 CELLULAR	629	1,000	650
631-501-03 INTERNET	3,696	3,945	3,945
631-502 RENTAL OF EQUIPMENT	2,052	2,025	4,200
631-503 INSURANCE	7,691	9,800	9,800
631-504 SPECIAL SERVICES	4,839	2,500	4,000
631-505 ADVERTISING	98	150	150
631-506 BUSINESS & TRANSPORTATION	227	-	-
631-508 FEE BASIS SERVICES	475,703	629,265	584,860
631-510 CONTRACTUAL SERVICES	308	575	-
631-511-01 ELECTRICITY	4,447	4,300	4,300
Sub Total	501,612	654,510	613,905
SUNDRY CHARGES			
631-601 TRAINING & EDUCATION	3,252	4,000	5,000
631-602 MEMBERSHIPS & SUBSCRIPTIONS	-	-	-
631-603 SOLID WASTE MGMT. PROGRAM	-	-	-
631-604 WORKER'S COMP.	27,968	16,500	17,000
631-605 UNEMPLOYMENT	-	-	-
631-606 FREIGHT EXPENSE	454	600	600
631-608 BAD DEBT EXPENSE	32,372	3,200	5,000
631-614 PENALTY AND INTEREST	-	-	-
631-615 LANDFILL CLOSURE/POST CLOSURE CARE	10,761	14,500	12,500
Sub Total	74,807	38,800	40,100
CAPITAL OUTLAY			
631-701 BUILDINGS	*	-	-
631-801 BETTERMENTS TO LAND	*	-	-
631-806 LANDFILL IMPROVEMENTS	*	-	-
631-901 OFFICE EQUIPMENT	*	-	1,600
631-902 AUTOMOTIVE EQUIPMENT	*	-	184,000
631-910 DEPRECIATION	657,620	866,575	523,950
Sub Total	657,620	866,575	523,950
NON CAPITALIZED EQUIPMENT			
631-905 NON CAPITALIZED EQUIPMENT	*	60	-
Sub Total	60	-	-
TOTAL BUDGET	\$ 1,888,810	\$ 2,176,080	\$ 1,782,000

* MEMORANDUM ONLY

CITY OF SNYDER, TEXAS
ENTERPRISE FUND
WATER & SEWER

COMPARATIVE STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN WORKING CAPITAL

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Operating Revenues:				
Water Sales	4,942,602	5,109,466	5,000,000	5,110,000
Sewer Charges	1,503,102	1,592,854	1,595,000	1,620,000
Billings & Collections for Sanitation	374,948	351,560	450,205	449,670
Water Taps	6,275	24,921	20,000	21,000
Sewer Taps	5,150	13,900	10,000	14,000
Plumbing Permits & Inspc.	17,427	8,260	15,500	8,400
Miscellaneous	58,723	49,460	36,150	53,250
Total Oper. Revenues	6,908,227	7,150,421	7,126,855	7,276,320
Operating Expenses:				
Personnel Services	1,369,906	1,404,333	1,403,545	1,402,300
Supplies	583,270	427,356	383,170	417,435
Maintenance	598,581	487,325	523,145	458,170
Services	2,962,303	2,759,396	2,823,000	2,820,240
Sundry Charges	46,013	124,890	78,720	90,830
Non Capitalized Equipment	3,135	5,071	-	2,800
Depreciation	1,455,654	1,775,622	1,884,255	1,869,150
Total Oper. Expenses	7,018,862	6,983,993	7,095,835	7,060,925
Operating Income or (Loss)	(110,635)	166,428	31,020	215,395
Non-Oper. Revenues/(Expenses):				
Investment earnings	33,556	20,236	15,000	7,000
Interest and fees expense	(484,479)	(465,003)	(446,550)	(425,425)
Capital grant	516,708	5,000	-	-
Gain (Loss) on Sale of Asset	5,300	1,200	-	-
Proceeds from Insurance	27,455	78,343	-	10,000
Total Non-Oper.	98,540	(360,224)	(431,550)	(408,425)
Net Income (Loss)	\$ (12,095)	\$ (193,796)	\$ (400,530)	\$ (193,030)
Cash and Cash Equivalents B-O-Y	4,984,619	1,744,611	895,470	119,304
Cash Flows from Operating Activities	1,406,751	1,417,201	1,915,275	2,084,545
Cash Flows from Non Capital Financing Activities	1,005,063	(585,949)	(120,271)	(120,271)
Cash Flows from Cap. Activities and Related Financing	(5,886,092)	(1,700,287)	(2,586,170)	(1,868,979)
Cash Flows from Investing Activities	234,270	19,894	15,000	7,000
Net Increase or (Decrease) in Cash	(3,240,008)	(849,141)	(776,166)	102,295
Cash and Cash Equivalents E-O-Y	\$ 1,744,611	\$ 895,470	\$ 119,304	\$ 221,599

**CITY OF SNYDER, TEXAS
WATER & SEWER ENTERPRISE FUND**

DESCRIPTION OF REVENUES

2018-2019 BUDGET

WATER SALES **\$ 5,110,000**

Includes the sale of treated water through the distribution system within the city, and also to the cities of Ira, Rotan, Union/Fluvanna, and to the industrial users; Parks and Walker.

Minimum charge for single family dwelling:
\$33.66 / 2,000 gal.

Monthly Consumption Tier	Rate per Thousand Gallons
2,001 to 10,000	\$5.34
10,001 to 25,000	\$6.49
25,001 to 40,000	\$7.07
Over 40,001	\$7.65

For more than one (1) family or business units, the minimum charge shall be \$33.66 for the first family or business unit plus \$16.83 (or 50% of \$33.66) times the remaining number of family or business units, for the first 2,000 gallons each unit.

Minimum charge per month outside city limits for 2,000 gallons or less, \$50.49. Multiple dwellings or business units, supplied by a single meter, the minimum charge shall be \$50.49 times the total number of family or business units for the first 2,000 gallons each unit.

Water rates for water purchased direct from city facilities are as follows: Fire hydrant with meter, the charge shall be a monthly service charge at \$33.66 plus a usage rate at \$7.19 per 1,000 gallons. Deposit on City owned fire hydrant is \$500.00, other than the City's is \$1,000.00. Coin operated meter per 1,000 gal. \$10.38.

WASTE WATER RATES **\$ 1,620,000**

Sewer rates within the corporate limits of the city are as follows:

Minimum charge per service:

Base	\$12.98
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+ an additional charge of \$2.69 per thousand gallons
calculated at 90% of water consumption.

Industrial Wastewater rates:

Minimum charge per service:

BOD/TSS 200-250 (mg/l) Base \$9.98
+ \$3.17 per thousand gallons

BILLINGS AND COLLECTIONS FOR SANITATION **\$ 449,670**

The utility billings and collections department is fully expensed in the Water and Sewer Fund. The amount to be charged for the time to bill and collect for sanitation charges is then charged to the Sanitation Fund.

<u>WATER AND SEWER TAPS</u>	\$ 35,000
Includes the fee for tying onto the city distribution system and the wastewater collection system. The fee covers 100% of the cost.	
<u>PLUMBING PERMITS AND INSPECTION</u>	\$ 8,400
\$20.00 permit charge for any work involving water, sewer and gas. Inspection fees range from \$5.00 to \$15.00 depending on work that is inspected.	
<u>PROCEEDS FROM INSURANCE</u>	\$ 10,000
<u>MISCELLANEOUS</u>	\$ 53,250
Includes any revenue that would not fit into another account.	
<u>INTEREST</u>	\$ 7,000
	<u>TOTAL WATER & SEWER</u> <u>\$ 7,293,320</u>

CITY OF SNYDER
ENTERPRISE FUND
WATER & SEWER

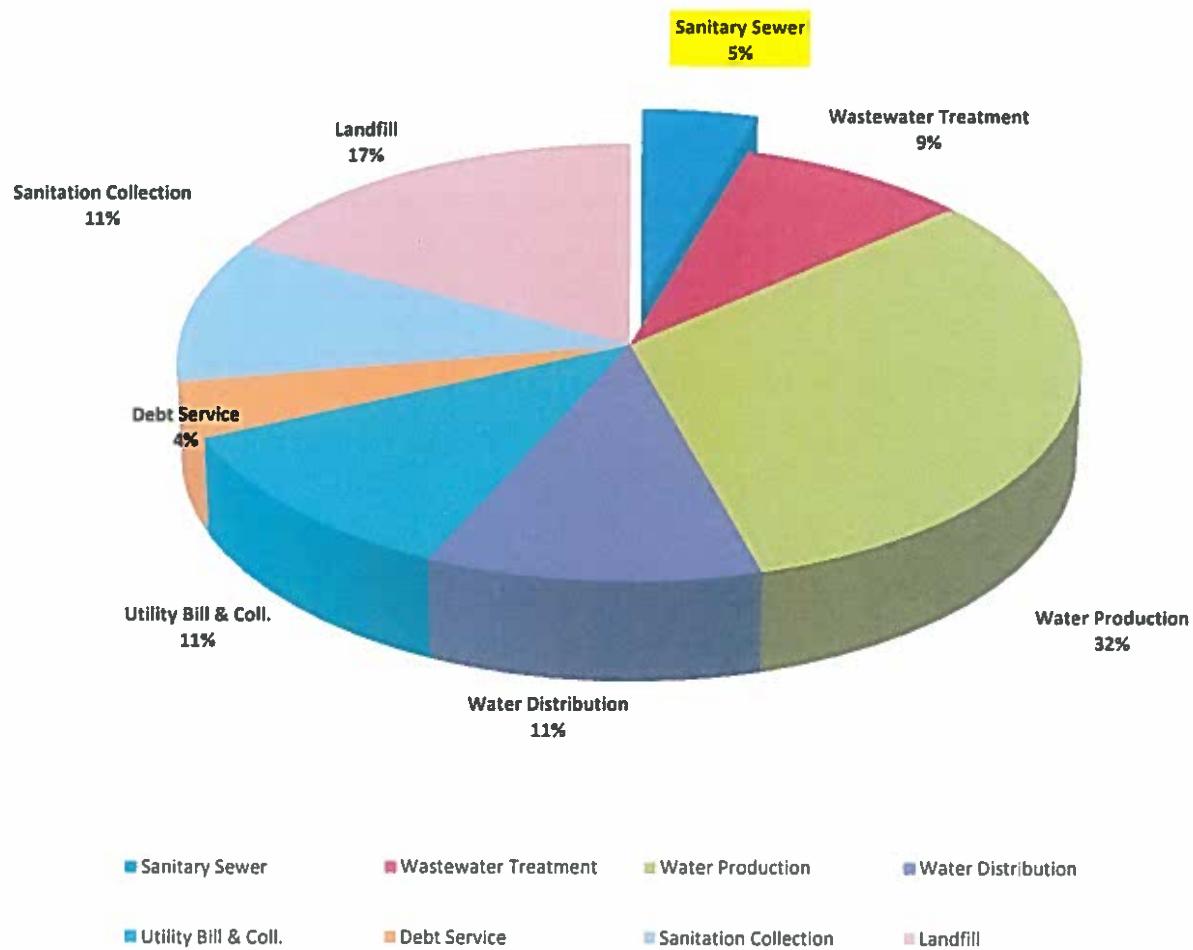
STATEMENT OF EXPENDITURES

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
SEWER:				
Sanitary sewer:				
Personnel Services	127,092	165,427	164,645	162,775
Supplies	64,324	83,456	82,600	82,985
Maintenance	39,234	28,822	38,860	23,865
Services	58,318	64,539	99,950	94,475
Sundry Charges	14,020	27,136	12,590	9,690
Depreciation	70,373	93,984	94,980	92,940
Totals	373,361	463,364	493,625	466,730
Sewage Treatment:				
Personnel Services	265,135	230,251	224,895	218,750
Supplies	43,805	46,975	45,700	46,000
Maintenance	90,902	101,851	96,340	79,295
Services	313,675	267,336	315,745	297,670
Sundry Charges	5,150	9,076	9,500	8,700
Depreciation	262,235	270,819	296,980	280,730
Totals	980,902	927,649	989,160	931,145
WATER:				
Water Production:				
Personnel Services	362,313	447,261	437,795	437,410
Supplies	226,633	159,239	134,600	151,300
Maintenance	272,644	201,735	143,180	182,320
Services	2,191,048	2,036,674	2,023,760	1,996,305
Sundry Charges	24,163	12,407	25,800	25,800
Depreciation	387,422	493,909	546,205	539,720
Non Capitalized Equipment	-	997	-	-
Totals	3,464,223	3,352,222	3,311,340	3,332,855

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Water Distribution:				
Personnel Services	125,770	165,427	164,620	166,400
Supplies	93,121	100,246	78,570	98,150
Maintenance	143,395	87,845	131,835	81,640
Services	146,800	227,039	168,710	205,430
Sundry Charges	6,060	5,505	8,040	8,740
Depreciation	309,546	554,150	580,870	590,155
Totals	824,692	1,140,212	1,132,645	1,150,515
Utility Department:				
Personnel Services	365,418	395,968	411,590	416,965
Supplies	42,493	37,441	41,700	39,000
Maintenance	88,425	67,075	112,930	91,050
Services	178,214	163,810	214,835	226,360
Sundry Charges	7,715	70,768	22,790	37,900
Depreciation	360,278	362,760	365,220	365,605
Non Capitalized Equipment	294	2,733	-	2,800
Totals	1,042,837	1,100,555	1,169,065	1,179,680
Debt Service				
Interest	435,359	464,603	445,850	424,725
Fees	133,419	400	700	700
Totals	568,778	465,003	446,550	425,425
TOTAL EXPENSES	\$ 7,254,793	\$ 7,449,005	\$ 7,542,385	\$ 7,486,350

Enterprise Function Expense Fiscal Year 2019



Description: This pie chart highlights the "Sanitary Sewer" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function Distribution	Sanitary Sewer	Department Number 35
Water & Sewer			
	Expend. Class	Actual 2016-17	Budgeted 2017-18
	Personnel Services	\$ 165,427	\$ 164,645
	Supplies	83,456	82,600
	Maintenance	28,822	38,860
	Services	64,539	99,950
	Sundry Charges	27,136	12,590
	Depreciation	93,984	94,980
	TOTAL ALL ACCOUNTS	\$ 463,364	\$ 493,625
			\$ 466,730

Mission Statement

To insure reliable collection of all Snyder system wastewater, delivering it to the wastewater treatment plant.

Description

The department is responsible for the operation and maintenance of the wastewater collection system. Included tasks are making of sewer taps, laying of new sewer lines, cleaning of line stoppages, repairing or replacing damaged lines.

Goals

1. To maintain the collection system so that it will provide consistently reliable service to all customers.
2. To make necessary repairs with a minimum disruption of service.

Objectives

1. To train department employees to be able to properly deal with all of the collection system problems to be encountered.
2. To increase certification levels of all department employees.
3. To locate chronic problem areas, and to determine how a permanent cure may be affected.

Indicators

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Service Line Stop	30	35	40
Sewer Main Stoppages	34	29	52
Customer Taps	18	14	25
Sewer Mains Installed (Footage)	60	200	200

SANITARY SEWER - DEPARTMENT NO. 35

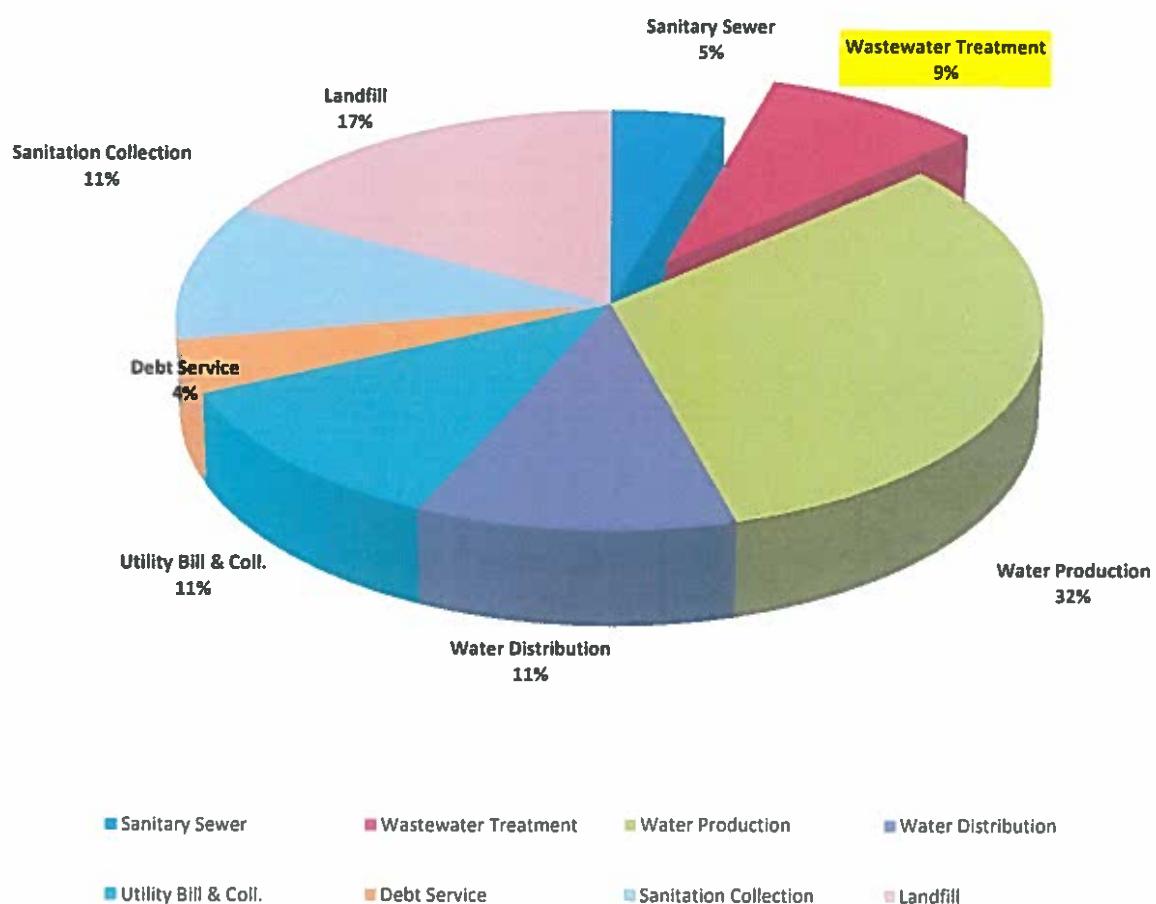
EXPENDITURES - FUND 02

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
635-104 MAINTENANCE	96,800	102,390	104,730
635-105 LONGEVITY	555	615	845
635-106 OVERTIME	13,048	13,000	10,000
635-108 FICA EXPENSE	6,440	7,190	7,165
635-109 TMRS EXPENSE	31,281	18,525	16,665
635-110 INSURANCE EXPENSE	16,123	21,245	21,695
635-111 MEDICARE EXPENSE	1,506	1,680	1,675
635-112 ACCRUED COMP. ABSENCES	(326)	-	-
635-113 TMRS	-	-	-
Sub Total	165,427	164,645	162,775
SUPPLIES & MATERIALS			
635-201 OFFICE SUPPLIES	32	-	35
635-204 UNIFORM & CLOTHING	3,091	3,000	3,000
635-205 TIRES & TUBES	526	-	-
635-206 MOTOR VEHICLE SUPPLIES	75,194	73,000	75,000
635-207 MINOR TOOLS & APPARATUS	955	1,000	500
635-209 CHEMICAL & MECHANICAL SUPPLIES	74	300	300
625-212 GAS	92	-	-
635-213 DIESEL	3,348	5,000	4,000
635-215 OTHER SUPPLIES	144	300	150
Sub Total	83,456	82,600	82,985
MAINTENANCE OF BUILDINGS			
635-304 SEWER LINES	26,517	34,000	20,000
635-306 STORM SEWER	-	-	-
Sub Total	26,517	34,000	20,000
MAINTENANCE OF EQUIPMENT			
635-402 MACHINERY	-	700	-
635-404 AUTOMOTIVE EQUIPMENT	1,545	3,200	2,200
635-406 MINOR TOOLS & APPARATUS	278	500	400
635-407 SOFTWARE MAINTENANCE	482	460	1,265
Sub Total	2,305	4,860	3,865

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
635-501-02 CELLULAR	626	675	675
635-501-03 INTERNET	490	490	495
635-502 RENTAL OF EQUIPMENT	158	12,580	11,415
635-503 INSURANCE	6,652	7,600	7,600
635-504 SPECIAL SERVICES	815	1,500	1,000
635-505 ADVERTISING EXPENSE	54	300	200
635-506 BUSINESS & TRANSPORTATION	61	200	100
635-508 FEE BASIS SERVICES	55,094	75,715	72,390
635-510 CONTRACTUAL SERVICES	589	890	600
Sub Total	64,539	99,950	94,475
SUNDRY CHARGES			
635-601 TRAINING & EDUCATION	705	500	500
635-602 MEMBERSHIPS AND SUBSCRIPTIONS	180	-	-
635-604 WORKER'S COMP.	26,135	11,900	9,000
635-606 FREIGHT EXPENSE	116	190	190
Sub Total	27,136	12,590	9,690
CAPITAL OUTLAY			
635-804 SEWER SYSTEM IMPROV.	*	-	-
635-807 NEW SEWER SYSTEM	*	-	-
635-901 OFFICE EQUIPMENT	*	-	-
635-902 AUTOMOTIVE EQUIPMENT	*	-	-
635-903 MACHINERY	*	-	-
635-910 DEPRECIATION	93,984	94,980	92,940
Sub Total	93,984	94,980	92,940
TOTAL BUDGET	\$ 463,364	\$ 493,625	\$ 466,730

* MEMORANDUM ONLY

Enterprise Function Expense Fiscal Year 2019



Description: This pie chart highlights the "Wastewater Treatment Plant" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function	Department Number		
	Wastewater Treatment – Sewage	36		
Water & Sewer				
Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Personnel Services		\$ 230,251	\$ 224,895	\$ 218,750
Supplies		46,975	45,700	46,000
Maintenance		101,851	96,340	79,295
Services		267,336	315,745	297,670
Sundry Charges		9,076	9,500	8,700
Depreciation		270,819	296,980	280,730
Non-Capitalized Equipment		1,341	-	-
TOTAL ALL ACCOUNTS		\$ 927,649	\$ 989,160	\$ 931,145

Mission Statement

To provide proper treatment of all wastewater received from the Snyder sanitary sewer and to appropriately dispose of plant effluent according to state and federal agency requirements.

Description

The department is responsible for the operation of the wastewater treatment plant which treats the wastewater from the Snyder sanitary sewer. The plant is operated by operators certified by the Texas Commission on Environmental Quality. Treated effluent is utilized for irrigation on the City alfalfa field and the Western Texas College golf course with the remainder channeled into Deep Creek.

Goals

1. To insure that the plant is operated in accordance with all regulatory agencies.
2. To insure that the quality of the plant effluent exceeds the quality required by the discharge permit.
3. To maintain the plant in an attractive efficient manner.

Objectives

1. To continue formal training of operators to increase certification levels.
2. To continue the appearance improvements programs.

WASTEWATER TREATMENT - DEPARTMENT NO. 36

EXPENDITURES - FUND 02

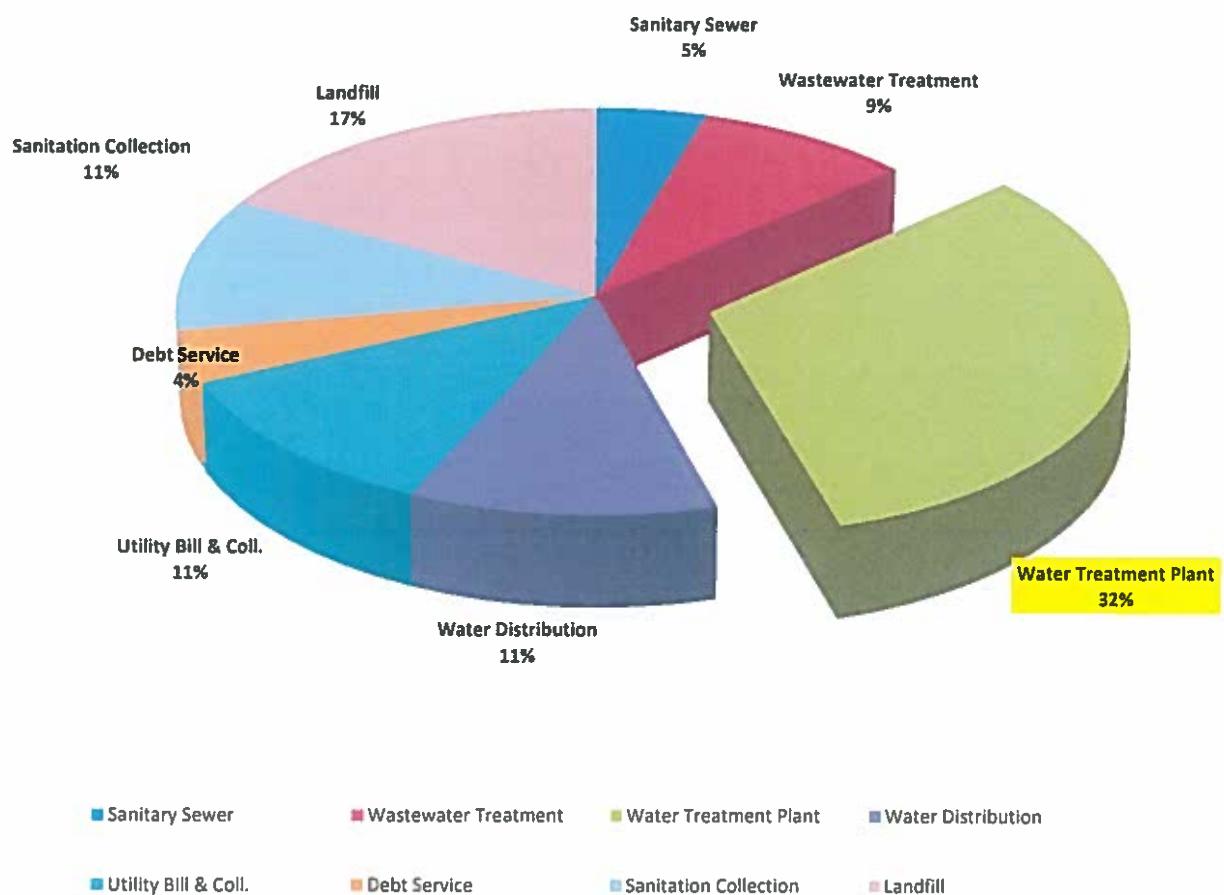
	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
636-103 OPERATIONS	132,288	132,155	135,925
636-105 LONGEVITY	1,744	1,855	2,575
636-106 OVERTIME	15,684	25,000	17,000
636-108 FICA EXPENSE	9,200	9,860	9,640
636-109 TMRS EXPENSE	42,478	25,395	22,425
636-110 INSURANCE EXPENSE	25,908	28,325	28,930
636-111 MEDICARE EXPENSE	2,152	2,305	2,255
636-112 ACCRUED COMP. ABSENCES	797	-	-
Sub Total	230,251	224,895	218,750
SUPPLIES & MATERIALS			
636-201 OFFICE SUPPLIES	1,310	1,300	1,500
636-203 SHOP SUPPLIES	1,800	3,500	2,000
636-204 UNIFORM & CLOTHING	5,059	2,600	4,300
636-205 TIRES & TUBES	138	1,000	500
636-206 MOTOR VEHICLE SUPPLIES	2,495	2,000	1,500
636-207 MINOR TOOLS & APPARATUS	3,276	1,000	2,500
636-208 JANITORIAL SUPPLIES	2,567	1,700	1,700
636-209 CHEM. & MECH. SUPPLIES	27,469	30,000	30,000
636-213 GAS	1,373	2,200	1,600
636-215 OTHER SUPPLIES	1,488	400	400
Sub Total	46,975	45,700	46,000
MAINTENANCE OF BUILDINGS			
636-301 BUILDINGS & GROUNDS	29,738	25,000	22,000
636-305 SEWAGE TREATMENT PLANT	2,342	3,000	2,600
Sub Total	32,080	28,000	24,600
MAINTENANCE OF EQUIPMENT			
636-402 MACHINERY	885	1,500	1,100
636-403 EQUIPMENT	19,817	7,000	7,000
636-404 AUTOMOTIVE EQUIPMENT	6,952	3,000	3,000
636-406 MINOR TOOLS & APPARATUS	1,095	1,000	1,000
636-407 SOFTWARE MAINTENANCE	814	790	1,595
636-407 WASTEWATER SYSTEM EQUIPMENT	40,208	55,000	41,000
636-426 OTHER	-	50	-
Sub Total	69,771	68,340	54,695

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
636-501-01 TELEPHONE	1,915	385	2,100
636-501-02 CELLULAR	973	850	975
636-501-03 INTERNET	3,240	3,490	3,495
636-502 RENTAL OF EQUIPMENT	1,130	1,070	3,300
636-503 INSURANCE	4,982	7,600	6,000
636-504 SPECIAL SERVICES	436	3,000	500
636-505 ADVERTISING	48	150	100
636-506 BUSINESS & TRANSPORTATION	2,555	-	
636-508 FEE BASIS SERVICE	133,633	170,170	167,900
636-510 CONTRACTUAL SERVICES	6,883	2,160	6,900
636-511-01 ELECTRICITY	110,223	80,470	60,000
636-511 GAS	1,318	1,400	1,400
636-512 DATA PROCESSING	-	45,000	45,000
Sub Total	267,336	315,745	297,670
SUNDRY CHARGES			
636-601 TRAINING & EDUCATION	5,676	4,000	4,000
636-602 MEMBERSHIPS & SUBSCRIPTIONS	30	200	200
636-604 WORKER'S COMP.	2,758	4,300	3,500
636-606 FREIGHT EXPENSE	612	1,000	1,000
Sub Total	9,076	9,500	8,700
CAPITAL OUTLAY			
636-804 SEWER SYSTEM IMPROVEMENTS	*	-	-
636-901 OFFICE FURNITURE & EQUIP	*	-	-
636-903 MACHINERY & OTHER EQUIP.	*	-	-
636-910 DEPRECIATION	270,819	296,980	16,000
Sub Total	270,819	296,980	280,730
636-905 NON CAPITALIZED EQUIPMENT	1,341	-	-
Sub Total	1,341	-	-
TOTAL BUDGET	\$ 927,649	\$ 989,160	\$ 931,145

*MEMORANDUM ONLY

Enterprise Function Expense

Fiscal Year 2019



Description: This pie chart highlights the "Water Treatment Plant" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund Treatment Water & Sewer	Function	Water	Department Number 74	
Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Personnel Services		\$ 447,261	\$ 437,795	\$ 437,410
Supplies		159,239	134,600	151,300
Maintenance		201,735	143,180	182,320
Services		2,036,674	2,023,760	1,996,305
Sundry Charges		12,407	25,800	25,800
Non Capital Equipment		997	-	-
Depreciation		493,909	546,205	539,720
TOTAL ALL ACCOUNTS		\$ 3,352,222	\$ 3,311,340	\$ 3,332,855

Mission Statement

To provide potable water for use by the City's residential, commercial, industrial and wholesale contract customers and to do so in a manner which meets or exceeds requirements of regulatory agencies.

Description

The department operates two water treatment plants, which receive raw water from the Colorado River Municipal Water District. Included responsibilities are operation and preventative maintenance of the water plants, daily testing of water quality, and periodic bacterial and chemical sampling of the distribution system to meet Texas Commission on Environmental Quality requirements. The plants are operated 24 hours a day by operators certified by the TCEQ.

Goals

1. To improve efficiency and quality of operation and maintenance of the water treatment plants.
2. To anticipate the future requirements of the Water Quality Act and to furnish water which will continue to meet those requirements.
3. To assure that the customers receive an adequate supply of high quality potable water.

Objectives

1. To install additional equipment to aid plant operation and decrease maintenance.
2. To continue the formal training program for department employees.

WATER PRODUCTION - DEPARTMENT NO. 74

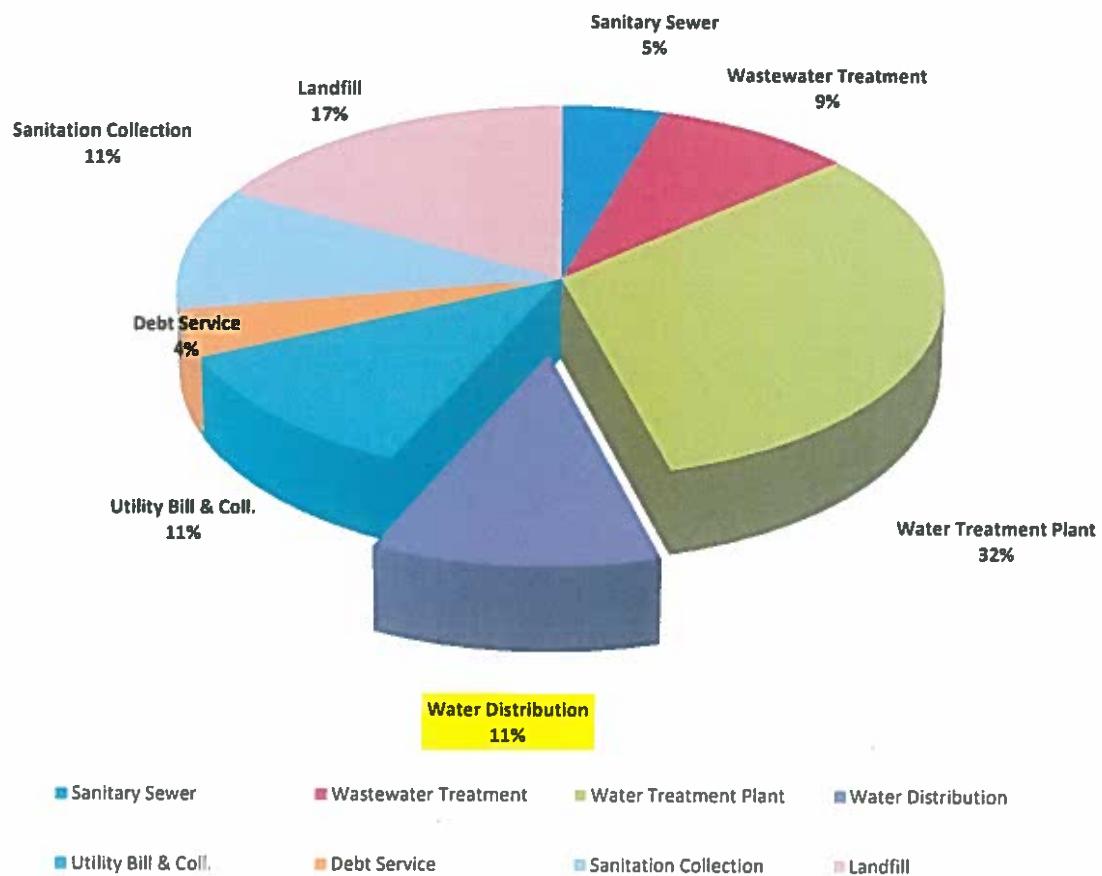
EXPENDITURES - FUND 02

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
674-101 SUPERVISION	54,890	53,975	55,055
674-103 OPERATIONS	204,010	216,590	221,410
674-105 LONGEVITY	1,181	1,190	2,015
674-106 OVERTIME	36,517	40,000	36,000
674-108 FICA EXPENSE	17,508	19,330	19,500
674-109 TMRS EXPENSE	84,010	49,785	45,350
674-110 INSURANCE EXPENSE	44,495	52,405	53,520
674-111 MEDICARE EXPENSE	4,095	4,520	4,560
674-112 ACCRUED COMP. ABSENCES	555	-	-
Sub Total	447,261	437,795	437,410
SUPPLIES & MATERIALS			
674-201 OFFICE SUPPLIES	1,180	2,600	1,300
674-203 SHOP SUPPLIES	1,017	5,000	2,000
674-204 UNIFORM & CLOTHING	5,950	5,000	6,300
674-205 TIRES & TUBES	-	500	500
674-206 MOTOR VEHICLE SUPPLIES	1,210	2,500	1,500
674-207 MINOR TOOLS & APPARATUS	3,325	1,400	3,000
674-208 JANITORIAL SUPPLIES	2,024	2,300	2,300
674-209 CHEM. & MECH. SUPPLIES	137,614	110,000	126,000
674-212 GAS	6,139	5,000	7,000
674-215 OTHER SUPPLIES	780	300	1,400
Sub Total	159,239	134,600	151,300
MAINTENANCE OF BUILDINGS			
674-301 BUILDINGS & GROUNDS	49,777	40,000	50,000
674-303 WATER PLANT	9,668	10,000	12,000
674-314 WATER TOWER & TANKS	25,018	5,000	26,000
Sub Total	84,463	55,000	88,000
MAINTENANCE OF EQUIPMENT			
674-402 MACHINERY	53	200	200
674-403 EQUIPMENT	56,091	30,000	34,335
674-404 AUTOMOTIVE EQUIPMENT	2,168	1,000	1,000
674-405 SHOP EQUIPMENT	67	200	200
674-407 SOFTWARE MAINTENANCE	2,721	1,780	3,585
674-422 WATER SYSTEM EQUIPMENT	56,172	55,000	55,000
Sub Total	117,272	88,180	94,320

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
674-501-01 TELEPHONE	3,412	2,000	3,450
674-501-02 CELLULAR	973	1,100	1,100
674-501-03 INTERNET	3,240	3,620	3,400
674-502 RENTAL OF EQUIPMENT	4,055	1,125	4,025
674-503 INSURANCE	21,412	28,000	28,000
674-504 SPECIAL SERVICES	4,070	2,000	3,300
674-505 ADVERTISING	543	280	500
674-506 BUSINESS & TRANSPORTATION	384	-	400
674-508 FEE BASIS SERVICES	520,968	497,035	563,815
674-510 CONTRACTUAL SERVICES	1,625	30,180	2,000
674-511-01 ELECTRICITY	110,787	87,395	65,000
674-511-02 GAS	91	500	500
674-512 DATA PROCESSING	-	45,000	15,000
674-516 COST OF WATER (CRMWD)	1,365,114	1,325,525	1,305,815
Sub Total	2,036,674	2,023,760	1,996,305
SUNDRY CHARGES			
674-601 TRAINING & EDUCATION	6,244	5,000	5,000
674-602 MEMBERSHIPS & SUBSCRIP.	389	400	400
674-604 WORKER'S COMP.	(5,806)	11,400	11,400
674-606 FREIGHT EXPENSE	11,580	9,000	9,000
Sub Total	12,407	25,800	25,800
CAPITAL OUTLAY			
674-803 WATER SYSTEM IMPROVEMENTS *	-	-	-
674-902 AUTOMOTIVE EQUIPMENT	-	-	34,000
674-903 OTHER EQUIPMENT	-	-	138,000
674-910 DEPRECIATION	493,909	546,205	539,720
Sub Total	493,909	546,205	539,720
NON CAPITALIZED EQUIPMENT			
674-905 NON CAPITALIZED EQUIPMENT	997	-	-
Sub total	997	-	-
TOTAL BUDGET	\$ 3,352,222	\$ 3,311,340	\$ 3,332,855
* MEMORANDUM ONLY			

Enterprise Function Expense

Fiscal Year 2019



Description: This pie chart highlights the "Water Distribution" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function Distribution	Water	Department Number	75
Water & Sewer				
	Expend. Class	Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
	Personnel Services	\$ 165,427	\$ 164,620	\$ 166,400
	Supplies	100,246	78,570	98,150
	Maintenance	87,845	131,835	81,640
	Services	227,039	168,710	205,430
	Sundry Charges	5,505	8,040	8,740
	Depreciation	554,150	580,870	590,155
	TOTAL ALL ACCOUNTS	\$ 1,140,212	\$ 1,132,645	\$ 1,150,515

Mission Statement

To operate and maintain all pipelines and pertinent equipment necessary to distribute potable water in adequate quantity to meet the needs of Water Department customers.

Description

The department is responsible for the operation and maintenance of the Snyder water distribution system. Included in the responsibility are all piping, valves, fittings, fire hydrants in the system. Water taps, laying of new lines, replacing or repairing damaged lines and related responsibilities also fall within the scope of this department's mission.

Goals

1. To replace all of the small size mains which have substandard pressure and capacity.
2. To locate and replace all chronically troublesome water mains.
3. To repair all leaks on a timely basis.
4. To reduce the system loss percentage.

Objectives

1. To change out 10 deficient fire hydrants and repaint all fire hydrants according to nationally recognized capacity code systems.
2. To increase certification levels of all department employees.

Indicators

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
1. Service Lines Repaired	60	65	65
2. Main Lines Repaired	80	32	18
3. Fire Hydrants Repaired	0	0	0
4. Fire Hydrants Replaced	5	8	2
5. Valve Boxes Replaced	20	22	52
6. Customer Taps	41	25	25

WATER DISTRIBUTION - DEPARTMENT NO. 75

EXPENDITURES - FUND 02

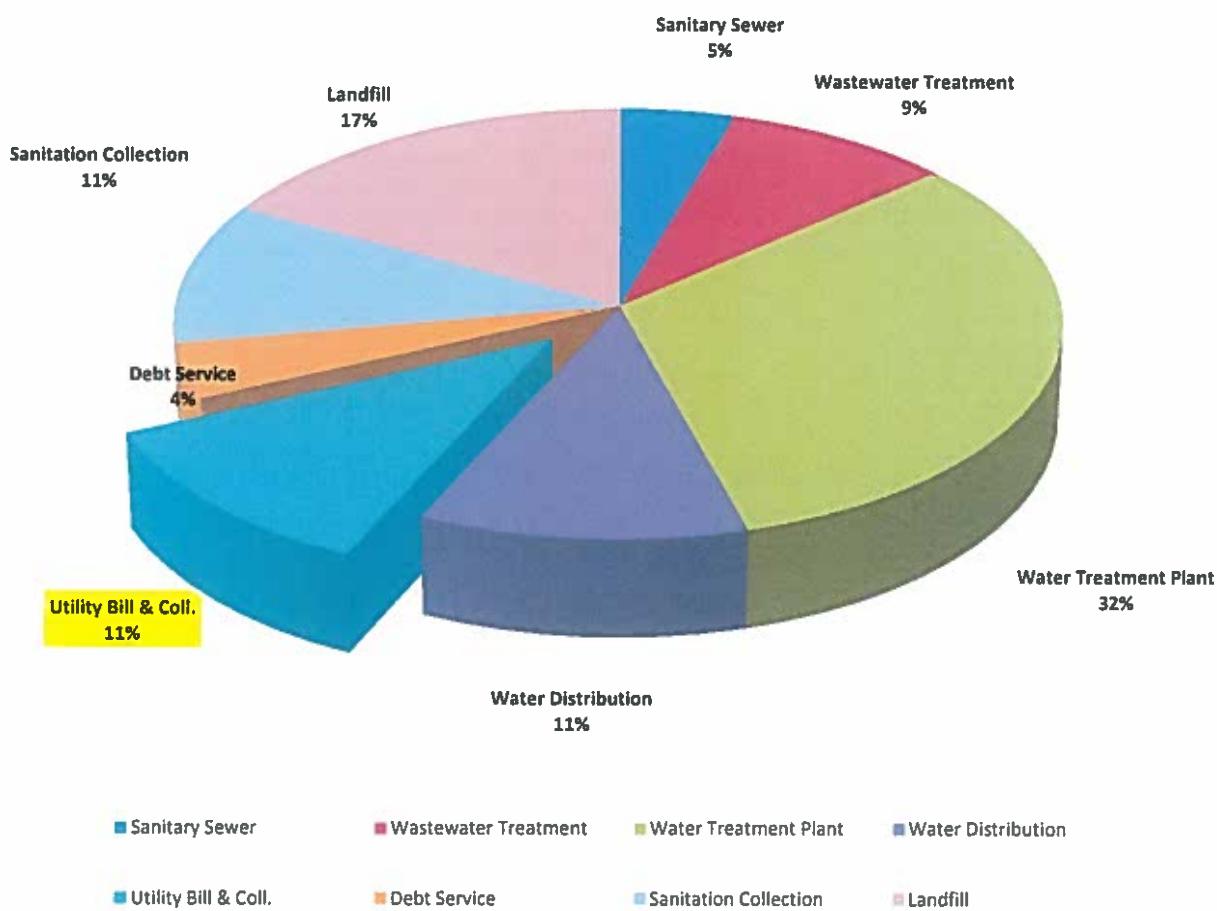
	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
675-104 MAINTENANCE	96,800	102,370	104,695
675-105 LONGEVITY	556	615	845
675-106 OVERTIME	13,048	13,000	13,000
675-108 FICA EXPENSE	6,440	7,190	7,350
675-109 TMRS EXPENSE	31,281	18,520	17,095
675-110 INSURANCE EXPENSE	16,122	21,245	21,695
675-111 MEDICARE	1,506	1,680	1,720
675-112 ACCRUED COMP. ABSENCES	(326)	-	-
Sub Total	165,427	164,620	166,400
SUPPLIES & MATERIALS			
675-201 OFFICE SUPPLIES	68	100	100
675-204 UNIFORM & CLOTHING	3,237	4,000	3,500
675-205 TIRES & TUBES	316	250	250
675-206 MOTOR VEHICLE SUPPLIES	84,418	60,000	84,000
675-207 MINOR TOOLS & APPARATUS	3,495	3,500	2,000
675-208 JANITORIAL SUPPLIES	-	120	-
675-212 GAS	2,551	2,500	2,200
675-213 DIESEL	5,804	8,000	6,000
675-215 OTHER SUPPLIES	357	100	100
Sub Total	100,246	78,570	98,150
MAINTENANCE OF BUILDINGS			
675-301 BUILDINGS & GROUNDS	2,529	3,000	3,000
675-304 WATER LINES	37,321	70,000	40,000
675-308 STREETS AND ALLEYS	7,618	6,000	7,000
Sub Total	47,468	79,000	50,000
MAINTENANCE OF EQUIPMENT			
675-403 EQUIPMENT	10	-	-
675-404 AUTOMOTIVE EQUIPMENT	4,514	7,000	5,000
675-407 SOFTWARE MAINTENANCE	707	735	1,540
675-411 RADIO INSTALLATION	759	100	100
675-422 WATER SYSTEM EQUIPMENT	9,776	45,000	25,000
675-425 METERS & SETTINGS	24,611	-	-
675-426 OTHER	-	-	-
Sub Total	40,377	52,835	31,640
MISCELLANEOUS SERVICES			
675-501-02 CELLULAR	626	600	600
675-501-03 INTERNET	490	490	490
675-502 RENTAL OF EQUIPMENT	569	12,580	12,580
675-503 INSURANCE	3,544	4,500	4,500
675-504 SPECIAL SERVICES	580	500	500
675-505 ADVERTISING	54	-	-
675-506 BUSINESS & TRANSPORTATION	301	-	-
675-508 FEE BASIS SERVICES	196,888	129,540	170,760
675-511-01 ELECTRICITY	23,987	20,500	16,000
Sub Total	227,039	168,710	205,430

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
SUNDRY CHARGES			
675-601 TRAINING & EDUCATION	3,534	2,300	3,000
675-602 MEMBERSHIP & SUBSCRIPTION	60	-	-
675-604 WORKER'S COMP.	1,852	5,040	5,040
675-606 FREIGHT EXPENSE	59	700	700
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Sub Total	5,505	8,040	8,740
CAPITAL OUTLAY			
675-701 BUILDINGS	*	*	*
675-803 WATER SYSTEM IMPROV.	*	-	150,000
675-809 NEW WATER LINES	*	-	600,000
675-902 AUTOMOTIVE EQUIPMENT	*	-	-
675-903 MACHINERY & OTHER EQUIP.	*	-	6,000
675-910 DEPRECIATION	554,150	580,870	43,500
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Sub Total	554,150	580,870	590,155
TOTAL BUDGET	\$ 1,140,212	\$ 1,132,645	\$ 1,150,515

* MEMORANDUM ONLY

Enterprise Function Expense

Fiscal Year 2019



Description: This pie chart highlights the "Utility Billing & Collections" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function	Department Number		
	Billings & Collections – Utility	76		
Water & Sewer		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
Personnel Services		\$ 395,968	\$ 411,590	\$ 416,965
Supplies		37,441	41,700	39,000
Maintenance		67,075	112,930	91,050
Services		163,810	214,835	226,360
Sundry Charges		70,768	22,790	37,900
Non Capitalized equipment		2,733	-	2,800
Depreciation		362,780	365,220	365,605
TOTAL ALL ACCOUNTS		\$ 1,100,555	\$ 1,169,065	\$ 1,179,680

Mission Statement

The Utility Department is responsible for billing and collections of water, sewer and sanitation receivables for services rendered by the City of Snyder; repairing and reading the meters that have not been read in Fixed Base; collection of 90 day past due accounts and preparing records for collection agency; keeping accurate records on customer accounts; modifications to and the addition of new service accounts; mailouts for water conservation and recycling; processing and reporting on all complaints within the City organization; assist customer in all areas needed to the best of our ability; and various other duties. Monitoring customers water leak issues and making sure that leaks are repaired in a timely manner. The meter Foreman and Meter Reader/Repairman also assist the street department with leaks as necessary.

Description

Duties of the Utility Department include processing of orders from the start to termination of utility services, receiving and processing utility payments and deposits on a daily basis, handling of customer service, billing problems and complaints, billing finals on a daily basis, billing of customers on a twice-a-month basis for utility services, billing septic waste, bulk water, landfill and roll-off container customers, preparing the consumption report, monthly balance reports and monthly Departmental Reports for the Accounting Department. Personnel in this department are also responsible for re-reads, meter repairs, meter readings and assuring that the consumption billed is accurate. We are also responsible for records and billings for rural sanitation service and extra pick-ups within the city limits; billings for landfill fee charges and recycling programs. We now have the ability to monitor leaks through Fixed Base and AMR meters. We are also scanning Service Agreements onto Laserfiche so that we can be more efficient and to cut the chances of access to customers personal information. The meter Foreman assists Department 75 (Water Distribution) with water leaks and works on the Fixed Base trouble shoot report along with their normal daily responsibilities.

Goals

- I. To provide the best possible service and to assist residential, commercial and industrial customers in obtaining and terminating utility services in a timely manner.

2. To maintain the financial integrity of the water, sewer and garbage revenue through accurate billing, collection and accounting for services provided and reduce bad debts.
3. To maintain meters, equipment and boxes in the best possible condition and to continue having a high percentage of accurate readings.
4. To perform all other duties of this department at an optimum level.
5. To monitor leaks through Fixed Base and get the information to the customers so that we can keep the loss of water due to leaks to a minimum.
6. To have all clerks in utility department knowledgeable in all aspects of running the office efficiently.

Objectives

1. To process all customer orders for start and termination of services within the same day the order was received.
2. To bill the six zones for utility services monthly with a 99.9% rate of accuracy.
3. To interface with other departments in an efficient and courteous manner.
4. To be aware at all times of the possibility of collecting bad debts from prior years.
5. To always be willing to do everything possible to satisfy the customer.
6. To replace damaged water meters and meter boxes as needed.
7. To keep the City's line loss at a percentage that is acceptable to both the Texas Water Development Board and the City.
8. To have a minimum number of addresses on the Fixed Base trouble shoot report.

Indicators

	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
1. % of orders for start and termination processed within same day order was received	100.0%	100.0%	100.0%
2. % of utility bills without errors	99.6%	99.5%	99.6%
3. % of utility payments processed & posted to customer account on date of receipt	100.0%	100.0%	100.0%
4. Number of days that cash drawers were not balanced by the end of the working day	0	0	0
5. Meters changed out	35	11	47
6. New meters set	16	17	11
7. Meters repaired	53	8	4
8. Meter boxes repaired	40	25	49
9. Flush lines	10	8	8
10. Pressure test	8	11	5
11. Pulled meters	55	24	100
12. Repair water leaks	30	7	53
13. Register Swap		80	91
14. MIU Swap		342	682
15. Antenna Swap		243	564

UTILITY OFFICE - DEPARTMENT NO. 76

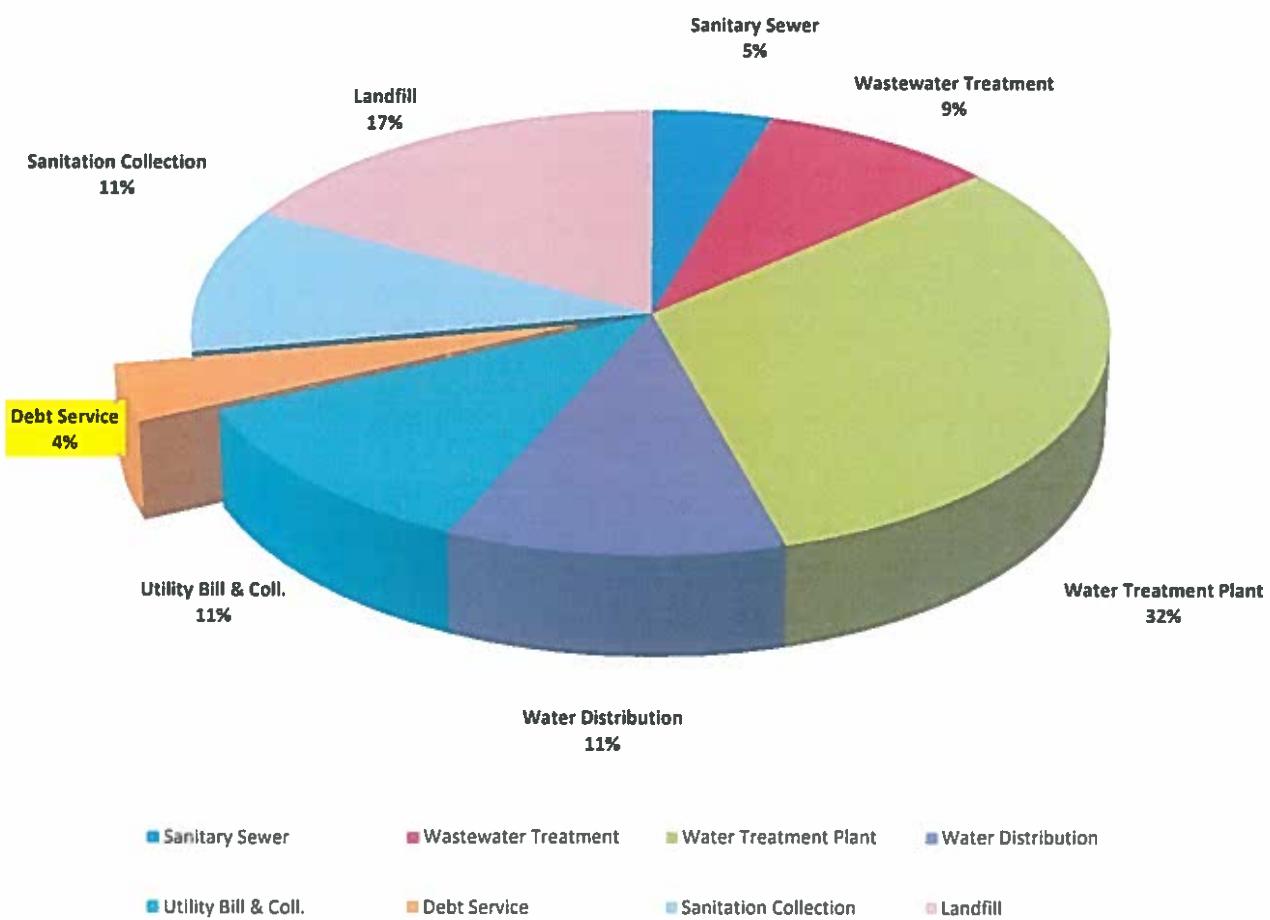
EXPENDITURES - FUND 02

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
676-101 SUPERVISION	65,431	66,395	67,740
676-102 CLERICAL	103,100	130,405	133,550
676-103 OPERATIONS	83,156	83,230	84,890
676-105 LONGEVITY	2,031	2,290	3,200
676-106 OVERTIME	4,259	4,800	4,800
676-108 FICA EXPENSE	15,416	17,800	18,240
676-109 TMRS EXPENSE	72,830	45,855	42,420
676-110 INSURANCE EXPENSE	46,140	56,650	57,860
676-111 MEDICARE	3,605	4,165	4,265
676-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	395,968	411,590	416,965
SUPPLIES & MATERIALS			
676-201 OFFICE SUPPLIES	29,729	33,000	30,000
676-202 FORMS	2,356	2,500	2,500
676-204 UNIFORM & CLOTHING	249	600	300
676-205 TIRES & TUBES	-	400	400
676-206 MOTOR VEHICLE SUPPLIES	382	1,500	500
676-207 MINOR TOOLS & APPARATUS	177	800	300
676-208 JANITORIAL SUPPLIES	271	300	300
676-212 GAS	4,147	2,000	4,400
676-215 OTHER SUPPLIES	130	600	300
Sub Total	37,441	41,700	39,000
MAINTENANCE OF BUILDINGS			
676-301 BUILDINGS & GROUNDS	-	-	-
Sub Total	-	-	-
MAINTENANCE OF EQUIPMENT			
676-403 EQUIPMENT	12,527	15,000	19,940
676-404 AUTOMOTIVE EQUIPMENT	2,450	1,000	2,500
676-407 SOFTWARE MAINTENANCE	20,427	20,430	21,910
676-411 RADIO / RADIO INSTALLATION	1,520	8,500	1,700
676-425 METERS & SETTINGS	30,151	68,000	45,000
Sub Total	67,075	112,930	91,050

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
676-501-01 TELEPHONE	2,851	1,595	2,200
676-501-02 CELLULAR	1,355	2,100	1,355
676-501-03 INTERNET	1,796	1,920	1,800
676-502 RENTAL OF EQUIPMENT	4,366	15,415	16,000
676-503 INSURANCE	1,450	1,600	1,600
676-504 SPECIAL SERVICES	21,500	18,000	22,000
676-505 ADVERTISING	265	500	400
676-506 BUSINESS & TRANSPORTATION	27	1,500	500
676-508 FEE BASIS SERVICES	123,152	166,525	175,405
676-510 CONTRACTUAL SERVICES	98	100	100
676-511-01 ELECTRICITY	6,542	5,180	4,500
676-511-02 GAS	408	400	500
Sub Total	163,810	214,835	226,360
SUNDRY CHARGES			
676-601 TRAINING & EDUCATION	-	500	500
676-602 MEMBERSHIPS & SUBSCRIPTIONS	45	-	-
676-603 WATER CONSV REQUIREMENTS	-	1,500	-
676-604 WORKER'S COMP	2,144	4,490	5,100
676-606 FREIGHT EXPENSE	2,120	1,300	2,300
676-608 BAD DEBT EXPENSE	66,459	15,000	30,000
Sub Total	70,768	22,790	37,900
CAPITAL OUTLAY			
676-901 OFFICE EQUIPMENT	-	13,500	14,850
676-910 DEPRECIATION	362,760	365,220	365,605
Sub Total	362,760	365,220	365,605
676-905 NON CAPITALIZED EQUIPMENT	2,733	-	2,800
Sub Total	2,733	-	2,800
TOTAL BUDGET	\$ 1,100,555	\$ 1,169,065	\$ 1,179,680

* MEMORANDUM ONLY

Enterprise Function Expense Fiscal Year 2019



Description: This pie chart highlights the "Debt Service" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function	Debt Service	Department Number		
			78	78	78
Water & Sewer					
	Expend. Class		Actual 2016-17	Budgeted 2017-18	Proposed 2018-19
	Principal Certificate of Obligation 2010		\$ 225,000	\$ 230,000	\$ 240,000
	Interest Certificate of Obligation 2010		75,228	69,200	61,970
	Principal Energy & Water Conservation Project		181,615	186,775	192,080
	Interest Energy & Water Conservation Project		67,250	62,090	56,785
	Principal Combination Tax & Surplus Revenue 2013		180,000	185,000	185,000
	Interest Combination Tax & Surplus Revenue 2013		307,370	302,345	296,795
	TOTAL ALL ACCOUNTS		\$1,037,430	\$1,035,410	\$1,032,630

These Certificates of Obligation are to pay for energy savings (automatic water meter reading system).

Combination Tax & Surplus Revenue
 Certificates of Obligation
 Series 2010
 Last payment 9-01-2023 \$3,495,000

Energy & Water Conservation Project for Water and Wastewater Plant

Last Payment 2-10-2028 \$3,732,970

These Certificates of Obligation are for improvements to the sewer and water system and to replace cast iron waterlines.

Combination Tax & Surplus Revenue
 Certificates of Obligation
 Series 2013
 Last payment 9-30-2034 \$9,000,000

A summary of the Revenue Bonds outstanding at September 30, 2018 follows:

Revenue Bonds

\$3,495,000, 2010 Combination Tax and Surplus Revenue Certificates of Obligation
 Due in annual installments of \$165,000 to \$295,000 through March 1, 2025; interest at 0.75 – 4.0%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral. \$1,855,000

\$9,000,000, 2013 Combination Tax and Surplus Revenue Certificates of Obligation
 due in annual installments of \$180,000 to \$1,005,000 through March 1, 2034; interest at 3 – 4.0%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral \$8,455,000

Total outstanding Revenue Bonds	<u>\$10,310,000</u>
---------------------------------	---------------------

A summary of the Municipal Lease Agreement outstanding at September 30, 2017 follows:

Municipal lease agreement

\$2,985,314 Municipal Lease Purchase Agreement due in semi-annual installments of \$40,246

To \$122,702 through February 2028; interest at 2.82%; payable from income derived from the water and sewer enterprise fund

\$2,061,366

Total outstanding Municipal Lease Agreement	<u>\$2,061,366</u>
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A bronze statue of an albino buffalo on the grounds of the Scurry County Courthouse pays homage to the town's beginnings as a buffalo trading post.

CITY OF SNYDER, TEXAS
INTERNAL SERVICE FUND
CENTRAL GARAGE

COMPARATIVE STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN WORKING CAPITAL

2018-2019 BUDGET

	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2018-2019 Proposed Budget
Operating Revenues:				
Billings to Departments	356,510	384,258	314,270	397,495
Miscellaneous	3,409	2,080	7,000	119,560
Gain/Loss on sale of asset	-	-	-	-
Total Oper. Revenues	359,919	386,338	321,270	517,055
Operating Expenses:				
Personnel Services	74,935	74,985	36,915	70,100
Supplies	229,145	224,236	199,600	224,200
Maintenance	4,853	8,310	4,995	7,535
Services	27,757	27,400	24,390	31,420
Sundry Charges	3,193	3,167	2,580	2,180
Depreciation	20,036	48,240	52,790	62,060
Total Oper. Expenses	359,919	386,338	321,270	397,495
Operating Income or (Loss)	-	-	-	119,560
Non-Oper. Revenues:				
Gain on Sale of Asset	-	-	-	-
Total Non-Oper.	-	-	-	-
Net Income (Loss)	-	-	-	-
Cash and Cash Equivalents B-O-Y	-	-	-	-
Cash Flows from Operating Activities	24,394	60,462	7,407	181,620
Cash Flows from Interfund Loans	103,653	136,082	103,653	-
Cash Flows from Capital Activities	(128,047)	(196,544)	(111,060)	-
Cash Flows from Investing Activities	-	-	-	-
Net Increase or (Decrease) in Cash	-	+	-	181,620
Cash and Cash Equivalents E-O-Y	-	-	-	181,620

BUDGET SUMMARY

Fund	Function	Central Garage	Department Number
		80	
Intergovernmental			
	Expend. Class	Actual 2016-17	Budgeted 2017-18
	Personnel Services	\$ 74,985	\$ 36,915
	Supplies	224,236	199,600
	Maintenance	8,310	4,995
	Services	27,400	24,390
	Sundry Charges	3,167	2,580
	Depreciation	48,240	52,790
	TOTAL ALL ACCOUNTS	\$ 386,338	\$ 321,270
			\$ 397,495

MISSION STATEMENT

Description

This department is responsible for maintaining stock of materials used in maintenance of city vehicles, such as filters, fluids, grease and fuel. Personnel consists of an inventory foreman under the supervision of the Finance Director.

Goals

To provide inventory as needed. Additionally, to provide a maintenance and fueling center and wash bay for all City departments' vehicles.

Objectives

Maintain accurate inventory records.

CENTRAL GARAGE - DEPARTMENT NO. 80

EXPENDITURES - FUND 03

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
PERSONNEL SERVICES			
680-103 OPERATIONS	44,548	22,970	45,290
680-105 LONGEVITY	90	70	235
680-106 OVERTIME	6,947	3,000	4,000
680-108 FICA EXPENSE	2,900	1,615	3,070
680-109 TMRS EXPENSE	11,809	4,160	7,140
680-110 INSURANCE EXPENSE	8,627	4,720	9,645
680-111 MEDICARE EXPENSE	678	380	720
680-112 ACCRUED COMP. ABSENCES	(614)	-	-
 Sub Total	 74,985	 36,915	 70,100
SUPPLIES & MATERIALS			
680-201 OFFICE SUPPLIES	941	500	600
680-203 SHOP SUPPLIES	992	1,000	1,000
680-204 UNIFORM & CLOTHING	1,367	1,500	1,500
680-206 MOTOR VEHICLE SUPPLIES	-	-	-
680-207 MINOR TOOLS & APPARATUS	5,323	1,000	5,000
680-208 JANITORIAL SUPPLIES	1,665	1,600	1,600
680-209 CHEMICAL & MECH. SUPPLIES	160	800	800
680-212 GAS PURCHASED	97,606	95,000	95,000
680-213 DIESEL PURCHASED	95,421	95,000	95,000
680-214 OIL PURCHASED	3,675	500	9,000
680-215 OTHER SUPPLIES	7,584	2,700	5,000
680-216 TIRE PURCHASES	9,502	-	9,700
 Sub Total	 224,236	 199,600	 224,200
MAINTENANCE OF BUILDINGS			
680-301 BUILDINGS & GROUNDS	6,804	4,000	7,000
 Sub Total	 6,804	 4,000	 7,000
MAINTENANCE OF EQUIPMENT			
680-403 EQUIPMENT	969	-	-
680-407 SOFTWARE MAINTENANCE	537	995	535
 Sub Total	 1,506	 995	 535

	ACTUAL 2016-2017	BUDGETED 2017-2018	PROPOSED 2018-2019
MISCELLANEOUS SERVICES			
680-501-01 TELEPHONE	2,247	2,200	2,200
680-501-02 CELLULAR	711	630	630
680-501-03 INTERNET	3,240	3,490	3,490
680-502 RENTAL OF EQUIPMENT	2,019	3,500	3,500
680-503 INSURANCE	5,439	5,900	5,900
680-504 SPECIAL SERVICES	387	-	-
680-508 FEE BASIS SERVICES	1,955	1,700	1,700
680-511-01 ELECTRICITY	6,084	4,570	6,700
680-511-02 GAS	5,318	2,400	7,300
 Sub Total	 27,400	 24,390	 31,420
SUNDRY CHARGES			
680-601 TRAINING & EDUCATION	450	1,000	600
680-604 WORKER'S COMP	2,497	1,480	1,480
680-606 FREIGHT EXPENSE	220	100	100
 Sub Total	 3,167	 2,580	 2,180
CAPITAL OUTLAY			
680-903 MACHINERY & OTHER EQUIP.	-	-	-
680-910 DEPRECIATION	48,240	52,790	62,060
 Sub Total	 48,240	 52,790	 62,060
NON CAPITLIZED EQUIPMENT			
680-905 NON CAPITALIZED EQUIPMENT	-	-	-
 Sub Total	 -	 -	 -
 TOTAL BUDGET	 \$ 386,338	 \$ 321,270	 \$ 397,495
* MEMORANDUM ONLY			

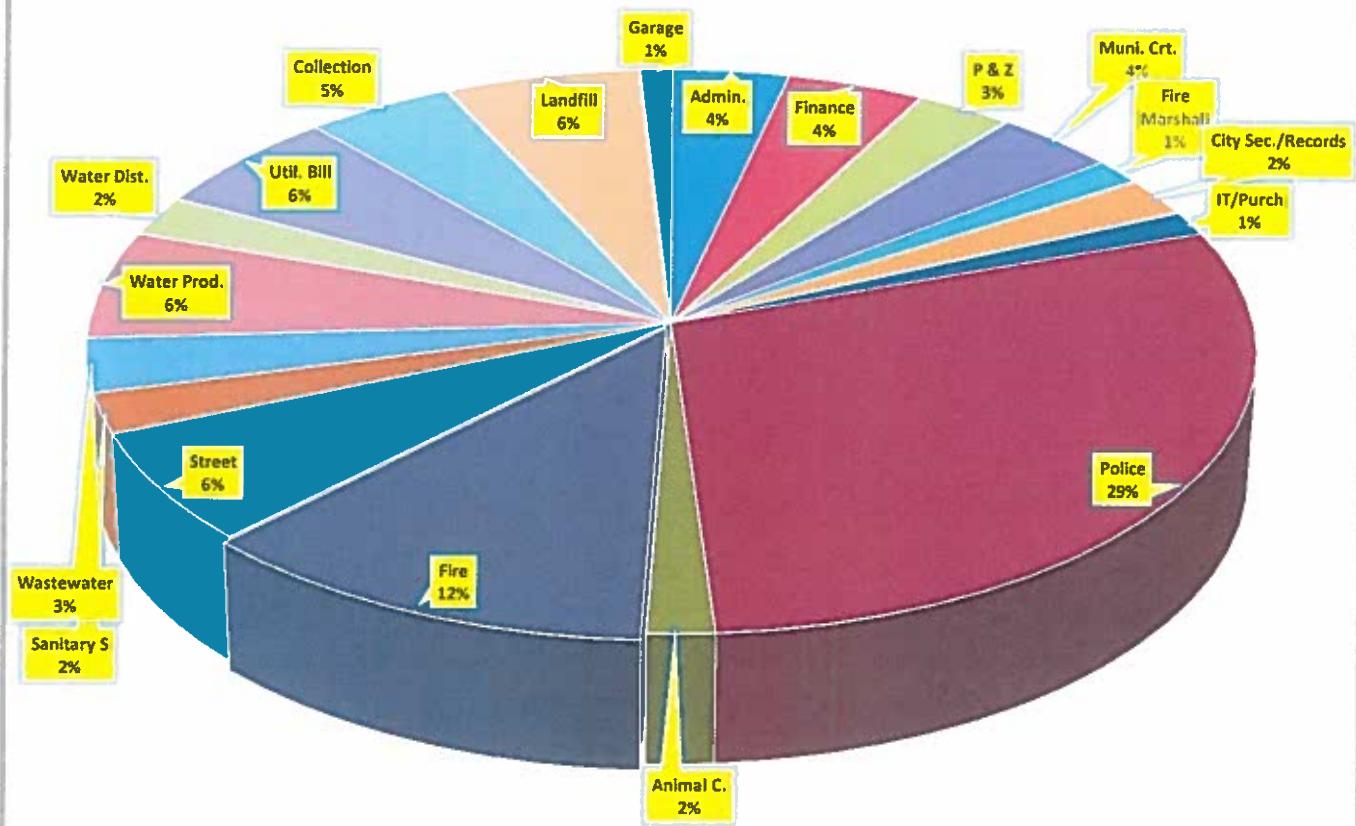
PAY PLAN
ADOPTED BY COUNCIL OCTOBER 1, 1999

The following items and explanations are for use in administering the pay plan:

- **Personnel Schedule for 2018-2019 Budget.** This schedule lists the approved positions in each department.
- **Position Levels, Base and Maximum Salary.** This alphabetical list will allow one to quickly see the level of each position, the base salary for that position, and the maximum salary approved for the position. This schedule also indicates the positions for which there are currently pay incentives.
- **Basic Pay Schedule in Monthly Amounts.** The rows down the left are the levels that correspond to the levels indicated for each position. The columns across are steps within each level. As indicated at the top of the page, there is 3.50% between levels, 3.00% between steps 1, 2, 3, & 4 (Base), and 1.00% between merit steps.
 - a.) A newly hired employee may be hired at Entry 1 (Step 1) or Entry 2 (Step 2) according to direct experience for the position. After six (6) months, the employee may be moved to Step 3 with approval from the Department Head. At the end of one year of employment, the employee is moved to Base (Step 4).
 - b.) When an employee is promoted to a budgeted position, the employee's pay is increased to the level for the new position at the same step as in the current position. Merits are not given on top of promotions.
 - c.) Transferred employees maintain their merit step level.
- **Incentive Benefits.** A schedule describing how incentives will be earned and paid is in the blocked area at the top of the page titled *Incentive Benefits*. The first column is the type of incentive, the second column indicates the accepted source of the incentive, the third column indicates the amount of the incentive, and the last column on the right states the position for which the incentive is applicable. This form also determines the basic requirements for a position by the statement of applicable positions. An employee must have at least one year of prior service with the City of Snyder to be eligible for incentive pay.

Personnel Services

Fiscal Year 2018-2019



Description: This pie chart highlights the allocation among all departments for the total personnel cost for the Fiscal Year 2018-2019

**PERSONNEL SCHEDULE
2018-2019 BUDGET**

PAY GRADE	POSITION	ACTUAL 2016-2017	ACTUAL 2017-2018	BUDGET 2018-2019
ADMINISTRATION (Dept. 1)				
Unclassified 13	City Manager Receptionist/Secretary	1.00 1.00 2.00	1.00 1.00 2.00	1.00 1.00 2.00
FINANCE (Dept. 2)				
Unclassified 23 19 7	Director of Finance/Treasurer Human Resources/Risk Management Senior Clerk Laborer	1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00	1.00 1.00 1.00 0.00
				4.00 4.00 3.00
PLANNING & ZONING (Dept. 3)				
27 26	Superintendent Inspector	1.00 2.00 3.00	1.00 2.00 3.00	1.00 1.25 2.25
MUNICIPAL COURT (Dept. 4)				
26 19	Dept. Head Senior Clerk	1.00 2.00 3.00	1.00 2.00 3.00	1.00 2.00 3.00
CITY SECRETARY/RECORDS MANAGEMENT (Dept 6)				
26 19	City Secretary Senior Clerk/Deputy City Secretary	1.00 1.00 2.00	1.00 1.00 2.00	1.00 1.00 2.00
PURCHASING/DATA PROCESSING (Dept. 7)				
26	Administrator	1.00 1.00	1.00 1.00	1.00 1.00
POLICE (Dept. 16)				
Unclassified 29 24 21 21 19 19 10	Chief Lieutenant Sergeant Corporal Field Training Officer Patrolman Senior Clerk Clerk	1.00 1.00 6.00 4.00 0.00 10.00 2.00 1.00	1.00 1.00 6.00 4.00 0.00 10.00 2.00 1.00	1.00 2.00 5.00 0.00 4.00 10.00 2.00 1.00
				25.00 25.00 25.00
ANIMAL CONTROL (Dept. 17)				
11 7	Animal Warden Laborer	2.00 1.00 3.00	2.00 1.00 3.00	2.00 0.00 2.00

FIRE (Dept. 18)

Unclassified	Chief	1.00	1.00	1.00
26	Deputy Fire Marshal/Arson Investigator	1.00	0.00	0.00
23	Deputy Fire Marshal/Deputy EMC	1.00	0.00	0.00
19	Lieutenant	2.00	2.00	2.00
17	Fireman	6.00	6.00	7.00
		11.00	9.00	10.00

FIRE MARSHAL (Dept. 19)

26	Deputy Fire Marshal/Arson Investigator	0.00	1.00	1.00
23	Deputy Fire Marshal/Deputy EMC	0.00	1.00	0.00
		0.00	2.00	1.00

STREET (Dept. 25)

Unclassified	Public Works Director	0.10	0.10	0.10
16	Foreman	1.00	1.00	1.00
12	Maintenance 2	2.25	2.25	2.25
15	Maintenance 3	2.00	3.00	3.00
		5.35	6.35	6.35

SANITATION/COLLECTION (Dept. 30)

Unclassified	Public Works Director	0.00	0.00	0.00
16	Foreman	1.00	0.50	0.00
12	Driver Operator	5.00	5.00	5.00
12	Maintenance 2	0.25	0.25	0.25
		6.25	5.75	5.25

SANITATION/LANDFILL (Dept. 31)

Unclassified	Public Works Director	0.35	0.35	0.35
16	Foreman	1.00	1.00	1.00
15	Heavy Equipment Operator	3.00	3.00	3.00
19	Senior Clerk	1.00	1.00	1.00
		5.35	5.35	5.35

SANITARY SEWER (Dept. 35)

Unclassified	Public Works Director	0.00	0.00	0.00
16	Foreman	0.50	0.50	0.50
12	Maintenance 2	0.75	0.75	0.75
15	Maintenance 3	1.00	1.00	1.00
		2.25	2.25	2.25

WASTEWATER TREATMENT-SEWAGE (Dept. 36)

Unclassified	Public Works Director	0.00	0.00	0.00
16	Foreman	1.00	0.00	0.00
20	Supervisor	0.00	0.50	0.50
14	Plant Operator	2.00	2.50	2.50
		3.00	3.00	3.00

TREATMENT - WATER (Dept. 74)

Unclassified	Public Works Director	0.55	0.55	0.55
16	Foreman	1.00	0.00	0.00
20	Supervisor	0.00	0.50	0.50
14	Water Plant Operator	4.00	4.50	4.50
		5.55	5.55	5.55

DISTRIBUTION - WATER (Dept. 75)

Unclassified	Public Works Director	0.00	0.00	0.00
16	Foreman	0.50	0.50	0.50
12	Maintenance 2	0.75	0.75	0.75
15	Maintenance 3	1.00	1.00	1.00
		2.25	2.25	2.25

UTILITY (Dept. 76)

26	Dept. Head	1.00	1.00	1.00
16	Foreman/Utility	1.00	1.00	1.00
20	Office Manager	1.00	1.00	1.00
10	Clerk	1.00	1.00	1.00
14	Clerk 2	1.00	1.00	1.00
11	Meter Reader/Repairman	1.00	1.00	1.00
		6.00	6.00	6.00

INTERGOVERNMENTAL (Dept. 80)

16	Foreman	0.00	0.50	0.00
15	Inventory Control Clerk	1.00	0.00	1.00
		1.00	0.50	1.00
	TOTAL	91.00	91.00	88.25

**POSITIONS, LEVELS, BASE AND MAXIMUM SALARY
FOR THE FISCAL YEAR 2018-2019**

TITLE	LEVEL	ENTRY	BASE	INCENTIVE PAY
ADMINISTRATOR/DEPT. HEAD	26	4964	5424	
ANIMAL CONTROL OFFICER	11	2957	3231	(*)
CITY SECRETARY/RECORDS MANAGEMENT	26	4964	5424	
CLERK	10	2861	3126	*
CLERK 2	14	3283	3588	
DRIVER/OPERATOR	12	3063	3347	*
FIREMAN	17	3643	3981	*
FIRE LIEUTENANT	19	3903	4265	*
FIRE MARSHALL, DEPUTY/ARSON INVGT	26	4964	5424	*
FIRE MARSHALL, DEPUTY/DEPUTY EMC	23	4479	4894	
HEAVY EQUIPMENT OPERATOR	15	3399	3714	(*)
HUMAN RESOURCES/RISK MANAGEMENT	23	4479	4894	
INSPECTOR	26	4964	5424	*
LABORER	7	2579	2818	*
MAINTENANCE 1	7	2579	2818	(*)
MAINTENANCE 2	12	3063	3347	*
MAINTENANCE 3	15	3399	3714	(*)
METER READER/REPRMN.	11	2957	3231	*
OFFICE MANAGER	20	4040	4415	
PATROLMAN	19	3903	4265	*
PLANT OPERATORS	14	3283	3588	*
POLICE FIELD TRAINING OFFICER	21	4183	4570	*
POLICE SERGEANT	24	4634	5063	*
POLICE LIEUTENANT	29	5506	6016	*
SECRETARY/RECEPTIONIST	13	3173	3467	*
SENIOR CLERK	19	3903	4265	*
SUPERINTENDENT	27	5140	5617	*
SUPERVISOR/FOREMAN PUBLIC WORKS	16	3517	3843	*
SUPERVISOR/WATER WASTEWATER PLANTS	20	4040	4415	*

(*) specific positions

CITY MANAGER

SALARY SET BY COUNCIL

FINANCE DIRECTOR

SALARY SET BY CITY MANAGER

FIRE CHIEF

WITH APPROVAL OF COUNCIL

POLICE CHIEF

PUBLIC WORKS DIRECTOR

BASIC PAY SCHEDULE IN MONTHLY AMOUNTS
3.50 PERCENT BETWEEN LEVELS
3.00 PERCENT BETWEEN STEPS 1, 2, 3 & 4
1.00 PERCENT BETWEEN MERIT STEPS
WITH 2.0% C.O.L. INCREASE FOR 2018-2019

LEVEL	ENTRY 1	ENTRY 2	6 MONS.	BASE	MERIT								
	1	2	3	4	5	6	7	8	9	10	11	12	13
1	2,094	2,157	2,222	2,289	2,312	2,335	2,358	2,382	2,406	2,430	2,454	2,479	2,504
2	2,168	2,233	2,300	2,369	2,393	2,417	2,441	2,465	2,490	2,515	2,540	2,565	2,591
3	2,247	2,314	2,383	2,454	2,479	2,504	2,529	2,554	2,580	2,606	2,632	2,658	2,685
4	2,322	2,392	2,464	2,538	2,563	2,589	2,615	2,641	2,667	2,694	2,721	2,748	2,775
5	2,407	2,479	2,553	2,630	2,656	2,683	2,710	2,737	2,764	2,792	2,820	2,848	2,876
6	2,490	2,565	2,642	2,721	2,748	2,775	2,803	2,831	2,859	2,888	2,917	2,946	2,975
7	2,579	2,656	2,736	2,818	2,846	2,874	2,903	2,932	2,961	2,991	3,021	3,051	3,082
8	2,670	2,750	2,832	2,917	2,946	2,975	3,005	3,035	3,065	3,096	3,127	3,158	3,190
9	2,762	2,845	2,930	3,018	3,048	3,078	3,109	3,140	3,171	3,203	3,235	3,267	3,300
10	2,861	2,947	3,035	3,126	3,157	3,189	3,221	3,253	3,286	3,319	3,352	3,386	3,420
11	2,957	3,046	3,137	3,221	3,253	3,296	3,329	3,362	3,396	3,430	3,464	3,499	3,534
12	3,063	3,155	3,250	3,347	3,380	3,414	3,448	3,482	3,517	3,552	3,588	3,624	3,660
13	3,173	3,268	3,366	3,467	3,502	3,537	3,572	3,608	3,644	3,680	3,717	3,754	3,792
14	3,283	3,382	3,483	3,588	3,624	3,660	3,697	3,734	3,771	3,809	3,847	3,885	3,924
15	3,399	3,501	3,606	3,714	3,751	3,789	3,827	3,865	3,904	3,943	3,982	4,022	4,062
16	3,517	3,622	3,731	3,843	3,881	3,920	3,959	3,999	4,039	4,079	4,120	4,161	4,203
17	3,643	3,752	3,865	3,981	4,021	4,061	4,102	4,143	4,184	4,226	4,268	4,311	4,354
18	3,770	3,883	3,999	4,119	4,160	4,202	4,244	4,286	4,329	4,372	4,416	4,460	4,505
19	3,903	4,020	4,141	4,265	4,308	4,351	4,395	4,439	4,483	4,528	4,573	4,619	4,665
20	4,040	4,161	4,286	4,415	4,459	4,504	4,549	4,594	4,640	4,686	4,733	4,780	4,828
21	4,183	4,308	4,437	4,570	4,616	4,662	4,709	4,756	4,804	4,852	4,901	4,950	5,000
22	4,325	4,455	4,589	4,727	4,774	4,822	4,870	4,919	4,968	5,018	5,068	5,119	5,170
23	4,479	4,613	4,751	4,894	4,943	4,992	5,042	5,092	5,143	5,194	5,246	5,298	5,351
24	4,634	4,773	4,916	5,063	5,114	5,165	5,217	5,269	5,322	5,375	5,429	5,483	5,538
25	4,799	4,943	5,091	5,244	5,296	5,349	5,402	5,456	5,511	5,566	5,622	5,678	5,735
26	4,964	5,113	5,266	5,424	5,478	5,533	5,588	5,644	5,700	5,757	5,815	5,873	5,932
27	5,140	5,294	5,453	5,617	5,673	5,730	5,787	5,845	5,903	5,962	6,022	6,082	6,143
28	5,318	5,478	5,642	5,811	5,869	5,928	5,987	6,047	6,107	6,168	6,230	6,292	6,355
29	5,506	5,671	5,841	6,016	6,076	6,137	6,198	6,260	6,323	6,386	6,450	6,515	6,580
30	5,700	5,871	6,047	6,228	6,290	6,353	6,417	6,481	6,546	6,611	6,677	6,744	6,811

INCENTIVE PAY BENEFITS

Incentive pay will be awarded to employees who have received or qualify for the following certificates, degrees, classifications, or licenses, as long as they are not necessary to meet the minimum requirements of the positions. To be eligible an employee must have at least one year of prior service with the City of Snyder. Degrees must have been awarded by a state accredited university or college. Certificates, classifications, and licenses must have been awarded by the appropriate state agency having licensing authority. All awarded incentive amounts are subject to maintaining the status of each certification. Revocation of any certificate or license will result in a reduction in the incentive payment amount. Incentive payments can be accumulated up to a maximum of \$300.00 per month. The following amounts will apply:

<u>TYPE</u>	<u>AGENCY</u>	<u>AMOUNT</u>	<u>APPLICABLE POSITION</u>
Masters Degree	College	\$120.00	Department Head
Bachelor Degree	College	\$100.00	Superintendent, Lieutenant
Associate Degree (applied field)	College	\$80.00	Secretarial, Clerical, Accounting, Superintendent
Master Certificate	TCLEOSE	\$100.00	Police Sergeant & Lieutenant
Advanced Certificate	TCLEOSE	\$80.00	Patrolman, Corporal & Sergeant
Intermediate Certificate	TCLEOSE	\$60.00	Patrolman & Corporal
K-9 Handler		\$250.00	K-9 Dog Handler
Advanced Certificate	TACA	\$60.00	Animal Warden
Animal Euthanasia Certificate	ACT	\$40.00	Animal Warden
Master Certificate	TCFP	\$100.00	Lieutenant & Deputy Fire Marshall
Advanced Certificate	TCFP	\$80.00	Firefighters & Lieutenant
Intermediate Certificate	TCFP	\$60.00	Firefighter & Lieutenant
Paramedic	TDH	\$80.00	Firefighter, Lieutenant, & Deputy Fire Marshall
EMT Intermediate	TDH	\$60.00	Firefighter & Lieutenant
EMT	TDH	\$60.00	Firefighter
SCBA AirPack Technician	MSA	\$40.00	Firefighter
Advanced Gear Inspector Cerification	Fire Acad	\$40.00	Firefighter
EmtMgt Certificate	FEMA	\$60.00	Emergency Mgt Asst/Firefighter
A & A Certificates	TNRCC	\$160.00	Plant Operators (\$80.00 per A)
B & B Certificates	TNRCC	\$120.00	Plant Operators (\$60.00 per B)
C & C Certificates	TNRCC	\$80.00	Plant Operators (\$40.00 per C)
Class II or A & A Certifications	TNRCC	\$160.00	Water & Sewer Line Foreman (\$80.00 per A)
Class II or B & B Certifications	TNRCC	\$120.00	Water & Sewer Line Crew & Foreman (\$60.00 per B)
Class II or C & C Certifications	TNRCC	\$80.00	Water & Sewer Line Crew & Foreman (\$40.00 per C)
Waterworks/Wastewater Works Operator C	TNRCC	\$60.00	Meter Foreman, Water Sewer Crew (\$30.00 per C)
Waterworks/Wastewater Works Operator D	TNRCC	\$40.00	Meter Crew, Water Sewer Crew (\$20.00 per D)
Solid Waste Class A Letter of Completion	TNRCC	\$80.00	Landfill Gate Attendant & Landfill HEO
Solid Waste Class B Letter of Completion	TNRCC	\$60.00	Landfill Gate Attendant & Landfill HEO
Pesticide Applicator Certification (Mosquito)	TDH	\$40.00	Public Works
Pesticide Applicator Certification (Weeds)	TDH	\$20.00	Public Works
Backflow Prevention Assembly Certificate	TNRCC	\$40.00	Inspector
Asbestos Contractor/Supervisor Training	EPA	\$40.00	Inspector, Public Works, Water & Wastewater
Municipal Court Clerk 1	TMCA	\$40.00	Municipal Court
Municipal Court Clerk 2	TMCA	\$80.00	Municipal Court
Municipal Court Clerk 3	TMCA	\$160.00	Municipal Court
Bilingual Certificate Speaking		\$20.00	Applicable Positions
Bilingual Certificate Writing		\$20.00	Applicable Positions

BENEFIT SUMMARY FOR FISCAL YEAR 2018-2019

- **Vacation.** Each employee (other than in the Fire Department) earns two weeks (10 days) vacation for years 1 through 10, three weeks (15 days) for years 11-20, and four weeks (20 days) for 21 years and over.

Fire Department employees on 24-hour shift, earn 4 shifts for years 1 through 10, 6 shifts for years 11-20, and 8 shifts for 21 years and over.

All vacation time must be taken within an employee's anniversary year or it is forfeited. The City Manager and Department Heads have an additional three-month period following their anniversary to take vacation days.

- **Sick Days.** Each employee (other than in the Fire Department) earns 1 sick day per month. Any unused sick days at the end of the Fiscal Year (September 30) are moved to the employee's sick bank. If an employee has not used any of the twelve sick days during a year, he can be paid \$75.00 or be given three additional vacation days.

Fire Department employees on 24-hour shifts, earn $\frac{1}{2}$ shift (12 hrs.) per month. Unused sick shifts are moved to the employee's sick bank at the end of the fiscal year. Fire department employees who have not used any of the 6 shifts earned during the year, can earn an additional \$75.00 or $1\frac{1}{2}$ shifts of vacation time.

Employees are not paid for unused sick time upon termination.

- **Sick Bank.** Employees may accumulate up to 180 days in the sick bank for use during a long-term illness or incapacity.
- **Uniform Allowance.** The employees in the Police, Animal Control, and Fire departments receive \$30.00 per month for uniform allowance. The plainclothes officers and the Police Chief receive \$60.00 per month.
- **Longevity Pay.** Each employee is paid \$5.00 per month in longevity pay for each year the employee works for the City.
- **Health & Life Insurance.** The City provides health and life Insurance for all full-time employees. Life amount is \$10,000 per employee.
- **Retirement.** The City contributes to the Texas Municipal Retirement System for each employee at a ratio of 2:1. The employee contributes 7% of salary. The City updates service credit on an annual basis.
- **Holidays.** The City observes 15 paid holidays during the year as listed below:
(The Firemen receive $7\frac{1}{2}$ paid holiday shifts.)

New Year's Day
Martin Luther King Day
Presidents' Day
Texas Independence Day
Good Friday
Memorial Day
Independence Day

Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Friday after Thanksgiving
Christmas Eve
Christmas Day
Floating Holiday

UNCLASSIFIED SALARY STRUCTURE

Fiscal Year 2018-2019

Title	Monthly Salary
City Manager Masters Degree in related field required.	\$12,124.00 _____ \$12,124.00
Director of Finance/Treasurer	\$7,639.00
Police Chief Bachelors Degree in related field Masters Certification required.	\$7,225.00 \$60.00 Clothing Allowance \$500.00 City Vehicle _____ \$7,785.00
Fire Chief Bachelors Degree in related field and/or Advanced Firefighter and Intermediate Fire/Arson Investigator and Basic EMT	\$7,112.00 \$30.00 Clothing Allowance City Vehicle _____ \$7,142.00
Public Works Director	8,313.00 _____ \$8,313.00

**CAPITAL OUTLAY GENERAL FUND
NEXT 5 YEARS
Administration Department - Dept. 01**

**CAPITAL OUTLAY IN GENERAL FUND
NEXT 5 YEARS
Finance Department - Dept. 02**

CAPITAL OUTLAY IN GENERAL FUND NEXT 5 YEARS

**CAPITAL OUTLAY IN GENERAL FUND
NEXT 5 YEARS**

**CAPITAL OUTLAY IN GENERAL FUND
NEXT 5 YEARS
Community Service - Dept. 05**

**CAPITAL OUTLAY GENERAL FUND
NEXT 5 YEARS**

**CAPITAL OUTLAY GENERAL FUND
NEXT 5 YEARS**

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Police Department - Dept. 16

Description		2019	2020	2021	2022	2023
2013 Chev PU 16-01	SRO	\$	\$	\$	\$35,000	\$
2016 Ford F150 1602-16	Pat				35,000	
2013 Chev PU 16-03	SRO					35,000
2016 Ford Explorer 16-04	Pat					
2015 Chev Tahoe 16-05	Pat			35,000		
2016 Chev Tahoe 1606-16	Pat				35,000	
2014 Chev Tahoe 16-07	Pat		35,000			
2014 Chev Tahoe 16-08	Pat		35,000			
2012 Chev Tahoe 16-09	Pat					
2012 Chev PU 16-11	Lt					
2014 Chev PU 16-12	Com. Serv					
2012 Chev Tahoe 16-13	Pat					
2017 Ford Explorer 16-15	Pat					
2016 Chev Tahoe 16-16	Pat				35,000	
2016 Ford Explorer 16-17	Pat					
2013 Chev Tahoe 16-19	Pat		35,000			
2015 Chev Tahoe 16-20	Pat					35,000
2015 Chev Tahoe 16-21	Pat			35,000		
2015 Chev Tahoe 16-22	Pat			35,000		
2015 Chev Thaoe 16-23	Pat					35,000
Deluxe Consoles		1,600	1,600	1,600	1,600	1,600
L3 Camera		5,500	7,000	7,000	7,000	7,000
L3 Camera		5,500	7,000	7,000	7,000	7,000
L3 Camera		5,500	7,000	7,000	7,000	7,000
Portable Radio						
Body Armor			11,500			
Misc. Vehicle Equipment		12,000	12,000	12,000	12,000	12,000
Radars		5,000	6,200	6,200	6,200	6,200
Light Bars		6,000	7,500	7,500	7,500	7,500
P.C. System		2,500	2,500	2,500	2,500	2,500
Server		5,000				
Digital Camera						
Tasers			3,000	3,000	3,000	3,000
K-9						
L-3 Server Download					5,000	
Incode		162,300				
Evidence Drying Cabinet						
Office Furniture						
TOTAL		\$210,900	\$170,300	\$158,800	\$163,800	\$193,800

**CAPITAL OUTLAY IN GENERAL FUND
NEXT 5 YEARS**

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Fire Department - Dept. 18

Page 1

Description		2019	2020	2021	2022	2023
2012 Ford F250 18-01	Westmoreland	\$45,000	\$	\$	\$	\$
2007 CAFS 18-02				235,000		
2001 GMC Engine 18-04						330,000
2004 American 18-06						
2013 Engine 18-03						
2003 Mack 18-08						
2015 Ford P.U. 18-09	Bawcum				47,000	
2002 F450 18-07						
1994 KME Engine 18-11		310,000				
2010 Ford P.U. 18-12	Hines					
2008 Ford P.U. 18-15	Station					
2006 Chevrolet SUV 18-19	Emer. Mgmt.					
AirPaks (4)			25,000		26,000	
SCBA Cylinders			4,800		7,000	
Pagers (6)			3,600		6,000	
Training Facility						
Roof on Building						
Overhead Doors				15,000		
Chemical Suits			4,800			
Radio Upgrade					3,000	
Jaws of Life			25,000			
Breathing Air Compressor						
Exhaust fans			2,400		5,000	
Generators port. & EOC			20,000			
Ventilation Saw					2,500	
Flow Tester				2,000	14,000	
500 PSI Hose Tester						
Portable Generator						
Telephone System						
Evaporative Coolers (3)			2,300		2,300	
Shop Air Compressor (2)						
Table & Chairs (Classroom)						
Engine Room Heaters						
Roof Repairs				15,000		
Multimedia Projector						
Ice Machine & Cleaner			4,200			
Carpet						
Emerg. Lighting 18-01		2,200				
Simplex Locks						

NEXT 5 YEARS
Fire Department - Dept. 18

Page 2

Description	2019	2020	2021	2022	2023
Air Cond. Day Room					
Air Cond. Dispatch					
Bedroom Mattresses					
Pressure Washer					
Dump Tank		2,400			
Gas Monitors (3)					5,000
Exercise Equipment					
Rescue Hose & Reel					
Hurst Lifting Bags					9,000
Jaws Engine					
TIG Welder					
Gas Heater			2,200		
Copy Machine		6,000			
Laptop					
SCBA Fill Cabinet					
Co Detector					
New Vehicle Outfitting	4,000				
Plasma Cutter					
Building Improvements					
Audio System for Training					
Additional Station Heaters					
EOC Construction/Renovation					
AED's (5)					
Dispatch Renovation					
SCBA Work Units (4)					
Office Computers (6)		7,000			7,000
EOC Computers (13)					
Covered Parking					
Iscrub Floor Cleaner		7,500			
A/C Day Room					
Rolling Tool Chest					
Emergency Lighting Upgrade	E-2				
Emergency Lighting Upgrade	E-1				
Hydrostatic Tester					
Akron Mercury Monitors (2)					
Rescue Lifting Bags (set)					
Wildland Fire Pumps (2)					
TOTAL		\$361,200	\$115,000	\$269,200	\$112,800
					\$ 351,000

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Street Department - Dept. 25

Description	2019	2020	2021	2022	2023
2000 GMC P.U. 25-24	\$ 55,000	\$	\$	\$	\$
2004 Chevy P.U. 25-42		50,000			
2009 Ford P.U. 25-05		30,000			
2015 Ford P.U. 142506					
2016 Ford P.U. 152528					
2017 Freightliner 1145D Dumptruck 14yd					
2017 Freightliner M2106 Dumptruck 6yd					
2018 Freightliner 1145D Dumptruck 14yd					
1995 Peterbilt Water Truck 25-48			150,000		
2008 Ford Roll-Off Truck 25-31				110,000	
1995 KW Truck 25-23					60,000
2002 Superior Broom 25-32		60,000			
2017 Tymco 600 Sweeper					210,000
2015 Eager Beaver Lowboy					
2013 CAT 930K Loader 132521					
1981 953 Trk Lodr. 25-15		260,000			
2016 CS56B Vibratory Compactor					
1991 Hamm Compactor 25-01		185,000			
2007 New Holland DT95D 25-45			50,000		
2009 Case 95 25-30		55,000			
2014 John Deere 5100E 142527					
2016 John Deere Tractor 1605E					
2006 John Deere DR1908 Shredder					
Bushhog 2615L1 Shredder		20,000			
2014 Bushhog 3815-2 Shredder					
2017 Elite Cargo Trailer					
Swenson spreader					
2014 Clarke Mosquito Fogger 25-40					
2014 Clarke Mosquito Fogger 25-22					
2-Way Radios	1,500			1,500	
Paint Stripper					
Asphalt Zipper					
20 Yard Roll Off Containers		1,400			
Laptop					
Water Tank	30,000				
Tandem Vibratory Roller		50,000			
PC & Monitor					
Water Truck	110,000				
TOTAL	\$196,500	\$711,400	\$200,000	\$111,500	\$270,000

**CAPITAL OUTLAY IN SANITATION FUND
NEXT 5 YEARS**
Sanitation Collection - Dept. 30

CAPITAL OUTLAY IN SANITATION FUND

NEXT 5 YEARS

Sanitation Landfill - Dept. 31

Page 1

Description		2019	2020	2021	2022	2023
2009 Ext. Cab 3/4 T.P.U. 31-01	Torres	\$	\$	\$	\$	\$
2011 Chevy 2500 31-03		34,000				
2014 F250					34,000	
2016 Chevy 2500						
1998 Frtliner Water Trk 31-22		150,000				
1998 140H Cat. Grader 31-13						
2015 623K Cat Scraper			825,000			
2016 D6R Cat Dozer 31-25				404,000		
2017 826K Cat Compactor					775,000	
2017 Cat Skid Steer 299D2						
2014 John Deere Loader 31-23						
2017 Vermeer Chipper BC1500						
2000 Multi-Equip Pump 31-21						
2007 Godwin Pump						
2017 Washer/Utility Trailer						
2006 PJ Dump Trailer						
Big Tex Utility Trailer						
2006 Trailer/Welder						
Service Building						
Office Furniture				1,000		
Lenovo PC350 466DX-2						
Lenovo PC350 P166 16MB 1.6MB		1,600			1,600	
Lenovo Thinkcenter						
Back-up PC						
Air Compressor				4,500		
Diesel Pump						
Radiation Monitor			10,000			
Metal Building						
Fence for Lanfill						
Texas Gas Analyzer						
Remote Control Transmitter						
Radio for Scraper						
Groundwater Sampling System					60,000	
Portable Air Compressor						
Cell 4A						1,500,000
2 Channel 40W Radio						
Ice Machine						
Hoist for Building						
Mad Vad						

NEXT 5 YEARS

Sanitation Landfill - Dept. 31

Page 2

**CAPITAL OUTLAY IN WATER & SEWER FUND
NEXT 5 YEARS
Sanitary Sewer - Dept. 35**

CAPITAL OUTLAY IN WATER & SEWER FUND
NEXT 5 YEARS
Sewage Treatment - Dept. 36

Description	2019	2020	2021	2022	2023
2013 Ford F150	\$	\$34,000	\$	\$	\$
Belt Press					
Gas Detector					
Fecal Coliform Kit			3,500		
Desktop Prog. Incubator			5,500		
Honda Pump					
Dissolved Oxygen Meter			2,500		
Dissolved Oxygen Probe					
Oxygen Portable Meters					
Office Furniture				1,000	
Muffle Furnace (2)					4,000
Adams Compact II Centri.				2,000	
Desicator Cabinet					2,000
Water Analysis Thermometer					
Millipore Desktop Incubator					
Aeration System					
3700 Sampler			3,500		
AC Power Converter					
Battery Charger for Generator					
Office Equipment			4,000		
Turf Ranger Lawn Mower			9,500		
Rebuild College Lift Station					
Generator at College LS					
Generator at Industrial LS					
Mower SCAG (Tiger Cat)					
Transfer Switch @ WWT Plant					
Carousel Gear Boxes (2)					
30 HP Pump					
20 HP Pump				19,000	
7.5 HP Pump				10,000	
5 HP Pump					7,500
Rolloff					
Clarifier Overhaul Barscreen Repl.					
Clarifiers					
Lab Cabinets					
Industrial Lift	8,000				
Sludge Conveyor	8,000				
TOTAL	\$16,000	\$34,000	\$28,500	\$32,000	\$13,500

CAPITAL OUTLAY IN WATER & SEWER FUND
NEXT 5 YEARS
Water Production - Dept. 74

Description	2019	2020	2021	2022	2023
2016 Chevrolet 2500	\$	\$	\$	\$ 30,000	\$
2012 Chevrolet P.U. 74-06	34,000				
Chlorine Disinfection					
250,000 Gal. Ground Storage Tank					
Hach Turbidimeter					
Air Compressor					
Hoist					
Mettler H310 Balance					
Oxygen Meter					3,000
Wallace & Tiernan Chlorinators					
Hach One PH Meter Portable			1,500		
Capital Chloride Analyzer			4,000		
2100N Turbidimeter			9,000		
PC & Monitor				1,000	
PC & Monitor					1,000
Apple Ipad Air (2)					1,260
Chemical Metering Pumps (4)	7,000				20,000
Turbidity Analyzers (2)	8,000	10,000			
Turbidity Sensors				8,000	
Hach AT1122 Analyzer Lab					
Backup Generator/Water Plant					
Transfer Switch for Generator					
Monochlorine Analyzer					
Chlorinators					
Lab Cabinets/Equipment					
Pump #4 @ H.S.					
Pump #1 @ H.S.	115,000	115,000	115,000	115,000	115,000
Shop					
HVAC Unitg					
Improvements to WTP					
Backwash/Recycle Pump					
Backwash Waste Pump					
Booster Station Scales	8,000				
TOTAL	\$172,000	\$125,000	\$129,500	\$154,000	\$140,260

CAPITAL OUTLAY IN WATER & SEWER FUND

NEXT 5 YEARS

Water Distribution - Dept. 75

Description	2019	2020	2021	2022	2023
2008 Sterling Service Truck 75-01	\$	\$	\$	\$	\$
2011 Ford Dump Truck 75-03			100,000		
2012 JD Backhoe 75-05				120,000	
2014 310SK JD Backhoe					
2014 F450 Service Truck 75-08					75,000
2013 F250 137515				34,000	
2015 Case Fortlift					
2017 Sterling Dump Truck					
2" Hammer Mole	3,500				3,500
Honda Portable Generator					
Mot. 2-Way 4Ch. Radio					
Compaction Wh. for Backhoe					
I.R. Air Tamper		1,600			
Stanley Trash Pump				3,500	
K-7500 Ridgid Machine					
Poulan 614 Cut Off Saw			1,500		
Paving Breaker					
Fisher Pipe & Cable Locator					
14" Air Chop Saw					
16" Air Chain Saw					
16' Utility Trailer					
Honda Trash Pump (Hydraulic)				3,500	
Honda Portable Power Gen.					
I.R. Air Compressor				3,500	
Metal Detector					
Hydraulic Cut-Off Saw			1,500		
I.R. Paving Breaker					
Water Line Replace:					
In House	100,000	100,000	100,000	100,000	100,000
Contract	500,000	500,000			
Grant					
TCDP Grant					
Walk-Behind Concrete Saw			5,000		
Valve Insertion Machine					
PC & Monitor					
Valve Exercise Machine/GPS	40,000				
TOTAL	\$643,500	\$601,600	\$208,000	\$264,500	\$178,500

**CAPITAL OUTLAY IN WATER & SEWER FUND
NEXT 5 YEARS
Utility - Dept. 76**

**CAPITAL OUTLAY IN INTERNAL SERVICE FUND
NEXT 5 YEARS
Garage Department - Dept. 80**

Snyder enjoys a strong economy, driven by oil, gas and wind industries. Discovered in 1948 the SACROC unit is one of the largest and oldest oil fields in the United States using carbon dioxide flooding technology. The field is comprised of approximately 50,000 acres located in the Permian Basin in Scurry County, Texas. Two of the largest wind farms in the nation are in the Snyder area. Other important industries in Snyder include cotton and manufacturing.

CITY OF SNYDER

Classification of Expenditures by Object Code
Classification and Explanation

CODE

100 – 199 PERSONNEL SERVICES

Compensation to individuals in form of salaries and wages.

- 101 Supervision
Administration and direction.
- 102 Clerical
Clerical services or services of that nature.
- 103 Operations
Services including policemen, firemen, plant operators and other full-time personnel.
- 104 Maintenance
Maintenance services including street, sanitation sewer, etc.
- 105 Longevity
Additional pay based on years of service.
- 106 Overtime
- 107 Part-time
Employees who work less than 40 hours per week or employees who are full-time for the summer months only.
- 108 FICA
City share of contribution to the Social Security System.
- 109 TMRS
City share of contribution to the Texas Municipal Retirement System.
- 110 Insurance Expense
Includes life insurance, hospitalization, medical, surgical and major medical insurance coverage. City share of contribution to the Insurance System.
- 111 Medicare Expense
City share of contributions to Medicare for part-time employees.
- 112 Accrued Compensated Absences

200 – 299 SUPPLIES AND MATERIALS

Includes expendable materials and operating supplies necessary to operate a department. No capital outlay items are included in this classification.

201 **Office**
 Includes supplies for the operation of an office such as storage files, paper supplies, film processing, postage, etc.

202 **Forms**
 Includes all preprinted forms

203 **Shop supplies, Lab supplies – Water Plant**

204 **Uniform Clothing**
 To include all purchased clothing & rental uniforms (protective material, etc.)

205 **Tires & Tubes**

206 **Motor Vehicle Supplies**
 To include antifreeze, batteries, etc.

207 **Minor Tools & Apparatus**
 Articles normally of small unit value costing less than \$100, which are subject to loss or rapid deterioration. These items are not capitalized.

208 **Janitorial Supplies**
 All cleaning supplies.

209 **Chemical and Mechanical Supplies**
 Includes chemical, mechanical, paint, medical supplies, foam wet water recharge, etc.

210 **Botanical and Agricultural**
 Includes purchasing of indoor and outdoor plants.

211 **Election Supplies**
 Includes all supplies needed in order to conduct the General Election.

212 **Gas Purchases**

213 **Diesel Purchases**

214 **Oil Purchases**

215 **Other Supplies**

216 **Canine Maintenance Supplies**

300 – 399 MAINTENANCE OF BUILDINGS, STRUCTURES, & LAND

Includes all material or contract expenditures covering repair and replacement of property that is already existing.

301 **Buildings and Grounds**
 Includes all material and services required in the maintenance of buildings and structures, including walks, drives, fences, paint, fixtures, etc.

302 **Bridges**

303 **Water Filtration Plant**

304	Water Lines and Sewer Lines
305	Sewage Treatment Plant
306	Storm Sewer
307	Stand Pipe, Reservoirs and Storage Tanks
308	Streets and Alleys Includes seal coating, rock and emulsion, etc.
309	Unassigned
310	Unassigned
311	Unassigned
312	Unassigned
313	Unassigned
314	Water Towers and Tanks Includes all water towers and related apparatus, such as, valves, fittings, piping, painting, etc.
315	Other

400 – 499 MAINTENANCE OF EQUIPMENT, MACHINERY, TOOLS & INSTALLATION

	Includes all material, services, or contract expenditures covering maintenance of equipment, machinery and tools.
401	Office Equipment Includes all expenditure in maintenance and repair of office equipment such as; typewriters, adding machines, calculators, desks and chairs; also including all maintenance contracts.
402	Machinery and Equipment Includes maintenance of machinery or equipment that does not require gas or oil.
403	Unassigned
404	Automotive Equipment Includes all material and services required in the maintenance and repair of all automobiles, trucks, pickups, trailers, ambulances, and attachments and appendages to vehicles.
405	Shop Equipment Includes all material and services to maintain all battery chargers, air compressors, welders, cutters, drills, generators, jacks, etc. Does not include small hand tools.

406 **Minor Tools and Equipment**
 Maintenance and repair of small hand tools and equipment with unit value less than \$100.

410 **Signal and Sign System**
 Includes all material and services used in maintenance of traffic lights, school zone lights, stop and yield signs and other traffic control devices.

411 **Radio Installation**
 Includes all material and services required for the proper maintenance of 2-way radio equipment including the removal and installation of radios, consoles, etc.

422 **Water System Equipment**
 Includes maintenance of water distribution system equipment such as, water mains, booster pumps, gate valves, repair saddles, water well pumping equipment and fire hydrants, etc.

423 **Unassigned**

425 **Meters and Settings**
 Includes all expenditures in the maintenance and repair of water meters and settings; also includes maintenance service provided through contracts.

426 **Other**

500 – 599 MISCELLANEOUS SERVICES

Includes those expenses which do not fall into any category.

501 **Communication**
 To include telephone and teletype.

502 **Rental of Equipment**
 Includes payments for use of all non-owned equipment: postage meter, copier, air bottles, etc.

503 **Insurance**
 Includes premiums for Fire and all Extended Coverage Insurance, Notary Bonds, Property Insurance, ,Surety Bonds and Insurance Umbrella.

504 **Special Services**
 Includes services provided for the City by another agency such as; Retired Senior Center, R.S.V.P., summer recreation programs, employee service awards functions, boy scouts, Snyder Volunteer Fire Department and Firemen's Pension Fund.

505 **Advertising**
 Includes cost of advertising, publication of public notices, ordinance, bid invitations, etc.

506 **Business and Transportation**
 Includes transportation, meals, lodging and other approved expenses incurred in the performance of official business. Mileage to be calculated at the rate set by the IRS each year.

507 **Tax Collection Costs**
 (Department 5 only)

508 **Fee Basis Services**
 Includes any special professional services paid on a fee basis such as, legal fees, certified public accountants, architectural, election workers, jury fees, auditor, city attorney, municipal judge, breathing air test, etc.

509 **Custody Support Services**
 For departmental use; includes food and support for persons or animals in custody of the City (jail prisoners, etc.).

510 **Contractual Services**
 Services contracted by the City such as, ambulance service contract, water meter repair contract, coffee service, Perdue Brandon & Blair, appraisal district, etc.

511 **Utility Services**
 Electrical, gas, and all utility services.

512 **Data Processing**
 Includes report forms, computer software, etc.

513 **Junk Vehicles**

514 **Miscellaneous Expenditures, other.**
 Includes advertising, promotion, convention and visitors' activities.

515 **Other Services**

516 **Cost of Water from CRMWD**
 Includes monthly fixed charges from the District and the cost of purchased water.

517 **Jury Payments**
 The City pays \$6.00 to jurors.

518 **Demotion Costs**
 Includes any costs associated with the demolition of buildings or houses.

600 – 699 OTHER SERVICES AND CHARGES

Includes those expenses which are obligations of the City as a public operation.

601 **Training & Education**

602 **Memberships and Subscriptions**
 Includes annual dues to the West Central Texas Council of Governments and the Texas Municipal League, Texas Fire Chief Association, Fireman's and Fire Marshal's Association, Texas Town and Cities, etc. Memberships; subscriptions from professional organizations, publications and local dues.

603 **Water Conservation Requirement**

604 **Workers Compensation**
 Includes the premiums for workman's compensation insurance, and any claims that may occur that are not covered through insurance..

605 **Unemployment Compensation**
 Includes payments for compensation to former employees who meet certain unemployment criteria.

606	Freight
607	Printing Includes envelopes, letterheads, reports, zone ordinances, etc.
608	Bad Debt Expense/Charge Offs
609	Unassigned
610	Unassigned
611	Unassigned
612	Unassigned
613	Unassigned
614	Penalty & Interest
615	Closure/Post Closure Care Cost

700 – 799 CAPITAL IMPROVEMENTS TO LAND AND BUILDINGS

Capital Outlay includes the purchase of all real property such as land, buildings, and other improvements, and any expenditures that increase the actual value of same.

701	Buildings Includes all buildings and structures, wells, pump houses, park buildings, fire stations, refuse disposal, canopies for sanitation trucks, etc.
751	Land Includes all costs of acquiring land such as purchase price, commission, abstracts, court costs, filing fees, appraisals, attorney's fees, etc.

800 – 899 IMPROVEMENTS OTHER THAN BUILDINGS

801	Betterments to Land Includes all expenditures covering cost of drainage, engineering, inspections, sodding, grading, etc.
802	Street Improvements Includes street paving, sidewalks, curbs, gutters, culverts, storm drains, etc.
803	Water System Improvements Includes water mains, meters and settings, fire hydrants, storage tanks, water towers, water wells, pumping units, controller panel, backwash controllers, etc. Does not apply to material purchased from pro-rata construction fund – See account 813.
804	Sewer System Improvements Includes sewer lift stations, sewer mains, storm sewers & sewage treatment installation.
805	Traffic Engineering Improvements Includes expenditures relating to design and location of traffic control devices, and for installation of traffic control devices such as, traffic signals, street name signs and traffic signs.

806	Other Improvements Includes fences, sprinkler irrigation system, tennis courts, parking lot paving, firing range, etc.
809	New Water Lines
810	New Sewer Systems
813	Pro-Rata Water and Sewer Improvements Includes expenditures for construction of water and sewer extensions to areas not previously served by the City. This applies only to funds expended from the pro-rata construction fund. This fund controls funds deposited by citizens for construction of lines under City supervision.
814	Unassigned

900 – 999 EQUIPMENT & MACHINERY

The purchase of items for property that meet the following requirements:

Must have an estimated life of more than 2 years.

Must be capable of being permanently identified as an individual unit of property.

Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting practice. Fixed assets are defined as the items of more or less an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of \$1,000 or more should be classified as Capital Outlay, while items costing less than \$1,000 should be classified under supplies and materials.

901	Office Equipment Includes all new or used additions to office equipment such as, typewriters, adding machines, calculators, duplicating machines, desks, chairs, filing cabinets, modem converter box, PC, printer, lab equipment, drive-in window equipment and installation, draperies, etc.
902	Automotive Equipment Includes the purchase price of all automobiles, trucks, trailers, attachments, and appendages. All major items purchased to equip the vehicle for service are to be charged to this account. This includes such items as power takeoff, winch, siren, beacon lights, etc.
903	Machinery & Other Equipment Includes the purchase price of all tractors, ditching machines, dozers, booms, power mowers, sweepers, jack hammer, tamper, pumps and other heavy construction equipment
904	Refuse Collection Equipment Includes purchase price & related expenses of front-load boxes, side-load containers and packer type bodies for trash collection.
905	Non Capitalized Equipment Includes all equipment purchased that does not meet the requirement as listed above and is below the threshold of \$1,000.
910	Depreciation Expense

Classification of Expenditures by Program or Project.

An account number will be assigned to a program or project and all expenditures related to the project will be charged to this account number. Expenditures charged to a program or project will apply to special funds and projects only and will not apply to City Departmental budgets.

City of Snyder, Texas
Net Position by Component
 Last Ten Fiscal Years
 (accrual basis of accounting)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Governmental activities										
Net investment in capital assets	\$ 2,304,225	\$ 2,705,813	\$ 2,662,052	\$ 2,705,813	\$ 2,932,876	\$ 3,126,495	\$ 3,241,249	\$ 3,717,131	\$ 3,779,532	\$ 4,314,365
Restricted	18,109	28,940	38,875	28,940	—	—	63,556	82,633	112,347	171,441
Unrestricted	5,328,134	5,496,272	5,269,815	5,496,272	6,057,594	6,842,848	7,896,426	5,893,694	5,621,907	4,033,394
Total governmental activities net position	\$ 7,650,468	\$ 8,231,025	\$ 7,970,742	\$ 8,231,025	\$ 8,990,470	\$ 9,969,343	\$ 11,201,231	\$ 9,693,458	\$ 9,512,886	\$ 8,519,200
Business-type activities										
Net investment in capital assets	\$ 9,714,522	\$ 10,405,374	\$ 10,278,269	\$ 10,405,374	\$ 10,174,101	\$ 10,384,788	\$ 12,112,688	\$ 13,620,030	\$ 14,849,708	\$ 12,852,474
Restricted	3,685,041	2,820,996	2,931,718	2,820,996	4,259,152	3,851,239	2,367,658	(348,277)	(1,618,150)	88,828
Total business-type activities net position	\$ 13,399,563	\$ 13,226,370	\$ 13,209,987	\$ 13,226,370	\$ 14,433,253	\$ 14,236,027	\$ 14,480,346	\$ 13,271,753	\$ 13,231,558	\$ 12,941,302
Primary government										
Net investment in capital assets	\$ 12,018,747	\$ 13,111,187	\$ 12,940,321	\$ 13,111,187	\$ 13,106,977	\$ 13,511,283	\$ 15,353,937	\$ 17,337,161	\$ 18,629,240	\$ 17,166,839
Restricted	18,109	28,940	38,875	28,940	—	—	63,556	82,633	112,347	171,441
Unrestricted	9,013,175	8,317,268	8,201,533	8,317,268	10,316,746	10,694,087	10,264,084	5,545,417	4,002,857	4,122,222
Total primary government net position	\$ 21,050,031	\$ 21,457,395	\$ 21,180,729	\$ 21,457,395	\$ 23,423,723	\$ 24,205,370	\$ 25,681,577	\$ 22,965,211	\$ 22,744,444	\$ 21,460,502

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

City of Snyder, Texas
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Expenses										
Governmental activities:										
General government	\$ 1,046,631	\$ 1,175,111	\$ 1,462,938	\$ 1,613,685	\$ 1,584,187	\$ 1,851,500	\$ 1,879,404	\$ 2,347,070	\$ 2,252,281	\$ 2,477,557
Public safety	2,457,143	2,557,987	2,889,310	3,334,049	3,262,081	3,378,246	3,691,936	3,634,361	4,207,512	4,011,884
Public works	733,408	829,240	988,021	1,057,328	1,074,849	1,197,706	902,713	1,230,913	1,061,527	1,521,418
Culture and recreation	249,778	269,714	249,666	330,846	409,941	433,360	432,968	438,425	355,908	409,911
Total governmental activities expenses	4,486,960	4,832,052	5,589,935	6,335,907	6,331,058	6,860,812	6,907,021	7,650,769	7,877,228	8,420,770
Business-type activities:										
Water and sewer	4,070,465	4,202,249	4,453,234	4,840,082	5,359,047	5,959,164	6,570,359	6,686,015	7,019,673	7,448,996
Sanitation	1,988,643	2,185,031	2,143,949	2,478,742	2,473,142	2,678,390	2,409,061	2,811,828	2,948,316	2,448,812
Interest expense	159,727	159,896	139,842	55,728	147,973	214,530	435,359	500,505	484,479	465,003
Total business-type activities expenses	6,218,835	6,547,176	6,737,025	7,374,552	7,980,162	8,852,084	9,414,779	9,998,388	10,452,468	10,362,811
Total primary government expenses	\$ 10,705,795	\$ 11,379,228	\$ 12,326,960	\$ 13,710,459	\$ 14,311,220	\$ 15,712,896	\$ 16,321,800	\$ 17,649,117	\$ 18,329,696	\$ 18,783,581
Program Revenues										
Governmental activities:										
Charges for services:										
General government	\$ 740,131	\$ 881,765	\$ 694,770	\$ 1,050,803	\$ 1,034,499	\$ 1,278,267	\$ 1,357,010	\$ 1,580,185	\$ 1,477,484	\$ 1,374,720
Public safety	89,598	64,408	102,716	110,432	107,594	108,867	108,421	143,898	158,744	149,967
Public works	-	-	-	-	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-	-	-	-	-
Other activities	-	-	-	-	-	-	-	-	-	-
Operating grants and contributions	71,731	80,124	93,355	88,371	127,482	328,534	125,681	142,912	134,556	131,150
Capital grants and contributions	-	-	-	-	496,536	-	23,000	23,000	-	-
Total governmental activities program revenues	\$ 901,460	\$ 1,026,297	\$ 890,841	\$ 1,249,606	\$ 1,766,111	\$ 1,715,668	\$ 1,614,112	\$ 1,890,025	\$ 1,770,184	\$ 1,655,837
Business-type activities:										
Charges for services:										
Water and sewer	\$ 4,439,340	\$ 4,323,192	\$ 4,642,289	\$ 5,397,767	\$ 6,023,918	\$ 5,999,504	\$ 6,592,796	\$ 6,601,615	\$ 6,908,227	\$ 7,150,421
Sanitation	2,062,580	1,991,976	2,018,784	2,251,576	2,312,820	2,680,803	2,852,578	2,779,075	2,765,491	2,722,754
Operating grants and contributions	-	400	27,000	252,092	37,908	-	-	23,740	516,708	23,393
Capital grants and contributions	-	-	-	-	-	-	-	-	-	-
Total business-type activities program revenues	\$ 6,501,920	\$ 6,315,568	\$ 6,688,073	\$ 7,901,435	\$ 8,374,646	\$ 8,686,307	\$ 9,445,374	\$ 9,404,430	\$ 10,190,426	\$ 9,896,568
Total primary government program revenues	\$ 7,403,380	\$ 7,341,865	\$ 7,578,914	\$ 9,151,041	\$ 10,140,737	\$ 10,395,975	\$ 11,059,486	\$ 11,294,455	\$ 11,960,910	\$ 11,532,405

City of Snyder, Texas
 Changes in Net Position
 Last Ten Fiscal Years
 (accrual basis of accounting)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Net (expense) revenue	\$ (3,585,500)	\$ (3,805,755)	\$ (4,699,094)	\$ (5,086,301)	\$ (4,564,947)	\$ (5,145,144)	\$ (5,292,909)	\$ (5,760,744)	\$ (6,106,744)	\$ (6,764,929)
Governmental activities	283,085	(231,608)	(48,952)	526,883	394,484	(171,777)	30,595	(593,918)	(622,042)	(466,243)
Business-type activities										
Total primary government net expense	<u>\$ (3,302,415)</u>	<u>\$ (4,037,363)</u>	<u>\$ (4,748,046)</u>	<u>\$ (4,559,418)</u>	<u>\$ (4,170,463)</u>	<u>\$ (5,316,921)</u>	<u>\$ (5,262,314)</u>	<u>\$ (6,354,662)</u>	<u>\$ (6,368,786)</u>	<u>\$ (7,231,172)</u>
General Revenues and Other Changes in Net Position										
2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
Governmental activities										
Taxes										
Property taxes	\$ 1,331,243	\$ 1,416,014	\$ 1,499,673	\$ 1,667,672	\$ 1,761,229	\$ 1,895,078	\$ 1,961,319	\$ 2,173,091	\$ 2,447,999	\$ 2,414,445
Sales taxes	2,106,473	1,888,290	1,951,708	2,375,209	2,511,844	3,069,630	3,255,941	2,710,301	2,000,496	2,011,217
Franchise taxes	700,267	753,814	699,926	842,262	757,649	758,122	816,773	778,439	742,578	745,505
Alcoholic beverage	8,446	8,007	6,112	5,384	5,359	11,903	12,082	11,461	9,595	12,191
Hotel/motel occupancy taxes	255,449	280,544	259,601	327,731	371,089	435,612	432,968	439,227	357,564	409,911
Investment earnings	167,299	41,632	21,791	23,901	23,223	24,677	24,012	49,732	44,837	61,524
Gain on sale of capital assets	52,335	(1,991)	-	(1,479)	(98)	4,977	21,702	-	142,008	35,000
Miscellaneous										
Total governmental activities	<u>\$ 4,621,212</u>	<u>\$ 4,386,310</u>	<u>\$ 4,438,811</u>	<u>\$ 5,240,680</u>	<u>\$ 5,430,295</u>	<u>\$ 6,199,999</u>	<u>\$ 6,524,797</u>	<u>\$ 6,171,659</u>	<u>\$ 5,926,173</u>	<u>\$ 5,771,242</u>
Business-type activities										
Investment earnings	127,894	39,235	33,311	31,296	13,206	14,588	55,934	60,969	47,092	38,125
Miscellaneous										
Gain on sales of capital assets	127,710	19,179	(741)	1,456	171,124	4,300	249,106	185,000	147,300	27,455
Total business-type activities	<u>\$ 255,604</u>	<u>\$ 58,414</u>	<u>\$ 32,570</u>	<u>\$ 32,752</u>	<u>\$ 184,630</u>	<u>\$ 18,888</u>	<u>\$ 305,040</u>	<u>\$ 245,969</u>	<u>\$ 221,847</u>	<u>\$ 81,162</u>
Total primary government	<u>\$ 4,876,816</u>	<u>\$ 4,444,724</u>	<u>\$ 4,471,381</u>	<u>\$ 5,273,432</u>	<u>\$ 5,614,925</u>	<u>\$ 6,218,887</u>	<u>\$ 6,829,837</u>	<u>\$ 6,417,628</u>	<u>\$ 6,148,020</u>	<u>\$ 56,700</u>
Change in Net Position										
Governmental activities	\$ 1,035,712	\$ 580,555	\$ (260,283)	\$ 154,379	\$ 865,349	\$ 1,054,855	\$ 1,231,888	\$ 410,915	\$ (180,571)	\$ (993,687)
Business-type activities	538,689	(173,194)	(16,382)	559,635	579,114	(152,889)	335,655	(347,949)	(40,195)	(290,256)
Total primary government	<u>\$ 1,574,401</u>	<u>\$ 407,361</u>	<u>\$ (276,665)</u>	<u>\$ 714,014</u>	<u>\$ 1,444,463</u>	<u>\$ 901,966</u>	<u>\$ 1,567,523</u>	<u>\$ 62,966</u>	<u>\$ (220,766)</u>	<u>\$ (1,283,943)</u>

City of Snyder, Texas
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)
(amounts expressed in thousands)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
General Fund										
Nonspendable	\$ 237	\$ 232	\$ 232	\$ 232	\$ 232	\$ 233	\$ 230	\$ 67	\$ 833	\$ 696
Restricted	-	-	-	-	-	-	-	64	79	61
Committed	-	-	-	-	-	-	251	506	400	295
Unassigned	3,865	4,114	3,921	4,574	5,518	6,328	7,623	7,077	7,183	6,080
Total general fund	\$ 4,102	\$ 4,346	\$ 4,153	\$ 4,806	\$ 5,751	\$ 6,809	\$ 8,260	\$ 8,389	\$ 8,235	\$ 7,001
<hr/>										
All other governmental funds										
Restricted								\$ 3	\$ 51	\$ 114
Unreserved, reported in:								(3)	(4)	-
Special revenue funds	\$ 18	\$ 29	\$ 39	\$ -	\$ -	\$ (1)	\$ (1)	-	-	-
Total other governmental funds	\$ 18	\$ 29	\$ 39	\$ -	\$ -	\$ (1)	\$ (1)	\$ 3	\$ 48	\$ 110
<hr/>										

Note: The substantial decrease in unassigned fund balance is explained in the Management's Discussion and Analysis.

City of Snyder, Texas
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)
(amounts expressed in thousands)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Revenues										
Taxes	\$ 4,402	\$ 4,347	\$ 4,417	\$ 5,218	\$ 5,407	\$ 6,171	\$ 6,479	\$ 6,112	\$ 5,455	\$ 5,597
Licenses and permits	43	37	23	30	34	56	144	37	74	
Intergovernmental	72	80	93	88	127	106	126	143	134	131
Charges for services	679	778	641	966	945	1,069	1,150	1,299	1,332	1,215
Fines and forfeitures	102	79	103	110	108	108	108	144	159	155
Interest	134	34	20	23	22	24	24	50	45	62
Contributions and donations	-	-	-	-	497	223	23	23	0	0
Miscellaneous	65	55	42	55	55	63	151	137	267	80
Total Revenues	5,497	5,410	5,339	6,490	7,195	7,910	8,117	8,052	7,429	7,314
Expenditures										
General government	1,016	1,118	1,446	1,474	1,438	1,731	1,826	2,310	2,158	2,358
Public safety	1,924	2,325	2,896	2,816	2,744	2,914	3,370	3,334	3,743	3,501
Public works	698	737	934	915	892	1,063	793	1,101	914	1,316
Culture and recreation	250	270	250	331	410	433	433	438	356	410
Capital outlay	538	708	362	302	806	639	512	745	537	997
Debt service	-	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-
Other charges	-	-	-	-	-	-	-	-	-	-
Total expenditures	4,426	5,158	5,888	5,838	6,290	6,780	6,934	7,928	7,708	8,582
Excess of revenues over (under) expenditures	1,071	252	(549)	652	905	1,130	1,183	124	(279)	(1,268)

City of Snyder, Texas
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)
(amounts expressed in thousands)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Other financing sources (uses)										
Proceeds from sale of assets	52	8	(1)	(1)	-	5	22	9	-	35
Proceeds from insurance	-	-	-	-	-	-	-	-	169	62
Transfers in	-	-	-	-	-	-	246	-	-	-
Total other financing sources (uses)	52	8	(1)	(1)		5	268	9	169	97
Net change in fund balances	\$ 1,123	\$ 260	\$ (550)	\$ 651	\$ 905	\$ 1,135	\$ 1,451	\$ 133	\$ (110)	\$ (1,171)
Debt service as a percentage of noncapital expenditures	<u>0.0%</u>									

City of Snyder, Texas
Tax Revenue by Source, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)
(amounts expressed in thousands)

<u>Fiscal Year</u>	<u>Property</u>	<u>Sales & Use</u>	<u>Occupancy</u>	<u>Franchise</u>	<u>Alcoholic Beverage</u>	<u>Total</u>
2008	1,331	2,106	255	700	8	4,400
2009	1,416	1,888	281	754	8	4,347
2010	1,500	1,952	260	700	6	4,418
2011	1,668	2,375	328	842	5	5,218
2012	1,761	2,512	371	758	5	5,407
2013	1,895	3,070	436	758	12	6,171
2014	1,961	3,256	433	817	12	6,479
2015	2,173	2,710	439	778	12	6,112
2016	2,349	2,000	353	743	10	5,455
2017	2,335	2,031	410	746	12	5,534

City of Snyder, Texas
Assessed Value and Estimated Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended	Total Assessed	Less: Tax Exempt Real Property		Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value ¹ as a Percentage of Actual Value
		Total	Assessed				
2008	309,480,644	46,857,621		262,623,023	0.4123	262,623,023	117.84%
2009	294,652,169	4,949,824		289,702,345	0.4038	289,702,345	101.71%
2010	336,212,168	10,236,424		325,975,744	0.4310	325,975,744	103.14%
2011	332,838,865	4,636,829		328,202,036	0.4445	328,202,036	101.41%
2012	343,818,578	1,696,835		342,121,743	0.4445	342,121,743	100.50%
2013	365,340,602	14,487,492		350,853,110	0.4445	350,853,110	104.13%
2014	385,179,707	4,232,603		380,947,104	0.4445	380,947,104	101.11%
2015	463,792,092	10,728,810		453,063,282	0.4387	453,063,282	102.37%
2016	472,053,602	8,833,423		463,220,179	0.4410	463,220,179	101.91%
2017	462,576,991	3,965,258		458,611,733	0.4410	458,611,733	100.86%

Source:
 Note:

Assessed values are determined as of January 1, and relate to taxes levied on the first day of the following fiscal year.
 Assessed value is equal to 100% of estimated value. All property is assessed the same rate regardless of real or personal property, commercial, residential, or industrial.

¹Includes tax-exempt property.

City of Snyder, Texas
 Property Tax Rates¹
 Direct and Overlapping² Governments
 Last Ten Fiscal Years

Fiscal Year	City of Snyder Tax Rate			Overlapping Tax Rates						Total Direct & Overlapping Rates	
	Scurry County		Total	SISD			Western Texas College				
	Operating	Debt	Service	Operating	Debt	Service	Total	Operating	Debt	Service	
2008	0.4123	0.000	0.4123	0.2470	0.000	0.2470	1.1015	0.0615	1.1630	0.1174	0.0000
2009	0.4038	0.000	0.4038	0.5910	0.0467	0.6377	1.0400	0.1240	1.1640	0.1520	0.0000
2010	0.4310	0.000	0.4310	0.3375	0.0435	0.3810	1.0400	0.1240	1.1640	0.1523	0.0000
2011	0.4445	0.000	0.4445	0.3559	0.0430	0.3989	1.0400	0.1240	1.1640	0.2114	0.0000
2012	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.0000
2013	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.0000
2014	0.4387	0.000	0.4387	0.2841	0.0287	0.3128	1.0400	0.1240	1.1640	0.2457	0.0000
2015	0.4387	0.000	0.4387	0.2843	0.0357	0.3200	1.0400	0.1240	1.1640	0.3275	0.0000
2016	0.4410	0.000	0.4410	0.3890	0.0000	0.3800	1.0400	0.1240	1.1640	0.3300	0.0000
2017	0.4410	0.000	0.4410	0.3890	0.0000	0.3800	1.0400	0.1240	1.1640	0.3300	0.0000
							0.2774			0.2774	
										0.0146	
										0.2920	
										2.6070	

Source: Scurry County Tax Collector, Snyder Independent School District, and Western Texas College

¹Tax rate is per \$100 of taxable assessed value

²Overlapping rates are those of local and county governments that apply to property owners within the City of Snyder. Not all overlapping rates apply to all City of Snyder property owners (e.g., the rates for special districts apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district).

The Hospital District's M&O is included in with Scurry County in 2009. Their rate was 0.2700 and they had no debt service.

City of Snyder, Texas
Principal Property Taxpayers
Fiscal Year End 2017 and 2008
(amounts expressed in thousands)

Taxpayer	City of Snyder, Texas			2008		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Wal-Mart Real Estate Bus	\$ 8,367	1	1.8%			
Wal-Mart Stores	4,622	2	1.0%	2,724	8	1.0%
Baker Hughes Oilfield Sol.	3,762	4	0.8%			
Walton, ED Const.	4,101	3	0.9%			
Cudd Pumping Services	3,518	7	0.8%	2,034	10	0.8%
Oncor Electric Delivery LLC	3,897	4	0.8%	3,584	1	1.4%
Baar, Michael, LLC	3,670	6	0.8%			
Grimmet Bros, Inc.	3,413	8	0.7%	2,261	9	0.9%
Commercial Leasing Corp.	3,410	9	0.7%			
Enterprise Fleet Management, Inc.	3,385	10	0.7%			
SW Bell Telephone				3,099	3	1.2%
Basic Energy Services				3,464	2	1.3%
Centrilift Div of Baker Hughes				2,882	6	1.1%
Merrill Lynch Business Financial				2,875	7	1.1%
TXU Electric Delivery						
Spirit SPE US Snyder, LP				3,059	4	1.2%
Suddenlink						
UCO Spinning LP						
Weatherford US, LP				2,972	5	1.1%
Wood Group						
Totals	\$ 42,145		9.0%	\$ 28,954		11.0%

Source: Scurry County Appraisal District

City of Snyder, Texas
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended	Total Tax Levy for Fiscal Year	Collections within the Fiscal Year of the Levy		Collections in Subsequent Years	Amount	Total Collections to Date Percentage of Levy
		Amount	Percentage of Levy			
2008	1,274,579	1,243,278	97.54%	29,110	1,272,388	99.8%
2009	1,383,865	1,347,968	97.41%	32,435	1,380,403	99.7%
2010	1,618,718	1,431,099	88.41%	184,371	1,615,470	99.8%
2011	1,719,293	1,569,380	91.28%	146,498	1,715,878	99.8%
2012	1,719,042	1,676,668	97.54%	37,941	1,714,609	99.7%
2013	1,822,737	1,781,214	97.72%	39,687	1,820,901	99.9%
2014	1,918,640	1,875,104	97.73%	33,010	1,908,114	99.5%
2015	2,150,281	2,102,723	97.79%	22,062	2,124,785	98.8%
2016	2,353,019	2,280,756	96.91%	#VALUE!		
2017	2,380,231	2,245,243	94.33%	-	2,245,243	94.3%

City of Snyder, Texas
Taxable Sales by Category
Last Ten Calendar Years
(amounts expressed in thousands)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Construction	\$ 5,940	\$ 5,310	\$ 6,444	\$ 7,441	\$ 7,759	\$ 8,695	\$ 9,976	\$ 6,578	\$ 5,961	2,806
Mining/Quarrying/Oil & Gas Extraction	389,733	158,386	588,193	703,613	733,093	508,852	773,350	479,591	91,514	128,276
Manufacturing	7,422	7,407	85,262	13,818	16,898	21,513	19,919	15,244	9,502	7,401
Wholesale Trade	12,946	9,475	8,341	12,003	11,730	12,167	13,330	7,441	3,918	2,617
Transportation/Warehousing	-	251	70	123	56	130	35	14	13	-
Retail Trade	71,108	63,205	66,797	73,668	78,338	82,832	88,604	80,363	73,346	37,823
Information	3,661	3,279	3,292	3,765	4,005	4,315	4,737	4,805	4,765	1,990
Finance/Insurance	36	35	41	92	130	1,947	77	112	86	40
Real Estate/Rental/Leasing	4,894	4,458	4,215	5,096	6,508	8,336	8,664	3,717	1,731	937
Professional/Scientific/Technical Services	507	386	354	557	561	626	1,081	683	823	443
Admin/Support/Waste mgmt/Remediation Serv.	1,435	1,089	1,274	1,157	762	681	1,034	849	701	420
Educational Services	23	13	9	6	3	2	3	1	-	-
Health Care/Social Assistance	177	185	238	150	186	126	322	384	412	205
Arts/Entertainment/Recreation	139	216	120	109	308	431	432	329	275	135
Accommodation/Food Services	16,949	16,069	17,044	18,293	20,077	21,445	22,184	21,824	20,181	10,818
Other Services (except Public Administration)	8,047	6,819	7,934	8,717	9,535	9,692	9,758	8,825	7,960	4,131
Total	\$ 523,017	\$ 276,583	\$ 789,628	\$ 848,638	\$ 889,949	\$ 681,790	\$ 953,506	\$ 630,760	\$ 221,188	198,042
City direct sales tax	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%

Source: State Comptroller of Texas
 (information available for current year is only for first two quarters)

City of Snyder, Texas
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years
(amounts expressed in thousands, except per capita amount)

Fiscal Year	Governmental Activities			Business-Type Activities			Total Primary Government	Percentage of Personal Income ¹	Per Capita ¹
	General Obligation Bonds	Capital Leases		Water Sewer Bonds	Capital Leases				
2008	-	-	-	3,545	-	-	3,545	1.97%	329
2009	-	-	-	2,905	-	-	2,905	1.62%	269
2010	-	-	-	5,812	-	-	5,812	2.59%	519
2011	-	-	-	5,063	-	-	5,063	2.25%	452
2012	-	-	-	4,304	2,985	-	7,289	2.68%	639
2013	-	-	-	3,514	2,945	-	6,459	2.38%	567
2014	-	-	-	12,172	2,778	-	14,950	5.60%	1,335
2015	-	-	-	11,678	2,606	-	14,284	5.28%	1,257
2016	-	-	-	11,268	2,430	-	13,698	4.81%	1,164
2017	-	-	-	10,725	2,248	-	12,973	4.56%	1,102

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

¹See the Schedule of Demographic and Economic Statistics for personal income and population data.

City of Snyder, Texas
Ratios of General Bonded Debt Outstanding
Last Ten Fiscal Years
(amounts expressed in thousands, except per capita amount)

Fiscal Year	General Obligations Bonds	Percentage of Estimated Actual Taxable Value¹ of Property	Per Capita²
2008	-	0.00%	-
2009	-	0.00%	-
2010	-	0.00%	-
2011	-	0.00%	-
2012	-	0.00%	-
2013	-	0.00%	-
2014	-	0.00%	-
2015	-	0.00%	-
2016	-	0.00%	-
2017	-	0.00%	-

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

¹See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

²Population data can be found in the Schedule of Demographic and Economic Statistics

City of Snyder, Texas
Direct and Overlapping Governmental Activities Debt
As of September 30, 2017
(amounts expressed in thousands)

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable¹	Estimated Share of Overlapping Debt
Debt repaid with property taxes:			
City of Snyder direct debt	\$ -	100.00%	\$ -
Scurry County	13,195	19.60%	2,586
Scurry County JCD	12,405	19.72%	2,446
Snyder Independent School District	22,226	23.32%	5,183
Scurry County Hospital District	-	19.23%	-
Total direct and overlapping debt	\$ <u>47,826</u>		\$ <u>10,215</u>

Sources:

- Assessed value data used to estimate applicable percentages provided by the Scurry County Appraisal District.
- Debt outstanding data provided by the individual entities.

Note:

Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the city of Snyder. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

¹The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the governments boundaries and dividing it by the county's total taxable assessed value.

City of Snyder, Texas
Legal Debt Margin Information
Last Ten Fiscal Years
(amounts expressed in thousands)

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Debt Limit	\$ 31,886	\$ 35,020	\$ 34,645	\$ 33,748	\$ 34,552	\$ 36,534	\$ 38,518	\$ 46,679	\$ 47,205	\$ 46,258
Total net debt applicable to limit	-	-	-	-	-	-	-	-	-	-
Legal debt margin	<u>\$ 31,886</u>	<u>\$ 35,020</u>	<u>\$ 34,645</u>	<u>\$ 33,748</u>	<u>\$ 34,552</u>	<u>\$ 36,534</u>	<u>\$ 38,518</u>	<u>\$ 46,679</u>	<u>\$ 47,205</u>	<u>\$ 46,258</u>
Total net debt applicable to the limit as a percentage of debt limit	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Legal Debt Margin Calculation for Fiscal Year 2016

Assessed Value	\$458,612
Add Back: exempt property	<u>3,965</u>
Total Assessed Value	<u>\$462,577</u>
Debt limit (10% of total assessed value)	46,258
Debt applicable to limit:	
General obligation bonds	-
Legal debt margin	<u>\$ 46,258</u>

Note: Under state finance law, the City of Snyder's outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

City of Snyder, Texas
Pledged-Revenue Coverage
Last Ten Fiscal Years

Water & Sewer Revenue Bonds

Fiscal Year	Water & Sewer Charges and Other	Less: Operating Expenses	Net Available Revenue	Debt Service		Coverage
	Principal	Interest				
2008	4,521,210	3,299,151	1,222,059	610,000	159,282	1.59
2009	4,320,129	3,473,424	846,705	640,000	137,786	1.09
2010	4,647,640	3,617,898	1,029,742	325,000	42,218	2.80
2011	5,399,028	4,055,157	1,343,871	755,000	188,560	1.42
2012	6,012,799	4,188,779	1,824,020	755,000	138,303	2.04
2013	5,957,620	4,780,613	1,177,007	785,000	116,281	1.31
2014	6,602,087	5,122,274	1,479,813	465,000	327,237	1.87
2015	6,625,686	5,296,161	1,329,525	485,000	408,948	1.49
2016	6,930,358	5,564,019	1,366,339	400,000	394,753	1.72
2017	7,211,379	5,208,371	2,003,008	405,000	383,564	2.54

Note: Details regarding the government's outstanding debt can be found in the notes to the financial statements. Water & Sewer Charges and Other includes investment earnings but not tap fees. Operating expenses do not include interest or depreciation.

City of Snyder, Texas
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population	(in thousands)		Median Age	School Enrollment	Unemployment Rate
		Personal Income	Per Capita Personal Income			
2008	10,783	179,505	16,647	36.0	5,306	4.10%
2009	10,783	179,505	16,647	36.0	5,244	6.80%
2010	11,202	224,813	20,069	34.5	5,066	6.42%
2011	11,202	224,813	20,069	34.5	5,027	5.40%
2012	11,400	271,913	23,852	33.9	7,216	4.30%
2013	11,400	271,913	23,852	33.6	7,573	4.60%
2014	11,202	267,190	23,852	33.0	5,017	3.20%
2015	11,368	270,297	23,777	33.0	5,039	4.10%
2016	11,768	284,715	24,194	36.0	5,037	6.70%
2017	11,768	284,185	24,149	36.0	4,763	3.40%

Data Sources: U.S. Census, Snyder Independent School District, Western Texas College, Texas Workforce Commission.

Note: Population, median age, education level information and personal income are based on 2010 census.

Unemployment rate information is an adjusted yearly average. School enrollment is based on the census as of September 30.

City of Snyder, Texas
Principal Employers
Fiscal Year End 2017 and 2008

<u>Employer</u>	<u>2017</u>		<u>Percentage of Total City Employment¹</u>
	<u>Employees</u>	<u>Rank</u>	
Texas Department of Criminal Justice	369	1	7.65%
Snyder ISD	349	2	7.24%
Patterson UTI	242	3	5.02%
Cogdell Memorial Hospital	176	4	3.65%
Wal-Mart	130	5	2.70%
Walton Construction	130	6	2.70%
United Supermarket	128	7	2.65%
Scurry County	126	8	2.61%
Western Texas College	126	9	2.61%
Key Energy Services, Inc.	120	10	2.49%
Total	1,527		31.67%

<u>Employer</u>	<u>2008</u>		<u>Percentage of Total City Employment</u>
	<u>Employees</u>	<u>Rank</u>	
Snyder ISD	349	1	2.12%
Texas Department of Corrections	339	2	2.06%
Kinder Morgan CO2 Co.	250	3	1.52%
Patterson-UTI Energy, Inc.	232	4	1.41%
Cogdell Memorial Hospital	220	5	1.34%
United Supermarket	200	6	1.22%
Basic Energy Service	150	7	0.91%
Scurry County	150	8	0.91%
Walton Construction	130	9	0.79%
Key Energy Services	120	10	0.73%
Total	2,140		13.01%

Source: Texas Workforce Commission

City of Snyder, Texas
Full-time Equivalent City Government Employees by Function
Last Ten Fiscal Years

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
GENERAL FUND										
Administration	2	2	2	2	2	2	2	2	2	2
Finance	5	2	2	2	2	4	4	4	4	4
Planning & Zoning	2	2	2	2	2	2	3	3	3	3
Municipal Court	3	3	3	3	3	3	3	3	3	3
Community Service	0	0	0	0	0	0	0	0	0	0
Accounting	0	3	3	3	2	0	0	0	0	0
Data Processing	0	2	2	2	2	1	1	1	1	1
City Sec./Records Management	0	2	2	2	0	0	2	2	2	2
Police	21	22	22	22	22	22	23	27	25	25
Animal Control	3	3	3	3	3	3	3	3	3	3
Fire	9	9	10	10	10	10	10	10	11	11
Street	4	4	4	4	4	4	4	5	6	6
Total General Fund	48	52	53	53	52	51	55	60	60	60
WATER & SEWER										
Sanitary Sewer	2	2	2	2	2	2	2	2	2	2
Wastewater Treatment	5	5	5	5	5	5	5	3	3	3
Treatment - Water	5	5	5	5	5	5	5	6	6	6
Distribution - Water	2	2	2	2	2	2	2	3	2	2
Utility	9	7	7	7	6	6	6	6	6	6
Total Water & Sewer Fund	23	21	21	21	20	20	20	20	19	19
SANITATION										
Sanitation/Collection	5	5	5	5	5	5	5	6	6	6
Sanitation/Landfill	6	6	6	6	6	6	6	5	5	5
Total Sanitation Fund	11									
INTERNAL SERVICE										
Central Garage	1	1	1	1	1	1	1	1	1	1
Total Central Garage	1									
TOTAL	83	85	86	86	86	86	87	92	91	91

Source: City of Snyder Human Resources Office

City of Snyder, Texas
Operating Indicators by Function
Last Ten Fiscal Years

Function	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Police										
Physical arrests	827	884	812	868	535	478	588	478	731	616
Traffic violations	6,057	5180	6,157	4,829	6,434	5,601	5,299	4,949	3,781	2,050
Fire										
Number of calls answered	523	407	393	550	372	439	452	463	500	412
Inspections	132	149	115	87	63	113	72	77	153	56
Public Education Programs	-	-	-	-	-	-	-	21	25	28
Highways and streets										
Street resurfacing (blocks)	115	144	-	-	80	100	-	50	-	163
Sanitation										
Refuse collected (tons/day)	119	125	144	114	117	150	175	175	170	162
Recyclables collected (tons/mo)	29	30	20	29	27	27	24	25	20	21
Water										
New connections	1,562	1,192	1,033	1,156	1,325	1,510	1,561	1,723	1,736	1,882
Water mains breaks	46	37	55	82	33	25	48	80	32	18
Average daily consumption (millions of gallons)	2	2	2	2	2	2	2	2	2	2
Wastewater										
Average daily sewage treatment (thousands of gallons)	1,094	1,089	1,184	984	923	991	1,400	1,454	1,454	1,221

Sources: Various government departments.

City of Snyder, Texas
Capital Asset Statistics by Function
Last Ten Fiscal Years

Function	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Public Safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	19	19	20	21	21	21	22	22	22	22
Fire stations	1	1	1	1	1	1	1	1	1	1
Sanitation										
Collection trucks	6	6	6	6	6	6	6	6	6	6
Highways and streets										
Streets (miles)	111	111	111	111	111	111	111	111	111	111
Streetlights	1,168	1,180	1,180	1,177	1,177	1,177	1,177	1,177	1,177	1,177
Traffic signals (controlled by City)	1	-	-	-	-	-	-	-	-	-
Culture and recreation										
Parks acreage	126	126	126	126	126	126	126	126	126	126
Swimming pools	1	1	1	1	1	1	1	1	1	1
Water										
Water mains (miles)	91	91	91	91	91	91	91	91	91	91
Fire hydrants	330	331	334	424	424	424	424	424	424	424
Maximum daily capacity (thousands of gallons)	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Sewer										
Sanitary sewers (miles)	87	87	87	87	87	87	87	87	87	87
Storm sewers (miles)	2	2	2	2	2	2	2	2	2	2
Maximum daily treatment capacity (thousands of gallons)	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310

Sources: Various city departments.

GLOSSARY

APPROPRIATED BUDGET: Expenditure authority created by the appropriation bills or ordinances that are signed into law and related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

ASSIGNED FUND BALANCE: The portion of the net position of a governmental fund that reflects a government's intended use of resources

COMMITTED FUND BALANCE: The portion of the net position of a governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remains legally binding unless removed in the same manner.

COMPONENT UNIT: Legally separate organization that must be included in the financial report of the primary government (primary government + component units= financial reporting entity).

CURRENT ASSET: Those assets that can be converted into cash within one year. On the asset side of the ledger, accounts are arranged in order of their liquidity – the speed which they can be sold for cash. Cash and investments are the most liquid. Other current assets include taxes and accounts receivable, inventory and prepaid expenses.

DEPRECIATION: A type of expense associated with the use of fixed assets other than land. The annual depreciation of fixed assets is reported on the financial statements of funds using the accrual basis of accounting.

ENTERPRISE FUND: A separate fund used to account for services – for example, water, sewer – that are supported primarily by service charges paid by users.

EXPENDITURES: An accounting term that refers to the value of goods and services received during a period of time, regardless of when they are used (accrual basis) or paid for (cash basis).

EXPENSES: An accounting term that refers to the value of goods and services used during a period of time, regardless of when they were received (modified accrual basis) or paid for (cash basis). For example, depreciation is the expense incurred in using up fixed assets for the accounting period.

FIXED ASSETS: A category of noncurrent assets that includes land, building and equipment that are reported in proprietary and fiduciary funds. The annual cost of using buildings and equipment in producing the services provided by the fund is reported as depreciation in the CAFR.

FUND ACCOUNTING: A term used to describe the use of funds in recording, reconciling, and reporting financial transactions. Governmental accounting information is organized into funds, each with separate revenues, expenditures, (or expenses), and fund balances, and each fund is a self-contained set of self-balancing accounts.

FUND BALANCE: Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

GENERAL FUND: One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources not accounted for in some other fund.

INTERNAL SERVICE FUNDS: Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

LANDFILL CLOSURE AND POSTCLOSURE CARE COSTS: Costs incurred to provide for the protection of the environment that occurs near or after the date that a municipal solid-waste landfill stops accepting solid waste and throughout the post closure period. Closure and post closure care costs include the cost of equipment and facilities (leachate collection systems and final cover) as well as the cost of services (post closure maintenance and monitoring costs).

LIABILITY ACCOUNT: A type of account that contains information on claims to be fund's assets, either by other funds of the local government or by external entities. As liabilities come due (accounts payable, bonds payable), cash or other assets are transferred to the claimant to satisfy the claim.

LINE-ITEM BUDGET: A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

NET ASSETS: Under the accrual basis of accounting, the difference between assets and liabilities. A net assets statement combines all funds and any component units in which the local government has a primary financial interest, such as a school district.

NET INCOME: A measure of the profitability of an enterprise fund. Net income is the difference between the revenues earned from the services provided by the fund and the expenses incurred in generating those revenues. It is a measure of the efficiency of the enterprise at leveraging its expenses into profits.

RECEIVABLES: A type of asset account that records revenues that are due but not yet collected.

RESTRICTED FUND BALANCE: The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

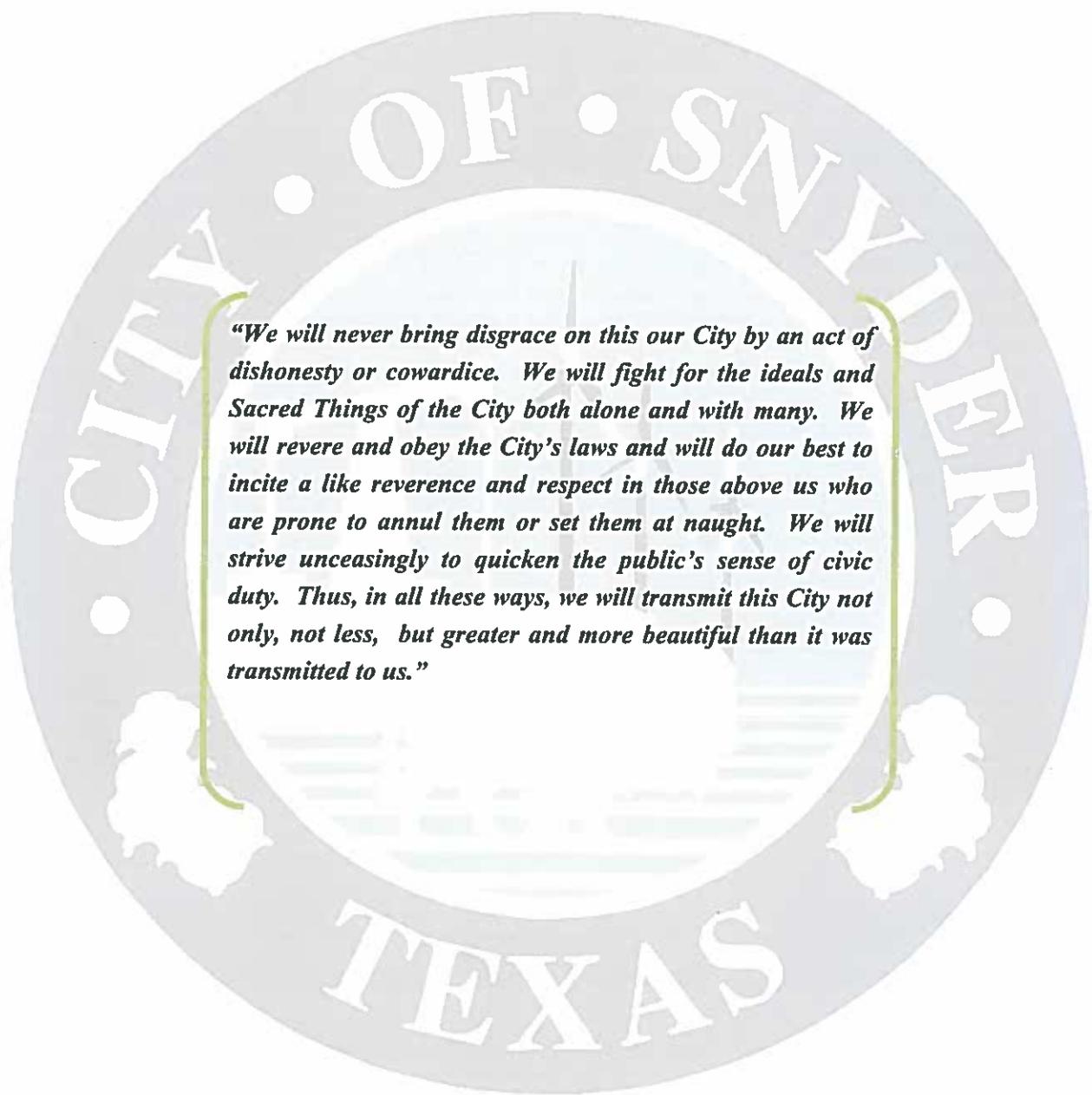
REVENUES: The resources that governments derive from taxes, user charges, and other sources of income. Revenues are recognized by local governments in their accounts in one of two ways. For governmental funds using the modified accrual basis of accounting, revenues are recognized when they are measureable and available to pay for expenditures. For proprietary and fiduciary funds, revenues are recognized when they are measureable and earned.

TAX INCREMENT FINANCING: (TIF) A tax incentive designed to attract business investment by the dedication of property tax revenue from the redevelopment of an area (tax increment district) to finance development-related costs in that district. TIF divides tax revenue from the area into two categories: (1) taxes on the predevelopment value of the tax base, which are kept by each taxing body; and (2) taxes from increased property value resulting from redevelopment, which are deposited by each jurisdiction in a tax increment fund and are used to finance public improvements in the redevelopment area.

UNASSIGNED FUND BALANCE: The difference between total fund balance in a governmental fund and its non-spendable, restricted, committed, and assigned component.

UNRESTRICTED FUND BALANCE: The difference between total fund balance in a governmental fund and its non-spendable and restricted components.

WORKING CAPITAL - Current assets less current liabilities. The measure of working capital indicates the relatively liquid portion of total enterprise fund capital, which constitutes a margin or buffer for meeting obligations.



The Athenian Oath was recited by the citizens of Athens, Greece over 2,000 years ago. It is frequently referenced by civic leaders in modern times as a timeless code of civic responsibility.